



SEWER AUTHORITY MID-COASTSIDE

Board of Directors Meeting Agenda

Regular Board Meeting 7:00 PM, Monday, June 26, 2023

SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019

This meeting will be held in-person and via zoom for public participation. Access to this meeting will be available to the public via in person attendance, or by either computer web-link or telephone audio as noted below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85288901326?pwd=SmNJR0dydVVMNVERNHEyNDJNYWpLUT09>

Meeting ID: 852 8890 1326

Passcode: 975802

• +1 669 900 6833 US (San Jose)

Please note that this meeting will be held in person at the SAM Administration Building. As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting, and the Zoom component is not otherwise legally required, but rather is being offered as a convenience to the public, if there are technical issues during the meeting, this meeting will continue and will not be suspended.

If you have a disability and require special assistance related to participating in this meeting, please contact the Authority at least two working days in advance of the meeting at (650) 726-0124 or via email at kishen@samcleanswater.org.

1. CALL TO ORDER

A. Roll Call:	Chair:	Kathryn Slater-Carter (MWSD)
	Vice-Chair:	Barbara Dye (GCSD)
	Secretary/Treasurer:	Deborah Ruddock (HMB)
	Director:	Dr. Deborah Penrose (HMB)
	Director:	Peter Dekker (MWSD)
	Director:	Matthew Clark (GCSD)

2. PUBLIC COMMENT / ORAL COMMUNICATION/ ITEMS NOT ON THE AGENDA

Members of the public are welcome to provide publiccomment in person, or via computer web-link/telephone on items not on the agenda at this time. Members of the public may also comment via e-mail by sending email comments to kishen@samcleanswater.org. All comments so submitted prior to 7 pm on June 26, 2023 will be read out loud during the discussion of the respective item(s) identified in the e-mail; written comments without such identification shall be read during this Item. Members of the public may also provide comments in person, telephonically, or electronically on individual items on the agenda following recognition by the Board Chair presiding over the meeting.

3. CONSENT AGENDA *(Consent items are considered routine and will be approved/ adopted by a single motion and vote unless a request for removal for discussion or explanation is received from the public or Board.)*

- A. Approve Minutes of June 12, 2023 Regular Board Meeting (**Attachment**)
- B. Approve Disbursements for June 19, 2023 (**Attachment**)
- C. Monthly Revenue and Expense Report for Period Ending May 31,2023 (**Attachment**)

4. REGULAR BUSINESS *(The Board will discuss, seek public input, and possibly take action on the following items)*

- A. Adopt Resolution No. 5-2023 Adopting the Sewer Authority Mid-Coastside Contract Collection Services Budget for Fiscal Year 2023/23 (**Attachment**)
- B. Adopt Resolution No. 6-2023 Adopting the Sewer Authority Mid-Coastside General Budget for Fiscal Year 2023/24 and Adopting the Position Control List (**Attachment**)
- C. Discussion and Direction to Staff if General Budget Does Not Get Adopted by the Board
- D. Status of CIP Projects for 2021/22 and 2022/23 (**Attachment**)

5. GENERAL MANAGER’S REPORT

6. ATTORNEY’S REPORT

- 1. U.S. Supreme Court’s Sackett Decision
- 2. Recent Proposed PFAS Settlements for Public Water Systems

7. DIRECTORS’ REPORT

8. TOPICS FOR FUTURE BOARD CONSIDERATION (**Attachment**)

9. CONVENE IN CLOSED SESSION *(Items discussed in Closed Session comply with the Ralph M. Brown Act.)*

- A. CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION
Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
(Two potential cases)

B. CONFERENCE WITH LEGAL COUNSEL — PENDING LITIGATION

Pursuant to Paragraph (1) of Subdivision (d) of Government Code Section 54956.9, *Ecological Rights Foundation v. Sewer Authority Mid-Coastside* (Case No: 3:18-CV-04413)

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9: (*Half Moon Bay v. Granada CSD, Montara WSD & Sewer Authority Mid-Coastside*)

10. CONVENE IN OPEN SESSION (*Report Out on Closed Session Items*)

11. ADJOURNMENT

- Upcoming Regular Board Meetings: July 10, 2023 and July 24, 2023

The meeting will end by 9:00 p.m. unless extended by Board vote

INFORMATION FOR THE PUBLIC

This agenda contains a brief description of each item to be considered. Those wishing to address the Board on any matter not listed on the Agenda, but within the jurisdiction of the Board, may do so during the Public Comment section of the Agenda and will have a maximum of three minutes to discuss their item. The Board Chair will recognize those wishing to speak on a matter listed on the Agenda at the appropriate time.

Any writing that is a public record and relates to an agenda item for an open session of a regular meeting that is distributed to the Board less than 72 hours prior to the meeting, is available for public inspection, during normal business hours, at the Authority’s office.

Board meetings are accessible to people with disabilities. Upon request, the Authority will make this agenda available in appropriate alternative formats to persons with a disability. In compliance with the Americans with Disabilities Act, the Authority will provide special assistance for participation in this meeting. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the Authority at (650) 726-0124.



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
BY: Suzie Turbay, Administrative Assistant
DATE: June 26, 2023
SUBJECT: **Approve Minutes of June 12, 2023, Board Meeting**

Executive Summary

The purpose of this report is for the Board of Directors to review the minutes for June 12, 2023 Regular Board meeting.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 4: *“A well-organized, motivated, and well-trained staff with an effective Board of Directors are the most important keys to success for SAM.”*

Background and Discussion/Report

Attached are the minutes of June 12, 2023 Regular Board Meeting for review and approval.

Staff Recommendation

Staff recommends that the Board of Directors approve the minutes for the referenced Board meetings as presented.

Supporting Documents

Attachment A: Minutes June 12, 2023 Regular Board Meeting

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

4

MINUTES
SAM BOARD OF DIRECTORS MEETING
Regular Board Meeting 7:00 PM, Monday June 12, 2023

1. CALL TO ORDER

Chair Slater-Carter called the meeting to order at 7:00 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

A. Roll Call

Directors Clark, Penrose, Boyd (for Dekker), Dye, Ruddock, and Slater-Carter were present. Also present were General Manager Prathivadi, Plant Superintendent Tim Costello, and General Counsel Jeremy Jungreis.

2. PUBLIC COMMENT/ORAL COMMUNICATION/ITEMS NOT ON THE AGENDA

General Manager Prathivadi informed the Board of a scam going on where SAM checks that have been mailed out to vendors have been compromised. The checks are being altered, and the scammers have tried to cash them, but have not been successful due to the banks Exception Processing system.

Chair Slater-Carter informed the Board of Directors, and the public, that oral arguments will be made in October regarding the lawsuit between The City of Half Moon Bay, vs. Montara Water & Sanitary District, vs. Granada Community Services District, including the Sewer Authority Mid-Coastside. She stated that legal counsel for each of the member agencies have requested 15 minutes of time to present their oral arguments. She also informed everyone that this will be open to the public, and she will be informing the public where they can find the written/oral arguments that have been submitted to the court.

3. CONSENT AGENDA *(Consent items are considered routine and will be approved or adopted by one vote unless a request for removal for discussion or explanation is received from the Public or Board)*

A. Approve Minutes of May 22, 2023 Special Board Meeting (Closed Session), and May 22, 2023 Regular Board Meeting

B. Approve Disbursements for June 12, 2023

Director Ruddock moved, and Director Penrose seconded the motion to approve agenda items 3A - Minutes of May 22, 2023 Special Board meeting (Closed Session), Minutes of May 22, 2023 Regular Board meeting, and 3B - Disbursements for June 12, 2023 as presented. 8 Ayes/0 Noes. The motion passed.

4. REGULAR BUSINESS *(The Board will discuss, seek public input, and possibly take action on the following items)*

A. Status of General Budget for FY 2023/24

General Manager Prathivadi discussed the status of the General Budget for FY 2023/24, and stated that the Board of Directors gave approval at the May 22, 2023 meeting for the General Manager to submit the proposed budget to the Member Agencies for approval. SAM General Counsel was also asked to draft a proposed neutral stipulation that allows all parties to reserve all rights they have with regard to the Member Agency litigation while agreeing to fund critical SAM infrastructure projects such as Montara Force Main. He stated that the Montara Water and Sanitary District adopted a resolution at their June 1st Board meeting, and approved the SAM General Budget for Fiscal Year 2023/24. Following a question and answer period, Chair Slater-Carter moved on to the next agenda item.

B. Accept the Quarterly Financial Report for the 3rd Quarter of Fiscal Year 2022-23

General Manager Prathivadi stated that the quarterly financial report for the 3rd quarter of Fiscal Year 2022-23 was discussed during their May 18th meeting, and the finance committee approved to take it to the Board for acceptance. Director Penrose moved, and Director Boyd seconded the motion to accept the quarterly financial report for the 3rd quarter of Fiscal Year 2022-23.

Penrose/Boyd/8 Ayes/0 Noes. The motion passed.

5. GENERAL MANAGER'S REPORT

A. Monthly Manager's Report – April 2023

General Manager Prathivadi stated that staff is there to answer any questions regarding the April 2023 Monthly Managers Report. Following a short question, and answer period, Chair Slater-Carter moved on to the next agenda item.

6. ATTORNEY'S REPORT - NONE

7. DIRECTOR'S REPORT – NONE

8. TOPICS FOR FUTURE BOARD CONSIDERATION

- Recycled Water
- Strategic Plan Workshop
- Board Reviews Proposed 5-Year CIP 2021 – 2025
- Maintenance of Equipment
- Report on NDWSCP
- Virtual Plant Tour
- Training and Succession Planning
- Update Records Retention Policy

9. CONVENE IN CLOSED SESSION *(Items discussed in Closed Session comply with The Ralph M. Brown Act)*

The Board went into Closed Session at 7:15 pm.

10. CONVENE IN OPEN SESSION

The Board reconvened into Open Session at 7:26 pm. Chair Slater-Carter reported there was no reportable action.

11. ADJOURNMENT

Chair Slater-Carter adjourned the meeting at 7:26 pm.

Respectfully Submitted,

Approved By:

Suzie Turbay
Administrative Assistant

Board Secretary



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
BY: George Evans, Finance Officer
SUBJECT: **Approve Disbursements for June 26, 2023**

Executive Summary

The purpose of this report is for the Board of Directors to review and approve the disbursements for the referenced period.

Fiscal Impact

Expenditures are paid per the adopted General and Contract Collection Services Budgets for FY-2022/23. The total expenditure amount for June 26, 2023 is \$323,897.74.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 3 “*Consider long-term costs, and ensure that finances are stable and understandable by the board, member agencies, and the public.*”

Background and Discussion/Report

Attached please find the A/P check register for the period of June 13, 2023 through June 26, 2023 (\$260,363.96) as well as the payroll check register for the pay period ending June 9, 2023 (\$63,533.78).

Staff Recommendation

Staff recommends that the Board approve the disbursements for the period of June 13, 2023 through June 26, 2023, and the payroll check register for the pay period ending June 9, 2023 as presented.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

8

Supporting Documents

- Attachment A: AP Check Register for June 26, 2023
- Attachment B: Payroll Check Register for PPE June 9, 2023
- Attachment C: Visa Summary Report for May 31, 2023

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



Sewer Authority Mid-Coastside

Check Register

By Vendor Name

Payment Dates 6/13/2023 - 6/26/2023

Payment Number	Payment Date	Vendor Name	Payable Date	Description (Item)	Amount
Vendor: 0028 - Alpha Analytical Laboratories, Inc					
106800	06/26/2023	Alpha Analytical Laboratories, ...	06/09/2023	BAL BOD Tests/Handling & Di...	420.00
106800	06/26/2023	Alpha Analytical Laboratories, ...	06/12/2023	BAL BOD Tests/Handling & Di...	705.00
106800	06/26/2023	Alpha Analytical Laboratories, ...	06/14/2023	BAL BOD Tests/Handling & Di...	360.00
106800	06/26/2023	Alpha Analytical Laboratories, ...	06/14/2023	BAL BOD Tests/Handling & Di...	705.00
106800	06/26/2023	Alpha Analytical Laboratories, ...	06/19/2023	BAL BOD Tests/Handling & Di...	360.00
Vendor 0028 - Alpha Analytical Laboratories, Inc Total:					2,550.00
Vendor: 0037 - Andreini Bros., Inc.					
106801	06/26/2023	Andreini Bros., Inc.	06/09/2023	22TP11 Storm Emergency Rep...	8,004.34
Vendor 0037 - Andreini Bros., Inc. Total:					8,004.34
Vendor: 0055 - AT&T					
106793	06/13/2023	AT&T	05/31/2023	May Service 960 757-1068 555..	2,768.85
Vendor 0055 - AT&T Total:					2,768.85
Vendor: 0088 - B. L. Wilcox & Associates					
106802	06/26/2023	B. L. Wilcox & Associates	05/31/2023	Replacement Hatch: Plant	2,616.00
Vendor 0088 - B. L. Wilcox & Associates Total:					2,616.00
Vendor: 0085 - Big Creek					
106803	06/26/2023	Big Creek	06/15/2023	22TP11 Drywall: Plant	147.53
106803	06/26/2023	Big Creek	06/15/2023	22TP11 Sheetrock: Plant	6.68
Vendor 0085 - Big Creek Total:					154.21
Vendor: 0091 - Bold, Polisner, Maddow, Nelson & Judson					
106804	06/26/2023	Bold, Polisner, Maddow, Nels...	05/31/2023	May Legal Counsel Services	552.00
Vendor 0091 - Bold, Polisner, Maddow, Nelson & Judson Total:					552.00
Vendor: 0107 - Calcon Systems, Inc.					
106805	06/26/2023	Calcon Systems, Inc.	05/30/2023	21TP03 Bar Screen Design & E...	15,000.00
106805	06/26/2023	Calcon Systems, Inc.	05/30/2023	21TP05 Influent Control Panel...	31,100.00
106805	06/26/2023	Calcon Systems, Inc.	05/30/2023	SCADA Service Calls-2023-05: ...	8,775.12
Vendor 0107 - Calcon Systems, Inc. Total:					54,875.12
Vendor: 0134 - Cintas Corporation #464					
106807	06/26/2023	Cintas Corporation #464	06/12/2023	Uniforms	365.56
106807	06/26/2023	Cintas Corporation #464	06/12/2023	Uniforms	20.40
106807	06/26/2023	Cintas Corporation #464	06/12/2023	Uniforms	16.80
106807	06/26/2023	Cintas Corporation #464	06/12/2023	Uniforms	22.81
106807	06/26/2023	Cintas Corporation #464	06/19/2023	Uniforms	322.40
106807	06/26/2023	Cintas Corporation #464	06/19/2023	Uniforms	20.40
106807	06/26/2023	Cintas Corporation #464	06/19/2023	Uniforms	16.80
106807	06/26/2023	Cintas Corporation #464	06/19/2023	Uniforms	22.81
Vendor 0134 - Cintas Corporation #464 Total:					807.98
Vendor: 0136 - Cintas					
106806	06/26/2023	Cintas	06/15/2023	Maintain Safety Supplies Cabi...	155.13
Vendor 0136 - Cintas Total:					155.13
Vendor: 0121 - CoastsideBuzz.com					
106808	06/26/2023	CoastsideBuzz.com	05/31/2023	Monthly Promotion - May Pos...	1,500.00
Vendor 0121 - CoastsideBuzz.com Total:					1,500.00
Vendor: 0215 - Ebix, Inc.					
106794	06/13/2023	Ebix, Inc.	05/10/2023	Top Health Printouts: Plant	234.28
Vendor 0215 - Ebix, Inc. Total:					234.28
Vendor: 0199 - EOA, Inc.					
106809	06/26/2023	EOA, Inc.	04/30/2023	NPDES Annual Permit Assistan...	380.00
Vendor 0199 - EOA, Inc. Total:					380.00

Check Register

Payment Dates: 6/13/2023 - 6/26/2023

Payment Number	Payment Date	Vendor Name	Payable Date	Description (Item)	Amount
Vendor: 0235 - Fisher Scientific					
106810	06/26/2023	Fisher Scientific	06/13/2023	Filter Papers: Lab	1,476.95
Vendor 0235 - Fisher Scientific Total:					1,476.95
Vendor: 0267 - Grainger					
106811	06/26/2023	Grainger	06/01/2023	Polymer Mixing Pump Replac...	679.39
Vendor 0267 - Grainger Total:					679.39
Vendor: 0289 - Hassett Hardware					
106812	06/26/2023	Hassett Hardware	06/02/2023	Pin/Spade Fork/Fasteners: Pla...	68.20
106812	06/26/2023	Hassett Hardware	06/08/2023	Jack: Plant	10.93
106812	06/26/2023	Hassett Hardware	06/13/2023	Cables/Thread Tape: Plant	27.31
106812	06/26/2023	Hassett Hardware	06/15/2023	22TP11 Repair Materials: Plant	63.39
106812	06/26/2023	Hassett Hardware	06/06/2023	Insect Repellent: Plant	29.50
106812	06/26/2023	Hassett Hardware	06/08/2023	Dust Pan/Wrench/Pliers: Plant	65.58
106812	06/26/2023	Hassett Hardware	06/12/2023	Windshield Washer Fluid: Veh...	5.46
106812	06/26/2023	Hassett Hardware	06/12/2023	Telescope Pole/Handle: Plant	38.26
Vendor 0289 - Hassett Hardware Total:					308.63
Vendor: 0314 - Insite Instrumentation Group, Inc.					
106813	06/26/2023	Insite Instrumentation Group, ...	06/05/2023	IPM Meter/Sensors: Plant	3,404.00
Vendor 0314 - Insite Instrumentation Group, Inc. Total:					3,404.00
Vendor: 0305 - Integral Consulting Inc.					
106814	06/26/2023	Integral Consulting Inc.	05/31/2023	Plant Flood Study: May 2023	8,557.05
Vendor 0305 - Integral Consulting Inc. Total:					8,557.05
Vendor: 0323 - James Ford					
106815	06/26/2023	James Ford	04/06/2023	New Tires: SAM 02	2,103.02
Vendor 0323 - James Ford Total:					2,103.02
Vendor: 0354 - Kemira Water Solutions, Inc.					
106816	06/26/2023	Kemira Water Solutions, Inc.	06/12/2023	Aluminum Chloride: Plant	5,169.84
Vendor 0354 - Kemira Water Solutions, Inc. Total:					5,169.84
Vendor: 0367 - Krystal Kleen					
106817	06/26/2023	Krystal Kleen	04/04/2023	April Janitorial Services	2,550.00
106817	06/26/2023	Krystal Kleen	06/08/2023	June Janitorial Services	2,550.00
Vendor 0367 - Krystal Kleen Total:					5,100.00
Vendor: 0299 - MissionSquare - 304285					
106797	06/16/2023	MissionSquare - 304285	06/16/2023	ICMA 457 Deferred Comp	1,885.00
Vendor 0299 - MissionSquare - 304285 Total:					1,885.00
Vendor: 0278 - MTA Parts Inc.					
106818	06/26/2023	MTA Parts Inc.	06/06/2023	Blue Threadlocker: Plant	18.91
Vendor 0278 - MTA Parts Inc. Total:					18.91
Vendor: 0423 - NetFortris					
106795	06/13/2023	NetFortris	06/01/2023	FlexLink Ethernet: June 2023	210.37
Vendor 0423 - NetFortris Total:					210.37
Vendor: 0468 - Pacifica Community Television					
106819	06/26/2023	Pacifica Community Television	05/31/2023	Video Recording Sessions 05/...	600.00
Vendor 0468 - Pacifica Community Television Total:					600.00
Vendor: 0481 - Petty Cash Reimbursement					
106820	06/26/2023	Petty Cash Reimbursement	06/20/2023	Petty Cash Reconciliation	20.15
106820	06/26/2023	Petty Cash Reimbursement	06/20/2023	Petty Cash Reconciliation	66.75
106820	06/26/2023	Petty Cash Reimbursement	06/20/2023	Petty Cash Reconciliation	36.00
Vendor 0481 - Petty Cash Reimbursement Total:					122.90
Vendor: 0482 - PG&E					
106796	06/13/2023	PG&E	05/31/2023	Electric & Gas Usage for May	31,997.89
106796	06/13/2023	PG&E	05/31/2023	Loan 009520 Payment	2,078.71
Vendor 0482 - PG&E Total:					34,076.60

Check Register

Payment Dates: 6/13/2023 - 6/26/2023

Payment Number	Payment Date	Vendor Name	Payable Date	Description (Item)	Amount
Vendor: 0487 - Polydyne, Inc.					
106821	06/26/2023	Polydyne, Inc.	06/09/2023	Clarifloc WE-2115	4,653.91
Vendor 0487 - Polydyne, Inc. Total:					4,653.91
Vendor: 0514 - Rain for Rent Bay Area					
106822	06/26/2023	Rain for Rent Bay Area	05/09/2023	22TP11 Montara PS Equipmen...	6,319.24
Vendor 0514 - Rain for Rent Bay Area Total:					6,319.24
Vendor: 0558 - San Mateo County Mosquito & Vector Control					
106823	06/26/2023	San Mateo County Mosquito &..	05/31/2023	May Service	78.08
Vendor 0558 - San Mateo County Mosquito & Vector Control Total:					78.08
Vendor: 0602 - SRT Consultants Inc.					
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support	2,115.00
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	7,295.00
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	11,842.50
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	300.00
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	82.50
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	330.00
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	3,380.00
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	600.00
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	33,054.18
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	1,652.50
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	2,100.00
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	225.00
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	1,627.50
106824	06/26/2023	SRT Consultants Inc.	05/31/2023	May Engineering Support: Pro...	1,575.00
Vendor 0602 - SRT Consultants Inc. Total:					66,179.18
Vendor: 0604 - Staples Business Credit					
106826	06/26/2023	Staples Business Credit	06/02/2023	Office & Lunchroom Supplies	59.63
106826	06/26/2023	Staples Business Credit	06/02/2023	Office & Lunchroom Supplies	139.13
106826	06/26/2023	Staples Business Credit	06/08/2023	Office & Lunchroom Supplies	91.88
106826	06/26/2023	Staples Business Credit	06/08/2023	Office & Lunchroom Supplies	214.39
Vendor 0604 - Staples Business Credit Total:					505.03
Vendor: 0603 - The Standard					
106827	06/26/2023	The Standard	06/01/2023	2023-06 Monthly Life & Disabil..	353.85
106827	06/26/2023	The Standard	06/01/2023	2023-06 Monthly Life & Disabil..	809.59
106827	06/26/2023	The Standard	06/01/2023	2023-06 Monthly Life & Disabil..	866.69
Vendor 0603 - The Standard Total:					2,030.13
Vendor: 0653 - TJC and Associates, Inc					
106828	06/26/2023	TJC and Associates, Inc	05/31/2023	22PP01 Electrical Design - Prin...	14,925.50
Vendor 0653 - TJC and Associates, Inc Total:					14,925.50
Vendor: 0663 - Umpqua Bank					
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement Finance Charg...	172.86
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	409.70
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	164.58
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	60.13
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	20.64
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	6,927.82
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	252.66
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	59.16
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	546.26
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	707.80
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	503.71
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	476.88
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	96.25
106798	06/14/2023	Umpqua Bank	05/31/2023	Visa Statement	92.95
Vendor 0663 - Umpqua Bank Total:					10,491.40
Vendor: 0671 - Univar USA Inc					
106829	06/26/2023	Univar USA Inc	06/15/2023	Sodium Hypochlorite: Plant	7,495.35

Check Register

Payment Dates: 6/13/2023 - 6/26/2023

Payment Number	Payment Date	Vendor Name	Payable Date	Description (Item)	Amount
106829	06/26/2023	Univar USA Inc	06/15/2023	Sodium Bisulfite: Plant	6,954.07
				Vendor 0671 - Univar USA Inc Total:	14,449.42
Vendor: 0755 - WRA Environmental Consultants					
106830	06/26/2023	WRA Environmental Consulta...	05/26/2023	22TP12: MWSD FM Desktop A...	2,421.50
				Vendor 0755 - WRA Environmental Consultants Total:	2,421.50
				Grand Total:	260,363.96

Report Summary

Fund Summary

Fund	Payment Amount
100 - Operating Fund	260,243.94
300 - Contract Services	120.02
Grand Total:	260,363.96

Account Summary

Account Number	Account Name	Payment Amount
100-1010-5310	General Counsel	552.00
100-1010-5312	Late Fees, Interest & Pe...	172.86
100-1010-5323	Software License & Main...	620.07
100-1010-5330	Misc. Professional Servic...	600.00
100-1010-5413	Postage	20.15
100-1010-5415	Printing and binding	234.28
100-1010-5416	Advertising and Publishi...	1,500.00
100-1010-5421	Telephones	2,768.85
100-1010-5610	Janitorial Services	5,100.00
100-1010-5812	Food	290.49
100-1010-5816	Office Supplies	211.64
100-1210	Prepaid Expense	546.26
100-2021-5318	Engineering & Architectu...	21,252.50
100-2021-5324	Vehicle Maintenance Ser...	2,103.02
100-2021-5326	Equipment Maintenance	8,775.12
100-2021-5330	Misc. Professional Servic...	11,358.55
100-2021-5417	Uniform Services	687.96
100-2021-5432	Gas/Electricity	31,997.89
100-2021-5441	Commercial Travel	707.80
100-2021-5444	Lodging	503.71
100-2021-5511	Rental/Lease Equipment ...	6,319.24
100-2021-5611	Landscape Services	78.08
100-2021-5612	Building & Structures Ma...	11,299.73
100-2021-5814	Maintenance Supplies	7,424.75
100-2021-5816	Office Supplies	353.52
100-2021-5817	Chemicals	24,273.17
100-2021-5818	Safety Supplies	884.67
100-2021-5822	Fuel, Oil, Lubricant	137.71
100-2021-6131	Machinery and Equipme...	3,404.00
100-2022-5330	Misc. Professional Servic...	2,550.00
100-2022-5813	Laboratory Supplies	1,569.90
100-2027	Deferred Comp	1,885.00
100-2030	Life Insurance	353.85
100-2031	LTD	809.59
100-2032	STD	866.69
100-2091	Loan Payable - PG&E	2,078.71
100-4041-5318	Engineering & Architectu...	59,852.18
100-4041-6121	Machinery and Equipme...	46,100.00
300-3031-5417	Uniform Services	40.80
300-3032-5417	Uniform Services	33.60
300-3033-5417	Uniform Services	45.62
Grand Total:		260,363.96

Project Account Summary

Project Account Key	Payment Amount
None	111,383.78
21PO02-5318	330.00
21TP03-5318	3,380.00
21TP03-6121	15,000.00
21TP04-5318	600.00

Project Account Summary

Project Account Key	Payment Amount
21TP05-6121	31,100.00
21TP08-5318	300.00
21TP11-5318	82.50
22PP01-5318	47,979.68
22TP01-5318	1,652.50
22TP04-5318	2,100.00
22TP06-5318	225.00
22TP07-5318	1,627.50
22TP08-5318	1,575.00
22TP11-5318	7,295.00
22TP11-5511	6,319.24
22TP11-5612	8,004.34
22TP11-5814	7,145.42
22TP12-5318	11,842.50
22TP12-5330	2,421.50
	<hr/>
Grand Total:	260,363.96



Sewer Authority Mid-Coastside

Payroll Check Register Checks

Pay Period: 5/27/2023-6/9/2023

Packet: PYPKT01086 - PPE 2023-0609

Payroll Set: Sewer Authority Mid-Coastside - 01

<u>Employee</u>	<u>Employee #</u>	<u>Check Type</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>
-----------------	-------------------	-------------------	-------------	---------------	---------------

*** No Checks Created In This Packet ***



Sewer Authority Mid-Coastside

Payroll Check Register

Direct Deposits

Packet: PYPKT01086 - PPE 2023-0609

Payroll Set: Sewer Authority Mid-Coastside - 01

Employee	Employee #	Date	Amount	Number
Aguilar-Ibal, Gabriel	0004	06/16/2023	4,732.49	4004
Costello, Timothy J	0001	06/16/2023	100.00	4005
Costello, Timothy J	0001	06/16/2023	4,271.46	4005
Dieguez, Douglas	0048	06/16/2023	2,341.62	4006
Fetuu, David	0049	06/16/2023	2,989.47	4007
Gilbert, Aaron R	0046	06/16/2023	5,289.31	4008
Harvey, Keith	0010	06/16/2023	3,387.40	4009
Long, George J	0002	06/16/2023	3,997.28	4010
Mejia, Julio A	0044	06/16/2023	634.89	4011
Mendez, Carlos	0009	06/16/2023	3,163.82	4012
Partida, David	0006	06/16/2023	6,283.62	4013
Rovai, Angelo	0042	06/16/2023	3,197.41	4014
Ahumada, Jose	0039	06/16/2023	2,861.17	4015
Preciado , Felipe	0036	06/16/2023	3,174.38	4016
Young, Anthony Edward	0024	06/16/2023	2,655.61	4017
Evans, George	0025	06/16/2023	50.00	4018
Evans, George	0025	06/16/2023	250.00	4018
Evans, George	0025	06/16/2023	3,475.72	4018
Pacheco, Callie A	0045	06/16/2023	2,482.05	4019
Prathivadi, Kishen	0012	06/16/2023	5,704.80	4020
Turbay, Susan	0007	06/16/2023	2,491.28	4021



Sewer Authority Mid-Coastside

Payroll Check Register Report Summary

Packet: PYPKT01086 - PPE 2023-0609

Payroll Set: Sewer Authority Mid-Coastside - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	21	63,533.78
Total	21	63,533.78

Cardholder	GL Account	Details	Amount
Kishen	100-1010-5323	Internet Services	409.70
Kishen	100-1010-5812	Food	164.58
Kishen	100-1010-5816	Frames / Filters	60.13
Kishen	100-2021-5814	Plant Tools / Supplies	6,948.46
Kishen	100-2021-5818	Safety Gloves	252.66
		Total Kishen:	7,835.53
Tim	100-1210	Verizon Payments	546.26
Tim	100-1010-5812	Dream Machines Event Food	59.16
Tim	100-2021-5441	Seattle WA Convention - Airline Tickets	707.80
Tim	100-2021-5444	Seattle WA Convention - Lodging	503.71
Tim	100-2021-5818	Safety Gloves	476.88
Tim	100-2022-5813	Lab Sample Testing / Distilled Water	92.95
Tim	100-2021-5822	Forklift Propane	96.25
		Total Tim:	2,483.01
Statement	100-1010-5312	Finance Charges	172.86

Statement Total:	10,491.40
-------------------------	------------------



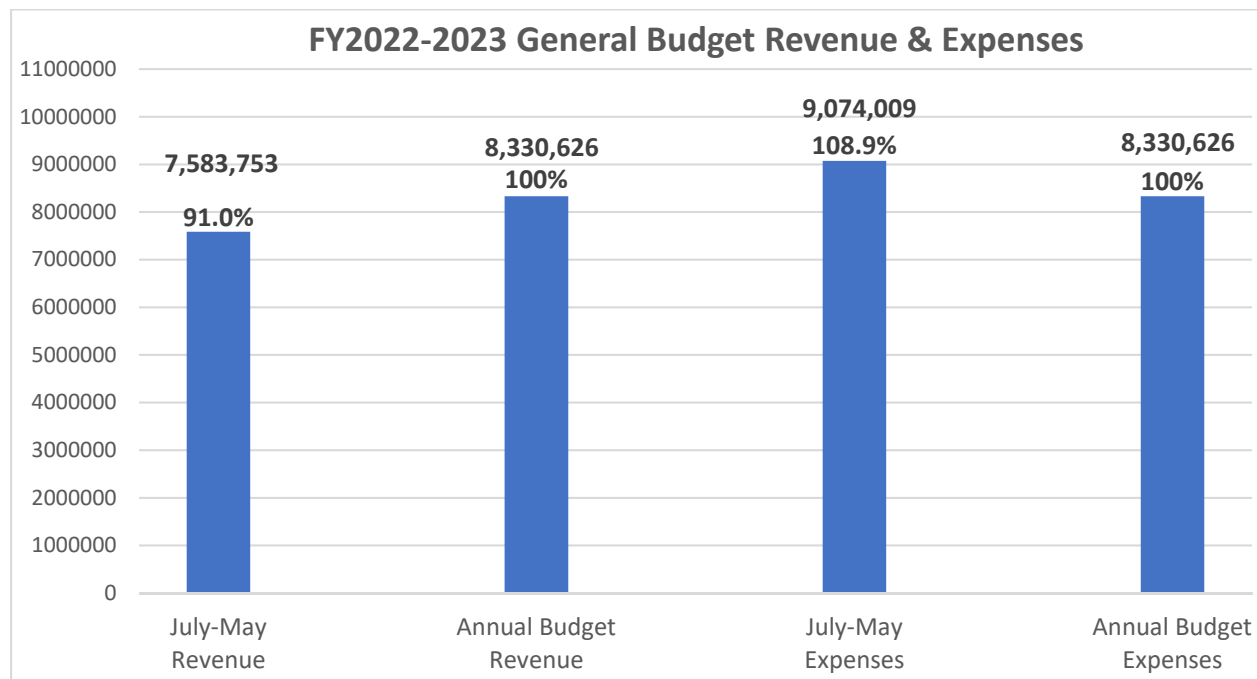
SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
BY: George Evans, Finance Officer
SUBJECT: **Monthly Revenue and Expense Report for Period Ending May 31, 2023**

Executive Summary

The purpose of this report is for the Board of Directors to review the budget reports for the period ending June 30, 2023. The General Budget Revenue for the period ending May 31, 2023 is \$7.584M which represents approximately 91.0% of the Annual General Budget. The General Budget Expense for period ending May 31, 2023 is \$9.074M which represents approximately 108.9% of the Annual General Budget.



BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

As expected, we are over budget 17.2% over our expected year to date level. By removing only the Storm Damage Expenditures (\$1.2M+ as at 5/31/2023), our expenditures would be at 94.3%, within 2.6% of our budget expectations at the end of the eleventh month: 91.7%. Furthermore, we anticipate that over \$2.4M of our expenditures to date will be capitalized at year end.

Fiscal Impact

There is no fiscal impact from this report. These are not the final Audited Reports.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 3: *“Consider long-term costs and ensure that finances are stable and understandable by the board, member agencies, and the public.”*

Background and Discussion/Report

Attached please find the revenue and expenditures report for the period ending May 31, 2023, which represents 91.7% of Fiscal Year 2022/23.

General Budget

The adopted General Budget for FY 2022/23 includes \$8.331 million in revenue, of which \$8.196 million is from member agency assessments, \$115,000 is from NDWSCP fees (Attachment B).

Cash Flow

The cash balances in the various accounts as of May 31, 2023 were:

<u>Account</u>	<u>Balance</u>
A/P Checking Account	\$459,532.52
Payroll Checking Account	\$236,589.15
Money Market	\$553.32
LAIF Statement	\$1,992,740.67
<hr/>	
Total:	\$2,689,415.66

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Regarding Cash Flow, while we do not usually include the current Operating Reserve report in our Monthly report, as that is managed in-house several times within the month, we thought the Board would be interested in the most up to date position since, as of 6/23/2023, our negative position is approaching \$500K in terms of our Cash Position Policy of Operating Reserves. Needless to say, in view of the current FY2023-2024 Budget impasse, SAM Staff is increasing aware of the impact further delays will have on addressing this situation. The Operating Reserve Summary Report is Attachment D.

Staff Recommendation

Staff recommends that the Board accept the Revenue and Expense Report for period ending May 31, 2023.

Supporting Documents

- Attachment A: Summarized Financial Statements for period ending May 31, 2023
- Attachment B: General Budget Report for period ending May 31, 2023
- Attachment C: Aging Receivable Report for period ending May 31, 2023
- Attachment D: Operating Reserve Summary Report for period ending June 23, 2023

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



**Sewer Authority Mid-Coastside
Statement of Net Position
May 31, 2023**

May 31, 2023

ASSETS

Current Assets	
Cash and Investment	2,609,358
Accounts Receivable	263,253
Interest Receivable	-
Prepaid Expense	233,700
Total Current Assets	3,106,310
 Non-Current Assets	
Advances	24,000
Capital Assets, Non-Depreciable	1,356,304
Capital Assets, Net of Accumulated Depreciation	16,391,563
Total Non-Current Assets	17,771,868
 Total Assets	20,878,178

DEFERRED OUTFLOWS

Deferred Outflows of Resources	675,057
---------------------------------------	----------------

LIABILITIES

Current Liabilities	
Accounts Payable	764,888
Accrued Expenses	(1)
Accrued Payroll	(176,943)
Accrued Compensated Absences - Current Portion	94,448
Lease Liability	1
Total Current Liabilities	682,394
 Non-Current Liabilities	
Loans Payable	207,252
Net Pension Liability	1,594,322
Accrued Compensated Absences - Non-Current Portion	84,601
Other Post Employment Benefits	618,932
Total Non-Current Liabilities	2,505,107
 Total Liabilities	3,187,501

DEFERRED INFLOWS

Deferred Inflows of Resources	1,726,034
--------------------------------------	------------------

NET POSITION

Invested in Capital Assets, Net of Related Debt	17,747,868
Unrestricted	(1,108,168)
Total Net Position	16,639,700



Sewer Authority Mid-Coastside
Statement of Revenues, Expenses, and Changes in Net Position
July 1, 2022 through May 31, 2023

	July 1, 2022 - May 31, 2023	Expected to Date	Variance Favorable/ (Unfavorable)	FY2022/2023 Budget
OPERATING REVENUE				
Operating and Maintenance Assessments	4,754,043	4,761,304	(7,261)	5,196,229
Collection Assessments	951,758	685,262	266,496	747,858
Other Income	26,247	105,375	(79,127)	115,000
Total Operating Revenue	5,732,049	5,551,941	180,108	6,059,087
OPERATING EXPENSES				
Treatment	4,857,261	3,419,999	(1,437,262)	3,732,405
Collection	844,270	685,259	(159,012)	747,858
Laboratory	143,049	228,735	85,685	249,630
Administration	1,447,118	1,227,101	(220,016)	1,339,194
Infrastructure	2,626,580	2,757,510	130,931	3,009,397
Depreciation	-	-	-	-
Total Operating Expense	9,918,279	8,318,605	1,599,674	9,078,484
OPERATING LOSS	(4,186,230)	(2,766,664)	(1,419,566)	(3,019,397)
NON-OPERATING REVENUES (EXPENSES)				
Interest and Dividend Income	44,848	9,163	35,685	10,000
Bad Debts	-	-	-	-
Total Non-Operating Revenues (Expenses)	44,848	9,163	35,685	10,000
Increase Before Contributions	(4,141,382)	(2,757,501)	(1,383,881)	(3,009,397)
Capital Contributions	2,758,614	2,757,510	1,104	3,009,397
CHANGE IN NET POSITION	(1,382,768)	9	(1,382,777)	-



		May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 100 - Operating Fund										
Object: 4011 - Operating Fund Assessment - HMB										
100-1010-4011	O & M Assessments - HMB	65,813.09	65,344.08	-469.01	-0.71%	723,943.99	718,784.88	-5,159.11	-0.71%	790,073.18
100-2021-4011	O & M Assessments - HMB	179,110.43	179,182.13	71.70	0.04%	1,970,214.73	1,971,003.43	788.70	0.04%	2,150,185.33
100-2022-4011	O & M Assessments - HMB	12,360.03	12,365.00	4.97	0.04%	135,960.33	136,015.00	54.67	0.04%	148,379.83
100-4041-4011	O & M Assessments - HMB	149,005.83	149,065.46	59.63	0.04%	1,639,064.13	1,639,720.06	655.93	0.04%	1,788,785.58
Total Object: 4011 - Operating Fund Assessment - HMB:		406,289.38	405,956.67	-332.71	-0.08%	4,469,183.18	4,465,523.37	-3,659.81	-0.08%	4,877,423.92
Object: 4012 - Operating Fund Assessment - Granada										
100-1010-4012	O & M Assessments - GCSD	22,022.58	21,865.64	-156.94	-0.71%	242,248.38	240,522.04	-1,726.34	-0.71%	264,376.78
100-2021-4012	O & M Assessments - GCSD	59,934.49	59,958.48	23.99	0.04%	659,279.39	659,543.28	263.89	0.04%	719,501.79
100-2022-4012	O & M Assessments - GCSD	4,135.95	4,137.62	1.67	0.04%	45,495.45	45,513.82	18.37	0.04%	49,651.33
100-4041-4012	O & M Assessments - GCSD	49,860.80	49,880.76	19.96	0.04%	548,468.80	548,688.36	219.56	0.04%	598,569.06
Total Object: 4012 - Operating Fund Assessment - Granada:		135,953.82	135,842.50	-111.32	-0.08%	1,495,492.02	1,494,267.50	-1,224.52	-0.08%	1,632,098.96
Object: 4013 - Operating Fund Assessment - Montara										
100-1010-4013	O & M Assessments - MWSD	22,886.21	22,723.12	-163.09	-0.71%	251,748.31	249,954.32	-1,793.99	-0.71%	274,744.49
100-2021-4013	O & M Assessments - MWSD	62,284.87	62,309.80	24.93	0.04%	685,133.57	685,407.80	274.23	0.04%	747,717.54
100-2022-4013	O & M Assessments - MWSD	4,298.15	4,299.88	1.73	0.04%	47,279.65	47,298.68	19.03	0.04%	51,598.44
100-4041-4013	O & M Assessments - MWSD	51,816.12	51,836.86	20.74	0.04%	569,977.32	570,205.46	228.14	0.04%	622,042.36
Total Object: 4013 - Operating Fund Assessment - Montara:		141,285.35	141,169.66	-115.69	-0.08%	1,554,138.85	1,552,866.26	-1,272.59	-0.08%	1,696,102.83
Object: 4022 - NDWSCP Revenue - Permit Fee										
100-2021-4022	NDWSCP Revenue - Permit Fee	2,082.50	1,012.44	-1,070.06	-51.38%	22,907.50	19,872.38	-3,035.12	-13.25%	25,000.00
Total Object: 4022 - NDWSCP Revenue - Permit Fee:		2,082.50	1,012.44	-1,070.06	-51.38%	22,907.50	19,872.38	-3,035.12	-13.25%	25,000.00
Object: 4024 - NDWSCP Revenue - Trucked Waste										
100-2021-4024	NDWSCP Revenue - Trucked Waste	833.00	475.00	-358.00	-42.98%	9,163.00	6,375.00	-2,788.00	-30.43%	10,000.00
Total Object: 4024 - NDWSCP Revenue - Trucked Waste:		833.00	475.00	-358.00	-42.98%	9,163.00	6,375.00	-2,788.00	-30.43%	10,000.00
Object: 4025 - NDWSCP - Leachate										
100-2021-4025	NDWSCP - Leachate	6,664.00	0.00	-6,664.00	-100.00%	73,304.00	0.00	-73,304.00	-100.00%	80,000.00
Total Object: 4025 - NDWSCP - Leachate:		6,664.00	0.00	-6,664.00	-100.00%	73,304.00	0.00	-73,304.00	-100.00%	80,000.00
Object: 4310 - Interest Earnings										
100-1010-4310	Interest Earnings	833.00	0.00	-833.00	-100.00%	9,163.00	44,848.37	35,685.37	389.45%	10,000.00
Total Object: 4310 - Interest Earnings:		833.00	0.00	-833.00	-100.00%	9,163.00	44,848.37	35,685.37	389.45%	10,000.00
Object: 5010 - Salaried Employees										
100-1010-5010	Salaried Employees	30,888.97	18,940.55	11,948.42	38.68%	339,778.67	212,322.02	127,456.65	37.51%	370,816.05
100-2021-5010	Salaried Employees	8,989.86	8,316.72	673.14	7.49%	98,888.46	90,958.67	7,929.79	8.02%	107,921.58

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
100-2022-5010 Salaried Employees	3,210.66	2,772.23	438.43	13.66%	35,317.26	30,300.84	5,016.42	14.20%	38,543.42
Total Object: 5010 - Salaried Employees:	43,089.49	30,029.50	13,059.99	30.31%	473,984.39	333,581.53	140,402.86	29.62%	517,281.05
Object: 5011 - Hourly Employees									
100-1010-5011 Hourly Employees	12,048.77	22,952.35	-10,903.58	-90.50%	132,536.47	276,708.89	-144,172.42	-108.78%	144,643.20
100-2021-5011 Hourly Employees	72,925.93	69,445.54	3,480.39	4.77%	802,185.23	695,182.78	107,002.45	13.34%	875,461.40
100-2022-5011 Hourly Employees	0.00	0.00	0.00	0.00%	0.00	-2.37	2.37	0.00%	0.00
Total Object: 5011 - Hourly Employees:	84,974.70	92,397.89	-7,423.19	-8.74%	934,721.70	971,889.30	-37,167.60	-3.98%	1,020,104.60
Object: 5012 - BOD Wages									
100-1010-5012 Director Stipend	0.00	2,850.00	-2,850.00	0.00%	0.00	18,705.71	-18,705.71	0.00%	0.00
Total Object: 5012 - BOD Wages:	0.00	2,850.00	-2,850.00	0.00%	0.00	18,705.71	-18,705.71	0.00%	0.00
Object: 5013 - Holiday Pay									
100-1010-5013 Holiday Pay	0.00	0.00	0.00	0.00%	0.00	26,565.37	-26,565.37	0.00%	0.00
100-2021-5013 Holiday Pay	0.00	0.00	0.00	0.00%	0.00	45,927.30	-45,927.30	0.00%	0.00
100-2022-5013 Holiday Pay	0.00	0.00	0.00	0.00%	0.00	1,831.65	-1,831.65	0.00%	0.00
Total Object: 5013 - Holiday Pay:	0.00	0.00	0.00	0.00%	0.00	74,324.32	-74,324.32	0.00%	0.00
Object: 5015 - Admin/Personal Leave									
100-1010-5015 Admin/Personal Leave	0.00	0.00	0.00	0.00%	0.00	10,023.62	-10,023.62	0.00%	0.00
100-2021-5015 Admin/Personal Leave	0.00	0.00	0.00	0.00%	0.00	1,750.19	-1,750.19	0.00%	0.00
100-2022-5015 Admin/Personal Leave	0.00	0.00	0.00	0.00%	0.00	583.39	-583.39	0.00%	0.00
Total Object: 5015 - Admin/Personal Leave:	0.00	0.00	0.00	0.00%	0.00	12,357.20	-12,357.20	0.00%	0.00
Object: 5110 - Overtime									
100-1010-5110 Overtime	185.75	553.54	-367.79	-198.00%	2,043.25	8,333.25	-6,290.00	-307.84%	2,229.99
100-2021-5110 Overtime	4,542.39	4,055.80	486.59	10.71%	49,966.29	65,817.10	-15,850.81	-31.72%	54,530.52
Total Object: 5110 - Overtime:	4,728.14	4,609.34	118.80	2.51%	52,009.54	74,150.35	-22,140.81	-42.57%	56,760.51
Object: 5111 - Holiday Premium									
100-2021-5111 Holiday Premium	526.38	0.00	526.38	100.00%	5,790.18	11,849.47	-6,059.29	-104.65%	6,319.15
Total Object: 5111 - Holiday Premium:	526.38	0.00	526.38	100.00%	5,790.18	11,849.47	-6,059.29	-104.65%	6,319.15
Object: 5112 - Standby Pay									
100-1010-5112 Standby Pay	0.00	126.00	-126.00	0.00%	0.00	126.00	-126.00	0.00%	0.00
100-2021-5112 Standby Pay	1,717.95	2,100.00	-382.05	-22.24%	18,897.45	29,706.75	-10,809.30	-57.20%	20,623.75
Total Object: 5112 - Standby Pay:	1,717.95	2,226.00	-508.05	-29.57%	18,897.45	29,832.75	-10,935.30	-57.87%	20,623.75
Object: 5114 - Bonus, Awards, Certification									
100-1010-5114 Bonus, Awards, Certification	0.00	0.00	0.00	0.00%	0.00	2,819.78	-2,819.78	0.00%	0.00
Total Object: 5114 - Bonus, Awards, Certification:	0.00	0.00	0.00	0.00%	0.00	2,819.78	-2,819.78	0.00%	0.00
Object: 5115 - Premium Pay									
100-1010-5115 Premium Pay	171.59	0.00	171.59	100.00%	1,887.49	1,500.00	387.49	20.53%	2,060.00
100-2021-5115 Premium Pay	2,167.33	1,148.93	1,018.40	46.99%	23,840.63	16,083.18	7,757.45	32.54%	26,018.42
100-2022-5115 Premium Pay	153.61	145.90	7.71	5.02%	1,689.71	1,644.09	45.62	2.70%	1,844.09
Total Object: 5115 - Premium Pay:	2,492.53	1,294.83	1,197.70	48.05%	27,417.83	19,227.27	8,190.56	29.87%	29,922.51

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Object: 5209 - Med Ins Reimbursement - Retirees									
100-1010-5209	710.41	2,070.00	-1,359.59	-191.38%	7,814.51	10,350.00	-2,535.49	-32.45%	8,528.40
Total Object: 5209 - Med Ins Reimbursement - Retirees:	710.41	2,070.00	-1,359.59	-191.38%	7,814.51	10,350.00	-2,535.49	-32.45%	8,528.40
Object: 5210 - Medical insurance									
100-1010-5210	4,532.93	4,884.37	-351.44	-7.75%	49,862.23	53,024.36	-3,162.13	-6.34%	54,416.95
100-2021-5210	14,917.31	17,299.92	-2,382.61	-15.97%	164,090.41	156,676.57	7,413.84	4.52%	179,079.43
100-2022-5210	428.35	450.71	-22.36	-5.22%	4,711.85	4,723.41	-11.56	-0.25%	5,142.36
Total Object: 5210 - Medical insurance:	19,878.59	22,635.00	-2,756.41	-13.87%	218,664.49	214,424.34	4,240.15	1.94%	238,638.74
Object: 5211 - Dental insurance									
100-1010-5211	294.97	0.00	294.97	100.00%	3,244.67	3,882.23	-637.56	-19.65%	3,541.07
100-2021-5211	1,670.50	0.00	1,670.50	100.00%	18,375.50	9,448.84	8,926.66	48.58%	20,054.06
100-2022-5211	30.86	0.00	30.86	100.00%	339.46	208.08	131.38	38.70%	370.53
Total Object: 5211 - Dental insurance:	1,996.33	0.00	1,996.33	100.00%	21,959.63	13,539.15	8,420.48	38.35%	23,965.66
Object: 5212 - Life insurance									
100-1010-5212	67.67	0.00	67.67	100.00%	744.37	665.04	79.33	10.66%	812.37
100-2021-5212	185.93	0.00	185.93	100.00%	2,045.23	1,162.12	883.11	43.18%	2,232.07
100-2022-5212	5.34	0.00	5.34	100.00%	58.74	36.20	22.54	38.37%	64.14
Total Object: 5212 - Life insurance:	258.94	0.00	258.94	100.00%	2,848.34	1,863.36	984.98	34.58%	3,108.58
Object: 5213 - Vision Benefit									
100-1010-5213	37.50	0.00	37.50	100.00%	412.50	-1,642.86	2,055.36	498.27%	450.19
100-2021-5213	204.84	0.00	204.84	100.00%	2,253.24	-4,381.35	6,634.59	294.45%	2,459.09
100-2022-5213	4.01	0.00	4.01	100.00%	44.11	-167.49	211.60	479.71%	48.24
Total Object: 5213 - Vision Benefit:	246.35	0.00	246.35	100.00%	2,709.85	-6,191.70	8,901.55	328.49%	2,957.52
Object: 5215 - Retirement Contributions									
100-1010-5215	4,121.92	4,112.74	9.18	0.22%	45,341.12	48,396.48	-3,055.36	-6.74%	49,482.92
100-2021-5215	15,976.30	11,779.15	4,197.15	26.27%	175,739.30	173,685.16	2,054.14	1.17%	191,792.42
100-2022-5215	1,025.01	664.30	360.71	35.19%	11,275.11	10,789.95	485.16	4.30%	12,305.05
Total Object: 5215 - Retirement Contributions:	21,123.23	16,556.19	4,567.04	21.62%	232,355.53	232,871.59	-516.06	-0.22%	253,580.39
Object: 5216 - Medicare Contributions									
100-1010-5216	556.13	833.85	-277.72	-49.94%	6,117.43	9,461.99	-3,344.56	-54.67%	6,676.32
100-2021-5216	1,230.45	1,227.52	2.93	0.24%	13,534.95	13,987.55	-452.60	-3.34%	14,771.32
100-2022-5216	48.48	41.98	6.50	13.41%	533.28	514.91	18.37	3.44%	582.07
Total Object: 5216 - Medicare Contributions:	1,835.06	2,103.35	-268.29	-14.62%	20,185.66	23,964.45	-3,778.79	-18.72%	22,029.71
Object: 5217 - Retirement Medical Benefits									
100-1010-5217	651.33	694.35	-43.02	-6.60%	7,164.63	8,282.02	-1,117.39	-15.60%	7,819.18
100-2021-5217	1,371.04	1,319.86	51.18	3.73%	15,081.44	14,630.17	451.27	2.99%	16,459.10
100-2022-5217	48.48	43.42	5.06	10.44%	533.28	525.61	7.67	1.44%	582.07
Total Object: 5217 - Retirement Medical Benefits:	2,070.85	2,057.63	13.22	0.64%	22,779.35	23,437.80	-658.45	-2.89%	24,860.35

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget	
Object: 5218 - Workers' Compensation Premium										
100-1010-5218	Workers' Compensation Premium	100.67	133.38	-32.71	-32.49%	1,107.37	1,666.12	-558.75	-50.46%	1,208.62
100-2021-5218	Workers' Compensation Premium	2,271.84	2,436.94	-165.10	-7.27%	24,990.24	27,039.80	-2,049.56	-8.20%	27,273.05
100-2022-5218	Workers' Compensation Premium	89.52	80.18	9.34	10.43%	984.72	971.78	12.94	1.31%	1,074.70
	Total Object: 5218 - Workers' Compensation Premium:	2,462.03	2,650.50	-188.47	-7.66%	27,082.33	29,677.70	-2,595.37	-9.58%	29,556.37
Object: 5219 - Unemployment Payments										
100-1010-5219	Unemployment Payments	240.98	0.00	240.98	100.00%	2,650.78	0.00	2,650.78	100.00%	2,892.92
	Total Object: 5219 - Unemployment Payments:	240.98	0.00	240.98	100.00%	2,650.78	0.00	2,650.78	100.00%	2,892.92
Object: 5220 - Safety PPE Allowance										
100-1010-5220	Safety PPE Allowance	0.00	0.00	0.00	0.00%	0.00	530.00	-530.00	0.00%	0.00
100-2021-5220	Safety PPE Allowance	183.26	0.00	183.26	100.00%	2,015.86	3,209.48	-1,193.62	-59.21%	2,200.00
	Total Object: 5220 - Safety PPE Allowance:	183.26	0.00	183.26	100.00%	2,015.86	3,739.48	-1,723.62	-85.50%	2,200.00
Object: 5221 - Misc. Allowance										
100-1010-5221	Misc. Allowance	520.26	2,301.31	-1,781.05	-342.34%	5,722.86	7,869.40	-2,146.54	-37.51%	6,245.72
100-2021-5221	Misc. Allowance	652.23	675.78	-23.55	-3.61%	7,174.53	5,407.88	1,766.65	24.62%	7,830.00
	Total Object: 5221 - Misc. Allowance:	1,172.49	2,977.09	-1,804.60	-153.91%	12,897.39	13,277.28	-379.89	-2.95%	14,075.72
Object: 5225 - Long Term Disability										
100-1010-5225	Long Term Disability	136.37	0.00	136.37	100.00%	1,500.07	1,015.11	484.96	32.33%	1,637.15
100-2021-5225	Long Term Disability	438.01	0.00	438.01	100.00%	4,818.11	2,386.49	2,431.62	50.47%	5,258.33
100-2022-5225	Long Term Disability	17.37	0.00	17.37	100.00%	191.07	113.20	77.87	40.75%	208.56
	Total Object: 5225 - Long Term Disability:	591.75	0.00	591.75	100.00%	6,509.25	3,514.80	2,994.45	46.00%	7,104.04
Object: 5226 - Short Term Disability										
100-1010-5226	Short Term Disability	102.60	0.00	102.60	100.00%	1,128.60	751.03	377.57	33.45%	1,231.77
100-2021-5226	Short Term Disability	348.09	0.00	348.09	100.00%	3,828.99	1,791.06	2,037.93	53.22%	4,178.81
100-2022-5226	Short Term Disability	10.95	0.00	10.95	100.00%	120.45	70.18	50.27	41.74%	131.46
	Total Object: 5226 - Short Term Disability:	461.64	0.00	461.64	100.00%	5,078.04	2,612.27	2,465.77	48.56%	5,542.04
Object: 5227 - Misc. Benefits										
100-1010-5227	Misc. Benefits	0.00	-200.00	200.00	0.00%	0.00	-200.00	200.00	0.00%	0.00
	Total Object: 5227 - Misc. Benefits:	0.00	-200.00	200.00	0.00%	0.00	-200.00	200.00	0.00%	0.00
Object: 5310 - General Counsel										
100-1010-5310	General Counsel	10,412.50	14,607.39	-4,194.89	-40.29%	114,537.50	71,820.89	42,716.61	37.29%	125,000.00
	Total Object: 5310 - General Counsel:	10,412.50	14,607.39	-4,194.89	-40.29%	114,537.50	71,820.89	42,716.61	37.29%	125,000.00
Object: 5311 - Employment Legal Fees										
100-1010-5311	Employment Legal Fees	4,165.00	0.00	4,165.00	100.00%	45,815.00	107,168.53	-61,353.53	-133.92%	50,000.00
	Total Object: 5311 - Employment Legal Fees:	4,165.00	0.00	4,165.00	100.00%	45,815.00	107,168.53	-61,353.53	-133.92%	50,000.00
Object: 5312 - Misc. Legal Fees										
100-1010-5312	Late Fees, Interest & Penalties	5.67	159.86	-154.19	-2,719.40%	62.37	134.70	-72.33	-115.97%	68.19
	Total Object: 5312 - Misc. Legal Fees:	5.67	159.86	-154.19	-2,719.40%	62.37	134.70	-72.33	-115.97%	68.19

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget	
Object: 5316 - Banking services										
100-1010-5316	Banking services	70.80	146.53	-75.73	-106.96%	778.80	694.61	84.19	10.81%	850.00
Total Object: 5316 - Banking services:		70.80	146.53	-75.73	-106.96%	778.80	694.61	84.19	10.81%	850.00
Object: 5317 - Outside Audit										
100-1010-5317	Outside Audit	2,499.00	0.00	2,499.00	100.00%	27,489.00	21,600.00	5,889.00	21.42%	30,000.00
Total Object: 5317 - Outside Audit:		2,499.00	0.00	2,499.00	100.00%	27,489.00	21,600.00	5,889.00	21.42%	30,000.00
Object: 5318 - Engineering & Architectural Services										
100-2021-5318	Engineering & Architectural Services	10,724.87	21,252.50	-10,527.63	-98.16%	117,973.57	181,697.88	-63,724.31	-54.02%	128,750.00
100-4041-5318	Engineering & Architectural Services	0.00	59,852.18	-59,852.18	0.00%	0.00	344,585.95	-344,585.95	0.00%	0.00
Total Object: 5318 - Engineering & Architectural Services:		10,724.87	81,104.68	-70,379.81	-656.23%	117,973.57	526,283.83	-408,310.26	-346.10%	128,750.00
Object: 5320 - Medical Services										
100-2021-5320	Medical Services	58.16	0.00	58.16	100.00%	639.76	1,194.00	-554.24	-86.63%	698.24
Total Object: 5320 - Medical Services:		58.16	0.00	58.16	100.00%	639.76	1,194.00	-554.24	-86.63%	698.24
Object: 5321 - Hazardous Material Handling										
100-2021-5321	Hazardous Material Handling	82.22	0.00	82.22	100.00%	904.42	0.00	904.42	100.00%	987.15
Total Object: 5321 - Hazardous Material Handling:		82.22	0.00	82.22	100.00%	904.42	0.00	904.42	100.00%	987.15
Object: 5322 - Computer & Network Maintenance										
100-1010-5322	Computer & Network Maintenance	3,295.79	3,154.20	141.59	4.30%	36,253.69	46,093.48	-9,839.79	-27.14%	39,565.32
100-2021-5322	Computer & Network Maintenance	0.00	0.00	0.00	0.00%	0.00	2,069.06	-2,069.06	0.00%	0.00
Total Object: 5322 - Computer & Network Maintenance:		3,295.79	3,154.20	141.59	4.30%	36,253.69	48,162.54	-11,908.85	-32.85%	39,565.32
Object: 5323 - Software License & Maintenance										
100-1010-5323	Software License & Maintenance	2,816.51	1,828.10	988.41	35.09%	30,981.61	50,124.84	-19,143.23	-61.79%	33,811.72
100-2021-5323	Software License & Maintenance	832.71	0.00	832.71	100.00%	9,159.81	27,400.29	-18,240.48	-199.14%	9,996.53
Total Object: 5323 - Software License & Maintenance:		3,649.22	1,828.10	1,821.12	49.90%	40,141.42	77,525.13	-37,383.71	-93.13%	43,808.25
Object: 5324 - Vehicle Maintenance Services										
100-1010-5324	Vehicle Maintenance Services	0.00	0.00	0.00	0.00%	0.00	721.26	-721.26	0.00%	0.00
100-2021-5324	Vehicle Maintenance Services	1,148.94	0.00	1,148.94	100.00%	12,638.34	8,863.84	3,774.50	29.87%	13,792.92
Total Object: 5324 - Vehicle Maintenance Services:		1,148.94	0.00	1,148.94	100.00%	12,638.34	9,585.10	3,053.24	24.16%	13,792.92
Object: 5325 - Office Equipment Maintenance										
100-1010-5325	Office Equipment Maintenance	0.00	1,250.00	-1,250.00	0.00%	0.00	4,720.00	-4,720.00	0.00%	0.00
Total Object: 5325 - Office Equipment Maintenance:		0.00	1,250.00	-1,250.00	0.00%	0.00	4,720.00	-4,720.00	0.00%	0.00
Object: 5326 - Equipment Maintenance										
100-1010-5326	Equipment Maintenance	327.11	0.00	327.11	100.00%	3,598.21	0.00	3,598.21	100.00%	3,927.01
100-2021-5326	Equipment Maintenance	36,697.83	46,508.26	-9,810.43	-26.73%	403,676.13	317,885.36	85,790.77	21.25%	440,550.25
100-2022-5326	Equipment Maintenance	0.00	0.00	0.00	0.00%	0.00	2,780.65	-2,780.65	0.00%	0.00
Total Object: 5326 - Equipment Maintenance:		37,024.94	46,508.26	-9,483.32	-25.61%	407,274.34	320,666.01	86,608.33	21.27%	444,477.26
Object: 5330 - Misc. Professional Services										
100-1010-5330	Misc. Professional Services	7,685.00	4,680.00	3,005.00	39.10%	84,535.00	95,693.84	-11,158.84	-13.20%	92,257.00
100-2021-5330	Misc. Professional Services	5,778.80	6,628.54	-849.74	-14.70%	63,566.80	450,525.57	-386,958.77	-608.74%	69,373.36

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget	
100-2022-5330	Misc. Professional Services	12,495.00	4,256.00	8,239.00	65.94%	137,445.00	64,398.83	73,046.17	53.15%	150,000.00
100-4041-5330	Misc. Professional Services	250,682.77	0.00	250,682.77	100.00%	2,757,510.47	51,524.10	2,705,986.37	98.13%	3,009,397.00
Total Object: 5330 - Misc. Professional Services:		276,641.57	15,564.54	261,077.03	94.37%	3,043,057.27	662,142.34	2,380,914.93	78.24%	3,321,027.36
Object: 5410 - Professional dues and fees										
100-1010-5410	Professional dues and fees	3,291.12	0.00	3,291.12	100.00%	36,202.32	45,299.67	-9,097.35	-25.13%	39,509.26
100-2021-5410	Professional dues and fees	1,269.71	792.00	477.71	37.62%	13,966.81	9,801.30	4,165.51	29.82%	15,242.64
Total Object: 5410 - Professional dues and fees:		4,560.83	792.00	3,768.83	82.63%	50,169.13	55,100.97	-4,931.84	-9.83%	54,751.90
Object: 5411 - Registration Fees										
100-1010-5411	Registration Fees	394.67	0.00	394.67	100.00%	4,341.37	2,011.50	2,329.87	53.67%	4,738.00
100-2021-5411	Registration Fees	1,532.54	11,495.00	-9,962.46	-650.06%	16,857.94	27,302.23	-10,444.29	-61.95%	18,397.86
100-2022-5411	Registration Fees	15.61	0.00	15.61	100.00%	171.71	285.00	-113.29	-65.98%	187.46
Total Object: 5411 - Registration Fees:		1,942.82	11,495.00	-9,552.18	-491.67%	21,371.02	29,598.73	-8,227.71	-38.50%	23,323.32
Object: 5412 - Insurance Premiums										
100-1010-5412	Insurance Premiums	10,611.29	0.00	10,611.29	100.00%	116,724.19	155,980.06	-39,255.87	-33.63%	127,386.50
Total Object: 5412 - Insurance Premiums:		10,611.29	0.00	10,611.29	100.00%	116,724.19	155,980.06	-39,255.87	-33.63%	127,386.50
Object: 5413 - Postage										
100-1010-5413	Postage	66.97	0.00	66.97	100.00%	736.67	584.10	152.57	20.71%	803.98
100-2021-5413	Postage	27.46	0.00	27.46	100.00%	302.06	80.97	221.09	73.19%	329.68
Total Object: 5413 - Postage:		94.43	0.00	94.43	100.00%	1,038.73	665.07	373.66	35.97%	1,133.66
Object: 5414 - Delivery Services										
100-2021-5414	Delivery Services	4.24	0.00	4.24	100.00%	46.64	0.00	46.64	100.00%	51.00
Total Object: 5414 - Delivery Services:		4.24	0.00	4.24	100.00%	46.64	0.00	46.64	100.00%	51.00
Object: 5415 - Printing and binding										
100-1010-5415	Printing and binding	0.00	234.28	-234.28	0.00%	0.00	873.71	-873.71	0.00%	0.00
100-2021-5415	Printing and binding	0.00	0.00	0.00	0.00%	0.00	31.05	-31.05	0.00%	0.00
Total Object: 5415 - Printing and binding:		0.00	234.28	-234.28	0.00%	0.00	904.76	-904.76	0.00%	0.00
Object: 5416 - Advertising and Publishing										
100-1010-5416	Advertising and Publishing	1,652.91	1,500.00	152.91	9.25%	18,182.01	29,470.99	-11,288.98	-62.09%	19,842.95
Total Object: 5416 - Advertising and Publishing:		1,652.91	1,500.00	152.91	9.25%	18,182.01	29,470.99	-11,288.98	-62.09%	19,842.95
Object: 5417 - Uniform Services										
100-2021-5417	Uniform Services	1,711.49	1,909.87	-198.38	-11.59%	18,826.39	16,948.72	1,877.67	9.97%	20,546.17
Total Object: 5417 - Uniform Services:		1,711.49	1,909.87	-198.38	-11.59%	18,826.39	16,948.72	1,877.67	9.97%	20,546.17
Object: 5418 - Misc. Other Services										
100-1010-5418	Misc. Other Services	894.65	1,823.85	-929.20	-103.86%	9,841.15	16,813.66	-6,972.51	-70.85%	10,740.10
100-2021-5418	Misc. Other Services	541.45	0.00	541.45	100.00%	5,955.95	0.00	5,955.95	100.00%	6,500.00
Total Object: 5418 - Misc. Other Services:		1,436.10	1,823.85	-387.75	-27.00%	15,797.10	16,813.66	-1,016.56	-6.44%	17,240.10

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Object: 5421 - Telephones									
100-1010-5421 Telephones	2,819.99	3,802.45	-982.46	-34.84%	31,019.89	35,107.78	-4,087.89	-13.18%	33,853.48
Total Object: 5421 - Telephones:	2,819.99	3,802.45	-982.46	-34.84%	31,019.89	35,107.78	-4,087.89	-13.18%	33,853.48
Object: 5422 - Cellular Servcies									
100-1010-5422 Cellular Servcies	226.23	0.00	226.23	100.00%	2,488.53	243.33	2,245.20	90.22%	2,715.92
100-2021-5422 Cellular Servcies	91.89	156.51	-64.62	-70.32%	1,010.79	1,655.17	-644.38	-63.75%	1,103.22
Total Object: 5422 - Cellular Servcies:	318.12	156.51	161.61	50.80%	3,499.32	1,898.50	1,600.82	45.75%	3,819.14
Object: 5431 - Water									
100-2021-5431 Water	4,977.10	4,897.93	79.17	1.59%	54,748.10	61,130.50	-6,382.40	-11.66%	59,749.21
Total Object: 5431 - Water:	4,977.10	4,897.93	79.17	1.59%	54,748.10	61,130.50	-6,382.40	-11.66%	59,749.21
Object: 5432 - Gas/Electricity									
100-2021-5432 Gas/Electricity	34,409.24	31,997.89	2,411.35	7.01%	378,501.64	402,412.68	-23,911.04	-6.32%	413,076.21
Total Object: 5432 - Gas/Electricity:	34,409.24	31,997.89	2,411.35	7.01%	378,501.64	402,412.68	-23,911.04	-6.32%	413,076.21
Object: 5433 - Solid Waste (Trash)									
100-2021-5433 Solid Waste (Trash)	12,771.23	20,959.20	-8,187.97	-64.11%	140,483.53	176,357.08	-35,873.55	-25.54%	153,316.18
Total Object: 5433 - Solid Waste (Trash):	12,771.23	20,959.20	-8,187.97	-64.11%	140,483.53	176,357.08	-35,873.55	-25.54%	153,316.18
Object: 5441 - Commercial Travel									
100-1010-5441 Commercial Travel	111.09	56.49	54.60	49.15%	1,221.99	56.49	1,165.50	95.38%	1,333.64
100-2021-5441 Commercial Travel	257.39	707.80	-450.41	-174.99%	2,831.29	1,281.63	1,549.66	54.73%	3,090.00
Total Object: 5441 - Commercial Travel:	368.48	764.29	-395.81	-107.42%	4,053.28	1,338.12	2,715.16	66.99%	4,423.64
Object: 5442 - Meals									
100-1010-5442 Meals	6.33	0.00	6.33	100.00%	69.63	82.85	-13.22	-18.99%	76.10
100-2021-5442 Meals	128.69	0.00	128.69	100.00%	1,415.59	231.44	1,184.15	83.65%	1,545.00
Total Object: 5442 - Meals:	135.02	0.00	135.02	100.00%	1,485.22	314.29	1,170.93	78.84%	1,621.10
Object: 5443 - Per Diem									
100-1010-5443 Per Diem	0.00	111.00	-111.00	0.00%	0.00	111.00	-111.00	0.00%	0.00
100-2021-5443 Per Diem	257.39	850.50	-593.11	-230.43%	2,831.29	1,405.50	1,425.79	50.36%	3,090.00
Total Object: 5443 - Per Diem:	257.39	961.50	-704.11	-273.56%	2,831.29	1,516.50	1,314.79	46.44%	3,090.00
Object: 5444 - Lodging									
100-1010-5444 Lodging	224.30	0.00	224.30	100.00%	2,467.30	1,498.96	968.34	39.25%	2,692.75
100-2021-5444 Lodging	343.19	1,425.91	-1,082.72	-315.49%	3,775.09	3,182.95	592.14	15.69%	4,120.00
Total Object: 5444 - Lodging:	567.49	1,425.91	-858.42	-151.27%	6,242.39	4,681.91	1,560.48	25.00%	6,812.75
Object: 5445 - Mileage, Parking & Tolls									
100-1010-5445 Mileage, Parking & Tolls	4.28	60.00	-55.72	-1,301.87%	47.08	170.90	-123.82	-263.00%	51.50
100-2021-5445 Mileage, Parking & Tolls	171.59	0.00	171.59	100.00%	1,887.49	180.99	1,706.50	90.41%	2,060.00
Total Object: 5445 - Mileage, Parking & Tolls:	175.87	60.00	115.87	65.88%	1,934.57	351.89	1,582.68	81.81%	2,111.50
Object: 5511 - Rental/Lease Equipment - Misc									
100-1010-5511 Rental/Lease Equipment - Misc	535.30	660.49	-125.19	-23.39%	5,888.30	7,071.68	-1,183.38	-20.10%	6,426.23
100-2021-5511 Rental/Lease Equipment - Misc	7,636.52	6,627.05	1,009.47	13.22%	84,001.72	15,604.55	68,397.17	81.42%	91,674.99

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
100-4041-5511 Rental/Lease Equipment - Misc	0.00	24,956.88	-24,956.88	0.00%	0.00	117,922.42	-117,922.42	0.00%	0.00
Total Object: 5511 - Rental/Lease Equipment - Misc:	8,171.82	32,244.42	-24,072.60	-294.58%	89,890.02	140,598.65	-50,708.63	-56.41%	98,101.22
Object: 5610 - Janitorial Services									
100-1010-5610 Janitorial Services	1,879.35	2,550.00	-670.65	-35.69%	20,672.85	28,050.00	-7,377.15	-35.69%	22,561.25
100-2021-5610 Janitorial Services	128.69	0.00	128.69	100.00%	1,415.59	0.00	1,415.59	100.00%	1,545.00
Total Object: 5610 - Janitorial Services:	2,008.04	2,550.00	-541.96	-26.99%	22,088.44	28,050.00	-5,961.56	-26.99%	24,106.25
Object: 5611 - Landscape Services									
100-2021-5611 Landscape Services	1,667.77	318.08	1,349.69	80.93%	18,345.47	13,346.30	4,999.17	27.25%	20,021.30
Total Object: 5611 - Landscape Services:	1,667.77	318.08	1,349.69	80.93%	18,345.47	13,346.30	4,999.17	27.25%	20,021.30
Object: 5612 - Building & Structures Maintenance									
100-1010-5612 Building & Structures Maintenance	0.00	0.00	0.00	0.00%	0.00	1,382.00	-1,382.00	0.00%	0.00
100-2021-5612 Building & Structures Maintenance	12,495.00	6,794.00	5,701.00	45.63%	137,445.00	174,697.32	-37,252.32	-27.10%	150,000.00
100-4041-5612 Building & Structures Maintenance	0.00	885.99	-885.99	0.00%	0.00	2,528.63	-2,528.63	0.00%	0.00
Total Object: 5612 - Building & Structures Maintenance:	12,495.00	7,679.99	4,815.01	38.54%	137,445.00	178,607.95	-41,162.95	-29.95%	150,000.00
Object: 5613 - Security Services									
100-2021-5613 Security Services	445.10	247.36	197.74	44.43%	4,896.10	4,486.02	410.08	8.38%	5,343.43
Total Object: 5613 - Security Services:	445.10	247.36	197.74	44.43%	4,896.10	4,486.02	410.08	8.38%	5,343.43
Object: 5723 - County Permit									
100-2021-5723 County Permit	208.25	0.00	208.25	100.00%	2,290.75	0.00	2,290.75	100.00%	2,500.00
Total Object: 5723 - County Permit:	208.25	0.00	208.25	100.00%	2,290.75	0.00	2,290.75	100.00%	2,500.00
Object: 5724 - State Permit									
100-2021-5724 State Permit	3,562.64	0.00	3,562.64	100.00%	39,189.04	49,200.00	-10,010.96	-25.55%	42,768.82
Total Object: 5724 - State Permit:	3,562.64	0.00	3,562.64	100.00%	39,189.04	49,200.00	-10,010.96	-25.55%	42,768.82
Object: 5725 - Misc. Permit									
100-2021-5725 Misc. Permit	8.57	0.00	8.57	100.00%	94.27	57.00	37.27	39.54%	103.00
Total Object: 5725 - Misc. Permit:	8.57	0.00	8.57	100.00%	94.27	57.00	37.27	39.54%	103.00
Object: 5744 - Misc. Taxes									
100-1010-5744 Misc. Taxes	0.00	0.00	0.00	0.00%	0.00	19.80	-19.80	0.00%	0.00
Total Object: 5744 - Misc. Taxes:	0.00	0.00	0.00	0.00%	0.00	19.80	-19.80	0.00%	0.00
Object: 5810 - Books & Subscriptions									
100-1010-5810 Books & Subscriptions	32.49	0.00	32.49	100.00%	357.39	0.00	357.39	100.00%	390.04
100-2021-5810 Books & Subscriptions	66.16	0.00	66.16	100.00%	727.76	286.12	441.64	60.68%	794.25
Total Object: 5810 - Books & Subscriptions:	98.65	0.00	98.65	100.00%	1,085.15	286.12	799.03	73.63%	1,184.29
Object: 5811 - Clothing									
100-1010-5811 Clothing	243.71	470.31	-226.60	-92.98%	2,680.81	2,600.16	80.65	3.01%	2,925.74
Total Object: 5811 - Clothing:	243.71	470.31	-226.60	-92.98%	2,680.81	2,600.16	80.65	3.01%	2,925.74
Object: 5812 - Food									
100-1010-5812 Food	41.65	223.74	-182.09	-437.19%	458.15	1,508.60	-1,050.45	-229.28%	500.00

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

		May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
100-2021-5812	Food	509.22	0.00	509.22	100.00%	5,601.42	313.25	5,288.17	94.41%	6,113.09
	Total Object: 5812 - Food:	550.87	223.74	327.13	59.38%	6,059.57	1,821.85	4,237.72	69.93%	6,613.09
	Object: 5813 - Laboratory Supplies									
100-2022-5813	Laboratory Supplies	2,060.15	92.95	1,967.20	95.49%	22,661.65	13,902.21	8,759.44	38.65%	24,731.80
	Total Object: 5813 - Laboratory Supplies:	2,060.15	92.95	1,967.20	95.49%	22,661.65	13,902.21	8,759.44	38.65%	24,731.80
	Object: 5814 - Maintenance Supplies									
100-1010-5814	Maintenance Supplies	34.74	0.00	34.74	100.00%	382.14	0.00	382.14	100.00%	417.05
100-2021-5814	Maintenance Supplies	2,238.18	7,715.49	-5,477.31	-244.72%	24,619.98	31,348.47	-6,728.49	-27.33%	26,868.97
	Total Object: 5814 - Maintenance Supplies:	2,272.92	7,715.49	-5,442.57	-239.45%	25,002.12	31,348.47	-6,346.35	-25.38%	27,286.02
	Object: 5816 - Office Supplies									
100-1010-5816	Office Supplies	499.80	198.47	301.33	60.29%	5,497.80	4,030.22	1,467.58	26.69%	6,000.00
100-2021-5816	Office Supplies	624.53	331.08	293.45	46.99%	6,869.83	5,463.84	1,405.99	20.47%	7,497.47
	Total Object: 5816 - Office Supplies:	1,124.33	529.55	594.78	52.90%	12,367.63	9,494.06	2,873.57	23.23%	13,497.47
	Object: 5817 - Chemicals									
100-2021-5817	Chemicals	23,552.20	20,314.91	3,237.29	13.75%	259,074.20	347,936.95	-88,862.75	-34.30%	282,739.60
100-2022-5817	Chemicals	358.89	0.00	358.89	100.00%	3,947.79	2,559.03	1,388.76	35.18%	4,308.43
	Total Object: 5817 - Chemicals:	23,911.09	20,314.91	3,596.18	15.04%	263,021.99	350,495.98	-87,473.99	-33.26%	287,048.03
	Object: 5818 - Safety Supplies									
100-1010-5818	Safety Supplies	29.15	0.00	29.15	100.00%	320.65	1,352.70	-1,032.05	-321.86%	350.00
100-2021-5818	Safety Supplies	1,430.60	1,319.61	110.99	7.76%	15,736.60	13,335.67	2,400.93	15.26%	17,174.14
	Total Object: 5818 - Safety Supplies:	1,459.75	1,319.61	140.14	9.60%	16,057.25	14,688.37	1,368.88	8.52%	17,524.14
	Object: 5822 - Fuel, Oil, Lubricant									
100-1010-5822	Fuel, Oil, Lubricant	58.96	0.00	58.96	100.00%	648.56	675.00	-26.44	-4.08%	707.90
100-2021-5822	Fuel, Oil, Lubricant	1,280.09	673.43	606.66	47.39%	14,080.99	33,322.24	-19,241.25	-136.65%	15,367.33
	Total Object: 5822 - Fuel, Oil, Lubricant:	1,339.05	673.43	665.62	49.71%	14,729.55	33,997.24	-19,267.69	-130.81%	16,075.23
	Object: 5823 - Spare Replacement Parts									
100-2021-5823	Spare Replacement Parts	2,908.69	0.00	2,908.69	100.00%	31,995.59	0.00	31,995.59	100.00%	34,918.26
	Total Object: 5823 - Spare Replacement Parts:	2,908.69	0.00	2,908.69	100.00%	31,995.59	0.00	31,995.59	100.00%	34,918.26
	Object: 6012 - Treatment Plant									
100-2021-6012	Treatment Plant	0.00	0.00	0.00	0.00%	0.00	31,901.32	-31,901.32	0.00%	0.00
	Total Object: 6012 - Treatment Plant:	0.00	0.00	0.00	0.00%	0.00	31,901.32	-31,901.32	0.00%	0.00
	Object: 6013 - Pipes									
100-2021-6013	Pipes	0.00	24,228.20	-24,228.20	0.00%	0.00	484,564.00	-484,564.00	0.00%	0.00
	Total Object: 6013 - Pipes:	0.00	24,228.20	-24,228.20	0.00%	0.00	484,564.00	-484,564.00	0.00%	0.00
	Object: 6014 - Montara Pump Station									
100-2021-6014	Montara Pump Station	0.00	0.00	0.00	0.00%	0.00	21,542.18	-21,542.18	0.00%	0.00
	Total Object: 6014 - Montara Pump Station:	0.00	0.00	0.00	0.00%	0.00	21,542.18	-21,542.18	0.00%	0.00

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget	
Object: 6015 - Princeton Pump Station										
100-2021-6015	Princeton Pump Station	0.00	0.00	0.00	0.00%	0.00	13,756.97	-13,756.97	0.00%	0.00
Total Object: 6015 - Princeton Pump Station:		0.00	0.00	0.00	0.00%	0.00	13,756.97	-13,756.97	0.00%	0.00
Object: 6016 - Portola Pump Station										
100-2021-6016	Portola Pump Station	0.00	0.00	0.00	0.00%	0.00	37,234.27	-37,234.27	0.00%	0.00
100-4041-6016	Portola Pump Station	0.00	0.00	0.00	0.00%	0.00	12,625.33	-12,625.33	0.00%	0.00
Total Object: 6016 - Portola Pump Station:		0.00	0.00	0.00	0.00%	0.00	49,859.60	-49,859.60	0.00%	0.00
Object: 6121 - Machinery and equipment										
100-2021-6121	Machinery and Equipment >\$5K	6,783.66	51,750.00	-44,966.34	-662.86%	74,620.26	346,204.73	-271,584.47	-363.96%	81,436.58
100-2022-6121	Machinery and Equipment >\$5K	0.00	0.00	0.00	0.00%	0.00	6,980.32	-6,980.32	0.00%	0.00
100-4041-6121	Machinery and Equipment >\$5K	0.00	201,665.91	-201,665.91	0.00%	0.00	2,097,393.47	-2,097,393.47	0.00%	0.00
Total Object: 6121 - Machinery and equipment:		6,783.66	253,415.91	-246,632.25	-3,635.68%	74,620.26	2,450,578.52	-2,375,958.26	-3,184.07%	81,436.58
Object: 6122 - Vehicles										
100-2021-6122	Vehicles >\$5K	0.00	21,834.71	-21,834.71	0.00%	0.00	80,491.42	-80,491.42	0.00%	0.00
Total Object: 6122 - Vehicles:		0.00	21,834.71	-21,834.71	0.00%	0.00	80,491.42	-80,491.42	0.00%	0.00
Object: 6125 - Software										
100-1010-6125	Software >\$5K	0.00	0.00	0.00	0.00%	0.00	10,000.00	-10,000.00	0.00%	0.00
Total Object: 6125 - Software:		0.00	0.00	0.00	0.00%	0.00	10,000.00	-10,000.00	0.00%	0.00
Object: 6131 - Machinery and equipment										
100-2021-6131	Machinery and Equipment <\$5K	1,225.37	0.00	1,225.37	100.00%	13,479.07	15,366.74	-1,887.67	-14.00%	14,710.33
100-2022-6131	Machinery and Equipment <\$5K	791.78	0.00	791.78	100.00%	8,709.58	0.00	8,709.58	100.00%	9,505.21
Total Object: 6131 - Machinery and equipment:		2,017.15	0.00	2,017.15	100.00%	22,188.65	15,366.74	6,821.91	30.75%	24,215.54
Object: 6134 - Computers										
100-1010-6134	Computers <\$5K	0.00	0.00	0.00	0.00%	0.00	2,195.00	-2,195.00	0.00%	0.00
100-2021-6134	Computers <\$5K	0.00	0.00	0.00	0.00%	0.00	2,844.59	-2,844.59	0.00%	0.00
Total Object: 6134 - Computers:		0.00	0.00	0.00	0.00%	0.00	5,039.59	-5,039.59	0.00%	0.00
Object: 6411 - Judgement										
100-2021-6411	Judgement	0.00	0.00	0.00	0.00%	0.00	80,000.00	-80,000.00	0.00%	0.00
Total Object: 6411 - Judgement:		0.00	0.00	0.00	0.00%	0.00	80,000.00	-80,000.00	0.00%	0.00
Object: 6412 - Claims Paid										
100-1010-6412	Claims Paid	1,249.50	0.00	1,249.50	100.00%	13,744.50	0.00	13,744.50	100.00%	15,000.00
Total Object: 6412 - Claims Paid:		1,249.50	0.00	1,249.50	100.00%	13,744.50	0.00	13,744.50	100.00%	15,000.00
Total Fund: 100 - Operating Fund:		0.52	-120,763.95	-120,764.47		5.72	-1,490,255.73	-1,490,261.45		-0.01
Fund: 300 - Contract Services										
Object: 4110 - City of Half Moon Bay										
300-3031-4110	Contract Service Fees - HMB	21,180.84	21,189.33	8.49	0.04%	232,989.24	248,357.43	15,368.19	6.60%	254,271.80
Total Object: 4110 - City of Half Moon Bay:		21,180.84	21,189.33	8.49	0.04%	232,989.24	248,357.43	15,368.19	6.60%	254,271.80

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget	
Object: 4111 - Granada Community Services District										
300-3032-4111	Contract Service Fees - GCSD	17,443.04	17,450.00	6.96	0.04%	191,873.44	213,326.83	21,453.39	11.18%	209,400.31
Total Object: 4111 - Granada Community Services District:		17,443.04	17,450.00	6.96	0.04%	191,873.44	213,326.83	21,453.39	11.18%	209,400.31
Object: 4112 - Montara Water & Sanitation District										
300-3033-4112	Contract Service Fees - MWSD	23,672.70	74,207.44	50,534.74	213.47%	260,399.70	490,074.10	229,674.40	88.20%	284,186.13
Total Object: 4112 - Montara Water & Sanitation District:		23,672.70	74,207.44	50,534.74	213.47%	260,399.70	490,074.10	229,674.40	88.20%	284,186.13
Object: 5010 - Salaried Employees										
300-3031-5010	Salaried Employees	786.49	0.00	786.49	100.00%	8,651.39	0.00	8,651.39	100.00%	9,441.74
300-3032-5010	Salaried Employees	647.70	0.00	647.70	100.00%	7,124.70	0.00	7,124.70	100.00%	7,775.55
300-3033-5010	Salaried Employees	879.02	0.00	879.02	100.00%	9,669.22	0.00	9,669.22	100.00%	10,552.53
Total Object: 5010 - Salaried Employees:		2,313.21	0.00	2,313.21	100.00%	25,445.31	0.00	25,445.31	100.00%	27,769.82
Object: 5011 - Hourly Employees										
300-3031-5011	Hourly Employees	10,833.70	9,718.71	1,114.99	10.29%	119,170.70	104,725.41	14,445.29	12.12%	130,056.52
300-3032-5011	Hourly Employees	8,921.87	8,003.62	918.25	10.29%	98,140.57	86,515.85	11,624.72	11.84%	107,105.37
300-3033-5011	Hourly Employees	12,108.26	10,862.09	1,246.17	10.29%	133,190.86	117,163.35	16,027.51	12.03%	145,357.29
Total Object: 5011 - Hourly Employees:		31,863.83	28,584.42	3,279.41	10.29%	350,502.13	308,404.61	42,097.52	12.01%	382,519.18
Object: 5013 - Holiday Pay										
300-3031-5013	Holiday Pay	0.00	0.00	0.00	0.00%	0.00	6,047.15	-6,047.15	0.00%	0.00
300-3032-5013	Holiday Pay	0.00	0.00	0.00	0.00%	0.00	4,980.02	-4,980.02	0.00%	0.00
300-3033-5013	Holiday Pay	0.00	0.00	0.00	0.00%	0.00	6,758.48	-6,758.48	0.00%	0.00
Total Object: 5013 - Holiday Pay:		0.00	0.00	0.00	0.00%	0.00	17,785.65	-17,785.65	0.00%	0.00
Object: 5014 - Bereavement Leave										
300-3031-5014	Bereavement Leave	0.00	0.00	0.00	0.00%	0.00	111.25	-111.25	0.00%	0.00
300-3032-5014	Bereavement Leave	0.00	0.00	0.00	0.00%	0.00	91.62	-91.62	0.00%	0.00
300-3033-5014	Bereavement Leave	0.00	0.00	0.00	0.00%	0.00	124.33	-124.33	0.00%	0.00
Total Object: 5014 - Bereavement Leave:		0.00	0.00	0.00	0.00%	0.00	327.20	-327.20	0.00%	0.00
Object: 5110 - Overtime										
300-3031-5110	Overtime	860.47	501.83	358.64	41.68%	9,465.17	15,035.10	-5,569.93	-58.85%	10,329.82
300-3032-5110	Overtime	708.61	413.27	295.34	41.68%	7,794.71	12,381.85	-4,587.14	-58.85%	8,506.84
300-3033-5110	Overtime	961.70	560.84	400.86	41.68%	10,578.70	16,803.92	-6,225.22	-58.85%	11,545.10
Total Object: 5110 - Overtime:		2,530.78	1,475.94	1,054.84	41.68%	27,838.58	44,220.87	-16,382.29	-58.85%	30,381.76
Object: 5112 - Standby Pay										
300-3031-5112	Standby Pay	647.49	991.16	-343.67	-53.08%	7,122.39	9,908.30	-2,785.91	-39.11%	7,773.04
300-3032-5112	Standby Pay	533.21	791.84	-258.63	-48.50%	5,865.31	7,998.27	-2,132.96	-36.37%	6,401.14
300-3033-5112	Standby Pay	723.62	1,045.00	-321.38	-44.41%	7,959.82	10,658.68	-2,698.86	-33.91%	8,687.03
Total Object: 5112 - Standby Pay:		1,904.32	2,828.00	-923.68	-48.50%	20,947.52	28,565.25	-7,617.73	-36.37%	22,861.21
Object: 5114 - Bonus, Awards, Certification										
300-3031-5114	Bonus, Awards, Certification	420.07	0.00	420.07	100.00%	4,620.77	0.00	4,620.77	100.00%	5,042.88
300-3032-5114	Bonus, Awards, Certification	345.94	0.00	345.94	100.00%	3,805.34	0.00	3,805.34	100.00%	4,152.96

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

		May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
300-3033-5114	Bonus, Awards, Certification	469.49	0.00	469.49	100.00%	5,164.39	0.00	5,164.39	100.00%	5,636.16
	Total Object: 5114 - Bonus, Awards, Certification:	1,235.50	0.00	1,235.50	100.00%	13,590.50	0.00	13,590.50	100.00%	14,832.00
	Object: 5115 - Premium Pay									
300-3031-5115	Premium Pay	0.00	56.82	-56.82	0.00%	0.00	559.90	-559.90	0.00%	0.00
300-3032-5115	Premium Pay	0.00	109.37	-109.37	0.00%	0.00	705.99	-705.99	0.00%	0.00
300-3033-5115	Premium Pay	0.00	0.91	-0.91	0.00%	0.00	380.91	-380.91	0.00%	0.00
	Total Object: 5115 - Premium Pay:	0.00	167.10	-167.10	0.00%	0.00	1,646.80	-1,646.80	0.00%	0.00
	Object: 5210 - Medical insurance									
300-3031-5210	Medical insurance	2,901.02	2,857.63	43.39	1.50%	31,911.22	30,689.92	1,221.30	3.83%	34,826.26
300-3032-5210	Medical insurance	2,389.08	2,361.70	27.38	1.15%	26,279.88	25,336.38	943.50	3.59%	28,680.45
300-3033-5210	Medical insurance	3,242.32	3,156.67	85.65	2.64%	35,665.52	34,170.17	1,495.35	4.19%	38,923.47
	Total Object: 5210 - Medical insurance:	8,532.42	8,376.00	156.42	1.83%	93,856.62	90,196.47	3,660.15	3.90%	102,430.18
	Object: 5211 - Dental insurance									
300-3031-5211	Dental insurance	280.12	0.00	280.12	100.00%	3,081.32	1,908.15	1,173.17	38.07%	3,362.88
300-3032-5211	Dental insurance	230.69	0.00	230.69	100.00%	2,537.59	1,571.15	966.44	38.08%	2,769.43
300-3033-5211	Dental insurance	313.08	0.00	313.08	100.00%	3,443.88	2,130.24	1,313.64	38.14%	3,758.52
	Total Object: 5211 - Dental insurance:	823.89	0.00	823.89	100.00%	9,062.79	5,609.54	3,453.25	38.10%	9,890.83
	Object: 5212 - Life insurance									
300-3031-5212	Life insurance	30.63	0.00	30.63	100.00%	336.93	204.87	132.06	39.20%	367.82
300-3032-5212	Life insurance	25.23	0.00	25.23	100.00%	277.53	168.70	108.83	39.21%	302.91
300-3033-5212	Life insurance	34.24	0.00	34.24	100.00%	376.64	228.83	147.81	39.24%	411.09
	Total Object: 5212 - Life insurance:	90.10	0.00	90.10	100.00%	991.10	602.40	388.70	39.22%	1,081.82
	Object: 5213 - Vision Benefit									
300-3031-5213	Vision Benefit	34.51	0.00	34.51	100.00%	379.61	-1,001.91	1,381.52	363.93%	414.40
300-3032-5213	Vision Benefit	28.42	0.00	28.42	100.00%	312.62	-824.07	1,136.69	363.60%	341.27
300-3033-5213	Vision Benefit	38.58	0.00	38.58	100.00%	424.38	-1,117.46	1,541.84	363.32%	463.15
	Total Object: 5213 - Vision Benefit:	101.51	0.00	101.51	100.00%	1,116.61	-2,943.44	4,060.05	363.61%	1,218.82
	Object: 5215 - Retirement Contributions									
300-3031-5215	Retirement Contributions	976.28	781.91	194.37	19.91%	10,739.08	8,579.53	2,159.55	20.11%	11,720.06
300-3032-5215	Retirement Contributions	803.99	646.73	157.26	19.56%	8,843.89	7,087.58	1,756.31	19.86%	9,651.81
300-3033-5215	Retirement Contributions	1,091.13	865.48	225.65	20.68%	12,002.43	9,555.09	2,447.34	20.39%	13,098.89
	Total Object: 5215 - Retirement Contributions:	2,871.40	2,294.12	577.28	20.10%	31,585.40	25,222.20	6,363.20	20.15%	34,470.76
	Object: 5216 - Medicare Contributions									
300-3031-5216	Medicare Contributions	192.37	156.11	36.26	18.85%	2,116.07	1,956.28	159.79	7.55%	2,309.45
300-3032-5216	Medicare Contributions	158.42	129.06	29.36	18.53%	1,742.62	1,615.84	126.78	7.28%	1,901.90
300-3033-5216	Medicare Contributions	215.00	172.72	42.28	19.67%	2,365.00	2,178.59	186.41	7.88%	2,581.15
	Total Object: 5216 - Medicare Contributions:	565.79	457.89	107.90	19.07%	6,223.69	5,750.71	472.98	7.60%	6,792.50
	Object: 5217 - Retirement Medical Benefits									
300-3031-5217	Retirement Medical Benefits	203.78	174.10	29.68	14.56%	2,241.58	2,109.22	132.36	5.90%	2,446.40

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
300-3032-5217 Retirement Medical Benefits	167.82	143.98	23.84	14.21%	1,846.02	1,742.63	103.39	5.60%	2,014.68
300-3033-5217 Retirement Medical Benefits	227.75	192.68	35.07	15.40%	2,505.25	2,349.23	156.02	6.23%	2,734.21
Total Object: 5217 - Retirement Medical Benefits:	599.35	510.76	88.59	14.78%	6,592.85	6,201.08	391.77	5.94%	7,195.29
Object: 5218 - Workers' Compensation Premium									
300-3031-5218 Workers' Compensation Premium	338.62	321.48	17.14	5.06%	3,724.82	3,898.65	-173.83	-4.67%	4,065.10
300-3032-5218 Workers' Compensation Premium	278.86	265.80	13.06	4.68%	3,067.46	3,220.77	-153.31	-5.00%	3,347.73
300-3033-5218 Workers' Compensation Premium	378.46	355.77	22.69	6.00%	4,163.06	4,342.59	-179.53	-4.31%	4,543.35
Total Object: 5218 - Workers' Compensation Premium:	995.94	943.05	52.89	5.31%	10,955.34	11,462.01	-506.67	-4.62%	11,956.18
Object: 5220 - Safety PPE Allowance									
300-3031-5220 Safety PPE Allowance	95.54	0.00	95.54	100.00%	1,050.94	0.00	1,050.94	100.00%	1,147.05
300-3032-5220 Safety PPE Allowance	78.68	0.00	78.68	100.00%	865.48	0.00	865.48	100.00%	944.62
300-3033-5220 Safety PPE Allowance	106.78	0.00	106.78	100.00%	1,174.58	0.00	1,174.58	100.00%	1,281.99
Total Object: 5220 - Safety PPE Allowance:	281.00	0.00	281.00	100.00%	3,091.00	0.00	3,091.00	100.00%	3,373.66
Object: 5221 - Misc. Allowance									
300-3031-5221 Misc. Allowance	108.33	102.00	6.33	5.84%	1,191.63	1,078.29	113.34	9.51%	1,300.50
300-3032-5221 Misc. Allowance	89.21	84.00	5.21	5.84%	981.31	888.00	93.31	9.51%	1,071.00
300-3033-5221 Misc. Allowance	121.07	114.00	7.07	5.84%	1,331.77	1,205.14	126.63	9.51%	1,453.50
Total Object: 5221 - Misc. Allowance:	318.61	300.00	18.61	5.84%	3,504.71	3,171.43	333.28	9.51%	3,825.00
Object: 5225 - Long Term Disability									
300-3031-5225 Long Term Disability	57.64	0.00	57.64	100.00%	634.04	366.55	267.49	42.19%	691.99
300-3032-5225 Long Term Disability	47.47	0.00	47.47	100.00%	522.17	301.92	220.25	42.18%	569.88
300-3033-5225 Long Term Disability	64.42	0.00	64.42	100.00%	708.62	409.53	299.09	42.21%	773.41
Total Object: 5225 - Long Term Disability:	169.53	0.00	169.53	100.00%	1,864.83	1,078.00	786.83	42.19%	2,035.28
Object: 5226 - Short Term Disability									
300-3031-5226 Short Term Disability	50.29	0.00	50.29	100.00%	553.19	317.71	235.48	42.57%	603.81
300-3032-5226 Short Term Disability	41.42	0.00	41.42	100.00%	455.62	261.66	193.96	42.57%	497.26
300-3033-5226 Short Term Disability	56.21	0.00	56.21	100.00%	618.31	354.75	263.56	42.63%	674.85
Total Object: 5226 - Short Term Disability:	147.92	0.00	147.92	100.00%	1,627.12	934.12	693.00	42.59%	1,775.92
Object: 5411 - Registration Fees									
300-3031-5411 Registration Fees	22.40	0.00	22.40	100.00%	246.40	433.15	-186.75	-75.79%	268.95
300-3032-5411 Registration Fees	18.45	0.00	18.45	100.00%	202.95	356.71	-153.76	-75.76%	221.49
300-3033-5411 Registration Fees	25.03	0.00	25.03	100.00%	275.33	484.12	-208.79	-75.83%	300.60
Total Object: 5411 - Registration Fees:	65.88	0.00	65.88	100.00%	724.68	1,273.98	-549.30	-75.80%	791.04
Object: 5412 - Insurance Premiums									
300-3032-5412 Insurance Premiums	1,276.12	0.00	1,276.12	100.00%	14,037.32	0.00	14,037.32	100.00%	15,319.68
300-3033-5412 Insurance Premiums	806.37	0.00	806.37	100.00%	8,870.07	0.00	8,870.07	100.00%	9,680.32
Total Object: 5412 - Insurance Premiums:	2,082.49	0.00	2,082.49	100.00%	22,907.39	0.00	22,907.39	100.00%	25,000.00
Object: 5417 - Uniform Services									
300-3031-5417 Uniform Services	121.24	102.00	19.24	15.87%	1,333.64	1,013.88	319.76	23.98%	1,455.47

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

		May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
300-3032-5417	Uniform Services	99.84	84.00	15.84	15.87%	1,098.24	834.96	263.28	23.97%	1,198.59
300-3033-5417	Uniform Services	135.50	114.05	21.45	15.83%	1,490.50	1,133.61	356.89	23.94%	1,626.66
	Total Object: 5417 - Uniform Services:	356.58	300.05	56.53	15.85%	3,922.38	2,982.45	939.93	23.96%	4,280.72
	Object: 5422 - Cellular Servcies									
300-3031-5422	Cellular Servcies	44.89	28.65	16.24	36.18%	493.79	345.54	148.25	30.02%	538.90
300-3032-5422	Cellular Servcies	36.96	23.60	13.36	36.15%	406.56	284.59	121.97	30.00%	443.78
300-3033-5422	Cellular Servcies	50.17	32.02	18.15	36.18%	551.87	386.17	165.70	30.03%	602.32
	Total Object: 5422 - Cellular Servcies:	132.02	84.27	47.75	36.17%	1,452.22	1,016.30	435.92	30.02%	1,585.00
	Object: 5431 - Water									
300-3031-5431	Water	217.01	165.53	51.48	23.72%	2,387.11	1,844.91	542.20	22.71%	2,605.23
300-3032-5431	Water	178.71	136.32	42.39	23.72%	1,965.81	1,519.48	446.33	22.70%	2,145.46
300-3033-5431	Water	242.54	185.01	57.53	23.72%	2,667.94	2,062.39	605.55	22.70%	2,911.68
	Total Object: 5431 - Water:	638.26	486.86	151.40	23.72%	7,020.86	5,426.78	1,594.08	22.70%	7,662.37
	Object: 5445 - Mileage, Parking & Tolls									
300-3031-5445	Mileage, Parking & Tolls	0.00	23.15	-23.15	0.00%	0.00	23.15	-23.15	0.00%	0.00
300-3032-5445	Mileage, Parking & Tolls	0.00	31.42	-31.42	0.00%	0.00	31.42	-31.42	0.00%	0.00
300-3033-5445	Mileage, Parking & Tolls	0.00	28.11	-28.11	0.00%	0.00	28.11	-28.11	0.00%	0.00
	Total Object: 5445 - Mileage, Parking & Tolls:	0.00	82.68	-82.68	0.00%	0.00	82.68	-82.68	0.00%	0.00
	Object: 5614 - CS Repairs - HMB									
300-3031-5614	CS Repairs - HMB	0.00	0.00	0.00	0.00%	0.00	15,274.80	-15,274.80	0.00%	0.00
	Total Object: 5614 - CS Repairs - HMB:	0.00	0.00	0.00	0.00%	0.00	15,274.80	-15,274.80	0.00%	0.00
	Object: 5615 - CS Repairs - GCSD									
300-3032-5615	CS Repairs - GCSD	0.00	0.00	0.00	0.00%	0.00	21,376.83	-21,376.83	0.00%	0.00
	Total Object: 5615 - CS Repairs - GCSD:	0.00	0.00	0.00	0.00%	0.00	21,376.83	-21,376.83	0.00%	0.00
	Object: 5616 - CS Repairs - MWSD									
300-3033-5616	CS Repairs - MWSD	0.00	50,525.27	-50,525.27	0.00%	0.00	229,570.23	-229,570.23	0.00%	0.00
	Total Object: 5616 - CS Repairs - MWSD:	0.00	50,525.27	-50,525.27	0.00%	0.00	229,570.23	-229,570.23	0.00%	0.00
	Object: 5812 - Food									
300-3031-5812	Food	0.00	0.00	0.00	0.00%	0.00	5.81	-5.81	0.00%	0.00
300-3032-5812	Food	0.00	0.00	0.00	0.00%	0.00	9.48	-9.48	0.00%	0.00
	Total Object: 5812 - Food:	0.00	0.00	0.00	0.00%	0.00	15.29	-15.29	0.00%	0.00
	Object: 5814 - Maintenance Supplies									
300-3031-5814	Maintenance Supplies	708.05	0.00	708.05	100.00%	7,788.55	0.00	7,788.55	100.00%	8,500.00
300-3032-5814	Maintenance Supplies	583.10	0.00	583.10	100.00%	6,414.10	0.00	6,414.10	100.00%	7,000.00
300-3033-5814	Maintenance Supplies	791.35	0.00	791.35	100.00%	8,704.85	0.00	8,704.85	100.00%	9,500.00
	Total Object: 5814 - Maintenance Supplies:	2,082.50	0.00	2,082.50	100.00%	22,907.50	0.00	22,907.50	100.00%	25,000.00
	Object: 5822 - Fuel, Oil, Lubricant									
300-3031-5822	Fuel, Oil, Lubricant	541.76	489.18	52.58	9.71%	5,959.36	6,465.53	-506.17	-8.49%	6,503.81
300-3032-5822	Fuel, Oil, Lubricant	446.16	402.85	43.31	9.71%	4,907.76	5,324.53	-416.77	-8.49%	5,356.08

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 05/31/2023

[300-3033-5822](#)

	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fuel, Oil, Lubricant	605.50	546.73	58.77	9.71%	6,660.50	7,226.16	-565.66	-8.49%	7,269.00
Total Object: 5822 - Fuel, Oil, Lubricant:	1,593.42	1,438.76	154.66	9.71%	17,527.62	19,016.22	-1,488.60	-8.49%	19,128.89
Total Fund: 300 - Contract Services:	0.33	13,991.60	13,991.27		3.63	107,487.90	107,484.27		0.01
Report Total:	0.85	-106,772.35	-106,773.20		9.35	-1,382,767.83	-1,382,777.18		0.00

Fund Summary

Fund	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
100 - Operating Fund	0.52	-120,763.95	-120,764.47		5.72	-1,490,255.73	-1,490,261.45		-0.01
300 - Contract Services	0.33	13,991.60	13,991.27		3.63	107,487.90	107,484.27		0.01
Report Total:	0.85	-106,772.35	-106,773.20		9.35	-1,382,767.83	-1,382,777.18		0.00



Sewer Authority Mid-Coastside

Aging Report

INVOICE DETAIL

Balance as of: 5/31/2023

Age From Invoice Date

Age to date: 5/31/2023

Account Number	Account Name	Account Status	Account Class									
0006	California State Parks	Active	NDWSCP									
Tran. Type	Number	Date	Trans. Date	Due Date	Description	Current	30-60	60-90	90-120	>120	Unapplied Credit	Account Balance
Invoice	INV00758	5/31/2023	5/31/2023	6/30/2023	May 2023 Trucked Waste	475.00	0.00	0.00	0.00	0.00		
Account Total:						475.00	0.00	0.00	0.00	0.00	0.00	475.00
0080	Montara Water & Sanitary District	Active	MAA									
Tran. Type	Number	Date	Trans. Date	Due Date	Description	Current	30-60	60-90	90-120	>120	Unapplied Credit	Account Balance
Invoice	INV00748	4/30/2023	4/30/2023	5/31/2023	Pass Through Invoices April 2023	0.00	41,099.14	0.00	0.00	0.00		
Invoice	INV00750	4/30/2023	4/30/2023	5/31/2023	April 2023 Mark Thomas FOG Invoices	0.00	3,856.32	0.00	0.00	0.00		
Invoice	INV00753	5/1/2023	5/1/2023	5/31/2023	O&M May 2023	0.00	141,169.66	0.00	0.00	0.00		
Invoice	INV00756	5/1/2023	5/1/2023	5/31/2023	Collections Service May 2023	0.00	23,682.17	0.00	0.00	0.00		
Invoice	INV00760	5/31/2023	5/31/2023	6/30/2023	Pass Through Invoices May 2023	50,525.27	0.00	0.00	0.00	0.00		
Account Total:						50,525.27	209,807.29	0.00	0.00	0.00	0.00	260,332.56
0100	Rocket Farms	Active	NDWSCP									
Tran. Type	Number	Date	Trans. Date	Due Date	Description	Current	30-60	60-90	90-120	>120	Unapplied Credit	Account Balance
Invoice	INV00759	5/31/2023	5/31/2023	6/30/2023	May 2023 AID/RORWW	876.15	0.00	0.00	0.00	0.00		
Invoice	INV00767	5/31/2023	5/31/2023	6/30/2023	May 2023 AID/RORWW Adjustment	136.29	0.00	0.00	0.00	0.00		
Account Total:						1,012.44	0.00	0.00	0.00	0.00	0.00	1,012.44
Total Accounts: 3				Report Total:		52,012.71	209,807.29	0.00	0.00	0.00	0.00	261,820.00

Invoice and Penalty Revenue Code Aging

Revenue Code - Revenue Code Description	Current	30-60	60-90	90-120	>120	
100-101 - NDWSCP Revenue - Trucked Waste	475.00	0.00	0.00	0.00	0.00	
100-102 - NDWSCP Revenue - Rocket Farms	1,012.44	0.00	0.00	0.00	0.00	
100-MWSD Admin - MWSD Administration	0.00	22,723.12	0.00	0.00	0.00	
100-MWSD EC - MWSD Environmental Compliance	0.00	4,299.88	0.00	0.00	0.00	
100-MWSD INFRST - MWSD Infrastructure	0.00	51,836.86	0.00	0.00	0.00	
100-MWSD Treatment - MWSD Treatment	0.00	62,309.80	0.00	0.00	0.00	
300-003 - Collections Service - MWSD	0.00	23,682.17	0.00	0.00	0.00	
300-023 - CCS Repairs - MWSD	50,525.27	44,955.46	0.00	0.00	0.00	
	52,012.71	209,807.29	0.00	0.00	0.00	261,820.00

Operating Account Required Balance:	2,615,937.66
Current Cash Availble	2,753,846.80
Pending AR Deposits < 90 Days	61,594.60
Funds Required: Short Term	(677,916.68)
Net Funds Available:	2,137,524.72
Operating Account Suggested Balance:	2,615,937.66
Over/(Under) Suggested Level	(478,412.94)



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors

FROM: Kishen Prathivadi, General Manager

BY: Kishen Prathivadi, General Manager

SUBJECT: **Adopt Resolution 5-2023 Adopting the Sewer Authority Mid-Coastside Contract Collection Services Budget for Fiscal Year 2023/24**

Executive Summary

The purpose of the report is to discuss the contract collection services budget for FY 2023/24 and adopt Resolution 5-2023 adopting the Contract Collection Services for Fiscal Year 2023/24.

Fiscal Impact

This contract is separate from the SAM operating budget, since it is a contract for SAM to provide maintenance services for the three Member Agencies' wastewater systems. The total cost to provide the Member Agency requested services for Fiscal Year 2023/24 is \$809,592. This amount is payable to SAM as contract service fees from the served Member Agencies, allocated by the percentage of work required for each agency. This is an overall increase in fees of \$61,733 for the collection systems work. The following table shows the history of fees for each agency for the past two years, the current year, and the upcoming year.

Please note, FY 2023-2024 budgeted member agency Collections Assessment has been reduced by \$33,639. This amount represents the difference between Collections assessment revenue and Collections expenses as noted in SAM's FYE June 30, 2022 audited financial statements.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

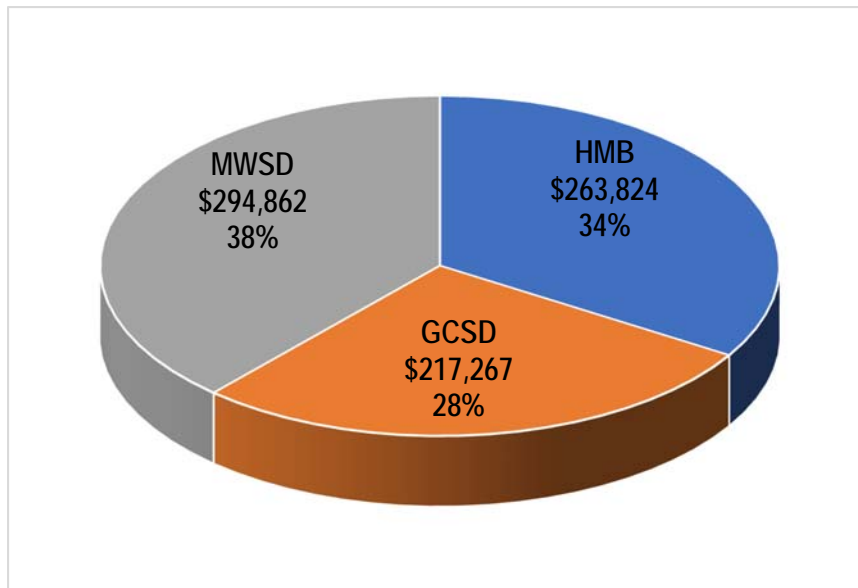
Contract Fees for Each Contracting Agency

	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2023/24 Proposed	\$ Change	% Change
Half Moon Bay	\$233,329	\$312,625	\$254,272	\$263,824	\$9,552	4%
Granada CSD	\$191,979	\$324,221	\$209,400	\$217,267	\$7,866	4%
Montara WSD	\$344,972	\$457,131	\$284,186	\$294,862	\$10,676	4%
	\$770,280	\$1,093,977	\$747,858	\$775,953	\$28,094	4%

The pie-chart below details the allocation of the proposed budget for each Member Agency

Strategic Plan Compliance

The recommendations in the proposed budget comply with SAM Strategic Plan Goal 5.6: “SAM is committed to providing quality collection system maintenance service for the Coastside. It will seek to offer the type of agile and responsive service and cost that wins that business. However, SAM resources should not be used to backstop collection service without appropriate compensation and pre-planning so it does not impact SAM operations and maintenance.”



BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Background and Discussion/Report

At the SAM Board Meeting on May 29 the Board authorized the General Manager to submit the proposed Contract Collections Services Budget for FY 2023/24 to the Member Agencies for Approval. Subsequently, the Member Agencies approved in their respective meetings and adopted a resolution.

The Proposed Contract Collections Services Budget has been discussed by the member agency managers and by the Finance Committee. The presentation today is for the Board to review and follow-up with agency staff and respective Council/Board for comment. Approval of the proposed budget will take place later.

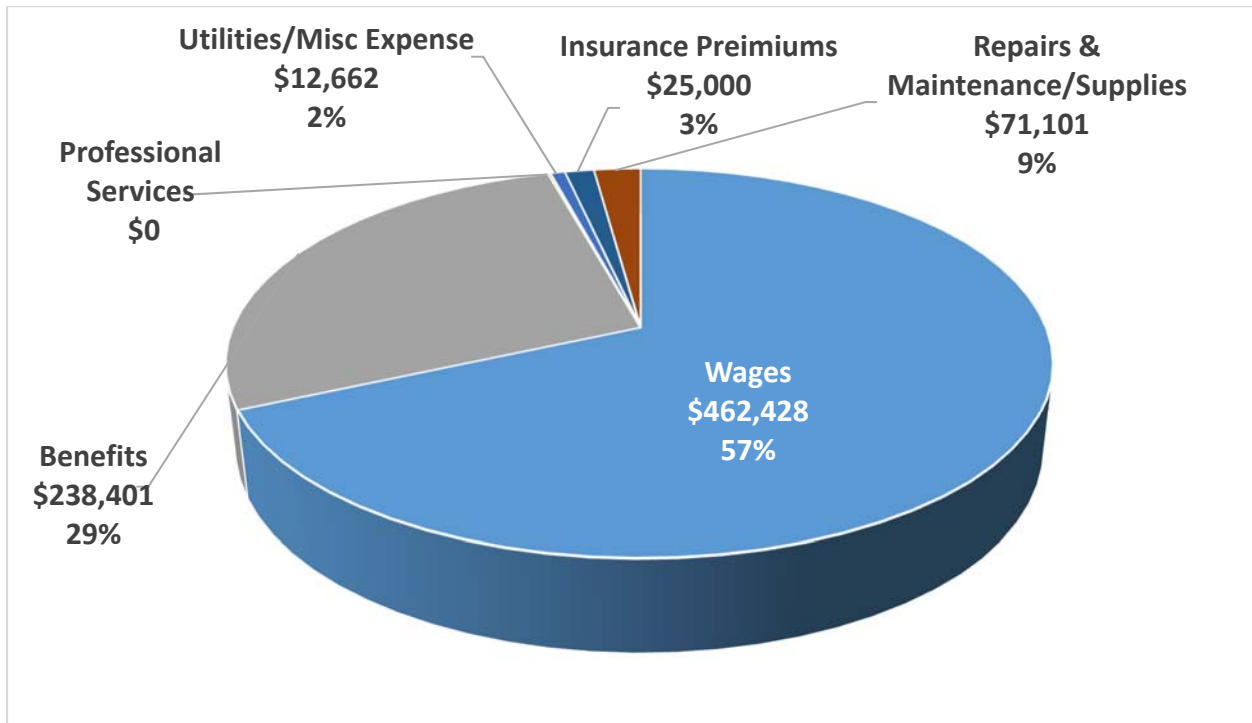
SAM has provided collection system maintenance services to its member agencies since 1988. The scope of services has changed over the years to meet regulatory requirements and individual needs of the Member Agencies. The cost allocation methodology has evolved over the years as well. Beginning last year, the Member Agency Managers, the SAM Manager, and consultants worked in concert to develop a method of allocation based on the needed services of each agency. We are confident that the cost allocation presented reflects more accurately that method and those needs.

Beginning July 1, 2020 the minimum service level provided by SAM entailed cleaning at least fifty percent (50%) of the collection system's pipelines, cleaning of designated Hot Spots per an agreed upon schedule, providing lift station services as defined, providing emergency response throughout the year, and planning, managing and reporting as needed to ensure all needs of each Member Agency's service area collection system are met.

The proposed budget includes obligations for wages and benefits as stipulated in employment and bargaining contracts. It also includes utilities, fuel, and other expenses needed to perform all the contracted services.

The pie chart on the next page details budget expenditures.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



The performance of collection system maintenance is a very staff-intensive activity and as a result most costs (87%) as shown above are Wages and Benefits for personnel to perform the work. Other significant costs are Repairs & Maintenance / Supplies estimated at \$71,101 and Insurance Premiums estimated at \$25,000. All other costs combined are around 5% of the total overall budget.

Significant Changes to the Budget:

1. Increase of Personnel expenses by \$90,105 based on last year’s budget.
2. Increase in Repairs & Maintenance of \$50,000.

Staff Recommendation

Staff recommends that the Board of Directors adopt a resolution approving the Contract Collection Services Budget for Fiscal Year 2023/24

Supporting Documents

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Attachment A: Contract Collection Services Budget for FY 2023/24

Attachment B: Resolution 5-2023

Attachment C: Resolution from GCSD

Attachment D: Resolution from MWSD

Attachment E: Resolution from HMB

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

CONTRACT COLLECTION SERVICES BUDGET Consolidated (Half Moon Bay, GCSD, MWSD)

	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED	
--	----------------------	-----------------------	-------------------------	------------------------	-----------------------------------	--

EXPENDITURES

Personnel

1 Wages	369,342	375,451	355,966	401,567	45,601	12%
2 Premium Pay	57,568	68,075	51,588	60,861	9,273	14%
3 Health Benefits	102,699	109,277	98,027	124,143	26,117	24%
4 Retirement Cont.	42,173	29,265	27,529	30,163	2,635	9%
5 Retiree Med/OPEB	(9,014)	6,667	6,345	5,841	(504)	(8%)
6 Misc. Benefits	28,906	29,869	25,464	27,039	1,575	5%
7 Admin/Tim Allocation - 5%	-	45,806	45,806	51,214	5,408	12%
8 Subtotal	591,674	664,410	610,724	700,829	90,105	14%

Non-Personnel

9 Legal Services	-	-	-	-	-	-
10 Engineering Services	-	-	-	-	-	-
11 Professional Services	-	791	-	-	-	0%
12 Prof. Memberships	-	-	-	-	-	-
13 Insurance Premiums	12,082	25,000	-	25,000	25,000	100%
14 Misc. Expenses	7,707	4,281	3,121	3,214	94	2%
15 Utilities	1,150	9,247	7,229	7,446	217	2%
16 Travel & Training	-	-	1,944	2,002	58	-
17 Equipment Rental	215,661	-	-	-	-	-
18 Bldg & Maint Services	-	-	-	-	-	-
19 Chemicals	-	-	-	-	-	-
20 Permits & Licenses	11,700	-	-	-	-	-
21 Supplies	-	19,129	20,486	21,101	615	3%
22 Equipment	-	-	-	-	-	-
23 Infrastructure	-	-	-	-	-	-
24 Claims/Penalties	-	-	-	-	-	-
25 Repairs & Maintenance	-	25,000	-	50,000	50,000	200%
26 Subtotal	248,301	83,448	32,780	108,763	75,983	91%

25 TOTAL	839,974	747,858	643,504	809,592	61,733	8%
-----------------	----------------	----------------	----------------	----------------	---------------	-----------

	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED	
--	----------------------	-----------------------	-------------------------	------------------------	-----------------------------------	--

REVENUE

By Type:

26 JPA Assessments	-	-	-	-	-	-
27 Contract Services	1,093,976	747,858	747,858	775,953	28,094	4%
28 NDWSCP Fees	-	-	-	-	-	-
29 Misc. Fees	-	-	-	-	-	-
30 Interest Earnings	-	-	-	-	-	-
31 Misc. Revenue	-	-	-	-	-	-
32 From/(To) Reserves (*)	-	-	-	33,639	33,639	-
33 TOTAL	1,093,976	747,858	747,858	809,592	61,733	8%

By Agency:

34 Half Moon Bay	312,625	254,272	254,272	263,824	9,552	4%	34.00%
35 Granada CSD	324,221	209,400	209,400	217,267	7,866	4%	28.00%
36 Montara WSD	457,131	284,186	284,186	294,862	10,676	4%	38.00%

37 TOTAL	1,093,976	747,858	747,858	775,953	28,094	4%
-----------------	------------------	----------------	----------------	----------------	---------------	-----------

(*) Figure represents difference between collections assessments received from member agencies & collections expenditures as noted in the FY 21-22 audited financial statements.

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SEWER AUTHORITY MID-COASTSIDE
RESOLUTION NO. 5-2023
ADOPTING THE SEWER AUTHORITY MID-COASTSIDE CONTRACT COLLECTION
SERVICES BUDGET FOR FISCAL YEAR 2023/24**

EFFECTIVE JULY 1, 2023

The Board finds that:

The Sewer Authority Mid-Coastside, has prepared and submitted to each of its member agencies a proposed Contract Collection Services Budget for Fiscal Year 2023-24.

Contracting Agency Governing Boards have each approved the proposed budget.

As a result, the Board of Directors of the Sewer Authority Mid-Coastside:

1. approves and adopts the Contract Collection Services for Fiscal Year 2023-24 as presented on June 26, 2023; and
2. directs the Secretary of the Board to file a copy of this Resolution, along with a copy of the General Budget, with each Member Agency.

I HEREBY CERTIFY that this resolution was duly and regularly adopted by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, at a regular meeting held on the 26th day of June, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary of the Board
Sewer Authority Mid-Coastside
San Mateo County, California

GRANADA COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2023-06

A RESOLUTION APPROVING THE SEWER AUTHORITY MID-COASTSIDE CONTRACT COLLECTION SERVICES BUDGET FOR FISCAL YEAR 2023/24

WHEREAS, the Sewer Authority Mid-Coastside (SAM) and the Granada Community Services District (District) entered into an agreement dated April 25, 1988 titled *Agreement for Maintenance and Operations Services between the Granada Sanitary District and Sewer Authority Mid-Coastside* (Agreement);

WHEREAS, the Agreement provides for the District to contract with SAM whereby SAM provides cleaning and minor operations and maintenance of the District's sewerage collection system on behalf of the District;

WHEREAS, the Agreement provides that SAM shall prepare a collection services budget for each fiscal year the Agreement is in force, and that the District shall review and subsequently approve said budget for each fiscal year;

WHEREAS, the Board of Directors of the Granada Community Services District has duly reviewed the Contract Collection Services Budget for Fiscal Year 2023/24 as submitted by SAM, and desires to signify its approval thereof;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Granada Community Services District, as follows:

1. The Board of Directors of the Granada Community Services District hereby approves the Sewer Authority Mid-Coastside Contract Collection Services Budget for Fiscal Year 2023/24 as attached to this resolution.

This Resolution was duly and regularly adopted at a meeting of the Board of Directors of the Granada Community Services District, San Mateo County, California, held on the 15th day of June, 2023, by the following vote:

AYES: Clark, Dye, Grant, Marsh, Randle.

NOES: None.


ABSTAIN: None.

ABSENT: None.

Approved:


Nancy Marsh, Board President

Attest:


Delia Comito, Board Secretary

RESOLUTION NO. 1762

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT APPROVING AND ADOPTING FISCAL YEAR 2023 – 2024 SEWER AUTHORITY MID-COASTSIDE WASTEWATER COLLECTION SYSTEM CONTRACT SERVICES BUDGET

WHEREAS, pursuant to Section V of that certain Agreement entitled, "Agreement for Maintenance and Operation Services Between the Montara Sanitary District and Sewer Authority Mid-Coastside," [said District subsequently renamed] dated April 7, 1988, for wastewater collection system maintenance and operation services, the Authority has submitted its Fiscal Year July 1, 2023 – June 30, 2024 budget for such services; and

WHEREAS, this Board has reviewed the budget and desires to signify its approval thereof.

NOW THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

1. That certain budget entitled, "Contract Collection Services Budget – Fiscal Year 2023/24," for collection system maintenance and operation services to be provided by Sewer Authority Mid-Coastside to the Montara Water and Sanitary District for said fiscal year, a copy of which is on file in the District Administrative Offices to which reference is hereby made for the particulars thereof, is hereby approved.

2. The District Secretary is hereby authorized and directed to transmit a certified copy of this resolution to the Sewer Authority Mid-Coastside.

President, Montara Water and Sanitary District

COUNTERSIGNED:

Secretary, Montara Water and Sanitary District

RESOLUTION NO. 1762

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT APPROVING AND ADOPTING FISCAL YEAR 2023 – 2024 SEWER AUTHORITY MID-COASTSIDE WASTEWATER COLLECTION SYSTEM CONTRACT SERVICES BUDGET

* * * *

I HEREBY CERTIFY that the foregoing Resolution No. 1762 was duly and regularly adopted and passed by the Board of the Montara Water and Sanitary District, San Mateo County, California, at a Regular Meeting thereof held on the 4th day of May, 2023, by the following vote:

AYES, Directors:	Boyd, Dekker, Slater-Carter, Softky and Young
NOES, Directors:	None
ABSENT, Directors:	None

Secretary, Montara Water and Sanitary District

Resolution No. C-2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY APPROVING THE FISCAL YEAR 2023-24 SEWER AUTHORITY MID-COASTSIDE (SAM) COLLECTIONS BUDGET AND AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 6 TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE SEWER AUTHORITY MID-COASTSIDE FOR SEWER COLLECTION SYSTEM CLEANING, MAINTENANCE AND RELATED SERVICES

WHEREAS, City of Half Moon Bay representatives have reviewed and provided input on the proposed Collections (Contract Services) Budget of the Sewer Authority Mid-Coast (SAM) Budget for Fiscal Year (FY) 2023-24; and

WHEREAS, the proposed SAM Collections Budget totals \$809,592 and with a reserve of \$33,639, the overall cost is adjusted to \$775,953 for FY 2023-24; and

WHEREAS, with the City’s share of the FY 2023-24 SAM Collections Budget totals \$263,824, representing 34-percent of the total; and

WHEREAS, the City entered into a professional services agreement with the Sewer Authority Mid-Coastside on July 23, 2018, with annual amendments; and

WHEREAS, the City has worked with SAM and the Member Agencies to develop a cost-sharing arrangement for FY 2023-24;

WHEREAS, the cost-sharing agreement calls for continuance of the same level of cleaning, no less than 50-percent of all lines plus “Hot Spots”; and

WHEREAS, the agreement continues to allow the City to manage its Fats, Oils and Greases (FOG) program.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Half Moon hereby:

- 1) Approves the Collections Budget of SAM for FY 2023-24 of \$775,953 (included as Exhibit A to this resolution) of which the City’s share is \$263,824 (34% of total); and
- 2) Authorizes the City Manager to execute Amendment No. 6 to the Professional Services Agreement with the Sewer Authority Mid-Coastside extending the expiration date to June 30, 2024, in an amount not to exceed amount of \$263,824.

I, the undersigned, hereby certify that the foregoing resolution was duly passed and adopted on the 20th day of June 2023 by the City Council of Half Moon Bay by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

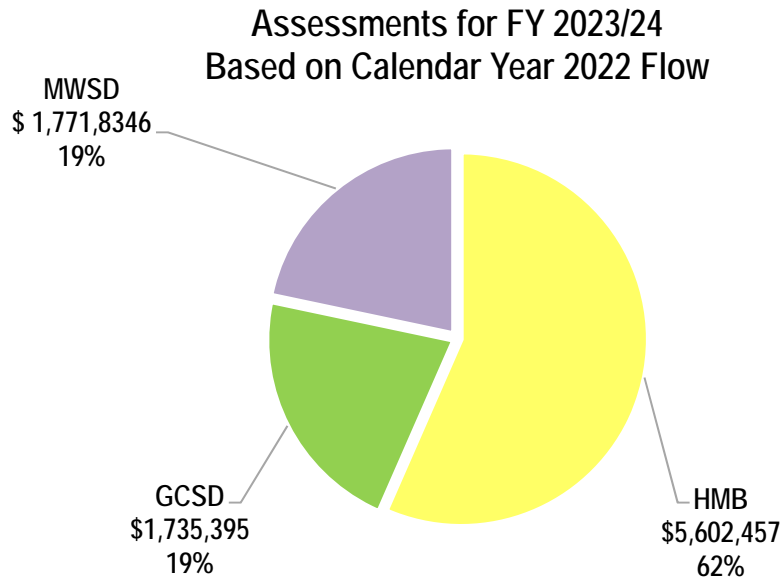
ABSTAIN, Councilmembers:

ATTEST:

APPROVED:

Jessica Blair, City Clerk

Deborah Penrose, Mayor



Strategic Plan Compliance

The recommendations in the proposed budget comply with SAM Strategic Plan Goal 3: “Consider long-term costs and ensure that finances are stable and understandable by the board, member agencies, and the public.”

Background and Discussion/Report

At the SAM Board Meeting on May 22 the Board authorized the General Manager to submit the proposed General Budget for FY 2023/24 to the Member Agencies for Approval. Subsequently MWSD and GCSD approved the budget at their respective meetings and adopted a resolution. HMB is yet to approve the complete budget.

The General Budget includes all operation and maintenance (O&M) costs for SAM and are allocated to four divisions: Administrative Services, Treatment, Environmental Compliance, and Infrastructure. The proposed budget includes obligations for wages and benefits defined in employment and bargaining contracts, increases in retirement contributions, and other non-discretionary expenses.

Staff made the following assumptions in determining changes from the FY 2023/24 adopted budget.

- The position of Engineering & Construction Contracts Manager continues to be defunded.
- All applicable merit step increases will be earned per the MOU with Local No. 39.
- All authorized positions are funded. Salaries for filled positions are estimated at one step up. Salaries for currently vacant positions are estimated at mid-step. There are a total of 13 positions:

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

- The vacant position for a Utility Worker has been defunded in favor of adding an additional Operator position which is expected to be filled during FY 2022/23, budgeted at mid-step.
- 6 employees are scheduled for a step increase.
- 6 employees are currently at the top step.
- One is the General Manager who is on a contract.
- All services, supplies, and utilities will be increased by a 3% CPI unless specific adjustment was deemed necessary based on actual experience or known factors.

Budget Overview

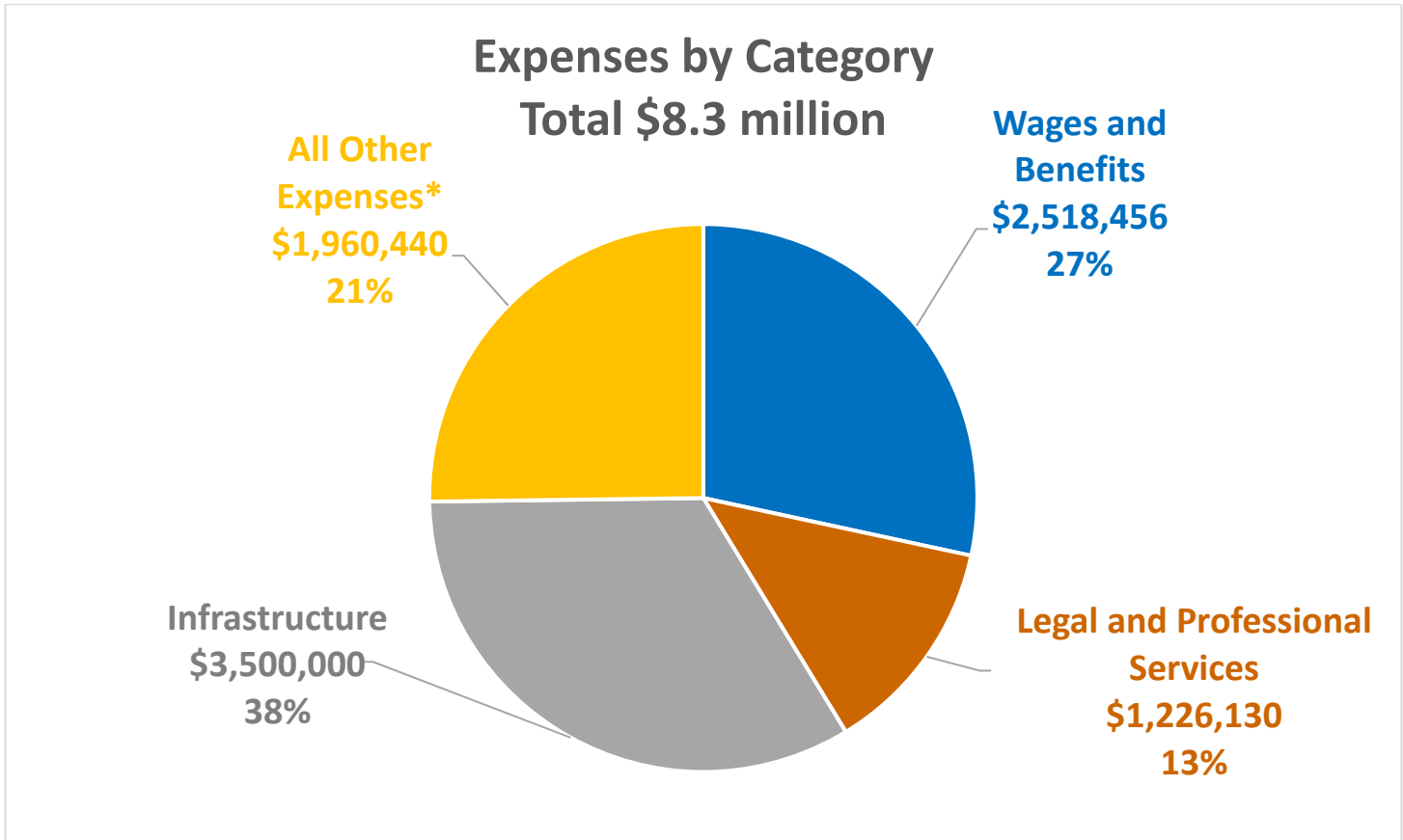
The General Budget, including the proposed infrastructure projects, has been discussed by the Member Agency Managers and by the Finance Committee. The presentation today is for the Board to review and follow-up with agency staff and respective Council/Boards for comment. Final approval of the proposed budget will take place later in the process.

The overall increase from the adopted budget for Fiscal Year 2022/23 to the proposed budget for Fiscal Year 2023/24 is \$874,401 (10%). This is primarily due to an increase in the infrastructure budget and wages.

Of the total General Budget, \$2.52 million (27%) is for wages and benefits. The cost of infrastructure improvements is \$3.5 million (38%). Legal, Engineering and Professional Services is \$1.23 million (13%) and accounts for a significant percentage of the budget due to SAM's dependency on contractors and consultants for technical and specialized services.

All other expenses (including Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims) represent the remaining \$1.96 million (21%) of the budget.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



*All Other Expenses include: Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims.

Significant Budget Changes

The Administrative Services division increased \$243,326 (18%). The net increase is a result from COLA increase of 3% and related merit increase. The Authority also approved a long term agreement with General Counsel which established a three year not to exceed amount.

The Treatment division increased \$152,705 (4%), which is due to the COLA increase of 3% and an increase in engineering services and chemicals. Other costs have decreased over the prior year.

The Environmental Compliance division budget decreased \$12,234 (5%) primarily due to projected decrease in the use of various supplies.

The Infrastructure division increased \$490,603 to address the projects in the approved FY2023-2024 Capital Improvement Plan.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Detail Changes in Expenses

The significant overall changes in the expense categories are as follows. The numbers are correlated to the line items on the budget spreadsheets.

1. Wages: Increase of \$187,130 due to staffing changes.
2. Premium Pay: Decrease of \$15,444 due to standby pay, certification pay, and overtime pay associated with changes in staffing resulting. Decrease due to less out of class pay.
3. Health Benefits: Increase of \$23,910 due to the rising cost of healthcare insurance.
4. Retirement Contributions: Increase of \$29,179 primarily due to the estimation of retirement costs related to the unfunded liability portion in the prior year’s budget. (Every year this amount is estimated but the actual amount is not in our control and is not known until we are officially notified by CalPERS after the year is over)
5. Retirement Medical: Decrease of \$332 for contributions as negotiated in the MOU and the Unrepresented Employees.
6. Misc. Benefits: Increase of \$3,960 for benefits as negotiated in the MOU and the Unrepresented Employees.
7. Personnel Subtotal: Increase of \$228,404 in personnel costs primarily due to anticipated increase in staffing.
8. Legal Services: Increase of \$181,666 due to long term not to exceed contract with General Counsel.
9. Engineering Services: No increase budgeted.
10. Professional Services: Decrease of \$76,353.

The major contracting firms and the status of their contracts, if applicable, are as follows:

- Calcon Systems, electrical services: Existing contract not to exceed \$350,000.
 - RVE Accounting, financial & accounting services: As Needed.
 - Alpha Analytical Laboratories, essential lab services: As Needed.
 - Peninsula Pump: handles pump repair, generally an emergency repair: As Needed.
11. Precision IT, computer equipment maintenance: IT support as and when needed.
 12. Professional Memberships: Increase of \$2,669 based on current year expected increase in dues.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

13. Insurance Premiums: Decrease of \$15,334 due to the lack of prior year adjustments that occurred last year.
14. Misc. Expenses: Increase of \$23,897 anticipated based on detailed review of current year expenditures.
15. Utilities: Increase of \$44,017 for electricity, gas, and water consistent with current costs.
16. Travel & Training: Decrease of \$24,985 based on expectation that conference attendance will continue to wane.
17. Equipment Rental: Decrease of \$90,820 consistent with actual rent experiences in the current year.
18. Building & Maintenance Services: Decrease of \$18,081 based on current year expenditures.
19. Chemicals: Increase of \$125,066 based on anticipated expenses consistent with recent experience and expected industry increases.
20. Permits & Licenses: Increase of \$6,406 based on current year expenditures.
21. Supplies: Decrease of \$61,461 based on current year expenditures.
22. Equipment: Decrease of \$6,633 based on current year expenditures.
23. Infrastructure: Increase of \$490,603 to address the projects identified in the approved FY 2023/24 Capital Improvement Plan budget.
24. Claims/Penalties: Increase of \$65,340 due to anticipated penalties stemming from the flooding in January 2023.
25. Repairs & Maintenance: No change anticipated.
26. Non-Personnel Subtotal: Total Increase of \$645,996 (11%).

BOARD MEMBERS:

M. Clark
D. Penrose

B. Dye
D. Ruddock

P. Dekker
K. Slater-Carter

ALTERNATE MEMBERS:

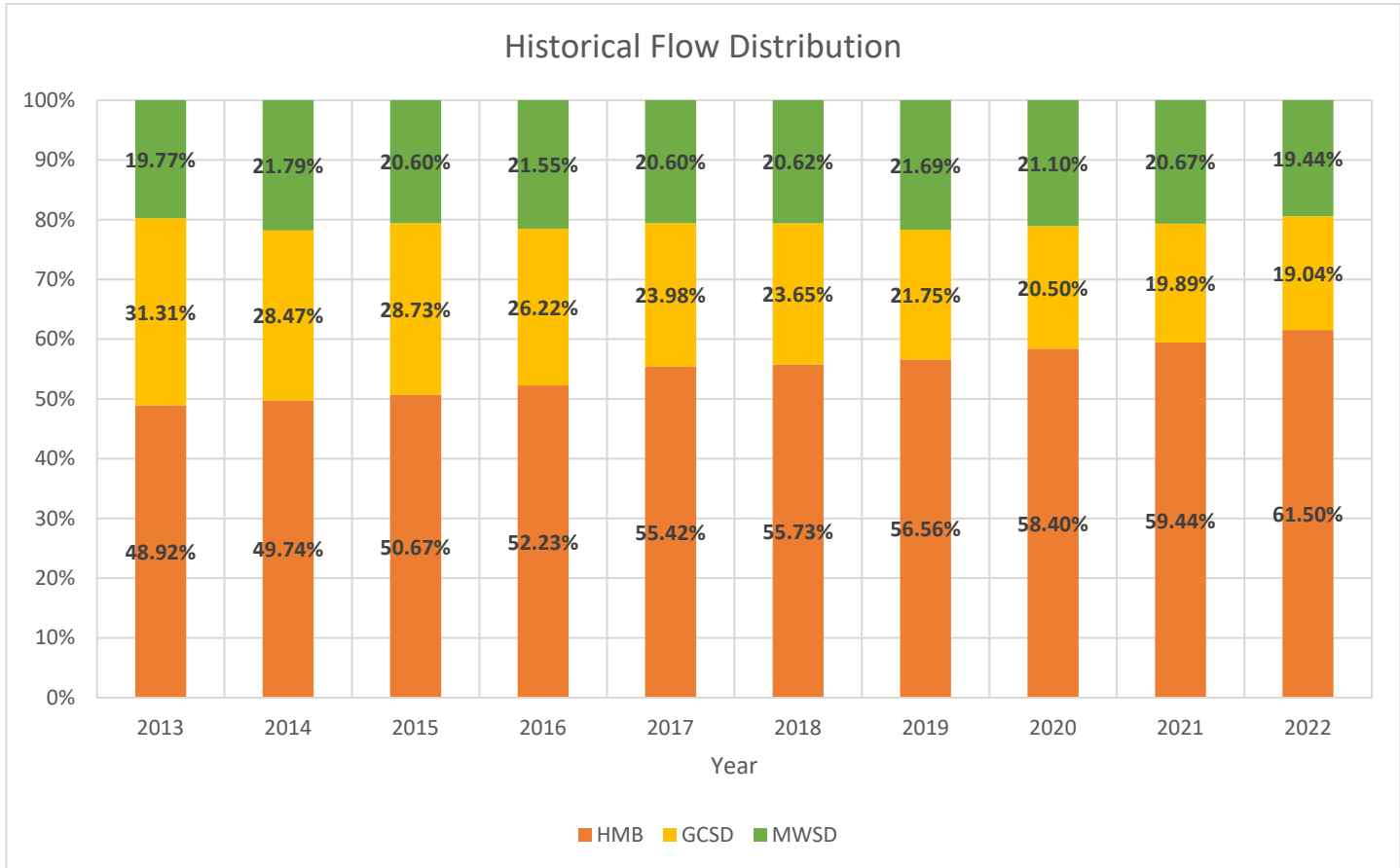
S. Boyd
J. Grant

B. Softky
H. Rarback

J. Randle

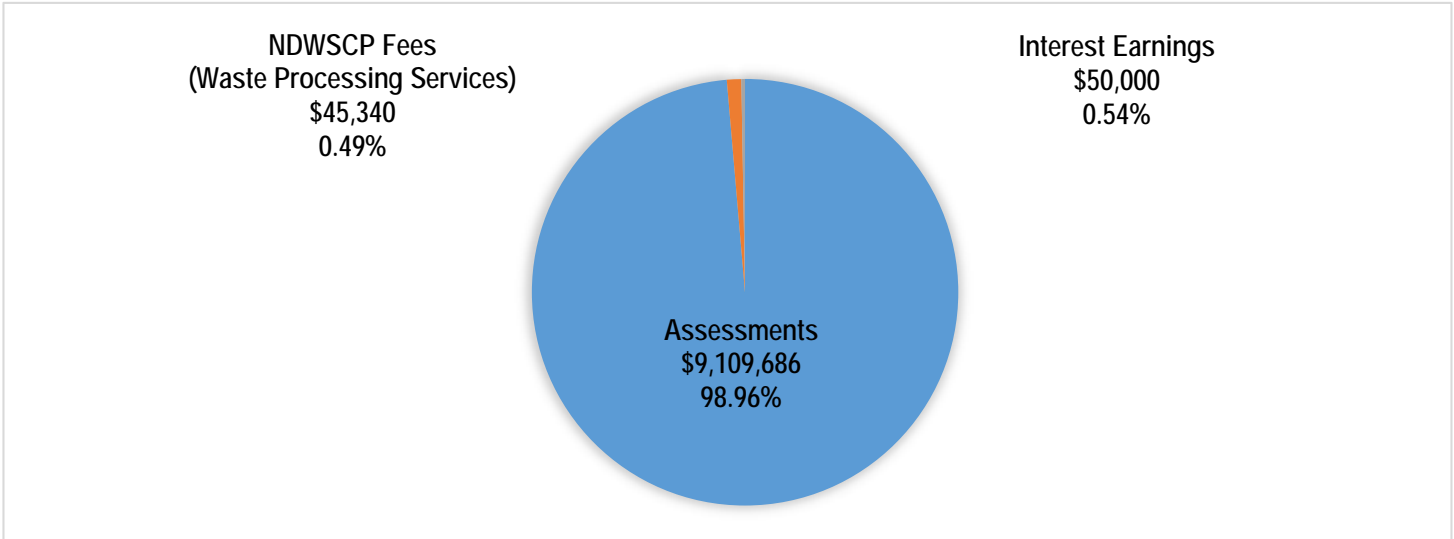
Revenue Allocation

Of the total O&M revenue, the majority (98.96%) is from assessments paid by the JPA member agencies. The allocation between the agencies is based on the flow from the preceding calendar year. The flow allocations fluctuate from year to year.



The remaining revenue comes from Waste Processing Services that are currently classified in the Non-Domestic Waste Source Control Program Fees category of our AR System (1.35%), and interest earnings (0.24%).

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



Staff Recommendation

Staff recommends that the Board of Directors adopt a resolution adopting the General Budget for FY2023/24 and the Position Control list as presented.

Supporting Documents

- Attachment A: SAM General Budget for FY 2023/24 Attachment
- Attachment B: SAM Resolution 6-2023
- Attachment C: Granada Community Services District Resolution
- Attachment D: Montara Water & Sanitary District Resolution

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



**General Budget
Fiscal Year 2023/24**

OPERATIONS BUDGET



EXECUTIVE SUMMARY

The Joint Exercise of Powers Agreement (Agreement) that created SAM and governs its day-to-day operations specifies that “The total expenses of operation and maintenance shall be shared in a manner based on flows into the single consolidated plant. The General Budget is divided into Administrative Services, Treatment, Environmental Compliance, and Infrastructure.

The General Budget includes obligations for wages and benefits defined in employment and bargaining contracts, increases in retirement contributions, and other non-discretionary expenses.

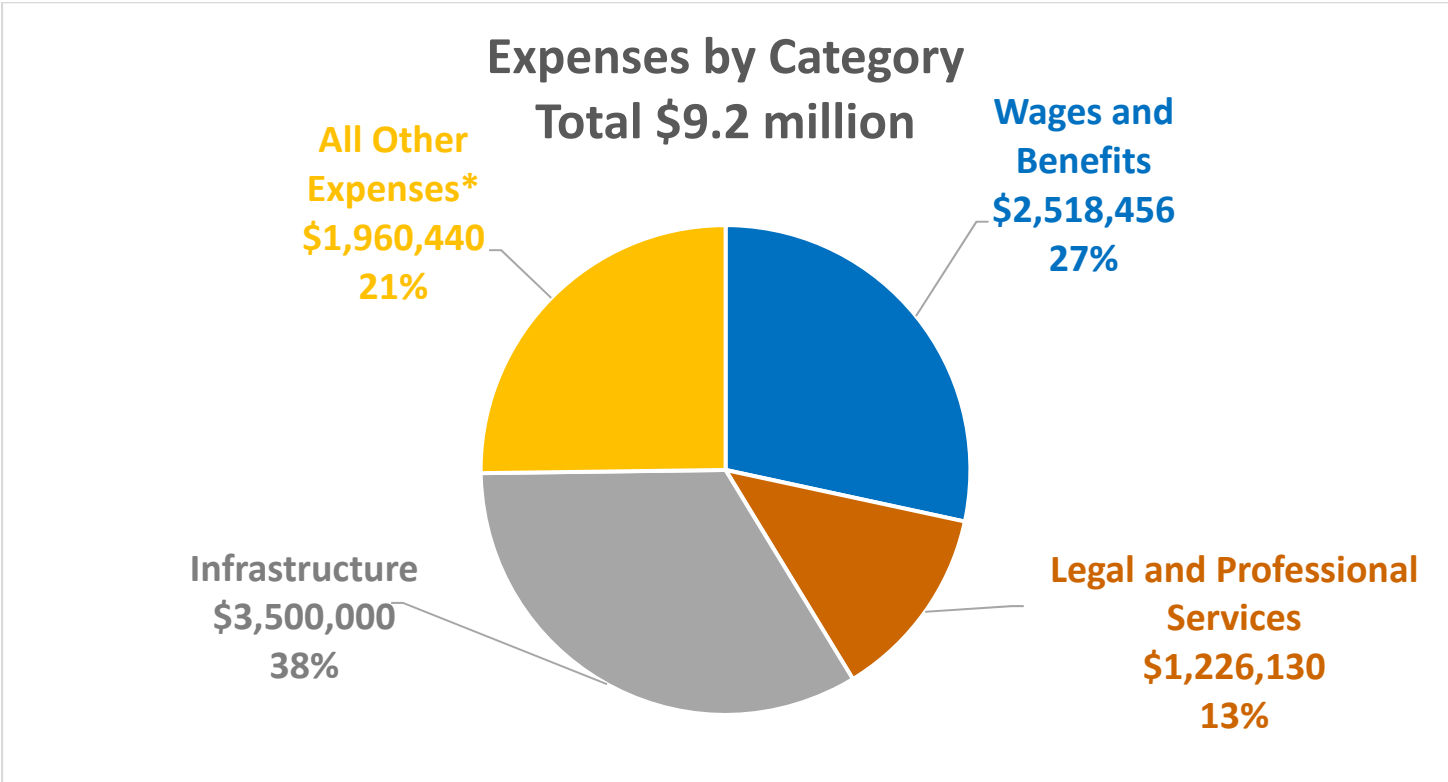
JPA Income & Expenses – General Budget

Operating Income		
Assessments - City of Half Moon Bay	5,602,457	
Assessments - Granada Community Services District	1,735,395	
Assessments - Montara Water & Sanitary District	1,771,834	
Interest Income	50,000	
NDWSCP Fees	45,340	
Total Operating Income		\$ 9,205,026
Operating Expenses		
Wages	1,724,516	
Benefits	793,941	
Legal Services	356,666	
Engineering Services	128,750	
Professional & Technical Services	740,714	
Professional Memberships	57,421	
Insurance Premiums	112,053	
Miscellaneous Expenses	92,354	
Utilities	707,831	
Travel & Training	16,397	
Equipment Rental/Lease	7,281	
Building & Maintenance Services	187,890	
Chemicals	412,114	
Permits & Licenses	51,777	
Supplies	67,220	

Equipment	17,583	
Infrastructure Projects	3,500,000	
Claims & Penalties	80,340	
Repairs & Maintenance	150,179	
Total Expenses		\$ 9,205,026
Total Operating Expenses (less Infrastructure)		\$ 5,705,026
Contribution to Reserve Funds (Revenues less Expenses)		\$ 0

The overall increase from the adopted budget for Fiscal Year 2022/23 to the proposed budget for Fiscal Year 2023/24 is \$874,401 (10%). This is primarily due to an increase in the infrastructure budget, wages legal services, and chemicals.

Of the total General Budget, \$2.52 million (27%) is for wages and benefits. The cost of infrastructure improvements is \$3.5 million (38%). Legal, Engineering and Professional Services is \$.837 million (13%) and accounts for a significant percentage of the budget due to SAM’s dependency on contractors and consultants for technical and specialized services. Other expenses (including Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims) represent 21% of the budget.



*All Other Expenses include: Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims.

Division Budgets by Fiscal Year

	FY 2020/21 <u>Actual</u>	FY 2021/22 <u>Actual</u>	FY 2022/23 <u>Adopted</u>	FY 2023/24 <u>Proposed</u>	\$ <u>Change</u>	% <u>Change</u>
Administration	\$1,720,904	\$1,465,910	\$1,339,194	\$1,582,520	\$243,326	18%
Treatment	\$3,714,449	\$3,662,645	\$3,732,405	\$3,885,110	\$152,705	4%
Environmental Compliance	<u>\$271,905</u>	<u>\$308,206</u>	<u>\$249,630</u>	<u>\$237,396</u>	<u>\$(12,234)</u>	<u>(5)%</u>
Total Operating Budget	\$5,707,258	\$5,436,761	\$5,321,229	\$5,705,026	\$383,797	7%
Infrastructure	<u>\$149,562</u>	<u>\$1,412,419</u>	<u>\$3,009,397</u>	<u>\$3,500,000</u>	<u>\$490,603</u>	<u>16%</u>
Total General Budget	\$5,856,820	\$6,849,180	\$8,330,626	\$9,205,026	\$874,400	10%

The Administrative Services division increased \$243,326 (18%). The net increase is a result from COLA increase of 3% and related merit increase. The Authority also approved a long term agreement with General Counsel which established a three year not to exceed amount.

The Treatment division increased \$152,705 (4%), which is due to the COLA increase of 3% and an increase in engineering services and chemicals. Other costs have decreased over the prior year.

The Environmental Compliance division budget decreased \$12,234 (5%) primarily due to projected decrease in the use of various supplies.

The Infrastructure division increased \$490,603 to address the projects in the approved FY2023-2024 Capital Improvement Plan.

BUDGET ALLOCATION AND ASSESSMENTS

The Joint Exercise of Powers Agreement (JEPA) stipulates that the total expenses of operation and maintenance of all of the components of the Present Project (intertie pipeline and attendant pump facilities, ocean outfall, treatment plant) shall be shared in a manner based on flows.

Flow Results for Budget Allocations*

	HMB	GCS D	MWSD	
FY 2023/24	61.5%	19.05%	19.45%	(Based on Calendar Year 2022)
FY 2022/23	<u>59.4%</u>	<u>19.90%</u>	<u>20.70%</u>	(Based on Calendar Year 2021)
Variance	2.10%	-0.85%	-1.25%	

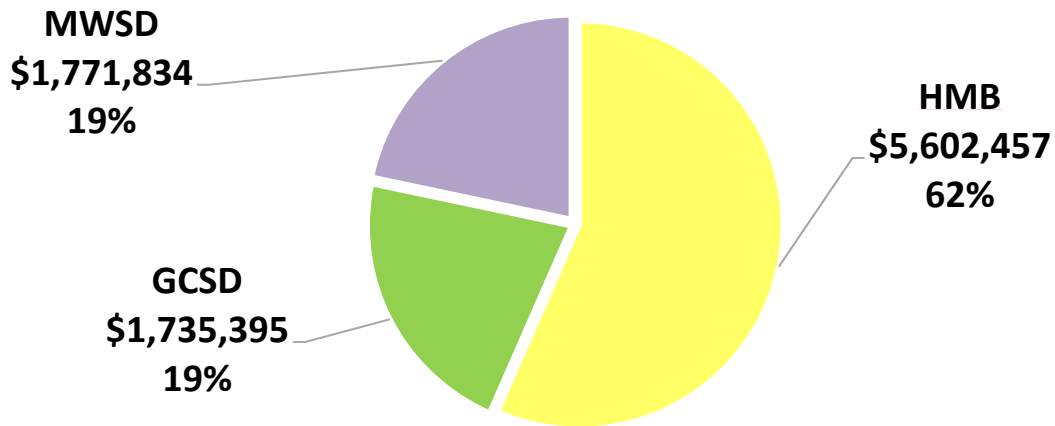
* The member agency assessments are allocated based on flow percentages from the previous calendar year. This allocation varies each year.

Total Assessments for Each Member Agency*

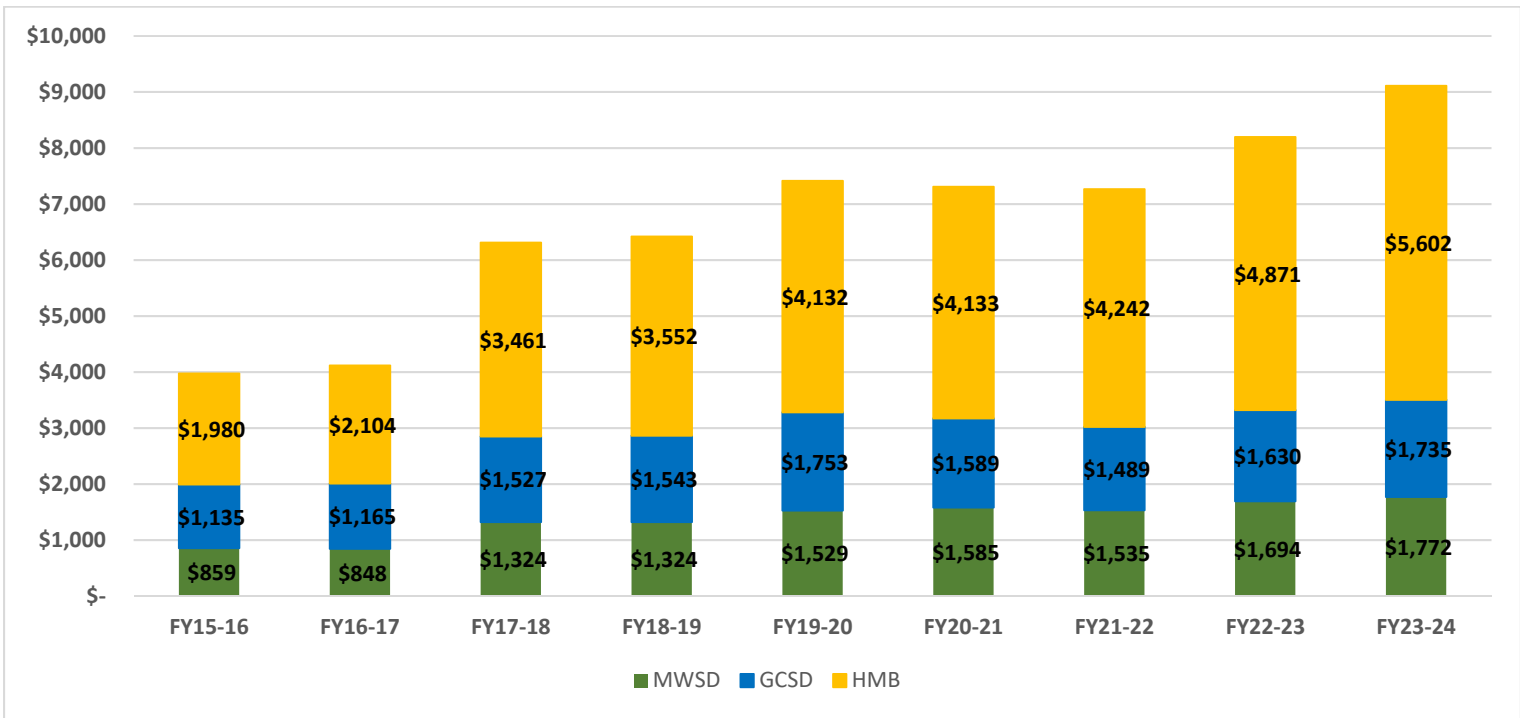
	FY 2020/21 <u>Actual</u>	FY 2021/22 <u>Adopted</u>	FY 2022/23 <u>Adopted</u>	FY 2023/24 <u>Proposed</u>	\$ <u>Change</u>	% <u>Change</u>
Half Moon Bay	\$4,133,125	\$4,241,911	\$4,871,480	\$5,602,457	\$730,977	15%
Granada CSD	\$1,589,305	\$1,489,027	\$1,630,110	\$1,735,395	\$105,285	6%
Montara WSD	\$1,584,637	\$1,532,608	\$1,694,036	\$1,771,834	\$ 77,798	5%
Total	\$7,307,067	\$7,263,546	\$8,195,626	\$9,109,686	\$914,061	11%

* The assessments to the Member Agencies are rounded to nearest dollar.

**Assessments for FY 2023-24
Based on Calendar Year 2022 Flow**



Assessments History by Agency (in 1,000's)



OVERALL OPERATIONS BUDGET SUMMARY

(Includes: Administrative Services, Treatment, Environmental Compliance, and Infrastructure)

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED	
----------------------	-------------------------	-------------------------	------------------------	-----------------------------------	--

EXPENDITURES

Personnel

1	Wages	1,442,622	1,537,386	1,478,321	1,724,516	187,130	12%
2	Premium Pay	126,623	113,626	98,966	98,182	(15,444)	(14%)
3	Health Benefits	236,967	265,562	272,911	289,472	23,910	9%
4	Retirement Cont.	318,790	253,580	252,035	282,760	29,179	12%
5	Retiree Med/OPEB	16,078	33,389	32,337	33,057	(332)	(1%)
6	Misc. Benefits	88,845	86,509	88,336	90,470	3,960	5%
7	Subtotal	2,229,925	2,290,052	2,222,906	2,518,456	228,404	10%

Non-Personnel

8	Legal Services	241,931	175,000	124,955	356,666	181,666	104%
9	Engineering Services	184,173	128,750	125,000	128,750	-	0%
10	Professional Services	1,175,257	817,067	712,318	740,714	(76,353)	(9%)
11	Prof. Memberships	50,537	54,752	55,749	57,421	2,669	5%
12	Insurance Premiums	125,690	127,386	108,789	112,053	(15,334)	(12%)
13	Misc. Expenses	120,677	68,457	106,104	92,354	23,897	35%
14	Utilities	575,612	663,814	687,214	707,831	44,017	7%
15	Travel & Training	30,018	41,382	15,919	16,397	(24,985)	(60%)
16	Equipment Rental	88,388	98,101	7,069	7,281	(90,820)	(93%)
17	Bldg & Maint Services	154,178	205,971	86,638	187,890	(18,081)	(9%)
18	Chemicals	290,207	287,048	400,111	412,114	125,066	44%
19	Permits & Licenses	45,462	45,372	49,314	51,777	6,406	14%
20	Supplies	85,203	128,681	65,262	67,220	(61,461)	(48%)
21	Equipment	20,983	24,216	17,071	17,583	(6,633)	(27%)
22	Infrastructure	1,407,212	3,009,397	2,209,676	3,500,000	490,603	16%
23	Claims/Penalties	23,729	15,000	78,000	80,340	65,340	436%
24	Repairs & Maintenance	-	150,179	86,050	150,179	(0)	(0%)
25	Subtotal	4,619,255	6,040,574	4,935,239	6,686,570	645,996	11%

26	TOTAL	6,849,180	8,330,626	7,158,145	9,205,026	874,401	10%
----	--------------	------------------	------------------	------------------	------------------	----------------	------------

Key Changes

Personnel costs: net increase due COLA and merit increases	\$ 228,404
Legal Services:	\$ 181,666
Professional services: Increase due to estimates based on Year-to-Date Actuals	\$ (76,353)
Claims/Penalties	\$ 65,340
Utilities:	\$ 44,017
Equipment Rental:	\$ (90,820)
Chemicals: Based on Year-to-Date Actuals	\$ 125,066
Supplies:	\$ (61,461)
All other operating expenses: net increase due to CPI and adjustments to other operating expenses	\$ (32,061)
TOTAL GENERAL OPERATING EXPENDITURES BUDGET INCREASE	\$ 383,798
Infrastructure: net increase result of CIP (includes engineering costs, reclassified)	\$ 490,603
TOTAL GENERAL OPERATING EXPENDITURES BUDGET INCREASE	\$ 874,401

	FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED	
REVENUE						
By Type:						
26 JPA Assessments	7,263,546	8,195,626	8,195,626	9,109,686	914,061	11%
27 Contract Services	-	-	-	-	-	0%
28 NDWSCP Fees	37,288	115,000	45,340	45,340	(69,660)	(61%)
29 Misc. Fees	-	-	-	-	-	0%
30 Interest Earnings	13,701	20,000	50,965	50,000	30,000	150%
31 Misc. Revenue	-	-	-	-	-	-
32 From/(To) Reserves	-	-	-	-	-	-
	-	-				
33 TOTAL	7,314,535	8,330,626	8,291,931	9,205,026	874,401	10%
By Agency:						
34 Half Moon Bay	4,241,911	4,871,480	4,871,480	5,602,457	730,977	15%
35 Granada CSD	1,489,027	1,630,110	1,630,110	1,735,395	105,285	6%
36 Montara WSD	1,532,608	1,694,036	1,694,036	1,771,834	77,798	5%
37 TOTAL	7,263,546	8,195,626	8,195,626	9,109,686	914,061	11%

Key Changes

Assessments reflect increased funding for infrastructure projects, maintenance, staff \$ 914,061

TOTAL GENERAL OPERATING REVENUE BUDGET INCREASE \$ 914,061

FINANCIAL DETAILS

The following is a list of key budget lines for FY2022/23 and 2023/24 budgets with brief explanations of the changes from year to year. This is a “budget to budget” comparison and does not necessarily represent current expenditures. Underlined items indicate a budget change in excess of \$10,000 year to year.

<u>Budget Line #</u>	<u>FY 2021/22</u>	<u>FY 2022/23</u>
1. <u>Wages</u> Increase as results of COLA increase and staffing changes.	\$1,537,386	\$1,724,516
2. <u>Premium Pay</u> Overtime paid for staff to perform tasks outside of normal work times.	\$113,626	\$98,182
3. <u>Health Benefits</u> The cost of medical, dental, and vision benefits provided to employees based on the MOU and Unrepresented Employees.	\$265,562	\$289,472
4. <u>Retirement Contributions</u> SAM pays the employer contribution to CalPERS for retirement benefits in compliance with PEPRA.	\$253,580	\$282,760
5. Retiree Medical/OPEB Includes contributions to a Health Retirement Account for future retirees as well as current retiree medical premiums.	\$33,389	\$33,057
6. Misc. Benefits Includes Medicare, long-term and short-term disability, workers compensation, and matching funds to a 457 plan.	\$86,509	\$90,470
7. Personnel Subtotal Subtotal of all wage and benefit costs.	\$2,290,052	\$2,518,456
8. <u>Legal Services</u> Includes general counsel and employment legal fees	\$175,000	\$356,666
9. Engineering Services Increased to provide design and project management related to treatment division.	\$128,750	\$128,750

Budget Line #	FY 2021/22	FY 2022/23
10. <u>Professional Services</u> Includes ongoing services that are specialized and need to be performed by consultants rather than staff.	\$817,067	\$740,714
11. <u>Professional Memberships</u> Includes memberships in professional organizations for SAM and employees that keeps them current in industry practices and improves how SAM serves the community.	\$54,752	\$47,421
12. <u>Insurance Premiums</u> Property, liability, and pollution premiums based on utilization rates.	\$127,386	\$112,053
13. <u>Misc. Expenses</u> Includes incidental expenses (uniforms laundry services, radio and alarm systems, offsite storage, postage, claims, copier, phone system support, etc.) not reflected in other categories.	\$68,457	\$95,354
14. <u>Utilities</u> Electricity, water, telephone, solid waste, etc.	\$663,814	\$707,831
15. <u>Travel & Training</u> Training and travel related costs for attendance at industry conferences and seminars, and other related events to allow staff to keep current on technical skills and industry best practices.	\$41,382	\$16,397
16. <u>Equipment Rental/Lease</u> Short-term rental or lease of equipment (generators, storage tanks, etc.).	\$98,101	\$7,281
17. <u>Building & Maintenance Services</u> Includes janitorial, landscaping, and other regular building maintenance services.	\$205,971	\$187,890
18. <u>Chemicals</u> Includes chemicals used in the treatment of wastewater to meet regulatory standards.	\$287,048	\$412,114
Budget Line #	FY 2022/23	FY 2023/24

19.	Permits & Licenses Annual costs for permits with local, regional and state agencies.	\$45,372	\$51,777
20.	Supplies Office, computer, breakroom, and safety supplies.	\$128,681	\$67,220
21.	Equipment Purchase Purchase of equipment use at SAM facilities not included in infrastructure projects.	\$24,216	\$17,583
22.	<u>Infrastructure Projects</u> Includes costs of projects included in 5-Year CIP. Includes engineering costs associated. Includes costs associated with projects that exceed \$50,000 each.	\$3,009,397	\$3,500,000
23.	<u>Claims/Penalties</u> Reflects claims expenses not covered by insurance.	\$15,000	\$80,340
24.	Repairs & Maintenance Maintenance for plant equipment	\$150,179	\$150,179
25.	Non-Personnel Subtotal Subtotal of all costs not associated with wages and benefits.	\$6,040,574	\$6,686,570
26.	Total Total of all costs (sum of Personnel and Non-Personnel subtotals).	\$8,330,626	\$9,205,026

ADMINISTRATIVE SERVICES

By Category

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
----------------------	-------------------------	-------------------------	------------------------	-----------------------------------

EXPENDITURES

Personnel

1	Wages	543,861	515,459	568,265	587,126	71,667	14%
2	Premium Pay	2,816	4,290	3,500	5,815	1,525	36%
3	Health Benefits	61,713	58,408	60,977	62,307	3,899	7%
4	Retirement Cont.	10,209	49,483	49,679	60,158	10,675	22%
5	Retiree Med/OPEB	38,374	16,348	17,067	16,728	380	2%
6	Misc. Benefits	21,935	20,705	25,576	18,642	(2,062)	(10%)
7	Subtotal	678,909	664,693	725,064	750,777	86,084	13%

Non-Personnel

8	Legal Services	241,931	175,000	124,955	356,666	181,666	104%
9	Engineering Services	-	-	-	-	-	0%
10	Professional Services	226,656	200,411	169,935	192,280	(8,131)	(4%)
11	Prof. Memberships	38,950	39,509	41,757	43,009	3,500	9%
12	Insurance Premiums	125,690	127,386	108,789	112,053	(15,334)	(12%)
13	Misc. Expenses	34,263	32,163	56,181	40,933	8,770	27%
14	Utilities	37,379	36,569	37,499	38,624	2,055	6%
15	Travel & Training	3,622	8,892	3,099	3,191	(5,701)	(64%)
16	Equipment Rental	6,599	6,426	7,069	7,281	855	13%
17	Bldg & Maint Services	39,844	22,561	28,264	29,112	6,551	29%
18	Chemicals	-	-	-	-	-	0%
19	Permits & Licenses	-	-	-	-	-	0%
20	Supplies	8,340	10,583	8,342	8,593	(1,990)	(19%)
21	Equipment	-	-	-	-	-	0%
22	Infrastructure	-	-	-	-	-	0%
23	Claims/Penalties	23,729	15,000	-	-	(15,000)	(100%)
24	Repairs & Maintenance	-	-	-	-	-	
25	Subtotal	787,001	674,502	585,891	831,743	157,241	23%

26	TOTAL	1,465,910	1,339,194	1,310,955	1,582,520	243,326	18%
----	--------------	------------------	------------------	------------------	------------------	----------------	------------

ADMINISTRATIVE SERVICES

By Category

FY 2020/21 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
----------------------	-------------------------	-------------------------	------------------------	-----------------------------------

REVENUE

By Type:

27 JPA Assessments	1,259,899	1,319,194	1,319,194	1,532,520	213,326	16%
28 Contract Services	-	-	-	-	-	0%
29 NDWSCP Fees	-	-	-	-	-	0%
30 Misc. Fees	-	-	-	-	-	0%
31 Interest Earnings	13,701	20,000	50,965	50,000	30,000	150%
32 Misc. Revenue	-	-	-	-	-	0%
33 From/(To) Reserves	-	-	-	-	-	0%
			-	-		
34 TOTAL	1,273,600	1,339,194	1,370,159	1,582,520	243,326	18%
By Agency:						
34 Half Moon Bay	735,781	784,129	755,361	942,500	158,371	20%
35 Granada CSD	258,279	262,388	290,458	291,945	29,557	11%
36 Montara WSD	265,839	272,677	289,605	298,075	25,398	9%
37 TOTAL	1,259,899	1,319,194	1,335,424	1,532,520	213,326	16%

Key Changes

Personnel costs: net increase due COLA and merit increases. Amount also includes

Board stipend and Holiday pay which had been omitted in previous years.

Legal Services

Insurance Premiums: Decreased based on year-to-date actuals

Claims/Penalties

All other operating expenses: net increase due to CPI and adjustments to other operating expenses

TOTAL ADMINISTRATION EXPENDITURES BUDGET INCREASE

\$ 86,084

\$ 181,666

\$ (15,334)

\$ (15,000)

\$ 5,909

\$ 243,326

Key Changes

Assessments reflect net increase in budget for wages, benefits, and other expenses

TOTAL ADMINISTRATION REVENUE BUDGET INCREASE

\$ 213,326

\$ 213,326

TREATMENT By Category

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
----------------------	-------------------------	-------------------------	------------------------	-----------------------------------

EXPENDITURES

Personnel

1	Wages	862,052	983,383	873,788	1,098,699	115,316	12%
2	Premium Pay	122,060	107,492	93,636	90,446	(17,046)	(16%)
3	Health Benefits	169,897	201,593	206,836	221,245	19,653	10%
4	Retirement Cont.	289,780	191,792	190,159	209,980	18,187	9%
5	Retiree Med/OPEB	(21,420)	16,459	14,695	15,743	(716)	(4%)
6	Misc. Benefits	64,658	63,744	60,749	69,336	5,593	9%
7	Subtotal	1,487,028	1,564,462	1,439,863	1,705,449	140,987	9%

Non-Personnel

8	Legal Services	-	-	-	-	-	
9	Engineering Services	178,966	128,750	125,000	128,750	-	0%
10	Professional Services	741,528	466,656	463,131	398,434	(68,222)	(15%)
11	Prof. Memberships	11,587	15,243	13,992	14,412	(831)	(5%)
12	Insurance Premiums	-	-	-	-	-	
13	Misc. Expenses	79,314	36,294	49,923	51,421	15,127	42%
14	Utilities	538,233	627,245	649,715	669,206	41,962	7%
15	Travel & Training	26,214	32,303	12,631	13,010	(19,293)	(60%)
16	Equipment Rental	81,789	91,675	-	-	(91,675)	(100%)
17	Bldg & Maint Services	114,335	183,410	58,374	158,778	(24,631)	(13%)
18	Chemicals	285,382	282,740	397,114	409,027	126,288	45%
19	Permits & Licenses	45,462	45,372	49,314	51,777	6,406	14%
20	Supplies	56,439	93,366	43,674	44,984	(48,382)	(52%)
21	Equipment	16,368	14,710	9,071	9,343	(5,368)	(36%)
22	Infrastructure	-	-	-	-	-	
23	Claims/Penalties	-	-	78,000	80,340	80,340	
24	Repairs & Maintenance	-	150,179	86,050	150,179	(0)	(0%)
25	Subtotal	2,175,617	2,167,942	2,035,988	2,179,661	11,719	1%

26	TOTAL	3,662,645	3,732,405	3,475,851	3,885,111	152,706	4%
----	--------------	------------------	------------------	------------------	------------------	----------------	-----------

Key Changes

Personnel: net increase due to COLA and merit increases	\$ 140,987
Professional Services:	\$ (68,222)
Utilities:	\$ 41,962
Equipment Rental	\$ (91,675)
Chemicals	\$ 126,288
Claims/Penalties	\$ 80,340
Increase services, supplies, chemicals, etc. by 3% CPI	<u>\$ (76,973)</u>

TOTAL TREATMENT EXPENDITURES BUDGET INCREASE **\$ 152,706**

**TREATMENT
By Category**

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
----------------------	-------------------------	-------------------------	------------------------	-----------------------------------

REVENUE

By Type:

27 JPA Assessments	3,342,060	3,617,405	3,617,405	3,839,771	222,366	6%
28 Contract Services	-	-	-	-	-	0%
29 NDWSCP Fees	37,288	115,000	45,340	45,340	(69,660)	(61%)
30 Misc. Fees	-	-	-	-	-	0%
31 Interest Earnings	-	-	-	-	-	0%
32 Misc. Revenue	-	-	-	-	-	0%
33 From/(To) Reserves	-	-	-	-	-	0%
34 TOTAL	3,379,348	3,732,405	3,662,745	3,885,111	152,706	4%

By Agency:

34 Half Moon Bay	1,951,763	2,150,185	2,161,703	2,361,459	211,274	10%
35 Granada CSD	685,122	719,502	831,237	731,476	11,975	2%
36 Montara WSD	705,175	747,718	828,795	746,835	(882)	(0%)
37 TOTAL	3,342,060	3,617,405	3,821,735	3,839,771	222,366	6%

Key Changes

Assessments reflect net increased funding for wages, benefits, and other expenses	\$ 222,366
TOTAL TREATMENT REVENUE BUDGET INCREASE	\$ 222,366

**ENVIRONMENTAL COMPLIANCE
By Category**

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
----------------------	-------------------------	-------------------------	------------------------	-----------------------------------

EXPENDITURES

Personnel

1	Wages	36,709	38,543	36,268	38,690	147	0%
2	Premium Pay	1,746	1,844	1,830	1,922	78	4%
3	Health Benefits	5,357	5,561	5,098	5,919	358	6%
4	Retirement Cont.	18,800	12,305	12,198	12,622	317	3%
5	Retiree Med/OPEB	(875)	582	575	586	4	1%
6	Misc. Benefits	2,252	2,061	2,011	2,491	430	21%
7	Subtotal	63,988	60,897	57,979	62,230	1,333	2%

Non-Personnel

8	Legal Services	-	-	-	-	-	-
9	Engineering Services	-	-	-	-	-	-
10	Professional Services	207,073	150,000	79,251	150,000	-	0%
11	Prof. Memberships	-	-	-	-	-	0%
12	Insurance Premiums	-	-	-	-	-	0%
13	Misc. Expenses	7,100	-	-	-	-	0%
14	Utilities	-	-	-	-	-	0%
15	Travel & Training	182	187	190	196	8	4%
16	Equipment Rental	-	-	-	-	-	0%
17	Bldg & Maint Services	-	-	-	-	-	0%
18	Chemicals	4,825	4,308	2,997	3,087	(1,221)	(28%)
19	Permits & Licenses	-	-	-	-	-	0%
20	Supplies	20,424	24,732	13,246	13,643	(11,089)	(45%)
21	Equipment	4,614	9,505	8,000	8,240	(1,265)	(13%)
22	Infrastructure	-	-	-	-	-	0%
23	Claims/Penalties	-	-	-	-	-	0%
24	Repairs & Maintenance	-	-	-	-	-	-
25	Subtotal	244,218	188,733	103,684	175,166	(13,567)	(7%)

26	TOTAL	308,206	249,630	161,663	237,396	(12,234)	(5%)
----	--------------	----------------	----------------	----------------	----------------	-----------------	-------------

Key Changes

Professional services: increase based on year-to-date actual	\$ (11,089)
Net increase in wages, utilities, services, and supplies	\$ (1,153)
TOTAL ENVIRONMENTAL COMPLIANCE EXPENDITURES BUDGET	\$ (12,234)

**ENVIRONMENTAL COMPLIANCE
By Category**

FY 2020/21 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED	
----------------------	-------------------------	-------------------------	------------------------	-----------------------------------	--

REVENUE

By Type:

27 JPA Assessments	183,267	249,630	249,630	237,396	(12,234)	(5%)
28 Contract Services	-	-	-	-	-	0%
29 NDWSCP Fees	-	-	-	-	-	0%
30 Misc. Fees	-	-	-	-	-	0%
31 Interest Earnings	-	-	-	-	-	0%
32 Misc. Revenue	-	-	-	-	-	0%
33 From/(To) Reserves	-	-	-	-	-	0%
34 TOTAL	183,267	249,630	249,630	237,396	(12,234)	(5%)
By Agency:						
34 Half Moon Bay	107,028	148,380	153,522	145,998	(2,381)	(2%)
35 Granada CSD	37,570	49,651	47,555	45,224	(4,427)	(9%)
36 Montara WSD	38,669	51,598	48,553	46,173	(5,425)	(11%)
37 TOTAL	183,267	249,630	249,630	237,396	(12,234)	(5%)

Key Changes

Assessments reflect net decreased funding for wages, benefits, and other expenses	\$ (12,234)
TOTAL ENVIRONMENT COMPLIANCE REVENUE BUDGET DECREASE	\$ (12,234)

INFRASTRUCTURE

By Category

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED	
----------------------	-------------------------	-------------------------	------------------------	-----------------------------------	--

EXPENDITURES

Personnel

1 Wages	-	-	-	-	-	0%
2 Premium Pay	-	-	-	-	-	0%
3 Health Benefits	-	-	-	-	-	0%
4 Retirement Cont.	-	-	-	-	-	0%
5 Retiree Med/OPEB	-	-	-	-	-	0%
6 Misc. Benefits	-	-	-	-	-	0%
7 Subtotal	-	-	-	-	-	0%

Non-Personnel

8 Legal Services	-	-	-	-	-	0%
9 Engineering Services	5,207	-	-	-	-	0%
10 Professional Services	-	-	-	-	-	0%
11 Prof. Memberships	-	-	-	-	-	0%
12 Insurance Premiums	-	-	-	-	-	0%
13 Misc. Expenses	-	-	-	-	-	0%
14 Utilities	-	-	-	-	-	0%
15 Travel & Training	-	-	-	-	-	0%
16 Equipment Rental	-	-	-	-	-	0%
17 Bldg & Maint Services	-	-	-	-	-	0%
18 Chemicals	-	-	-	-	-	0%
19 Permits & Licenses	-	-	-	-	-	0%
20 Supplies	-	-	-	-	-	0%
21 Equipment	-	-	-	-	-	0%
22 Infrastructure	1,407,212	3,009,397	2,209,676	3,500,000	490,603	16%
23 Claims/Penalties	-	-	-	-	-	0%
24 Repairs & Maintenance	-	-	-	-	-	0%
25 Subtotal	1,412,419	3,009,397	2,209,676	3,500,000	490,603	16%

26 TOTAL	1,412,419	3,009,397	2,209,676	3,500,000	490,603	16%
----------	------------------	------------------	------------------	------------------	----------------	------------

Key Changes

Increased to address the projects identified in the approved
FY2023-24 capital improvement plan budget, including engineering costs

TOTAL INFRASTRUCTURE REVENUE BUDGET INCREASE \$ 490,603

**INFRASTRUCTURE
By Category**

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
----------------------	-------------------------	-------------------------	------------------------	-----------------------------------

REVENUE

By Type:

27 JPA Assessments	2,478,320	3,009,397	3,009,397	3,500,000	490,603	16%
28 Contract Services	-	-	-	-	-	0%
29 NDWSCP Fees	-	-	-	-	-	0%
30 Misc. Fees	-	-	-	-	-	0%
31 Interest Earnings	-	-	-	-	-	0%
32 Misc. Revenue	-	-	-	-	-	0%
33 From/(To) Reserves	-	-	-	-	-	0%
	-					
34 TOTAL	2,478,320	3,009,397	3,009,397	3,500,000	490,603	16%
By Agency:						
34 Half Moon Bay	1,447,339	1,788,786	1,447,339	2,152,500	363,714	20%
35 Granada CSD	508,056	598,569	508,056	666,750	68,181	11%
36 Montara WSD	522,926	622,042	522,926	680,750	58,708	9%
37 TOTAL	2,478,320	3,009,397	2,478,320	3,500,000	490,603	16%

Key Changes

Increased to address the projects identified in the approved
FY2023-24 capital improvement plan budget, including engineering costs

TOTAL INFRASTRUCTURE REVENUE BUDGET INCREASE \$ 490,603

HIGHLIGHTS

- Infrastructure Projects in progress in FY 2021/22:
 - ✓ Montara PS - Replace Pump 1
 - ✓ Montara PS - Install Grit Removal
 - ✓ Rehabilitate/Replace Vehicle Fleet
 - ✓ Portola PS - Replace Pump 1 with Grinder Pump
 - ✓ Replace Bar Screen Drives and Screens
 - ✓ Replace Influent Pump and Motors 1 – 5
 - ✓ Electrical Improvements for Influent Pumps 1 – 8
 - ✓ Install Shade Canopy at Chemical Feed Pumps
 - ✓ Replace Effluent Pumps 1 and 2
 - ✓ Replace Sludge Mixing Pumps 1 and 2 with Chopper Pumps

- Infrastructure Projects in progress in FY 2022/23:
 - ✓ Princeton PS - Replace w/Package PS and Rehabilitate Bypass System
 - ✓ Replace Effluent Pumps 1, 2 & 3
 - ✓ Plant and Cyber Security Measures Implementation
 - ✓ Replace Chain & Flights, Collectors Gear Reducer, and Weirs in Primary Clarifier
 - ✓ Replace Primary Scum Pump and Motor
 - ✓ Replace Grit Pumps 1 & 2 and Appurtenances
 - ✓ Replace Primary Sludge Pumps and Motors 1, 2 & 3
 - ✓ Secondary Treatment - Replace/Rehabilitate Secondary Clarifier Drive Mechanism
 - ✓ Water Supply and Piping - Replace No. 3 Water Pumps

- These projects are in various stages- order placed, awaiting deliveries, or awaiting order placement. There has been a delay in deliveries and cost increases too due to the pandemic situation.

Project 1: Montara Force Main Rehabilitation

Priority: Rehabilitation/Replacement/Safety

The Montara Force Main Rehabilitation (MFM) Project addresses aging, at-risk pipeline within the Intertie Pipeline System. The MFM conveys wastewater from the Montara and Moss Beach communities to SAM’s Wastewater Treatment Plant in Half Moon Bay. The MFM is approximately 16,750 feet in length, ranging from 12 to 14-inches in diameter and was constructed of ductile iron pipe (DIP) in the early 1980s.

A 2017 project replaced the first 2,500 feet of MFM from Montara Pump Station to the end of Vallemar Street with high-density polyethylene (HDPE) pipe and replaced the associated air/vacuum relief valves. A 12-inch-diameter DIP portion of the MFM experienced failure during the atmospheric river storm that started on December 31, 2022, which was declared as a disaster at both the State and Federal levels. SAM’s emergency response included replacement of an 850-ft portion of the impacted force main with HDPE. It is proposed to replace the remaining 13,400 feet of the MFM project over four years starting from July 2023 to June 2027. The proposed \$2.0M for the fiscal year 23-24 entails Planning, Environmental, Legal & Admin costs of \$1.5M and Design costs of \$0.5M.



CIP Total Cost: \$10,686,000

Project Funding: This project will be funded by SAM’s Infrastructure Program.

Basis of Priority: This priority project continues the best practice of rehabilitating aging force main to mitigate sanitary sewer overflows, human health risks, environmental damages, and other regulatory violations.

Annual Cost Distribution and Schedule

CIP Total	FY2023	FY2024	FY2025	FY2026	FY2027
\$10.686M	\$2.0M	\$3.0M	\$3.0M	\$2.686	\$0

Project 2: Replacement/Rehabilitation of Boilers at the Treatment Plant

Priority: Rehabilitation/Replacement/Safety

SAM has two (2) Dual Gas Hot Water Boilers. They provide heat to keep the Digester Sludge at a constant temperature between 95.0 to 96.0 degrees Fahrenheit. This allows the microbes that break down the fecal matter to function properly. If we do not supply the boilers with either Digester Gas or Natural Gas we will not be in compliance with our NPDES permit, which will lead to violations and penalties.

Boiler # 1 is out of compliance and Boiler #2 is barely below the acceptable limit.

The proposed \$0.5M is to replace one of the boilers and refurbish the other.



CIP Total Cost: \$500,000

Project Funding: This project will be funded by SAM’s Infrastructure Program.

Basis of Priority: This priority project continues the best practice of rehabilitating aging equipment to mitigate regulatory violations.

Annual Cost Distribution and Schedule

CIP Total	FY2023	FY2024	FY2025	FY2026	FY2027
\$0.5M	\$0.5M	\$0	\$0	\$0	\$0

Project 3: WWTP – Replace Emergency Generator

Priority: Replacement and Rehabilitation

This project focuses on replacing the emergency generator at the WWTP. The existing generator is old, has exceeded its useful life, and replacement parts are becoming difficult to obtain. The backup power generator is an essential asset that must be reliable. In the event of a power loss to the WWTP, the generator provides temporary power so that operation of the WWTP may continue. Frequent repairs are being done to make it functional. Therefore, it is more economical to procure a new generator.



CIP Total Cost: \$1,500,000

Project Funding: This project will be funded by SAM’s Infrastructure Program.

Basis of Priority: This generator needs to be maintained in peak stand-by condition in the event of a power failure at the WWTP. A prolonged power outage, without a reliable and sufficient back-up power supply, will result in significant disruption to the plants, clarification, biological treatment, and disinfection processes that may result in a violation of SAM’s NPDES permit requirements.

Annual Cost Distribution and Schedule

CIP Total	FY2023	FY2024	FY2025	FY2026	FY2027
\$1.5M	\$1M	\$0.5M	\$0	\$0	\$0

Position Control List

<u>Classifications</u>	<u>Authorized Positions</u>
<u>Administrative Services:</u>	
General Manager	1.0
Finance Officer	1.0
Accounting Technician	1.0
Administrative Assistant	<u>1.0</u>
	4.0
<u>Operations & Maintenance:</u>	
<i>Engineering & Construction Contracts Manager (Defunded)</i>	0.0
Supervisor of Treatment / Field Operations	0.75
Maintenance Mechanic I/II/III	2.0
Operator I/II/III	2.0
Lead Operator	4.0
<i>Utility Worker (Defunded)</i>	<u>0.0</u>
	8.75
<u>Environmental Compliance:</u>	
Supervisor of Treatment / Field Operations	.25
Total Authorized – General Budget	13.0
<u>Collection Services:</u>	
Collection Maintenance Worker I/II/III	3.0
Maintenance Mechanic I/II/III	<u>1.0</u>
Total Authorized – Collections Services	4.0
Grand Total Authorized Authority	17.0

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SEWER AUTHORITY MID-COASTSIDE
RESOLUTION NO. 6-2023
ADOPTING THE SEWER AUTHORITY MID-COASTSIDE GENERAL BUDGET
FOR FISCAL YEAR 2023/24 AND ADOPTING THE POSITION CONTRAL LIST

EFFECTIVE JULY 1, 2023**

The Board finds that:

The Sewer Authority Mid-Coastside, in compliance with the Joint Exercise of Powers Agreement, has prepared and submitted to each of its member agencies a proposed General Budget for Fiscal Year 2023-24.

The Member Agency governing Boards, in compliance with the Joint Exercise of Powers Agreement, have each approved the proposed budget and adopted resolutions to record their approval.

As a result, the Board of Directors of the Sewer Authority Mid-Coastside:

1. approves and adopts the General Budget for Fiscal Year 2023-24 as presented on June 26, 2023;
2. directs the Secretary of the Board to file a copy of this Resolution, along with a copy of the General Budget, with each Member Agency, and
3. adopts the Position Control List, effective July 1, 2023.

I HEREBY CERTIFY that this resolution was duly and regularly adopted by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, at a regular meeting held on the 26th day of June, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary of the Board
Sewer Authority Mid-Coastside
San Mateo County, California

GRANADA COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2023-07

**A RESOLUTION APPROVING THE SEWER AUTHORITY MID-COASTSIDE
GENERAL BUDGET FOR FISCAL YEAR 2023/24**

WHEREAS, the Sewer Authority Mid-Coastside, pursuant to Article III, Section (F) (3) of the Joint Powers Agreement, dated February 3, 1976, as amended, creating said Authority, has submitted its General Budget for fiscal year 2023/24 to its member agencies for review and approval; and

WHEREAS, the Sewer Authority Mid-Coastside General Budget consists of the Administrative Services division, the Treatment division, the Environmental Compliance division, and the Infrastructure division for Fiscal Year 2023/24;

WHEREAS, the Board of Directors of the Granada Community Services District has duly reviewed and considered said General Budget and desires to signify its approval thereof;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Granada Community Services District, as follows:

1. The Board of Directors of the Granada Community Services District hereby approves the Sewer Authority Mid-Coastside General Budget for Fiscal Year 2023/24, attached to this resolution, and consents to the final approval of said General Budget by the Sewer Authority Mid-Coastside.
2. The Secretary shall transmit a copy of this Resolution to the Sewer Authority Mid-Coastside.

This Resolution was duly and regularly adopted at a meeting of the Board of Directors of the Granada Community Services District, San Mateo County, California, held on the 15th day of June 2023, by the following vote:

AYES: Clark, Dye, Grant, Marsh, Randle.

NOES: None.

ABSTAIN: None.

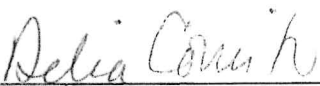
ABSENT: None.

Approved:



Nancy Marsh, Board President

Attest:



Delia Comito, Board Secretary

RESOLUTION NO. 1766

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT CONSENTING TO APPROVAL BY SEWER AUTHORITY MID-COASTSIDE OF ITS GENERAL BUDGET FOR FISCAL YEAR 2023-2024

WHEREAS, Sewer Authority Mid-Coastside has, pursuant to Article III, Section (F)(3) of the joint exercise of powers agreement dated February 3, 1976, as amended, establishing said Authority, submitted its General Budget for fiscal year July 1, 2023 – June 30, 2024 for the consent of this District; and

WHEREAS, this Board has reviewed the aforesaid budget and desires to signify its approval thereof;

NOW THEREFORE, be it resolved by the Board of the Montara Water and Sanitary District, a public agency in the County of San Mateo, California, as follows:

1. Consent is hereby given to the approval by Sewer Authority Mid-Coastside of its General Budget for fiscal year 2023-2024 entitled, "General Budget – Fiscal Year 2023/24," a copy of which is on file in the District's Administrative Offices to which reference is hereby made for the particulars thereof.

2. The District Secretary is hereby authorized and directed to transmit a certified copy of this resolution to Sewer Authority Mid-Coastside, the Granada Community Services District and the City of Half Moon Bay.



President, Montara Water and Sanitary District

COUNTERSIGNED:



Secretary, Montara Water and Sanitary District

RESOLUTION NO. 1766

RESOLUTION OF THE MONTARA WATER AND SANITARY DISTRICT CONSENTING TO APPROVAL BY SEWER AUTHORITY MID-COASTSIDE OF ITS GENERAL BUDGET FOR FISCAL YEAR 2023-2024

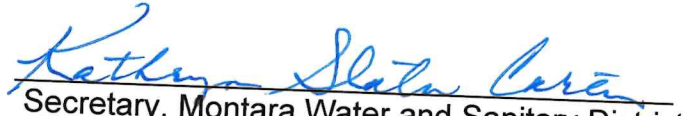
* * * *

I HEREBY CERTIFY that the foregoing Resolution No. 1766 was duly and regularly passed and adopted by the Board of the Montara Water and Sanitary District, County of San Mateo, California, at a Regular Meeting thereof held on the 1st day of June, 2023, by the following vote:

AYES, Directors: Boyd, Slater-Carter, Softky, and Young

NOES, Directors: None

ABSENT, Directors: Dekker


Secretary, Montara Water and Sanitary District



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
BY: Kishen Prathivadi, General Manager
SUBJECT: **Discussion and Direction to Staff if General Budget Does Not Get Adopted by the Board**

Executive Summary

The purpose of this report is to discuss and get direction if the proposed General Budget for FY 2023/24 is not approved and adopted by the Board.

Fiscal Impact

None

Strategic Plan Compliance

The recommendations in the proposed budget comply with SAM Strategic Plan Goal 3: *“Consider long-term costs and ensure that finances are stable and understandable by the board, member agencies, and the public.”*

Background and Discussion/Report

This item will be discussed only in the event that Item 4B – General Budget is not approved with the required number of votes dictated by the SAM JPA Agreement.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

These are the options if the Board fails to pass the general budget, as presented by staff, and previously sent to the Member Agencies for approval:

Option 1:

As SAM does not have the infrastructure budget approved, SAM will not be able to proceed with the proposed infrastructure budget items, including the Montara Force Main Rehabilitation and other critical infrastructure improvements, and therefore, will not be able, until funding is approved by the Board, to comply with the ERF Consent decree. Any delays could lead to a possible violation of the Consent Decree and frustrate SAM's ability to extend the schedule for completion of the Montara Force Main rehabilitation with ERF (who has been negotiating with SAM in good faith to develop an achievable timeline for project completion).

SAM may be able to proceed with limited components of required infrastructure work as GCSD and MWSD have approved the complete General Budget and can advance SAM funds from their share of the infrastructure budget. SAM staff will track separately the funding for Infrastructure for FY 23-24 as it will be funded only by GCSD and MWSD until such time as the general budget (which includes funding for the rehabilitation of the Montara Force Main) is approved by the required vote of the Board.

Option 2:

Revise the 2023-24 Budget to put a hold on all Infrastructure projects for 23-24 and wait until complete approval and adoption of the General Budget. This could lead to violation of the ERF Consent decree and frustrate the extension of the deadline for project completion as discussed above in Option 1. For this option, the Board will need to vote by the required vote to approve the general budget without funding for any infrastructure work.

Option 3:

Pursue Option 1, and ask Montara and Granada to advance infrastructure funds, and obtain a commitment from the Board to consider a mid-year budget adjustment for the 1.6M expenses incurred due to the winter storm damage.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Although SAM staff is hopeful of getting it reimbursed from Insurance and/or FEMA, there will be cash flow issues in the short term with no funds coming from HMB.

Under each of these scenarios, which assume that the budget sent to the member agencies for approval is not passed by the required vote of the Board, Section V.C of the SAM JPA Agreement will be triggered, and any non-consenting member agency or agencies can, after 30 days notice and failure to cure, be deemed by the other agency or agencies to have withdrawn from SAM, thereby losing the right to discharge the sewage the member agency produces to SAM's wastewater infrastructure.¹

Staff Recommendation

Staff recommends that the Board approve the General Budget as presented and previously sent to the Member Agencies for approval, but in the alternative, to pursue Option 3 – proceed with Infrastructure projects of 23/24 and obtain approval for mid-year budget adjustment.

Supporting Documents

None

¹ JPA Section V(C) states:

Effect of Failure of Approval of Budgets.

(1) General Budget. If a general budget fails to attain the approval required by Section (A) hereof, the director(s) of consenting member agencies may treat the refusal of a dissenting member agency to approve the budget as a request for withdrawal from the Authority and the remaining members may thereafter, upon giving the nonconsenting member agency thirty (30) days notice, proceed with the adoption of a revised budget and the non-consenting member agency shall not be obligated for future debts of the Authority nor shall it receive any benefits therefrom.

Pertaining to past debt obligations, however, the non-consenting member agency shall continue to be obligated for the operation and maintenance costs, under the original allocation formula, of any project in which it continues to derive benefits

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
BY: Kishen Prathivadi, General Manager
SUBJECT: **Status Update on Major CIP Projects**

Executive Summary

The purpose of this report is to give an update on major CIP Projects.

Fiscal Impact

The fiscal impact is none.

Strategic Plan Compliance

The recommendation complies with Goal 5 of the SAM Strategic Plan, “**Infrastructure, Operations, and Maintenance,**” Goal 5.3 – “**Develop a longest term reasonable perspective in concrete spending terms of potential alternative approaches to managing the system with the objective of decreasing long term costs and environmental impacts and increasing safety.**”

Background and Discussion/Report

The status of CIP Projects for 21-22 and 22-23 as of June 20, 2023 are attached as Attachment A and Attachment B.

A summary of certain major projects is given below:

1. Replace Influent Pumps and Motors 1-5 and carry out Electrical Improvements:

Budgeted amount: \$468,000

Amount spent to date: \$511,422

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

95

Five new pumps along with the necessary electrical accessories were ordered.

The Influent Pump Replacement Project has achieved significant milestones, which are summarized as follows: Contractor mobilized and initiated work on Pumps 1, 2, and 3 on April 17th. By April 19th, the three pumps were successfully demolished, and a new concrete pad was poured. Subsequently, the contractor returned on April 25th to strip the concrete pad and install Pumps 1, 2, and 3, completing the installation by April 27th.

The startup of Pumps 1, 2, and 3 was carried out during the week of May 1st. In addition, Pumps 4 and 5 were demolished on May 8th, and a new concrete pad was poured on May 9th. The contractor then returned on May 18th to strip the concrete pad and install Pumps 4 and 5, finalizing the installation by May 19th.

The startup of Pumps 4 and 5 was accomplished during the week of May 22nd.

New VFD's have been installed for all the pumps with a new control panel.

Overall, all five pumps are now operational, effectively replacing the older equipment and achieving the primary objective of enhancing operational efficiency.

At present, there are a few remaining tasks to be completed for the successful conclusion of the Influent Pump Replacement Project. These tasks involve addressing minor punch-list items, including minor site clean-up, debris removal, and potential additional work for pipe support installation. The contractor is actively scheduling the completion of these remaining tasks.

2. Replace Bar Screen Drives and Screen:

Budgeted amount: \$216,320

Amount spent to date: \$494,626

The project has achieved several significant milestones as follows: The contractor began work on June 5th, 2023, and both bar screens were taken out of service. By the end of the day on June 6th, 2023, the demolition work, including the removal of bar screen rakes, racks, washer/hopper, and associated hardware, was successfully completed.

As of June 8th, 2023, the installation two (2) Duperon mechanical bar screens and Duperon washer compactor has been accomplished.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Calcon, the electrical contractor, has made substantial progress in the electrical and control system installation. The VFD cabinet for the new Duperon system has been installed, and PVC coated rigid conduit has been laid from the junction box to the VFD cabinet.

Currently, Calcon is actively working on pulling conductors and setting up controls for the new bar screens, with this work scheduled to continue through the week of June 19th, 2023.

The project is set for start-up and commissioning by Duperon, the bar screen manufacturer, on June 26th and 27th. Successful completion of this phase will lead to the project's closure.

3. Aeration Basins 3 and 4:

Budgeted amount: \$416,000

Amount spent to date: \$690,755.

Detailed Summary:

Week of 2/20/2023 - significant progress was made in the Aeration Basin Project; specifically, Aeration Basin 4

- 3 Water Spray System was successfully installed.
- The Blower Piping was fully installed down to the sub-header.
- Safety measures were implemented by placing a sleeve round the bleeder hose in a 2" double containment.
- Both Sub-Headers were installed and properly supported.

Week of 2/27/2023 - the contractor worked through the weekend and completed their work on Aeration Basin 4

- The Blower Piping wall penetrations were grouted and the remaining blower pipe supports were installed.
- A damaged segment of 2-1/2" 3 Water Spray Pipe was successfully replaced and the installation of all laterals were completed.
- A rigorous leak check was conducted on both the Blower Piping and Spray Piping. No major leaks were observed.

Aeration Basin 3:

- Diffusers replaced with new items.
- 14" Supply Air Piping modified.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

- Air Valve located in proper position.
- Crossover Piece welded from AB3 to AB4.

Future Plans:

Tentative Work Scheduled for the Month of July 2023: Place Aeration Basin 4 In Service

- Blower and Valve Programming for DO Control needs to be done.
- Comprehensive Testing and Start-Up of the system will be conducted to ensure proper functionality, adherence to operational requirements, and optimal performance.

Staff Recommendation

This item is for information only.

Supporting Documents

Attachment A: CIP 21-22 as of 6/20/2023

Attachment B: CIP 22-23 as of 6/20/2023

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

CIP Project Status FY 2021-22

	Project Code	Tyler Project Number	Project Name	FY2021-2022 Budgeted	Soft Costs - Paid Invoices To Date	Hard Costs - Paid Invoices To Date	Total Costs Paid Invoices To Date	PO's Issued	Remaining Project Budget	RPC %	Status
1	2.02	21MP01	Montara PS - Replace Pump 1	208,000	14,300	0	14,300	112,484	95,516	45.9%	Drg submittal in progress
2	2.03	21MP02	Montara PS - Install Grit Removal	208,000	9,560	0	9,560		208,000	100.0%	Researching technologies
3	2.07	21MP03	Montara PS - Install Hatches	52,000	4,925	0	4,925	8,850	43,150	83.0%	Installed
6	5.01	21OT02	Rehabilitate/Replace Vehicle Fleet	78,000	123	0	123		78,000	100.0%	Awaiting quote from vendors
4	3.01	21PO01	Portola PS - Replace Door, Grating, and Hatch	52,000	2,233	13,946	16,178	13,881	38,119	73.3%	Hatch yet to be installed
5	3.03	21PO02	Portola PS - Replace Pump 1 with Grinder Pump	156,000	11,630		11,630	65,452	90,548	58.0%	PO issued
11	11.03	21TP01	Relocate WAS Pump for RDT to Basement of MB2	104,000	10,285	96,414	106,699	92,297	11,703	11.3%	Project completed
10	11.01	21TP02	Rehabilitate Aer. Basin No. 3 and Install Diffusers No. 3	416,000	33,950	656,805	690,755	729,051	(313,051)	-75.3%	Install in Progress
7	8.01	21TP03	Replace Bar Screen Drives and Screens	216,320	34,447	460,178	494,626	730,414	(514,094)	-237.7%	Install in progress
8	9.01	21TP04	Replace Influent Pump and Motors 1 - 5	260,000	23,110	148,306	171,416	260,883	(883)	-0.3%	Install in progress
9	9.03	21TP05	Electrical Improvements for Influent Pumps 1 - 8	208,000	8,038	331,968	340,006	330,610	(122,610)	-58.9%	Work in progress
12	12.01	21TP06	Install Shade Canopy at Chemical Feed Pumps	52,000	13,104	20,583	33,687	57,913	(5,913)	-11.4%	Drg submittal in progress
13	12.02	21TP07	Fix Chlorine Injection Issues at Clarifier 2	52,000	403	0	403		52,000	100.0%	Staff has done modifications and this project may not be required
14	13.01	21TP08	Replace Effluent Pumps 1 and 2	104,000	22,068	112,944	135,011	105,144	(1,144)	-1.1%	Install in progress
15	14.01	21TP09	Install VFDs on Sludge Transfer Pumps 1 and 2 and Add Mag Meter	104,000	765	105,700	106,465	105,700	(1,700)	-1.6%	Project completed
16	14.02	21TP10	Install SST Heat Exchanger and Shell	104,000	123	51,228	51,350	47,213	56,787	54.6%	Project completed
17	14.03	21TP11	Replace sludge Mixing Pumps 1 and 2 with Chopper Pumps	104,000	19,954	79,768	99,721	71,776	32,224	31.0%	Equipment ordered
				2,478,320	209,015	2,077,839	2,286,854	2,731,668	(253,348)	-10.2%	
				Total Paid:		2,286,854					

CIP Project Status FY 2022-23

	Project Code	Tyler Project Number	Project Name	FY2022-2023 Budgeted	Soft Costs - Paid Invoices To Date	Hard Costs - Paid Invoices To Date	Total Costs Paid Invoices To Date	PO's Issued	Remaining Project Budget	RPC %	Status	
1	4.01	22PP01	Princeton PS - Replace w/Package PS and Rehabilitate Bypass System	1,263,181	118,777		118,777	105,900	1,157,281	91.6%	Work in progress to assemble bid	
2	3.01	22TP01	Replace Effluent Pumps 1, 2 & 3	210,912	10,043	120,466	130,508	110,135	100,777	47.8%	Awaiting install	
3	6.01	22TP02	Plant and Cyber Security Measures Implementation	325,000	993		993		325,000	100.0%	Awaiting proposal	
4	7.06	22TP03	Backup Electric Power Generator	110,000		118,927	118,927	118,927	(8,927)	-8.1%	Project completed	
5	10.01	22TP04	Replace Chain & Flights, Collectors Gear Reducer, and Weirs in Primary Clarifier	225,000	23,422		23,422		225,000	100.0%	Awaiting proposal	
6	10.02	22TP05	Replace Primary Scum Pump and Motor	70,304	6,038		6,038		70,304	100.0%	Deferred project	
7	10.03	22TP06	Replace Grit Pumps 1 & 2 and Appurtenances	185,000	12,075		12,075	53,984	131,016	70.8%	Ordered equipment	
8	10.04	22TP07	Replace Primary Sludge Pumps and Motors 1, 2 & 3	150,000	20,003		20,003	43,813	106,187	70.8%	Ordered equipment	
9	11.02	22TP08	Secondary Treatment - Replace/Rehabilitate Secondary Clarifier Drive Mechanism	220,000	9,595		9,595		220,000	100.0%	Awaiting proposal	
10	17.01	22TP09	Water Supply and Piping - Replace No. 3 Water Pumps	250,000	11,933		11,933	149,962	100,038	40.0%	Ordered equipment	
				3,009,397	212,877	239,392	452,269	582,720	2,426,677	80.6%		
				Total Paid:			452,269					



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Tim Costello, Plant Superintendent
DATE: June 26, 2023
SUBJECT: **Monthly Manager’s Report – May 2023**

Executive Summary

The purpose of this report is to keep the Board and public informed of SAM’s day-to-day operations.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 5.5: *“Operations and maintenance should be proactively planned, and the Board shall be kept up to date on progress on operations and maintenance issues.”*

Background and Discussion/Report

The following data is presented for the month of May 2023.

Key Indicators of Performance

NPDES Permit Violations: 0
 Accidents, Injuries, etc.: 0
 Reportable Spills Cat 1: 0
 Reportable Spills Cat 2: 0
 Reportable Spills Cat 3: 1

Flow Report (See Attachment A)

Half Moon Bay	0.948	59.75%
Granada CSD	0.328	20.64%
Montara W&SD	0.311	19.61%
Total	1.587	100%

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Administration

There were two Regular Board Meeting in the month of May, and no public records request. There were four articles in the Half Moon Bay Review mentioning SAM, Sewer Authority delays budget approval (May 10, 2023), SAM's budget asks city ratepayers to pay for pipeline serving Midcoast (May 17, 2023), Mayor misleads public over city responsibilities (May 24, 2023), and SAM Board agrees to progress infrastructure budget (May 31, 2023). There were five mentions of SAM in Coastside Buzz, Good News for Sewer Authority Mid-Coastside – Looks Like Fema Will Reimburse All Labor for 2023 Storm Flooding (May 4, 2023), Sewer Authority Mid-Coastside Attorney Warns of Contempt of Court and Receivership and GM Begs Board to Adopt Budget Change (May 11, 2023), GCSD Chair, Nancy Marsh, Calls Out Mayor Penrose's Sewer Inter-tie Op-Ed as factually incorrect and a Convenient Fallacy (May 22, 2023), Montara Water and Sanitary District Factually Rebutts Mayor Penrose's Claim that Half Moon Bay Does Not Use the Inter-Tie (May 22, 2023), and Sewer Authority Mid-Coastside Directors Authorize the General Manager to Submit the 23/24 General Budget to Member Agencies for Consideration, but Under Protest by Half Moon Bay (May 25, 2023). There has been no lost time work accidents since September 10, 2019. There were no new hires in the month of May, and no anniversaries.

Operations & Maintenance

The following permanent flow storage installations are in place and functioning properly.

Montara Pump Station – Walker Tank, which has a capacity of 434,000 gallons.

The Portola Station – Wet Weather Facility, which has a capacity of 400,000 gallons.

The Portola Pump Station has the ability to use the Wet Weather Facility as a modified equalization basin if needed, (without mixing it is not ideal for this use). It is better suited as a wet weather flow storage as originally designed.

We continue to use sodium hydroxide for PH adjustment along with Alum, (aluminum chloride) and polymer to aid in settling in the secondary clarifier. These are being added at the back end of the MLSS basin and then carried by gravity to the secondary clarifier. We are adding polymer and cl2 for foam control on an as needed basis on the front side of the MLSS basin as well.

We continue to keep open communicating going with Mr. Burrell so that he is aware of any issues we might be experiencing.

Keeping the projects moving forward was the main focus this month. It seems like we have a lot of irons in the fire right now but we are getting things done.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

With the influent project wrapping up and the aeration basins about ready we have started the scheduling of the bar screens replacement project. The bar screen project is set to start 6/6 and be up and running the last week of June. I know it seems like a tight time line for the volume of work but all parties involved are confident they will be able to complete the project with in the proposed schedule.

We did have a little rain on the front end of the month but that didn't really impact us, thank goodness for that right.

Peterson Catapiller was able to complete the work on the plant generator up this month allowing us send the rental generator back.

We were able to get the buss ducting off the bypass and back the permanent buss ducting. That was a project that went a bit longer than anticipated but we should be in good shape now.

During the month of May 2023 rainfall was a bit above normal for Half Moon Bay. The 10-year average for the area is 0.614 inches of rain in May, (0.98 inches used to be considered normal, this year we received 1.92 inches, above the 10 year average). This web link has some very useful data for our area, <https://ggweather.com/hmb/>. Rainfall totals were as follows: 1.92 inches, (from the NOAA gauge at the plant). Our roof top had 2.36 at the plant, 2.21 inches in the GCSD service are, and 1.54 inches at the MWSD weather station. There were micro-climate variations verified by the data.

Below is a chronological summary of some of the occurrences during the month of May 2023.

- 5/1/2023 – Daily ops rounds. Add chemicals to MLSS effluent. CALCON here doing work around the plant, assist them with putting influent pumps #1, 2 and 3 on line. Pick up ALPHA samples.
- 5/2/2023 – Daily ops rounds. Add polymer and alum to MLSS effluent. Early morning online training. CALCON here working on projects.
- 5/3/2023 – Daily ops rounds and duties. Add Chemicals to MLSS but did stop adding towards the end of the day due to rain. CALCON here working on projects. Du All training to all staff. NEUROS blower zoom training.
- 5/4/2023 – Daily rounds and duties. CALCON here working on adding outlets for effluent building chemical analyzers. Start adding chemical to MLSS effluent. Belt press trip wire hitting belt which caused the press to fail,

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

diagnosed and fixed issue. Ops gave plant tour for Chair Slater Carter and Margaret Gossett, (HMB resident).

- 5/5/2023 – Daily ops rounds and duties. Add polymer and alum to MLSS effluent but stopped it later on in the day because blanket and SVI were down. CALCON here working on SENTRY probe. Perform bias check on DEOX (SO2) analyzer, but also calibrate MICRO (CL2) analyzer.
- 5/6/2023 – SATURDAY- Single operator on shift. Daily ops rounds and duties. Add caustic soda to MLSS influent for PH control. Rotate influent pumps.
- 5/7/2023 – SUNDAY- Single operator on shift. Daily ops rounds and duties. Switch influent pumps. Janitors /cleaning crew here. Nothing unusual.
- 5/8/2023 – Daily ops rounds and duties. GSE here to work on Influent pumps #4 and #5. Add Polymer and alum to MLSS influent. Sludge Transfer pump to belt press having some cavitation issues and not pumping, eventually started working ok. Tanner pacific here over seeing work. Switch to large pump for influent pumping. Meeting with Nina from SRT on influent pumps. Alpha samples day one went out.
- 5/9/2023 – Daily ops rounds and duties. GSE working on influent pumps. Bar screen fail alarm on and not resetting had to call CALCON for assistance. FEMA and City of HMB here on a tour. Place order for CL2 chemical. Alpha samples day 2 went out.
- 5/10/2023 – Daily ops rounds and duties. Add polymer and alum to MLSS. Peterson here working on generator. Bleached SO2 line going to DEOX analyzer. RF McDonald here looking into boiler replacement upgrade.
- 5/11/2023 – Daily ops rounds and duties. Add chemicals to MLSS effluent. Perform MDL quarterly test, also all ops staff did quality control chlorine residual test. Peterson here working on generator. Run and test influent pumps #1, #2 and #3.
- 5/12/2023 – Add chemicals to MLSS effluent. Peterson Cat here working on generator. Fill and replace polymer totes.
- 5/13/2023 – Saturday - Single operator on shift. Add chemicals to MLSS effluent. Fire alarm system phone line showing connection trouble, diagnosed issue. EDI here setting up for work for the following week. Replace and fill a couple polymer totes.
- 5/14/2023 – Sunday - Single operator on shift. Daily ops rounds. Add chemicals to MLSS effluent. EDI working on AB#3.

BOARD MEMBERS:	M. Clark D. Penrose	B. Dye D. Ruddock	P. Dekker K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd J. Grant	B. Softky H. Rarback	J. Randle

- 5/15/2023 – Daily ops rounds and duties. EDI here working on AB#3. Perform weekly inventory for plant and lab. Relocate old influent pump and store. Switch and prime Influent pumps.
- 5/16/2023 – Daily ops rounds and duties. Add chemicals to MLSS. EDI working on AB#3. CALCON working on calibrations. Hypo delivery. Repair leak at chlorine feed line to effluent. Alpha Samples day one went out.
- 5/17/2023 – Daily ops rounds and duties. Add chemicals to MLSS. EDI working on AB#3. CALCON working on different equipment and calibrations. Run and switch large influent pumps. Alpha Samples day 2 went out.
- 5/18/2023 – Daily ops rounds and duties. Add chemicals to MLSS. EDI working on AB#3. GSE working at influent pump area. EATON working on bus duct. CALCON working on calibrations.
- 5/19/2023 – Daily ops rounds and duties. Addition of polymer and alum to MLSS effluent. CALCON prepping for plant shutdown the following week. GSE working at influent pump area. Set up a couple generators in designated areas for plant shutdown. Run and check all influent pumps. Test blower #3 by witching power over to generator. Fire department checking on fire extinguishers.
- 5/20/2023 – Saturday - Single operator on shift. Daily ops rounds and duties. Add chemicals to MLSS effluent. EDI here at plant working on diffusers. Set up trash pump for power shutdown.
- 5/21/2023 – Sunday - Single operator on shift. Daily ops rounds and duties. Add chemicals to MLSS effluent. No anomalies.
- 5/22/2023 – Daily ops rounds and duties. Power shutdown to work on bus duct. EATON here working on Power shut down of plant. PG&E here to turn off electricity power. CALCON here as well working on different equipment regarding power shutdown.
- 5/23/2023 – Daily ops rounds and duties. Add chemicals to MLSS effluent. Peterson here working on generator. Replace Neuros blower filters. Process numbers a little different due to yesterday's power shut down. Wash down primary tank #3, was used as holding tank during power shut down.
- 5/24/2023 – Daily ops rounds and duties. Add chemicals to MLSS effluent. Clean and bleach all samplers. Due some data validation. Addition of low dose polymer to MLSS tank. Rearrange CEPT polymer hose and piping. Alpha samples day 1 went out.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

- 5/25/2023 – Daily ops rounds and duties. CALCON here working on equipment. Increase chlorine to RAS. Thomas associates here inspecting influent pumps. Add chemicals to MLSS effluent. Alpha samples day 2 went out.
- 5/26/2023 – Daily ops rounds and duties. Add chemicals to MLSS effluent. Adjust speeds to influent pumps #1-#3 per Thomas Associates recommendations. Mechanics doing oil change on grit blower #1, but also clean and wash air filter.
- 5/27/2023 – Saturday - Single operator on shift. Daily ops rounds and duties. Add chemicals to MLSS effluent. Normal day no issues.
- 5/28/2023 – Sunday - Single operator on shift. Daily ops rounds and duties. Add chemicals to MLSS effluent. Normal weekend day.
- 5/29/2023 – Memorial Day holiday - Single operator on shift. Daily ops rounds and duties. Add chemicals to MLSS effluent. Install cleaned air filter to grit blower #1 and run over night. Clean both aeration D.O probes. Collect Alpha day 1 samples.
- 5/30/2023 – Daily ops rounds and duties. Add chemicals to MLSS effluent. Thomas Associates here to check alignment of influent pumps. CALCON here working on various things around the plant. Alpha samples day 1 & 2 went out.
- 5/31/2023 – Daily ops rounds and duties. Add chemicals to MLSS effluent. Print all process papers for the month.

Other activities are listed below:

There were 8 deliveries (approximately 4,750 gallons) of trucked waste discharged at the SAM Plant for a total revenue of \$ 475.00. There were no leachate deliveries to the SAM IPS line in the month of May 2023, for a total leachate volume of 0 gallons.

The NPDES data report for May 2023 is attached reference (Attachment B).

Contract Collection Services

The SAM crew cleaned 29,214 feet of sewer line and responded to twelve service calls in contract service areas. Six were sewer line related and six were maintenance service calls. Seven of the callouts were during regular business hours or started during regular business hours. Five were after hour calls. Four calls were in HMB, six calls were in the

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

MWSD service area, and two calls were in the GCSD service area during the month of May 2023.

HMB – The service calls in HMB was as follows; 5/9 - Call for a lower bathroom back up. Crew arrived and flushed the main finding no obstructions. RP was trying to use a snake to clear blockage. Advised reporting party they might want to contact a plumber to restore flow. 5/30 - Smart cover e-box issue, contacted Smart Cover and crew will replace once new equipment arrives to restore communication. Cover will be off line until replacement equipment arrives.

The maintenance calls in HMB were as follows; 5/8 - Bell Moon station alarm. Crew arrived and found communication alarm. Crew reset radio modem to restore communication. Reset alarms and checked station for normal operation. 5/8 - Pelican point station alarm. Crew arrived and found pump #2 in overload alarm. Unable to replicate alarm. Reset all alarms and tested station. Station functioning as normal.

GCSD – The service calls in the GCSD area were as follows; 5/5 - Call for a grinder pump alarm in E.G. Crew arrived and check the main line which was fine. Advised reporting party they would need to contact a plumber to resolve. 5/30 - Call for a shower backing up. Crew arrived and flushed the main line finding no obstructions. Crew assisted to restore flow at property line cleanout. Crew went back to televisive and noticed root intrusion at service line joints. Crew removed roots they could from property line area.

There were no maintenance service calls in the GCSD service area in the month of May 2023.

MWSD – The sewer line related call in the MWSD area was as follows; 5/13 - Call for water running in front of house. Crew arrived and ran main finding no obstruction. Crew contacted MWSD staff so they could check to make sure it wasn't a water leak. MWSD crew confirmed it was a water leak. 5/23 - Crew responded to a manhole back up. Was not actively overflowing when the crew arrived. Crew ran main to clear blockage and restore flow. Blockage was due to wipes and a root ball. Crew went back and televised the next day ad observed a slight belly in the line. (*note this was the category 3 SSO in the MWSD service area this month, est. 150 gallons).

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

The maintenance calls in the MWSD service area were as follows; 5/8 - Grinder pump issue. Crew arrived and found grinder not functioning. Evacuated vault, removed faulty pump and installed new pump. Installed new electric cord as well. Tested new pump, all working as normal. 5/16 – Call for a grinder pump, this was the same location as previously. Contacted pump distributor and they advised to replace pump as the other seems to be defective. Installed a new pump and tested. Working as normal. 5/20 – Vallemar station alarm. Station was operating normally upon arrival. Reset alarms and checked station for normal operation. Likely some sort of glitch. 5/24 - Vallemar station alarm. Station was operating normally upon arrival. Found three alarms station fault, station trouble, and high level. Genny did not run. Reset all alarms, station operating normally.

The May 2023 collection system data report is provided for the Board’s information. There were zero (0) Category 1, zero (0) Category 2, and one (1) Category 3 SSO’s, during the month of May 2023.

Staff Recommendation

Staff recommends that the Board receive the Manager’s Report for May 2023.

Supporting Documents

- Attachment A: Monthly Flow Report May 2023
- Attachment B: Monthly NPDES Report May 2023
- Attachment C: Collection System Data May 2023
- Attachment D: Contract Collection Service Report May 2023

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Attachment A

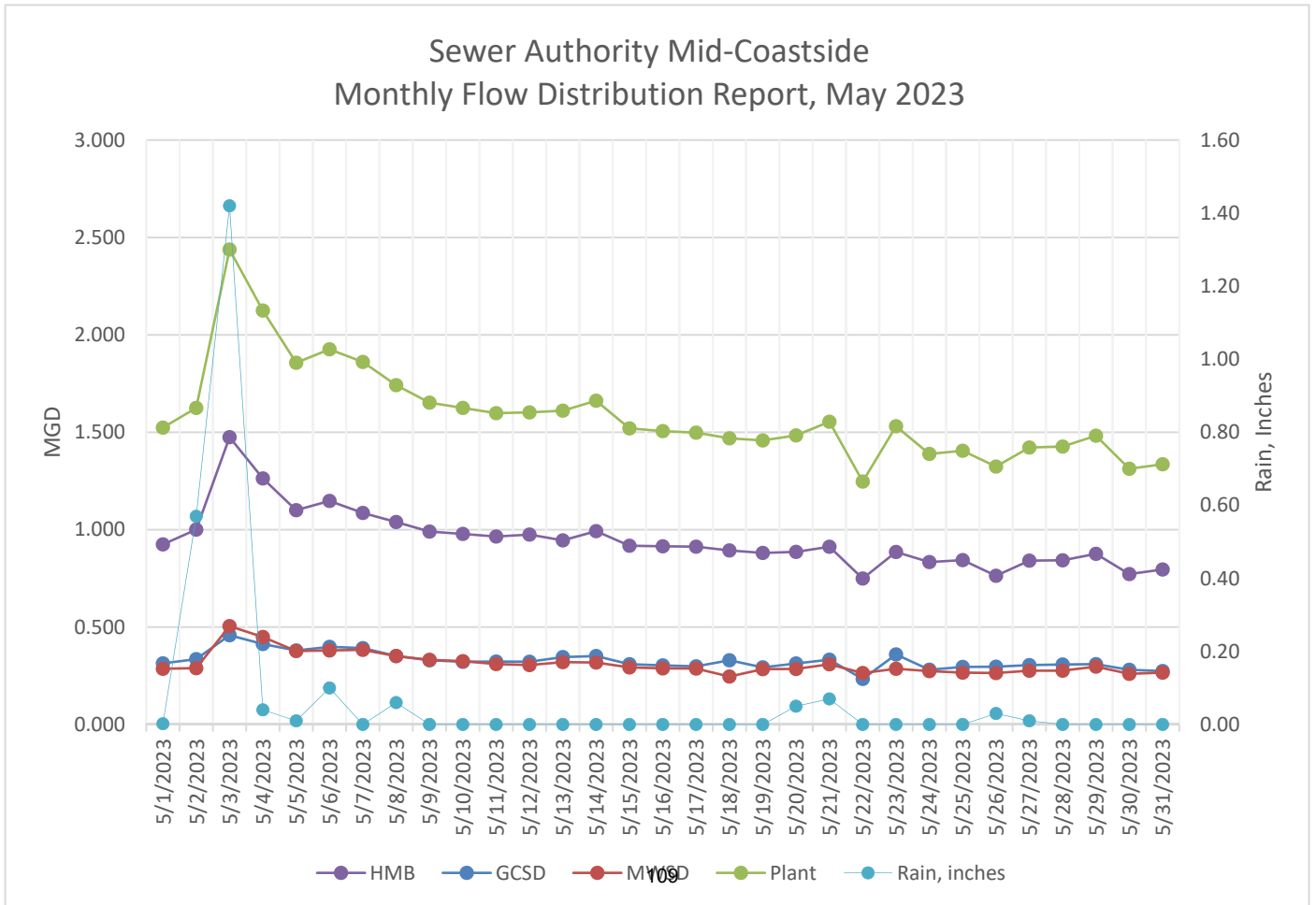
Flow Distribution Report Summary for May 2023

The daily flow report figures for the month of May 2023 have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.948	59.75%
Granada Community Services District	0.328	20.64%
Montara Water and Sanitary District	<u>0.311</u>	<u>19.61%</u>
Total	1.587	100.0%



Sewer Authority Mid-Coastside

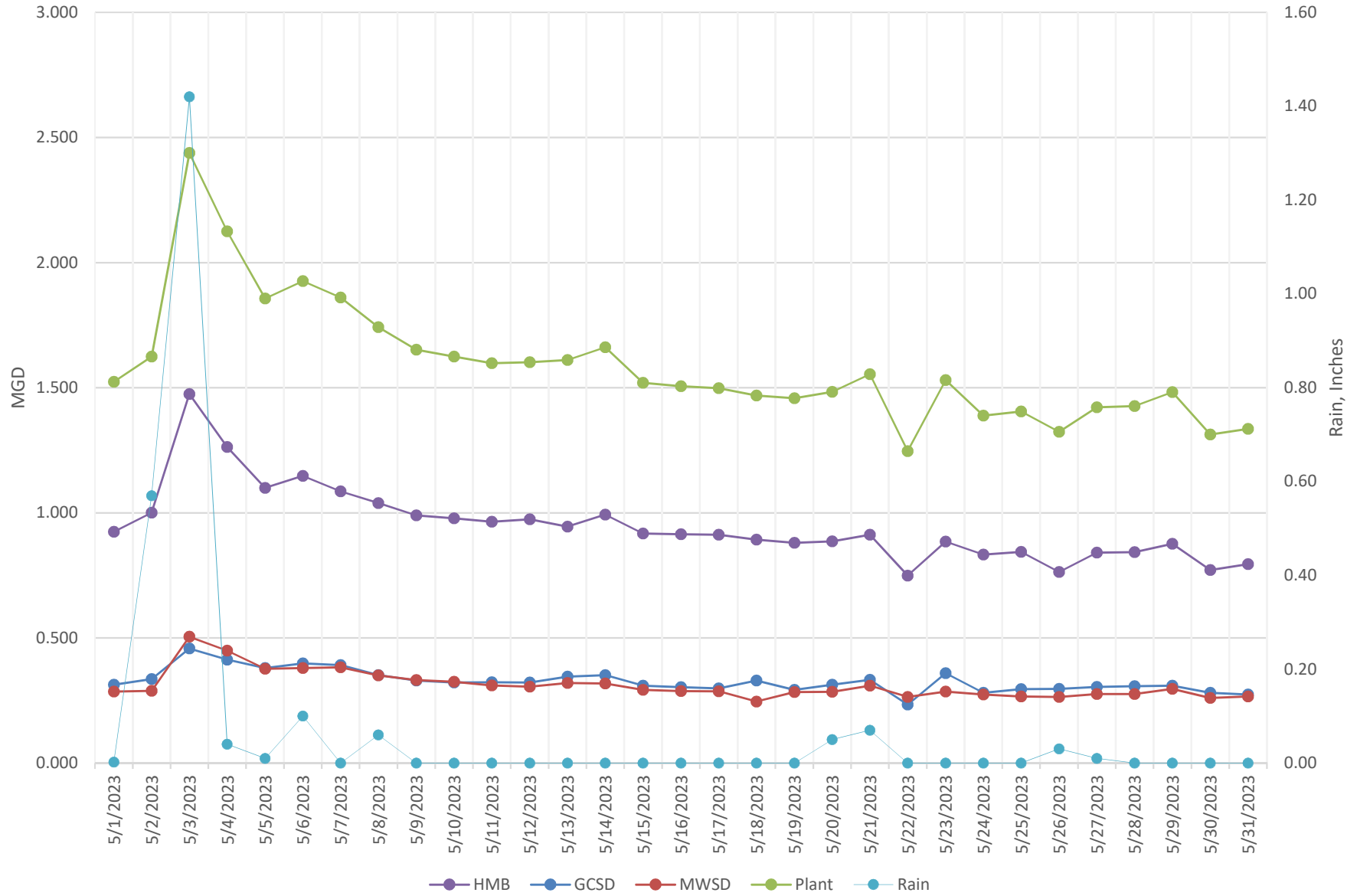
Monthly Flow Distribution Report for May 2023

<u>Date</u>	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>	<u>Rain Plant</u>	<u>Rain Portola</u>	<u>Rain Montara</u>
5/1/2023	0.924	0.314	0.286	1.524	0.00	0.00	0.00
5/2/2023	1.001	0.335	0.289	1.625	0.57	0.22	0.24
5/3/2023	1.475	0.458	0.505	2.438	1.42	1.75	0.98
5/4/2023	1.263	0.413	0.449	2.125	0.04	0.00	0.00
5/5/2023	1.100	0.380	0.377	1.857	0.01	0.02	0.03
5/6/2023	1.148	0.398	0.380	1.926	0.10	0.10	0.10
5/7/2023	1.086	0.392	0.383	1.861	0.00	0.00	0.00
5/8/2023	1.039	0.352	0.351	1.742	0.06	0.00	0.06
5/9/2023	0.990	0.330	0.332	1.652	0.00	0.00	0.00
5/10/2023	0.978	0.322	0.325	1.625	0.00	0.00	0.00
5/11/2023	0.965	0.323	0.310	1.598	0.00	0.00	0.00
5/12/2023	0.975	0.322	0.305	1.602	0.00	0.00	0.00
5/13/2023	0.945	0.346	0.320	1.611	0.00	0.00	0.00
5/14/2023	0.993	0.351	0.318	1.662	0.00	0.00	0.00
5/15/2023	0.918	0.309	0.293	1.520	0.00	0.00	0.00
5/16/2023	0.915	0.303	0.288	1.506	0.00	0.00	0.00
5/17/2023	0.913	0.298	0.287	1.498	0.00	0.00	0.00
5/18/2023	0.894	0.329	0.246	1.469	0.00	0.00	0.00
5/19/2023	0.881	0.293	0.284	1.458	0.00	0.00	0.00
5/20/2023	0.886	0.313	0.285	1.484	0.05	0.05	0.04
5/21/2023	0.912	0.333	0.309	1.554	0.07	0.04	0.06
5/22/2023	0.749	0.234	0.264	1.247	0.00	0.00	0.00
5/23/2023	0.885	0.360	0.286	1.531	0.00	0.00	0.00
5/24/2023	0.834	0.281	0.274	1.389	0.00	0.00	0.00
5/25/2023	0.844	0.295	0.266	1.405	0.00	0.00	0.00
5/26/2023	0.763	0.297	0.264	1.324	0.03	0.02	0.01
5/27/2023	0.841	0.305	0.276	1.422	0.01	0.01	0.02
5/28/2023	0.843	0.308	0.276	1.427	0.00	0.00	0.00
5/29/2023	0.876	0.309	0.297	1.482	0.00	0.00	0.00
5/30/2023	0.772	0.281	0.260	1.313	0.00	0.00	0.00
5/31/2023	0.796	0.274	0.266	1.336	0.00	0.00	0.00
Totals	29.402	10.159	9.651	49.212	2.36	2.21	1.54

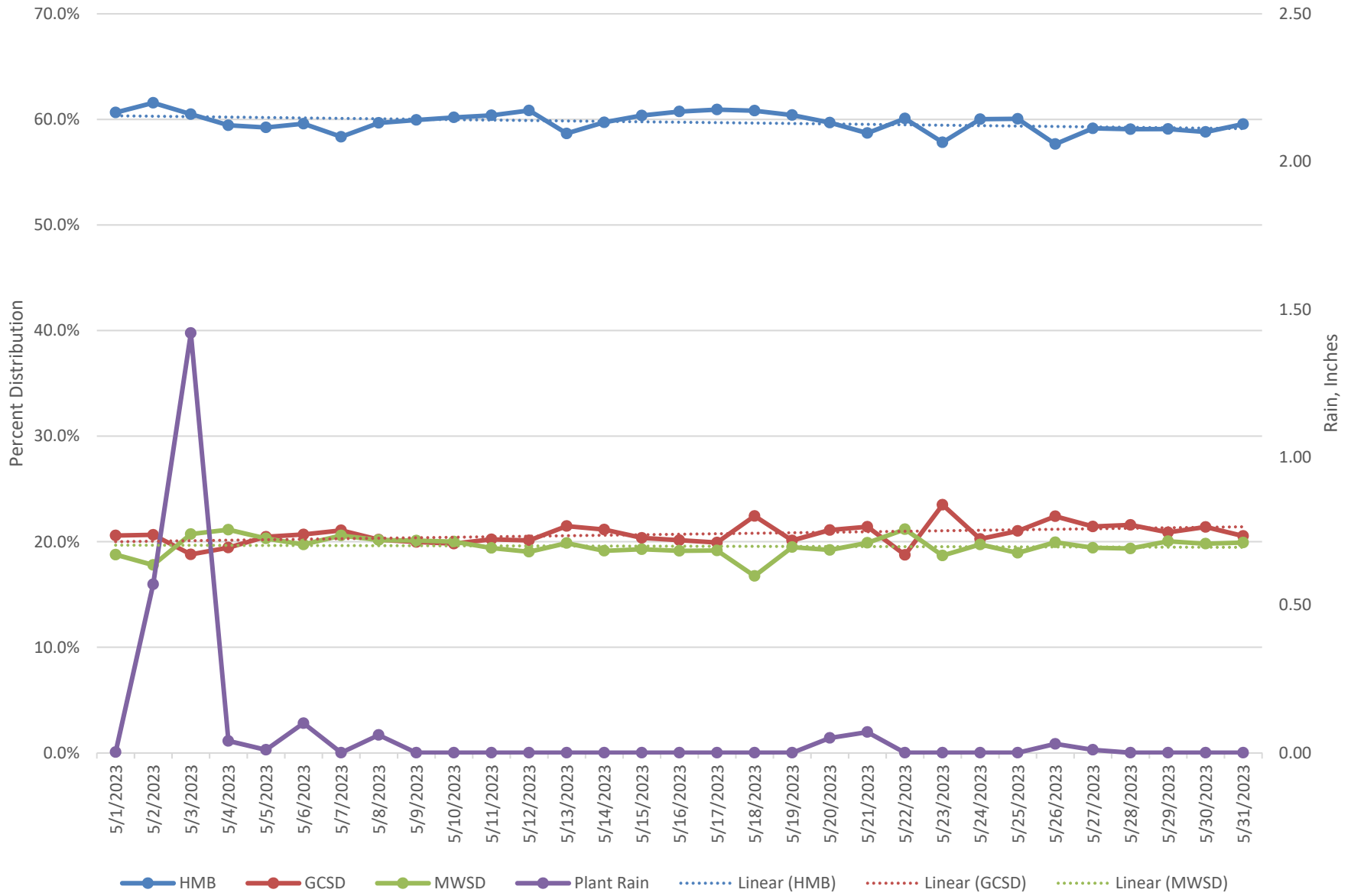
Summary

	<u>HMB</u>	<u>GCSD</u>	<u>MWSD</u>	<u>Plant</u>
Minimum	0.749	0.234	0.246	1.247
Average	0.948	0.328	0.311	1.587
Maximum	1.475	0.458	0.505	2.438
Distribution	59.75%	20.64%	19.61%	100.0%

Sewer Authority Mid-Coastside Monthly Flow Distribution Report, May 2023

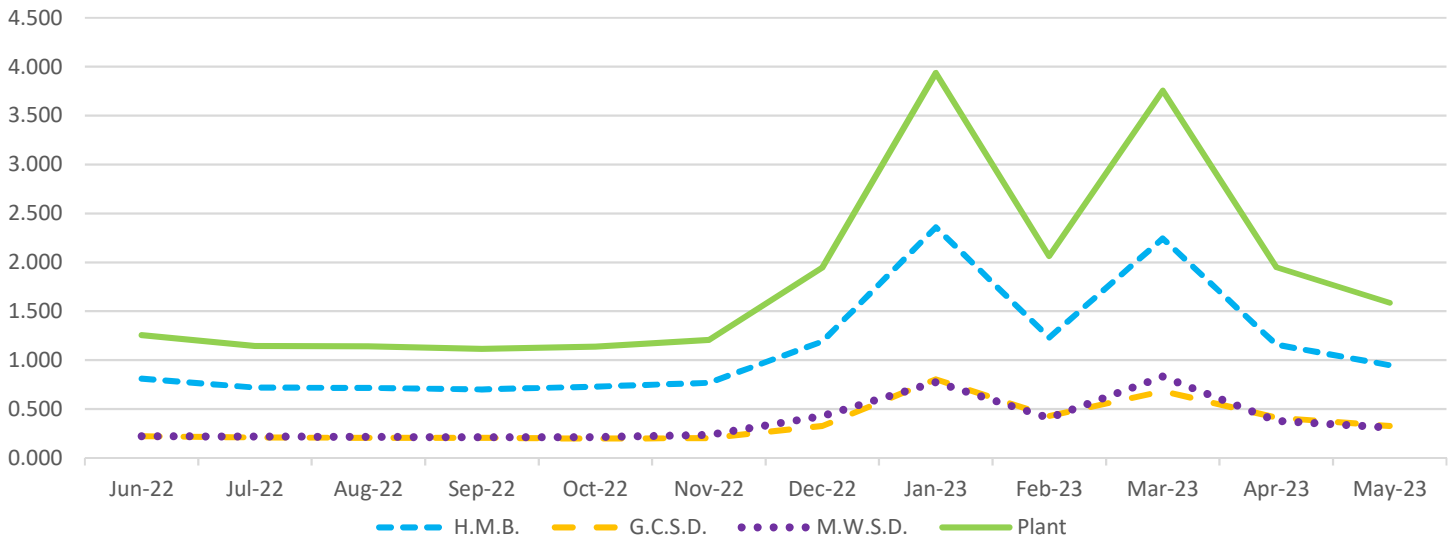


Percent Distribution May 2023

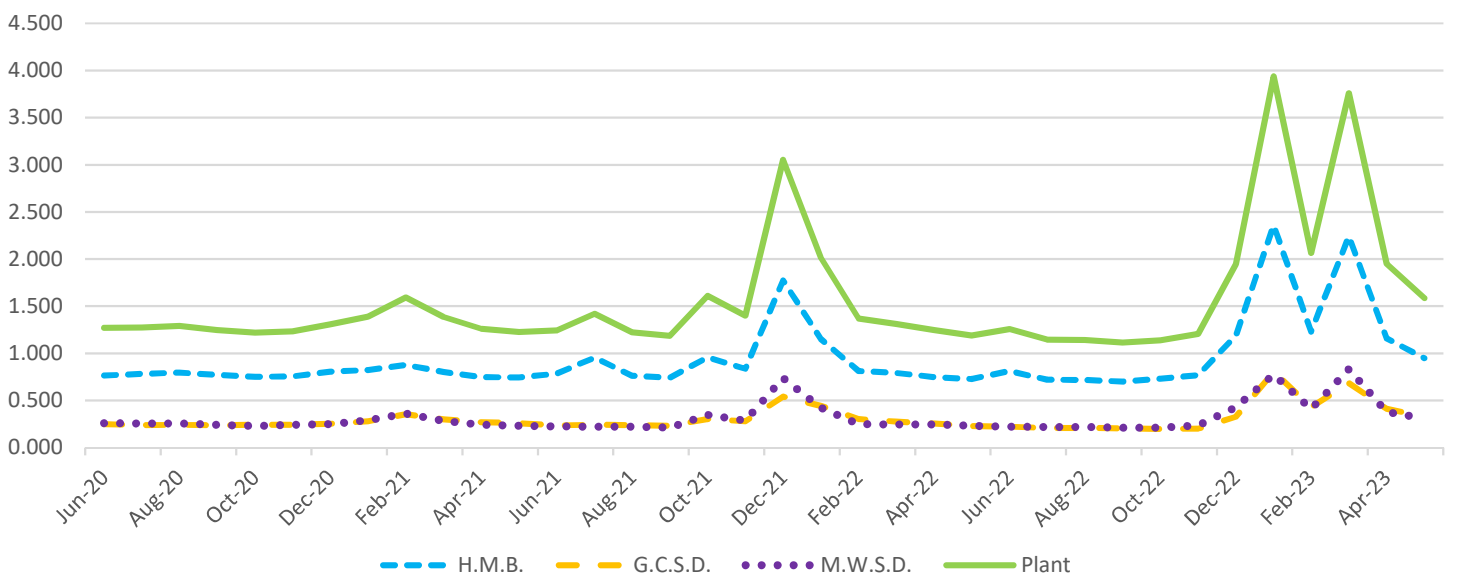


Most recent flow calibration March 2021 PS, March 2021 Plant

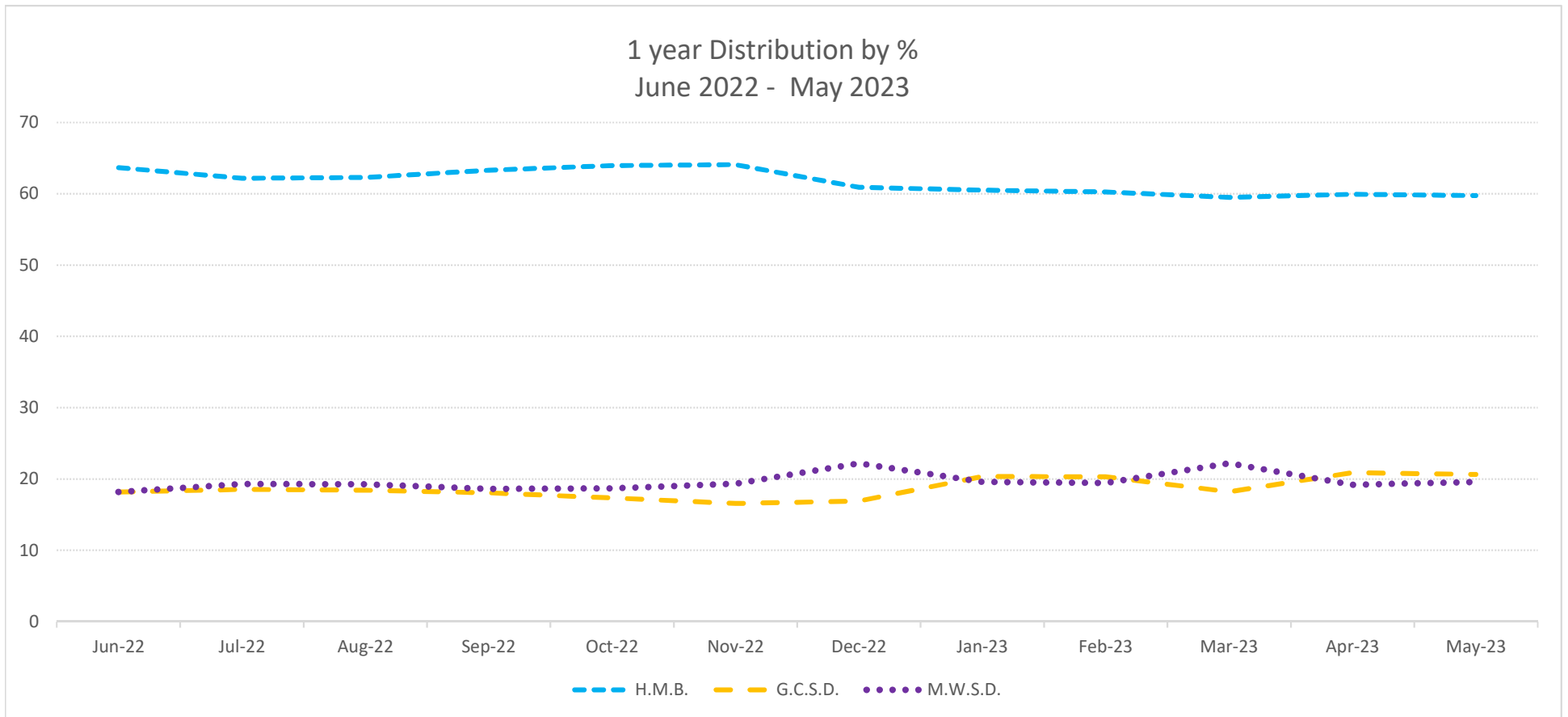
One Year Flow Chgart
June 2022 - May 2023



Three Year Flow Chart
June 2020 - May 2023



Flow based percent distribution based for past year



SAM E-001 May 2023

Date	Inf TSS mg/l	Eff TSS mg/l	Eff TSS Weekly Avg	TSS % Removal	Inf BOD mg/l	I° Eff BOD mg/l	Eff BOD mg/l	Eff BOD Weekly Avg mg/l
5/1/2023	270	8.40		96.9%	250	180	4.8	
5/2/2023								
5/3/2023								
5/4/2023								
5/5/2023								
5/6/2023			8.40					4.80
5/7/2023								
5/8/2023	230	15.00		93.5%	260	210	12.0	
5/9/2023	260	10.00		96.2%	190	160	11.0	
5/10/2023								
5/11/2023								
5/12/2023								
5/13/2023			12.50					11.50
5/14/2023								
5/15/2023								
5/16/2023	300	8.30		97.2%	230	190	16.0	
5/17/2023	240	5.40		97.8%	180	160	7.6	
5/18/2023								
5/19/2023								
5/20/2023			6.85					11.80
5/21/2023								
5/22/2023								
5/23/2023								
5/24/2023	320	8.00		97.5%	240	200	8.0	
5/25/2023	320	8.70		97.3%	220	200	8.7	
5/26/2023								
5/27/2023			8.35					8.35
5/28/2023								
5/29/2023	320	7.70		97.6%	260	210	10	
5/30/2023	290	8.70		97.0%	260	260	7.5	
5/31/2023								
			8.20					8.75
Count	9	9	4	9	9	9	9	4
Minimum	230	5.40	6.85	93.5%	180	160	4.8	4.8
Average	283	8.91	9.03	96.8%	232	197	9.5	9.1
Maximum	320	15.00	12.50	97.8%	260	260	16.0	11.8
Percent Removal				85				
5 Sample Median								
High								
Low								
Daily Max								
Weekly Max			45					45
Monthly Average		30					30	

SAM E-001 May 2023

Date	BOD % Removal	Eff Settleeable Matter mg/l	Eff Settleeable Matter Weekly Avg mg/l	Eff Turbidity NTU	Eff Turbidity Weekly Avg NTU	Chlorine Residual Day Max
5/1/2023	98.1%	ND		1.30		0.00
5/2/2023						0.00
5/3/2023						0.00
5/4/2023						0.00
5/5/2023						0.00
5/6/2023			ND		1.30	0.00
5/7/2023						0.00
5/8/2023	95.4%	ND		5.80		0.00
5/9/2023	94.2%	ND		6.70		0.00
5/10/2023						0.00
5/11/2023						0.00
5/12/2023						0.00
5/13/2023			ND		6.25	0.00
5/14/2023						0.00
5/15/2023						0.00
5/16/2023	93.0%	ND		3.40		0.00
5/17/2023	95.8%	ND		1.90		0.00
5/18/2023						0.00
5/19/2023						0.00
5/20/2023			ND		2.65	0.00
5/21/2023						0.00
5/22/2023						0.00
5/23/2023						0.00
5/24/2023	96.7%	ND		3.30		0.00
5/25/2023	96.0%	ND		3.20		0.00
5/26/2023						0.00
5/27/2023			ND		3.25	0.00
5/28/2023						0.00
5/29/2023	96.2%	ND		1.60		0.00
5/30/2023	97.1%	ND		2.80		0.00
5/31/2023						0.00
			ND		2.20	
Count	9	0	0	9	4	31
Minimum	93.0%	0.0	< 0.00	1.30	1.30	0.0
Average	95.8%	#DIV/0!	#DIV/0!	3.33	3.36	0.0
Maximum	98.1%	0.0	0.0	6.70	6.25	0.0
Percent Removal	85					
5 Sample Median						
High						
Low						
Daily Max				225		4.8
Weekly Max					100	
Monthly Average				75		

SAM E-001 May 2023

Date	Chlorine time Minutes	Ammonia Nitrogen Distilled mg/l	Eff pH	Eff Temp	Enterococci MPN	30 day geo mean	Eff DO mg/l	Eff DO % Saturation
5/1/2023	0.00	8.3	7.13	18.2	ND		7.89	83.5
5/2/2023	0.00		7.11	17.9			8.31	87.6
5/3/2023	0.00		7.05	17.9			7.66	80.7
5/4/2023	0.00		6.98	17.3			7.65	79.5
5/5/2023	0.00		7.04	18.2			7.62	80.9
5/6/2023	0.00		6.87	18.4		< 6.598	7.09	75.4
5/7/2023	0.00		7.00	18.1			7.53	79.6
5/8/2023	0.00		7.10	18.6			7.40	79.3
5/9/2023	0.00	17.0	7.09	18.8	10		7.69	87.5
5/10/2023	0.00		7.17	18.6			7.60	81.2
5/11/2023	0.00		7.17	18.7			7.79	83.5
5/12/2023	0.00		7.04	18.3			7.81	82.9
5/13/2023	0.00		7.00	18.9		< 5.743	7.00	74.8
5/14/2023	0.00		7.08	18.7			7.63	81.7
5/15/2023	0.00		7.14	19.3			7.33	79.3
5/16/2023	0.00		7.24	19.1			7.95	85.8
5/17/2023	0.00	22.0	7.18	19.1	ND		7.97	86.0
5/18/2023	0.00		7.18	18.9			7.69	82.7
5/19/2023	0.00		7.09	19.3			7.17	77.7
5/20/2023	0.00		7.15	19.2		< 5.743	7.85	84.6
5/21/2023	0.00		7.06	19.0			7.29	78.5
5/22/2023	0.00		7.15	18.9			7.28	78.2
5/23/2023	0.00		7.21	18.9			7.80	83.9
5/24/2023	0.00		7.19	19.0			8.02	86.4
5/25/2023	0.00	24.0	7.16	19.0	ND		7.48	80.6
5/26/2023	0.00		7.24	19.3			8.23	88.9
5/27/2023	0.00		7.13	18.4		< 5.743	7.68	83.1
5/28/2023	0.00		7.07	19.0			7.43	80.1
5/29/2023	0.00		6.97	19.0			7.24	78.0
5/30/2023	0.00	10.0	7.15	19.3	ND		7.77	84.2
5/31/2023	0.00		7.11	19.4			7.41	80.5
						< 5.743		
Count	31	5	31	31	1	5	31	31
Minimum	0.00	8.3	6.87	17.3	< ND	< ND	7.00	74.8
Average	0.0	16.3	7.10	18.7	< 15	< 5.914	7.62	81.8
Maximum	0.00	24.0	7.24	19.4	10	< 6.6	8.31	88.9
Percent Removal								
5 Sample Median						2,800		
High			9					
Low			6					
Daily Max					8,300			
Weekly Max								
Monthly Average								

Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, May 2023

May 2023

	Total	<i>Number of S.S.O's</i>			
		HMB	GCS D	MWSD	SAM
Roots	1	0	0	1	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	1	0	0	1	0
				100%	

12 Month Moving Total

	Total	<i>12 month rolling Number</i>			
		HMB	GCS D	MWSD	SAM
Roots	3	0	1	2	0
Grease	0	0	0	0	0
Mechanical	2	0	0	0	2
Wet Weather	10	4	0	2	4
Other	1	1	0	0	0
Total	16	5	1	4	6
		31%	6%	25%	38%

Reportable SSOs

	Total	<i>Reportable Number of S.S.O.'s</i>			
		HMB	GCS D	MWSD	SAM
May 2023	1	0	0	1	0
12 Month Moving Total	16	5	1	4	6

SSOs / Year / 100 Miles

	Total	<i>Number of S.S.O.'s /Year/100 Miles</i>			
		HMB	GCS D	MWSD	SAM
May 2023	1.0	0.0	0.0	3.7	0.0
12 Month Moving Total	15.3	13.5	3.0	14.8	82.2
Category 1	6.7	0.0	0.0	3.7	82.2
Category 2	3.8	10.8	0.0	0.0	0.0
Category 3	4.8	2.7	3.0	11.1	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

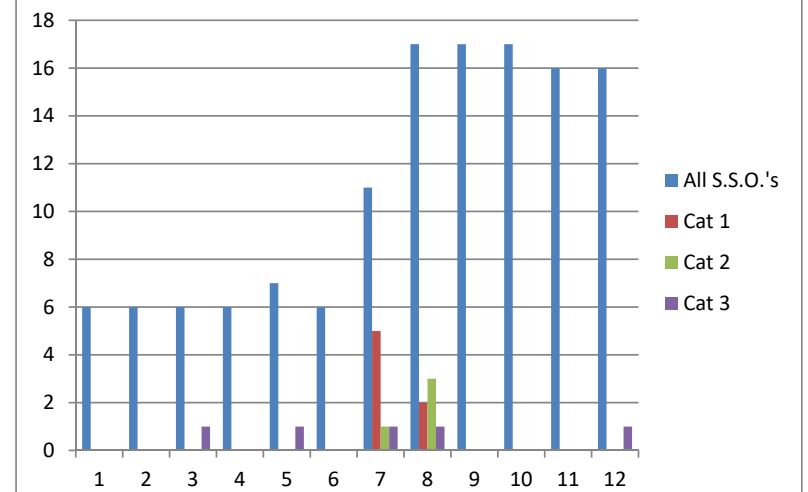
Month	HMB	GCS D	MWSD	Total Feet	Total Miles
June - 22	15,694	8,845	6,932	31,471	6.0
July - 22	8,472	12,491	4,718	25,681	4.9
Aug - 22	15,041	7,358	11,197	33,596	6.4
Sep - 22	11,786	11,227	4,455	27,468	5.2
Oct - 22	12,220	8,847	9,308	30,375	5.8
Nov - 22	17,708	10,924	9,483	38,115	7.2
Dec - 22	2,384	9,393	5,101	16,878	3.2
Jan - 23	6,748	10,481	8,748	25,977	4.9
Feb - 23	14,417	9,983	6,822	31,222	5.9
Mar - 23	12,243	9,395	10,140	31,778	6.0
Apr - 23	10,883	12,375	8,290	31,548	6.0
May - 23	12,239	11,619	5,356	29,214	5.5

Annual ft	139,835	122,938	90,550	353,323	
-----------	---------	---------	--------	---------	--

Annual Mi.	26.5	23.3	17.1		66.9
------------	------	------	------	--	------

Attachment C

12 Month Moving SSO Totals Through May 2023



TASK SUMMARY- GCSD 2022-2023

Task	Target Total	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total to Date	% Complete
Sewer Line Cleaning	87,000	11,681	7,015	10,109	8,235	7,057	8,660	7,235	7,943	7,244	11,694	5,800		92,673	107%
Hot Spot Cleaning	5,400	-	2,038	530	602	986	1,382	407	2,691	2,801	730	1,450		13,617	252%
Lift Station Inspection - Daily	52	4	5	4	4	4	5	5	4	5	4	4		48	92%
Lift Station Inspection - Annually	3	-	-	-	-	-	-	-	-	-	-	-		-	0%
Maint. Work Orders - Completed	-	4	5	4	4	4	5	5	4	5	4	4		48	
Maint. Work Orders - Incomplete	-	-	-	-	-	-	-	-	-	-	-	-		-	
Manhole Inspection	879	55	43	56	50	49	51	50	66	63	70	62		615	70%
USA Markings	372	103	225	82	137	83	86	76	57	95	59	66		1,069	287%
F.O.G. Inspections Completed	10	-	-	-	-	-	-	-	-	-	-	-		-	0%
F.O.G. Inspections Passed	10	-	-	-	-	-	-	-	-	-	-	-		-	0%
F.O.G. Inspection Failed	-	-	-	-	-	-	-	-	-	-	-	-		-	
Lateral Inspections	-	-	-	-	-	-	-	-	-	-	-	-		-	
Customer Service Call - Reg	-	3	1	1	4	-	4	-	3	4	2	2		24	
Customer Service Call - OT	-	1	2	2	3	1	-	2	1	1	2	-		15	
SSO Response - Category 1	-	-	-	-	-	-	-	-	-	-	-	-		-	
SSO Response - Category 2	-	-	-	-	-	-	-	-	-	-	-	-		-	
SSO Response - Category 3	-	-	1	-	-	-	-	-	-	-	-	-		1	
Insurance Claims Filed	-	0	0	0	0	0	0	0	0	0	0	0		-	

TASK SUMMARY-HMB 2022-23

Task	Target Total	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total to Date	% Complete
Sewer Line Cleaning	81,457	8,911	11,408	10,372	11,634	13,105	503	5,753	10,161	10,850	9,498	7,510			
Hot Spot Cleaning	25,184	872	4,613	1,837	1,230	4,462	2,171	1,999	5,123	2,517	1,385	5,055			
Lift Station Inspection - Weekly	43	4	5	4	4	4	4	4	4	4	4	4			
Lift Station Inspection - Quarterly	4	-	-	-	-	-	-	-	-	-	-	-			
Lift Station Inspection - Annually	1	-	-	-	-	-	-	-	-	-	-	-			
Maint. Work Orders - Completed	-	4	5	4	4	4	4	4	4	4	4	4			
Maint. Work Orders - Incomplete	-	-	-	-	-	-	-	-	-	-	-	-			
Manhole Inspection	722	43	63	55	64	63	8	28	57	9	40	50			
USA Markings	703	30	63	63	73	61	22	8	17	35	36	38			
Customer Service Call - Reg	-	1	1	6	1	2	1	7	2	4	5	3			
Customer Service Call - OT	-	3	3	2	3	1	2	5	3	4	-	1			
SSO Response - Category 1	-	-	-	-	-	-	-	-	-	-	-	-			
SSO Response - Category 2	-	-	-	-	-	-	1	3	-	-	-	-			
SSO Response - Category 3	-	-	-	-	-	-	-	1	-	-	-	-			

TASK SUMMARY -MWSD 2022-23

Task	Target Total	Units	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total to Date	% Complete
Sewer Line Cleaning	63,000	Linear feet	4,490	10,282	4,515	6,214	8,099	1,826	8,344	6,878	8,747	7,233	5,052			
Hot Spot Cleaning	16,500	Linear feet	591	1,453	-	-	1,785	2,183	1,359	750	1,424	1,165	1,647			
Lift Station Inspection - Daily	2,028	Each	156	195	156	156	156	156	156	156	156	156	156			
Lift Station Inspection - Annually	13	Each	-	-	-	-	-	-	-	-	-	-	-			
Maint. Work Orders - Completed	-	Each	156	195	156	156	156	156	156	156	156	156	156			
Maint. Work Orders - Incomplete	-	Each	-	-	-	-	-	-	-	-	-	-	-			
Manhole Inspection	572	Each	22	44	26	35	43	20	38	27	46	22	22			
USA Markings	252	Each	26	24	24	27	32	12	21	19	14	18	34			
F.O.G. Inspections Completed	6	Each	-	-	-	-	-	-	-	-	-	-	-			
F.O.G. Inspections Passed	6	Each	-	-	-	-	-	-	-	-	-	-	-			
F.O.G. Inspection Failed	-	Each	-	-	-	-	-	-	-	-	-	-	-			
Customer Service Call - Reg	-	Each	4	1	2	4	2	1	9	5	17	4	2			
Customer Service Call - OT	-	Each	1	1	2	5	2	24	17	18	18	4	4			
SSO Response - Category 1	-	Each	-	-	-	-	-	1	-	-	-	-	-			
SSO Response - Category 2	-	Each	-	-	-	-	-	-	-	-	-	-	-			
SSO Response - Category 3	-	Each	-	-	-	1	-	1	-	-	-	-	1			
Insurance Claims Filed	-	Each	-	-	0	0	0	0	0	0	0	0	0			



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
DATE: June 26, 2023
SUBJECT: **Attorney's Report**

Executive Summary

The purpose of this report is for information purposes only.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 4: *“A well-organized, motivated, and well-trained staff with an effective Board of Directors are the most important keys to success for SAM.”*

Background and Discussion/Report

This item is placed on the agenda to allow for any report from the Attorney.

Staff Recommendation

Staff recommends that the Board of Directors receive the report.

Supporting Documents

None

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

122



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors

FROM: Kishen Prathivadi, General Manager

DATE: June 26, 2023

SUBJECT: Directors' Reports

Executive Summary

The purpose of this report is for information purposes only.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 4: *"A well-organized, motivated, and well-trained staff with an effective Board of Directors are the most important keys to success for SAM."*

Background and Discussion/Report

This item is placed on the agenda to allow for any reports from the Directors.

Staff Recommendation

Staff recommends that the Board of Directors receive the report.

Supporting Documents

None

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



SEWER AUTHORITY MID-COASTSIDE
Staff Report

TO: Honorable Board of Directors

FROM: Kishen Prathivadi, General Manager

DATE: June 26, 2023

SUBJECT: Topics for Future Agenda Board Consideration

Executive Summary

The purpose of this report is for information purposes only.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 4: “A well-organized, motivated, and well-trained staff with an effective Board of Directors are the most important keys to success for SAM.”

Background and Discussion/Report

This item is placed on the agenda to allow for the Board’s continuing review of items for future agendas.

Staff Recommendation

Staff recommends that the Board of Directors receive the report.

Supporting Documents

Attachment A: List of Future Agenda Items

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

SEWER AUTHORITY MID-COASTSIDE
Future Agenda Items

	Items	Requested / Required By	Priority	Scheduled for	Status / Notes
1	Recycled Water	MA		TBD	
2	Strategic Plan Workshop	Board		TBD	
3	Board Reviews Proposed 5-Year CIP 2021 - 2025	FC		4/10/23	
4	Board Adopts 5-Year CIP 2021 - 2025	FC		4/10/23	
5	Maintenance of Equipments	Board		3/13/23	
6	Report on NDWSCP	Ruddock		10/24/22	Completed
7	Virtual Plant tour	Ruddock		12/12/22	Completed
8	Training and Succession Planning	Slater Carter		3/13/23	
9	Update Records Retention Policy	Slater Carter		3/13/23	

FC = Finance Committee

GC = Government Code

MA = Member Agency

BOC = Board Operations Committee