



SEWER AUTHORITY MID-COASTSIDE

Board of Directors Meeting Agenda

Regular Board Meeting 7:00 PM, Monday, May 22, 2023

SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019

This meeting will be held in-person and via zoom for public participation. Access to this meeting will be available to the public via in person attendance, or by either computer web-link or telephone audio as noted below.

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Meeting ID: 989 1331 1169

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Please note that this meeting will be held in person at the SAM Administration Building. As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting, and the Zoom component is not otherwise legally required, but rather is being offered as a convenience to the public, if there are technical issues during the meeting, this meeting will continue and will not be suspended.

If you have a disability and require special assistance related to participating in this meeting, please contact the Authority at least two working days in advance of the meeting at (650) 726-0124 or via email at kishen@samcleanswater.org.

1. CALL TO ORDER

A. Roll Call:	Chair:	Kathryn Slater-Carter (MWSD)
	Vice-Chair:	Barbara Dye (GCSD)
	Secretary/Treasurer:	Deborah Ruddock (HMB)
	Director:	Dr. Deborah Penrose (HMB)
	Director:	Peter Dekker (MWSD)
	Director:	Matthew Clark (GCSD)

2. PUBLIC COMMENT / ORAL COMMUNICATION/ ITEMS NOT ON THE AGENDA

Members of the public are welcome to provide publiccomment in person, or via computer web-link/telephone on items not on the agenda at this time. Members of the public may also comment via e-mail by sending email comments to kishen@samcleanswater.org. All comments so submitted prior to 7 pm on May 22, 2023 will be read out loud during the discussion of the respective item(s) identified in the e-mail; written comments without such identification shall be read during this Item. Members of the public may also provide comments in person, telephonically, or electronically on individual items on the agenda following recognition by the Board Chair presiding over the meeting.

3. CONSENT AGENDA *(Consent items are considered routine and will be approved/ adopted by a single motion and vote unless a request for removal for discussion or explanation is received from the public or Board.)*

- A. Approve Minutes of May 8, 2023 Regular Board Meeting **(Attachment)**
- B. Approve Disbursements for May 22, 2023 **(Attachment)**
- C. Monthly Revenue and Expense Report for Period Ending April 30,2023 **(Attachment)**
- D. Status of CIP Projects for 2021/22 and 2022/23 **(Attachment)**

4. REGULAR BUSINESS *(The Board will discuss, seek public input, and possibly take action on the following items)*

- A. Presentation on First Flush Report by San Mateo Resource Conservation District **(Attachment)**
- B. Authorize General Manager to Issue a Purchase Order to RF MacDonald Inc. for the supply and install of Boiler at SAM Plant in the Amount of \$226,163 **(Attachment)**
- C. Discuss Proposed General Budget for FY 2023/24 and Authorize the General Manager to Submit it to the Member Agencies for Approval **(Attachment)**

5. GENERAL MANAGER’S REPORT

6. ATTORNEY’S REPORT

7. DIRECTORS’ REPORT

8. TOPICS FOR FUTURE BOARD CONSIDERATION (Attachment)

9. CONVENE IN CLOSED SESSION *(Items discussed in Closed Session comply with the Ralph M. Brown Act.)*

- A. CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION
Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9

(Two potential cases)

B. CONFERENCE WITH LEGAL COUNSEL — PENDING LITIGATION

Pursuant to Paragraph (1) of Subdivision (d) of Government Code Section 54956.9, *Ecological Rights Foundation v. Sewer Authority Mid-Coastside* (Case No: 3:18-CV-04413)

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9: (Half Moon Bay v. Granada CSD, Montara WSD & Sewer Authority Mid-Coastside)

10. CONVENE IN OPEN SESSION (*Report Out on Closed Session Items*)

11. ADJOURNMENT

- Upcoming Regular Board Meetings: June 12, 2023 and June 26, 2023

The meeting will end by 9:00 p.m. unless extended by Board vote

INFORMATION FOR THE PUBLIC

This agenda contains a brief description of each item to be considered. Those wishing to address the Board on any matter not listed on the Agenda, but within the jurisdiction of the Board, may do so during the Public Comment section of the Agenda and will have a maximum of three minutes to discuss their item. The Board Chair will recognize those wishing to speak on a matter listed on the Agenda at the appropriate time.

Any writing that is a public record and relates to an agenda item for an open session of a regular meeting that is distributed to the Board less than 72 hours prior to the meeting, is available for public inspection, during normal business hours, at the Authority's office.

Board meetings are accessible to people with disabilities. Upon request, the Authority will make this agenda available in appropriate alternative formats to persons with a disability. In compliance with the Americans with Disabilities Act, the Authority will provide special assistance for participation in this meeting. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the Authority at (650) 726-0124.



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
BY: Suzie Turbay, Administrative Assistant
DATE: May 22, 2023
SUBJECT: **Approve Minutes of May 8, 2023, Board Meeting**

Executive Summary

The purpose of this report is for the Board of Directors to review the minutes for May 8, 2023 Regular Board meeting.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 4: *"A well-organized, motivated, and well-trained staff with an effective Board of Directors are the most important keys to success for SAM."*

Background and Discussion/Report

Attached are the minutes of May, 2023 Regular Board Meeting for review and approval.

Staff Recommendation

Staff recommends that the Board of Directors approve the minutes for the referenced Board meetings as presented.

Supporting Documents

Attachment A: Minutes May 8, 2023 Regular Board Meeting

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	J. Randel	J. Grant
	H. Rarback		

MINUTES
SAM BOARD OF DIRECTORS MEETING
May 8, 2023

1. CALL TO ORDER

Chair Slater-Carter called the meeting to order at 7:01 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

A. Roll Call

Directors Clark, Dekker, Rarback (for Penrose), Ruddock, Dye/and Slater-Carter were present. Also present were General Manager Prathivadi, Finance Officer George Evans, Plant Superintendent Tim Costello, and General Counsel Jeremy Jungreis.

2. SPECIAL ORDER OF THE DAY

A. Adopt Resolution 5-2023, A Resolution Recognizing George Long for His 35 Years of Service at the Sewer Authority Mid-Coastside

General Manager Kishen Prathivadi spoke of Georges' various rolls in the 35 years he has been at SAM. Plant Superintendent Tim Costello, Administrative Assistant Suzie Turbay, Lead Operator Aaron Gilbert, Lead Operator Gabriel Aguilar, and temporary Operator IV Julio Mejia each spoke of George Long and the expertise he has gained in running the plant over the past 35 years. Following all of the comments, Chair Slater-Carter presented George with a beautiful plaque representing his 35 years of service.

3. PUBLIC COMMENT/ORAL COMMUNICATION/ITEMS NOT ON THE AGENDA

Chair Slater-Carter requested, with the Boards concession, a short closed session after the Consent Agenda.

Carlylse Ann Young (Cid Young), Board Member of Montara Water and Sanitary District, and resident of Moss Beach, announced a 20 year celebration of acquiring the water system, and the 35 year anniversary of acquiring the sewer district on Saturday, September 9, 2023. She asked that everyone save the date.

4 CONSENT AGENDA *(Consent items are considered routine and will be approved or adopted by one vote unless a request for removal for discussion or explanation is received from the Public or Board)*

- A. Approve Minutes of April 24, 2023 Regular Board Meeting
- B. Approve Disbursements for May 8, 2023
- C. Authorize SAM Chair to Send a Response Letter to the Mid-Coast Community Council Regarding Request for Improved Telecommunications Service in Mid-

Coast of San Mateo County

Director Clark pulled the minutes for further discussion.

Director Dye moved, and Director Ruddock seconded the motion to approve Consent Agenda Items 4B - Approve Disbursements for May 8, 2023, and 4C - Authorize SAM Chair to Send a Response Letter to the Mid-Coast Community Council Regarding Request for Improved Telecommunications Service in Mid-Coast of San Mateo County as presented.

Dye/Ruddock/Roll Call Vote: Clark Aye/Dekker Aye/Rarback Aye/Dye Aye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

Director Clark stated that agenda item 4A Minutes of April 24, 2023 did not reflect the comment made by Director Penrose regarding the submission of the draft budget to the member agencies, and the stipulation she asked MWSD, and GCSD to accept. A discussion ensued. Following discussion, Director Ruddock requested that this item be held over to the next meeting so she can check with her staff. Chair Slater-Carter suggested listening to the meeting, and watching the tape again, bringing the minutes back to the next Board meeting.

Chair Slater-Carter read the letter received by General Manager Prathivadi from the City Manager of Half Moon Bay regarding concerns with SAM's proposed General Budget for FY 2023/24. The Board then went in to Closed Session.

10. CONVENE IN CLOSED SESSION *(Items discussed in Closed Session comply with The Ralph M. Brown Act)*

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9 (Two Potential Cases)

The Board went in to Closed Session at 7:28 pm.

11. CONVENE IN OPEN SESSION

The Board reconvened into Open Session at 7:43 pm. Chair Slater-Carter reported there was no reportable action.

5. REGULAR BUSINESS *(The Board will discuss, seek public input, and possibly take action on the following items)*

A. Approve RFP Auditing Firm Review Committee Recommendation

General Manager Prathivadi reviewed the staff report, and recommended that the Board of Directors authorize the General Manager to award staffs' recommendation of the FY 2022-23 & subsequent year's audit contract to Nigro & Nigro. A discussion ensued. Director Slater-Carter suggested making a point to put in a file folder for new auditing firms that they use the same information, and data uploading as a requirement. Following discussion, Director Dekker moved, and Director Dye seconded the motion to authorize the General Manager to award the subsequent years' audit contract for FY 2022-23 to Nigro & Nigro.

Dekker/Dye/8 Ayes/0 Noes. The motion passed.

B. Discuss Proposed General Budget for FY 2023/24 and Authorize the General Manager to Submit it to the Member Agencies for Approval

General Manager Prathivadi reviewed the staff report, discussed the best-, and worst-case scenarios for Montara Force Main Project. He indicated that for the best-case scenario the estimated total cost of the project is \$9,186,000 and the break up estimate is Planning, Environmental, Legal & Administrative costs is \$686,000, design cost is \$500,000 and construction costs is \$8M. The worst-case scenario costs for the Montara Force Main is \$10,686,000 for the complete project and the break up estimate is Planning, Environmental, Legal & Administrative costs is \$1,686,000, design cost is \$500,000 and construction costs is \$8.5M. He recommended that the Board of Directors review the budget with their respective staff and contemporaries and return comments to the SAM General Manager on or before May 31, 2023, for evaluation, and approve a final budget before June 26, 2023. Director Dekker moved, and Chair Slater-Carter seconded the motion to approve the budget as suggested. A discussion ensued. Director Clark suggested not spending that much money on Infrastructure, and going a good deal lower than the proposed budget of 3.5M for Infrastructure.

Director Ruddock discussed her concerns that the breakdown of the Infrastructure budget had not been seen until almost the end of the day before the Board meeting, and Member Agency Managers', and Engineers hadn't had a chance to look at the numbers. She also expressed her concerns over the process, and the Infrastructure Budget looking like it's only the Montara Force Main Project.

Chair Slater-Carter expressed her concern that MWSD, and GCSD will not sign the stipulation, and that might need to be the 1st thing to be ironed out. She also stated her concern of a possible law suit from their rate payers if the budget is not approved. She stated that Montara will not pay if there are any increased costs if this project is not funded, and the budget is not passed. She recommended that the Board pass the budget, and then deal with the other stuff later.

General Manager Prathivadi suggested if the JPA does not allow deletion of the Infrastructure from the operations budget, then put in \$1.00 for infrastructure, and approve the budget. He stated by doing that, the JPA will not be violated. He also reminded the Board that it is an estimated budget, to take to the next step.

General Counsel Jungreis reminded the Board that the Montara Force Main Replacement is not an optional thing to do, it is a must do due to the ERF Consent Decree. Following discussion, Chair Slater-Carter asked for a roll call vote.

Dekker/Slater-Carter/Roll Call Vote: Clark No/Dekker Aye/Rarback No/Ruddock No/Dye No/KSC Aye/2 Ayes/6 Noes. The motion failed.

Director Ruddock made an alternative motion to authorize the General Manager to submit the proposed budget to the Member Agencies' with the condition that the 3.5 million dollar infrastructure item funding the Montara Force Main Replacement is removed from the budget, pending completion of the feasibility assessment and proposed design and environmental work associated with the project.

Ruddock/Rarback/Roll Call Vote: Clark No/Dekker No/Rarback Aye/Ruddock Aye/Dye No/Slater-Carter No/4 Ayes/4 Noes. The motion failed.

Aaron Gilbert, SAM Lead Operator, suggested MWSD put some of the money that they have put away for the project into the infrastructure budget knowing that this is the money that is ready for the project. A discussion ensued. General Counsel Jungreis stated that he is willing to work with legal counsel for the various agencies, and whoever wants to try and craft this stipulation.

General Manager Prathivadi suggested changing the infrastructure budget portion to \$186,000, and call it a Feasibility Study of the SAM Montara Force Main for FY 23/24, with a budget adjustment after SRT's report.

Chair Slater-Carter stated that the budget will be brought back to the next scheduled Board meeting.

General Manager Prathivadi reminded the Board that the budget is already a month and a half late, and hopes the Board realizes the consequences that as of July 1st, 2023 SAM will not be getting any funding from the Member Agencies if the budget does not get approved. He also reminded the Board that SAM has been incurring a lot of expenses from the winter storm emergency expenses of almost 1.5 million dollars and asked them to please consider his suggestion of getting this budget moved on to the next phase.

6. GENERAL MANAGER'S REPORT

General Manager Prathivadi reported on the CWEA conference in San Diego that he, and some members of the staff attended. He introduced Aaron Gilbert, SAM Lead Operator, who attended the conference, and has a short presentation for the Board.

Aaron Gilbert went on to discuss the educational courses that he attended at the conference, and talked about some of the topics that were discussed. He spoke about Recycled Water Requirements, DPR – More Treatment that Recycled Water, Biosolids, Innovative Troubleshooting, and Leadership Training. He thanked Kishen, Tim Costello, SAM Staff, and CWEA for the learning opportunity.

7. ATTORNEY'S REPORT - NONE

8. DIRECTOR'S REPORT - NONE

9. TOPICS FOR FUTURE BOARD CONSIDERATION - NONE

- ❖ Proposed General Budget for FY 2023-24

12. ADJOURNMENT

Chair Slater-Carter adjourned the meeting at 8:59 pm.

Respectfully Submitted,

Approved By:

Suzie Turbay
Administrative Assistant

Board Secretary



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
BY: George Evans, Finance Officer
SUBJECT: **Approve Disbursements for May 22, 2023**

Executive Summary

The purpose of this report is for the Board of Directors to review and approve the disbursements for the referenced period.

Fiscal Impact

Expenditures are paid per the adopted General and Contract Collection Services Budgets for FY2120/22. The total expenditure amount for May 22, 2023 is \$427,620.05.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 3 *“Consider long-term costs, and ensure that finances are stable and understandable by the board, member agencies, and the public.”*

Background and Discussion/Report

Attached please find the A/P check register for the period of May 9, 2023 through May 22, 2023 (\$363,489.60) as well as the payroll check register for the pay period ending May 12, 2023 (\$64,130.45).

Staff Recommendation

Staff recommends that the Board approve the disbursements for the period of May 9, 2023 through May 22, 2023, and the payroll check register for the pay period ending May 12, 2023 as presented.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Supporting Documents

- Attachment A: AP Check Register for May 22, 2023
- Attachment B: Payroll Check Register for PPE May 12, 2023
- Attachment C: Visa Summary Report for April 30, 2023

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



Payment Dates 5/9/2023 - 5/22/2023

Payment Number	Payment Date	Vendor Name	Payable Date	Description (Item)	Amount
Vendor: 0028 - Alpha Analytical Laboratories, Inc					
106704	05/22/2023	Alpha Analytical Laboratories, I...	05/05/2023	BAL BOD Tests/Handling & Disp...	382.00
106704	05/22/2023	Alpha Analytical Laboratories, I...	05/08/2023	BAL BOD Tests/Handling & Disp...	647.00
106704	05/22/2023	Alpha Analytical Laboratories, I...	05/08/2023	BAL BOD Tests/Handling & Disp...	647.00
106704	05/22/2023	Alpha Analytical Laboratories, I...	05/10/2023	BAL BOD Tests/Handling & Disp...	420.00
106704	05/22/2023	Alpha Analytical Laboratories, I...	05/12/2023	BAL BOD Tests/Handling & Disp...	705.00
106704	05/22/2023	Alpha Analytical Laboratories, I...	05/12/2023	BAL BOD Tests/Handling & Disp...	375.00
106704	05/22/2023	Alpha Analytical Laboratories, I...	05/12/2023	BAL BOD Tests/Handling & Disp...	705.00
Vendor 0028 - Alpha Analytical Laboratories, Inc Total:					3,881.00
Vendor: 0055 - AT&T					
106696	05/09/2023	AT&T	04/30/2023	April Service 960 757-1068 555 0	2,146.85
Vendor 0055 - AT&T Total:					2,146.85
Vendor: 0070 - Bay Area Air Quality Management District					
106705	05/22/2023	Bay Area Air Quality Managem...	05/02/2023	Annual Permit: 2023 0701- 2024..	19,909.00
Vendor 0070 - Bay Area Air Quality Management District Total:					19,909.00
Vendor: 0094 - Boucher Law, PC					
106707	05/22/2023	Boucher Law, PC	01/31/2023	HR Consultation Services: Janua...	4,156.50
106707	05/22/2023	Boucher Law, PC	02/28/2023	HR Consultation Services: Febru...	4,225.50
106707	05/22/2023	Boucher Law, PC	03/31/2023	HR Consultation Services: March	6,060.73
106707	05/22/2023	Boucher Law, PC	04/30/2023	HR Consultation Services: April	2,734.83
106707	05/22/2023	Boucher Law, PC	01/31/2023	Labor & Employee Law Matters:...	9,666.00
106707	05/22/2023	Boucher Law, PC	01/31/2023	Labor & Employee Law Matters:...	91.50
Vendor 0094 - Boucher Law, PC Total:					26,935.06
Vendor: 0107 - Calcon Systems, Inc.					
106706	05/22/2023	Calcon Systems, Inc.	04/01/2023	21TP05 Influent Pumps VFD Des...	-400.00
106706	05/22/2023	Calcon Systems, Inc.	04/30/2023	Main Plant Service Calls: 2023-...	33,207.96
106706	05/22/2023	Calcon Systems, Inc.	04/28/2023	21TP05 Install Small Influent P...	23,250.00
106706	05/22/2023	Calcon Systems, Inc.	04/28/2023	21TP02 AB4 Installations: Plant	36,250.00
106706	05/22/2023	Calcon Systems, Inc.	04/28/2023	SCADA Service Calls-2023-04: Pl...	10,104.00
106706	05/22/2023	Calcon Systems, Inc.	04/28/2023	21TP05 Influent Control Panel ...	38,944.53
Vendor 0107 - Calcon Systems, Inc. Total:					141,356.49
Vendor: 0134 - Cintas Corporation #464					
106709	05/22/2023	Cintas Corporation #464	05/08/2023	Uniforms	368.29
106709	05/22/2023	Cintas Corporation #464	05/08/2023	Uniforms	20.40
106709	05/22/2023	Cintas Corporation #464	05/08/2023	Uniforms	16.80
106709	05/22/2023	Cintas Corporation #464	05/08/2023	Uniforms	22.81
106709	05/22/2023	Cintas Corporation #464	05/15/2023	Uniforms	365.56
106709	05/22/2023	Cintas Corporation #464	05/15/2023	Uniforms	20.40
106709	05/22/2023	Cintas Corporation #464	05/15/2023	Uniforms	16.80
106709	05/22/2023	Cintas Corporation #464	05/15/2023	Uniforms	22.81
Vendor 0134 - Cintas Corporation #464 Total:					853.87
Vendor: 0136 - Cintas					
106708	05/22/2023	Cintas	05/10/2023	Maintain Eyewash Station	342.34
Vendor 0136 - Cintas Total:					342.34
Vendor: 0232 - Exponent					
106710	05/22/2023	Exponent	04/25/2023	Water Hammer Project 230250...	18,706.46
Vendor 0232 - Exponent Total:					18,706.46
Vendor: 0267 - Grainger					
106711	05/22/2023	Grainger	04/27/2023	22TP11 Drill/Hammer Drill: Plant	1,300.47
106711	05/22/2023	Grainger	04/27/2023	21TP04 Fittings: Plant	43.96
106711	05/22/2023	Grainger	04/27/2023	21TP04 Pressure Gauges/Fitting...	884.84
106711	05/22/2023	Grainger	04/27/2023	21TP04 Compound Gauges: Pla...	713.84

Check Register

Payment Dates: 5/9/2023 - 5/22/2023

Payment Number	Payment Date	Vendor Name	Payable Date	Description (Item)	Amount
106711	05/22/2023	Grainger	04/27/2023	22TP11 Hand Tools: Plant	3,190.62
106711	05/22/2023	Grainger	05/02/2023	21TP04 Ball Valves: Plant	766.01
Vendor 0267 - Grainger Total:					6,899.74
Vendor: 0289 - Hassett Hardware					
106712	05/22/2023	Hassett Hardware	04/28/2023	Sponge/Broom: Plant	18.85
106712	05/22/2023	Hassett Hardware	05/09/2023	Wrench & Ball Driver: Plant	74.34
106712	05/22/2023	Hassett Hardware	05/11/2023	Aluminum Conduit: Plant	13.06
Vendor 0289 - Hassett Hardware Total:					106.25
Vendor: 0756 - KBA Docusys, Inc.					
106698	05/09/2023	KBA Docusys, Inc.	05/05/2023	Copier Lease Usage/Supplies	195.56
Vendor 0756 - KBA Docusys, Inc. Total:					195.56
Vendor: 0393 - McMaster-Carr Supply Co.					
106713	05/22/2023	McMaster-Carr Supply Co.	05/02/2023	21TP04 Stainless Steel Set Scre...	41.71
Vendor 0393 - McMaster-Carr Supply Co. Total:					41.71
Vendor: 0401 - Mid-America Administrative & Retirement Solutions LLC					
106714	05/22/2023	Mid-America Administrative & ...	05/08/2023	July/Aug/Sep 2023 Retirement...	2,070.00
106714	05/22/2023	Mid-America Administrative & ...	05/08/2023	July/Aug/Sep 2023 Retirement...	690.00
Vendor 0401 - Mid-America Administrative & Retirement Solutions LLC Total:					2,760.00
Vendor: 0299 - MissionSquare - 304285					
106703	05/19/2023	MissionSquare - 304285	05/19/2023	ICMA 457 Deferred Comp	1,885.00
Vendor 0299 - MissionSquare - 304285 Total:					1,885.00
Vendor: 0409 - Montara Water and Sanitary District					
106715	05/22/2023	Montara Water and Sanitary Dis...	04/30/2023	03/09/23-05/04/23 Service	114.08
Vendor 0409 - Montara Water and Sanitary District Total:					114.08
Vendor: 0423 - NetFortris					
106699	05/09/2023	NetFortris	04/30/2023	FlexLink Ethernet: April 2023	377.00
Vendor 0423 - NetFortris Total:					377.00
Vendor: 0468 - Pacifica Community Television					
106700	05/09/2023	Pacifica Community Television	04/30/2023	Video Recording Session 04/24	300.00
Vendor 0468 - Pacifica Community Television Total:					300.00
Vendor: 0479 - Peninsula Pump & Equipment, Inc					
106716	05/22/2023	Peninsula Pump & Equipment, I...	05/01/2023	Replacement Pumps - Distillery:...	15,852.53
106716	05/22/2023	Peninsula Pump & Equipment, I...	05/15/2023	Install Replacement Pumps - Dis...	4,784.07
Vendor 0479 - Peninsula Pump & Equipment, Inc Total:					20,636.60
Vendor: 0480 - Peterson Holding Company					
106717	05/22/2023	Peterson Holding Company	04/27/2023	21TP12 Generator Rental: Plant	24,839.06
Vendor 0480 - Peterson Holding Company Total:					24,839.06
Vendor: 0482 - PG&E					
106701	05/09/2023	PG&E	04/30/2023	Electric & Gas Usage for April	38,751.14
106701	05/09/2023	PG&E	04/30/2023	Loan 009520 Payment	2,078.71
Vendor 0482 - PG&E Total:					40,829.85
Vendor: 0490 - Precision IT Consulting					
106718	05/22/2023	Precision IT Consulting	05/01/2023	Monthly 360 Bronze Coverage: ...	3,154.20
Vendor 0490 - Precision IT Consulting Total:					3,154.20
Vendor: 0525 - Republic Services of San Mateo County					
106702	05/09/2023	Republic Services of San Mateo ...	04/30/2023	April Disposal & Hauling Fees	18,670.97
Vendor 0525 - Republic Services of San Mateo County Total:					18,670.97
Vendor: 0533 - Rochester Midland Corporation					
106719	05/22/2023	Rochester Midland Corporation	05/05/2023	Boiler Water Testing - May - July	287.04
Vendor 0533 - Rochester Midland Corporation Total:					287.04
Vendor: 0604 - Staples Business Credit					
106720	05/22/2023	Staples Business Credit	05/04/2023	Office & Lunchroom Supplies	138.34
106720	05/22/2023	Staples Business Credit	05/04/2023	Office & Lunchroom Supplies	322.80
Vendor 0604 - Staples Business Credit Total:					461.14

Check Register

Payment Dates: 5/9/2023 - 5/22/2023

Payment Number	Payment Date	Vendor Name	Payable Date	Description (Item)	Amount
Vendor: 0631 - Tanner Pacific, Inc.					
106721	05/22/2023	Tanner Pacific, Inc.	04/30/2023	April Construction Mgmt: CIP P...	15,641.25
Vendor 0631 - Tanner Pacific, Inc. Total:					15,641.25
Vendor: 0641 - The Graphic Works					
106722	05/22/2023	The Graphic Works	10/17/2022	Door Decals: New Ford Pickup	204.00
106722	05/22/2023	The Graphic Works	05/10/2023	Staff Caps	470.31
Vendor 0641 - The Graphic Works Total:					674.31
Vendor: 0643 - The UPS Store					
106723	05/22/2023	The UPS Store	05/05/2023	2nd Clarifier Blueprint Scanning:..	8.28
Vendor 0643 - The UPS Store Total:					8.28
Vendor: 0663 - Umpqua Bank					
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement - Finance Fee Ad..	-41.28
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	209.55
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	121.21
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	4,949.83
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	1,630.00
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	877.19
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	60.00
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	36.86
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	927.35
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	980.00
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	636.02
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	1,047.96
106724	05/22/2023	Umpqua Bank	04/30/2023	Visa Statement	41.80
Vendor 0663 - Umpqua Bank Total:					11,476.49
Grand Total:					363,489.60

Report Summary

Fund Summary

Fund	Payment Amount
100 - Operating Fund	342,732.98
300 - Contract Services	20,756.62
Grand Total:	363,489.60

Account Summary

Account Number	Account Name	Payment Amount
100-1010-5209	Med Ins Reimbursement -...	2,070.00
100-1010-5311	Employment Legal Fees	26,935.06
100-1010-5312	Late Fees, Interest & Pena...	-41.28
100-1010-5322	Computer & Network Mai...	3,154.20
100-1010-5323	Software License & Maint...	586.55
100-1010-5330	Misc. Professional Services	300.00
100-1010-5421	Telephones	2,146.85
100-1010-5511	Rental/Lease Equipment -...	195.56
100-1010-5811	Clothing	470.31
100-1010-5816	Office Supplies	259.55
100-1210	Prepaid Expense	24,858.83
100-2020	Retirement Medical	690.00
100-2021-5324	Vehicle Maintenance Serv...	204.00
100-2021-5326	Equipment Maintenance	43,311.96
100-2021-5330	Misc. Professional Services	34,634.75
100-2021-5410	Professional dues and fees	927.35
100-2021-5411	Registration Fees	2,610.00
100-2021-5417	Uniform Services	733.85
100-2021-5431	Water	114.08
100-2021-5432	Gas/Electricity	38,751.14
100-2021-5433	Solid Waste (Trash)	18,670.97
100-2021-5444	Lodging	877.19
100-2021-5445	Mileage, Parking & Tolls	60.00
100-2021-5814	Maintenance Supplies	5,233.36
100-2021-5816	Office Supplies	331.08
100-2021-5818	Safety Supplies	1,427.16
100-2021-5822	Fuel, Oil, Lubricant	41.80
100-2022-5330	Misc. Professional Services	3,881.00
100-2027	Deferred Comp	1,885.00
100-2091	Loan Payable - PG&E	2,078.71
100-4041-5330	Misc. Professional Services	59,100.00
100-4041-5511	Rental/Lease Equipment -...	24,839.06
100-4041-5612	Building & Structures Mai...	2,450.36
100-4041-6121	Machinery and Equipment..	38,944.53
300-3031-5417	Uniform Services	40.80
300-3032-5417	Uniform Services	33.60
300-3033-5417	Uniform Services	45.62
300-3033-5616	CS Repairs - MWSD	20,636.60
Grand Total:		363,489.60

Project Account Summary

Project Account Key	Payment Amount
None	233,664.56
21TP02-5330	36,250.00
21TP04-5612	2,450.36
21TP05-5330	22,850.00
21TP05-6121	38,944.53
21TP12-5511	24,839.06
22TP11-5814	4,491.09
Grand Total:	363,489.60



Sewer Authority Mid-Coastside

Payroll Check Register

Checks

Pay Period: 4/29/2023-5/12/2023

Packet: PYPKT01073 - PPE 2023-0512

Payroll Set: Sewer Authority Mid-Coastside - 01

Employee	Employee #	Check Type	Date	Amount	Number
Rarback, Harvey	0029	Regular	05/19/2023	175.46	1798



Sewer Authority Mid-Coastside

Payroll Check Register

Direct Deposits

Pay Period: 4/29/2023-5/12/2023

Packet: PYPKT01073 - PPE 2023-0512

Payroll Set: Sewer Authority Mid-Coastside - 01

Employee	Employee #	Date	Amount	Number
Aguilar-Ibal, Gabriel	0004	05/19/2023	4,507.18	3956
Costello, Timothy J	0001	05/19/2023	100.00	3957
Costello, Timothy J	0001	05/19/2023	4,279.88	3957
Dieguez, Douglas	0048	05/19/2023	2,348.58	3958
Fetuu, David	0049	05/19/2023	2,994.48	3959
Gilbert, Aaron R	0046	05/19/2023	6,172.94	3960
Harvey, Keith	0010	05/19/2023	2,923.33	3961
Long, George J	0002	05/19/2023	3,749.03	3962
Mejia, Julio A	0044	05/19/2023	435.58	3963
Mendez, Carlos	0009	05/19/2023	3,330.12	3964
Partida, David	0006	05/19/2023	4,380.16	3965
Rovai, Angelo	0042	05/19/2023	2,941.11	3966
Ahumada, Jose	0039	05/19/2023	2,608.53	3967
Preciado, Felipe	0036	05/19/2023	3,688.55	3968
Young, Anthony Edward	0024	05/19/2023	3,507.99	3969
Evans, George	0025	05/19/2023	250.00	3970
Evans, George	0025	05/19/2023	50.00	3970
Evans, George	0025	05/19/2023	3,482.86	3970
Pacheco, Callie A	0045	05/19/2023	2,603.93	3971
Prathivadi, Kishen	0012	05/19/2023	5,713.22	3972
Turbay, Susan	0007	05/19/2023	2,561.09	3973
Clark, Matthew	0026	05/19/2023	349.66	3974
Dekker, Peter	0041	05/19/2023	175.46	3975
Dye, Barbara	0031	05/19/2023	175.46	3976
Penrose, Deborah	0021	05/19/2023	175.46	3977
Quinn-Ruddock, Deborah R.	0018	05/19/2023	99.46	3978
Slater-Carter, Kathryn	0015	05/19/2023	350.93	3979



Sewer Authority Mid-Coastside

Payroll Check Register

Report Summary

Pay Period: 4/29/2023-5/12/2023

Packet: PYPKT01073 - PPE 2023-0512

Payroll Set: Sewer Authority Mid-Coastside - 01

Type	Count	Amount
Regular Checks	1	175.46
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	27	63,954.99
Total	28	64,130.45

Cardholder	GL Account	Details	Amount
Kishen	100-1010-5323	Internet	209.55
Kishen	100-1010-5816	Computer Head Phones/Coffee Pods/Cleaning Supplies	121.21
Kishen	100-1210	50% AP Invoice Deposit (International Containers)	4,949.83
Kishen	100-2021-5411	CWEA Convention/Training Registration	1,630.00
Kishen	100-2021-5444	CWEA Convention Lodging	877.19
Kishen	100-2021-5445	CWEA Convention Airport Parking	60.00
Kishen	100-2021-5818	Safety Gloves	36.86
		Total Kishen:	7,884.64
Tim	100-2021-5410	Professional Dues & Fees	927.35
Tim	100-2021-5411	OSHA Training Registration	980.00
Tim	100-2021-5814	Water Jugs/Equipment Repair Material	636.02
Tim	100-2021-5818	Safety Gloves	1,047.96
Tim	100-2021-5822	Fork Lift Propane	41.80
		Total Tim:	3,633.13
Statement	100-1010-5312	Interest/Late Fee Refund:	(41.28)

Statement Total:	11,476.49
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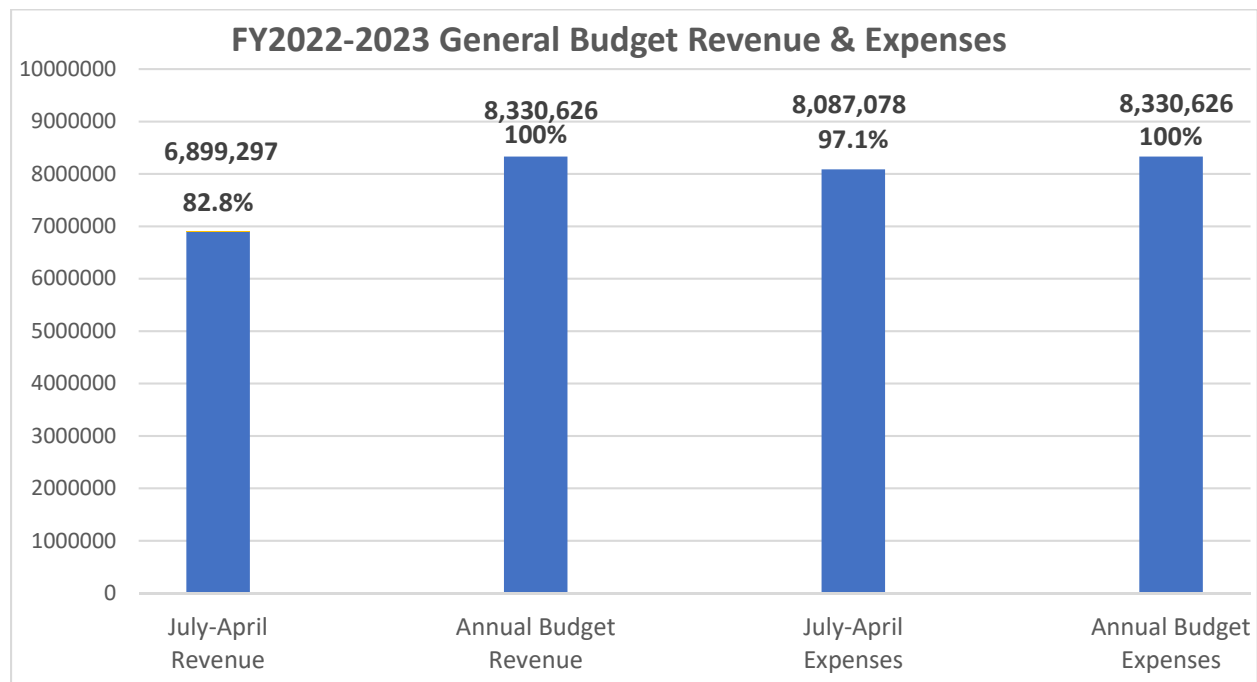
SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
BY: George Evans, Finance Officer
SUBJECT: **Monthly Revenue and Expense Report for Period Ending April 30, 2023**

Executive Summary

The purpose of this report is for the Board of Directors to review the budget reports for the period ending June 30, 2023. The General Budget Revenue for the period ending April 30, 2023 is \$6.899M which represents approximately 82.8% of the Annual General Budget. The General Budget Expense for period ending April 30, 2023 is \$8.087M which represents approximately 97.1% of the Annual General Budget.



BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

As expected, we are over budget for the fourth consecutive month and are now 13.8% over our expected year to date level. It is interesting to note that by removing only the Storm Damage Expenditures (\$1M+ as at 4/30/2023), our expenditures would be at 84.5%, within 1.2% of our budget expectations at the end of the tenth month: 83.3%

Fiscal Impact

There is no fiscal impact from this report. These are not the final Audited Reports.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 3: *“Consider long-term costs and ensure that finances are stable and understandable by the board, member agencies, and the public.”*

Background and Discussion/Report

Attached please find the revenue and expenditures report for the period ending April 30, 2023, which represents 83.3% of Fiscal Year 2022/23.

General Budget

The adopted General Budget for FY 2022/23 includes \$8.331 million in revenue, of which \$8.196 million is from member agency assessments, \$115,000 is from NDWSCP fees (Attachment B).

Cash Flow

The cash balances in the various accounts as of April 30, 2023 were:

<u>Account</u>	<u>Balance</u>
A/P Checking Account	\$1,328,892.33
Payroll Checking Account	\$61,468.29
Money Market	\$563.32
LAIF Statement	\$1,992,740.67
<hr/>	
Total:	\$3,383,664.61

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Staff Recommendation

Staff recommends that the Board accept the Revenue and Expense Report for period ending April 30, 2023.

Supporting Documents

- Attachment A: Summarized Financial Statements for period ending April 30, 2023
- Attachment B: General Budget Report for period ending April 30, 2023
- Attachment C: Aging Receivable Report for period ending April 30, 2023

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



Sewer Authority Mid-Coastside
Statement of Net Position
April 30, 2023

April 30, 2023

ASSETS

Current Assets	
Cash and Investment	2,712,179
Accounts Receivable	232,949
Interest Receivable	-
Prepaid Expense	208,285
Total Current Assets	3,153,413
 Non-Current Assets	
Advances	24,000
Capital Assets, Non-Depreciable	1,356,304
Capital Assets, Net of Accumulated Depreciation	16,391,563
Total Non-Current Assets	17,771,868
 Total Assets	20,925,281

DEFERRED OUTFLOWS

Deferred Outflows of Resources	675,057
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LIABILITIES

Current Liabilities	
Accounts Payable	526,516
Accrued Expenses	(1)
Accrued Payroll	(182,030)
Accrued Compensated Absences - Current Portion	94,448
Lease Liability	1
Total Current Liabilities	438,934
 Non-Current Liabilities	
Loans Payable	209,331
Net Pension Liability	1,594,322
Accrued Compensated Absences - Non-Current Portion	84,601
Other Post Employment Benefits	618,932
Total Non-Current Liabilities	2,507,186
 Total Liabilities	2,946,120

DEFERRED INFLOWS

Deferred Inflows of Resources	1,726,034
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NET POSITION

Invested in Capital Assets, Net of Related Debt	17,747,868
Unrestricted	(819,684)
Total Net Position	16,928,184



Sewer Authority Mid-Coastside
Statement of Revenues, Expenses, and Changes in Net Position
July 1, 2022 through April 30, 2023

	July 1, 2022 - April 30, 2023	Expected to Date	Variance Favorable/ (Unfavorable)	FY2022/2023 Budget
OPERATING REVENUE				
Operating and Maintenance Assessments	4,321,858	4,328,458	(6,601)	5,196,229
Collection Assessments	838,912	622,966	215,946	747,858
Other Income	24,760	95,795	(71,035)	115,000
Total Operating Revenue	5,185,529	5,047,219	138,310	6,059,087
OPERATING EXPENSES				
Treatment	4,298,065	3,109,090	(1,188,975)	3,732,405
Collection	745,415	622,963	(122,453)	747,858
Laboratory	134,502	207,941	73,439	249,630
Administration	1,331,500	1,115,547	(215,953)	1,339,194
Infrastructure	2,323,011	2,506,828	183,817	3,009,397
Depreciation	-	-	-	-
Total Operating Expense	8,832,493	7,562,368	1,270,125	9,078,484
OPERATING LOSS	(3,646,964)	(2,515,149)	(1,131,815)	(3,019,397)
NON-OPERATING REVENUES (EXPENSES)				
Interest and Dividend Income	44,848	8,330	36,518	10,000
Bad Debts	-	-	-	-
Total Non-Operating Revenues (Expenses)	44,848	8,330	36,518	10,000
Increase Before Contributions	(3,602,115)	(2,506,819)	(1,095,296)	(3,009,397)
Capital Contributions	2,507,831	2,506,828	1,003	3,009,397
CHANGE IN NET POSITION	(1,094,285)	9	(1,094,293)	-



Monthly Budget Report

Account Summary

For Fiscal: FY 2022-2023 Period Ending: 04/30/2023

		April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 100 - Operating Fund										
Object: 4011 - Operating Fund Assessment - HMB										
100-1010-4011	O & M Assessments - HMB	65,813.09	65,344.08	-469.01	-0.71%	658,130.90	653,440.80	-4,690.10	-0.71%	790,073.18
100-2021-4011	O & M Assessments - HMB	179,110.43	179,182.13	71.70	0.04%	1,791,104.30	1,791,821.30	717.00	0.04%	2,150,185.33
100-2022-4011	O & M Assessments - HMB	12,360.03	12,365.00	4.97	0.04%	123,600.30	123,650.00	49.70	0.04%	148,379.83
100-4041-4011	O & M Assessments - HMB	149,005.83	149,065.46	59.63	0.04%	1,490,058.30	1,490,654.60	596.30	0.04%	1,788,785.58
Total Object: 4011 - Operating Fund Assessment - HMB:		406,289.38	405,956.67	-332.71	-0.08%	4,062,893.80	4,059,566.70	-3,327.10	-0.08%	4,877,423.92
Object: 4012 - Operating Fund Assessment - Granada										
100-1010-4012	O & M Assessments - GCSD	22,022.58	21,865.64	-156.94	-0.71%	220,225.80	218,656.40	-1,569.40	-0.71%	264,376.78
100-2021-4012	O & M Assessments - GCSD	59,934.49	59,958.48	23.99	0.04%	599,344.90	599,584.80	239.90	0.04%	719,501.79
100-2022-4012	O & M Assessments - GCSD	4,135.95	4,137.62	1.67	0.04%	41,359.50	41,376.20	16.70	0.04%	49,651.33
100-4041-4012	O & M Assessments - GCSD	49,860.80	49,880.76	19.96	0.04%	498,608.00	498,807.60	199.60	0.04%	598,569.06
Total Object: 4012 - Operating Fund Assessment - Granada:		135,953.82	135,842.50	-111.32	-0.08%	1,359,538.20	1,358,425.00	-1,113.20	-0.08%	1,632,098.96
Object: 4013 - Operating Fund Assessment -Montara										
100-1010-4013	O & M Assessments - MWSD	22,886.21	22,723.12	-163.09	-0.71%	228,862.10	227,231.20	-1,630.90	-0.71%	274,744.49
100-2021-4013	O & M Assessments - MWSD	62,284.87	62,309.80	24.93	0.04%	622,848.70	623,098.00	249.30	0.04%	747,717.54
100-2022-4013	O & M Assessments - MWSD	4,298.15	4,299.88	1.73	0.04%	42,981.50	42,998.80	17.30	0.04%	51,598.44
100-4041-4013	O & M Assessments - MWSD	51,816.12	51,836.86	20.74	0.04%	518,161.20	518,368.60	207.40	0.04%	622,042.36
Total Object: 4013 - Operating Fund Assessment -Montara:		141,285.35	141,169.66	-115.69	-0.08%	1,412,853.50	1,411,696.60	-1,156.90	-0.08%	1,696,102.83
Object: 4022 - NDWSCP Revenue - Permit Fee										
100-2021-4022	NDWSCP Revenue - Permit Fee	2,082.50	0.00	-2,082.50	-100.00%	20,825.00	18,859.94	-1,965.06	-9.44%	25,000.00
Total Object: 4022 - NDWSCP Revenue - Permit Fee:		2,082.50	0.00	-2,082.50	-100.00%	20,825.00	18,859.94	-1,965.06	-9.44%	25,000.00
Object: 4024 - NDWSCP Revenue - Trucked Waste										
100-2021-4024	NDWSCP Revenue - Trucked Waste	833.00	680.00	-153.00	-18.37%	8,330.00	5,900.00	-2,430.00	-29.17%	10,000.00
Total Object: 4024 - NDWSCP Revenue - Trucked Waste:		833.00	680.00	-153.00	-18.37%	8,330.00	5,900.00	-2,430.00	-29.17%	10,000.00
Object: 4025 - NDWSCP - Leachate										
100-2021-4025	NDWSCP - Leachate	6,664.00	0.00	-6,664.00	-100.00%	66,640.00	0.00	-66,640.00	-100.00%	80,000.00
Total Object: 4025 - NDWSCP - Leachate:		6,664.00	0.00	-6,664.00	-100.00%	66,640.00	0.00	-66,640.00	-100.00%	80,000.00
Object: 4310 - Interest Earnings										
100-1010-4310	Interest Earnings	833.00	19,365.62	18,532.62	2,224.80%	8,330.00	44,848.37	36,518.37	438.40%	10,000.00
Total Object: 4310 - Interest Earnings:		833.00	19,365.62	18,532.62	2,224.80%	8,330.00	44,848.37	36,518.37	438.40%	10,000.00
Object: 5010 - Salaried Employees										
100-1010-5010	Salaried Employees	30,888.97	10,890.81	19,998.16	64.74%	308,889.70	193,381.47	115,508.23	37.39%	370,816.05
100-2021-5010	Salaried Employees	8,989.86	8,312.93	676.93	7.53%	89,898.60	82,641.95	7,256.65	8.07%	107,921.58

Monthly Budget Report

For Fiscal: FY 2022-2023 Period Ending: 04/30/2023

		April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
100-2022-5010	Salaried Employees	3,210.66	2,770.97	439.69	13.69%	32,106.60	27,528.61	4,577.99	14.26%	38,543.42
	Total Object: 5010 - Salaried Employees:	43,089.49	21,974.71	21,114.78	49.00%	430,894.90	303,552.03	127,342.87	29.55%	517,281.05
	Object: 5011 - Hourly Employees									
100-1010-5011	Hourly Employees	12,048.77	23,439.29	-11,390.52	-94.54%	120,487.70	253,756.54	-133,268.84	-110.61%	144,643.20
100-2021-5011	Hourly Employees	72,925.93	66,688.79	6,237.14	8.55%	729,259.30	625,737.24	103,522.06	14.20%	875,461.40
100-2022-5011	Hourly Employees	0.00	0.00	0.00	0.00%	0.00	-2.37	2.37	0.00%	0.00
	Total Object: 5011 - Hourly Employees:	84,974.70	90,128.08	-5,153.38	-6.06%	849,747.00	879,491.41	-29,744.41	-3.50%	1,020,104.60
	Object: 5012 - BOD Wages									
100-1010-5012	Director Stipend	0.00	1,710.00	-1,710.00	0.00%	0.00	15,855.71	-15,855.71	0.00%	0.00
	Total Object: 5012 - BOD Wages:	0.00	1,710.00	-1,710.00	0.00%	0.00	15,855.71	-15,855.71	0.00%	0.00
	Object: 5013 - Holiday Pay									
100-1010-5013	Holiday Pay	0.00	2,121.53	-2,121.53	0.00%	0.00	26,565.37	-26,565.37	0.00%	0.00
100-2021-5013	Holiday Pay	0.00	3,852.90	-3,852.90	0.00%	0.00	45,927.30	-45,927.30	0.00%	0.00
100-2022-5013	Holiday Pay	0.00	145.83	-145.83	0.00%	0.00	1,831.65	-1,831.65	0.00%	0.00
	Total Object: 5013 - Holiday Pay:	0.00	6,120.26	-6,120.26	0.00%	0.00	74,324.32	-74,324.32	0.00%	0.00
	Object: 5015 - Admin/Personal Leave									
100-1010-5015	Admin/Personal Leave	0.00	7,102.70	-7,102.70	0.00%	0.00	10,023.62	-10,023.62	0.00%	0.00
100-2021-5015	Admin/Personal Leave	0.00	0.00	0.00	0.00%	0.00	1,750.19	-1,750.19	0.00%	0.00
100-2022-5015	Admin/Personal Leave	0.00	0.00	0.00	0.00%	0.00	583.39	-583.39	0.00%	0.00
	Total Object: 5015 - Admin/Personal Leave:	0.00	7,102.70	-7,102.70	0.00%	0.00	12,357.20	-12,357.20	0.00%	0.00
	Object: 5110 - Overtime									
100-1010-5110	Overtime	185.75	539.93	-354.18	-190.68%	1,857.50	7,779.71	-5,922.21	-318.83%	2,229.99
100-2021-5110	Overtime	4,542.39	4,315.81	226.58	4.99%	45,423.90	61,761.30	-16,337.40	-35.97%	54,530.52
	Total Object: 5110 - Overtime:	4,728.14	4,855.74	-127.60	-2.70%	47,281.40	69,541.01	-22,259.61	-47.08%	56,760.51
	Object: 5111 - Holiday Premium									
100-2021-5111	Holiday Premium	526.38	967.50	-441.12	-83.80%	5,263.80	11,849.47	-6,585.67	-125.11%	6,319.15
	Total Object: 5111 - Holiday Premium:	526.38	967.50	-441.12	-83.80%	5,263.80	11,849.47	-6,585.67	-125.11%	6,319.15
	Object: 5112 - Standby Pay									
100-2021-5112	Standby Pay	1,717.95	2,642.50	-924.55	-53.82%	17,179.50	27,606.75	-10,427.25	-60.70%	20,623.75
	Total Object: 5112 - Standby Pay:	1,717.95	2,642.50	-924.55	-53.82%	17,179.50	27,606.75	-10,427.25	-60.70%	20,623.75
	Object: 5114 - Bonus, Awards, Certification									
100-1010-5114	Bonus, Awards, Certification	0.00	0.00	0.00	0.00%	0.00	2,819.78	-2,819.78	0.00%	0.00
	Total Object: 5114 - Bonus, Awards, Certification:	0.00	0.00	0.00	0.00%	0.00	2,819.78	-2,819.78	0.00%	0.00
	Object: 5115 - Premium Pay									
100-1010-5115	Premium Pay	171.59	0.00	171.59	100.00%	1,715.90	1,500.00	215.90	12.58%	2,060.00
100-2021-5115	Premium Pay	2,167.33	1,142.99	1,024.34	47.26%	21,673.30	14,934.25	6,739.05	31.09%	26,018.42
100-2022-5115	Premium Pay	153.61	145.84	7.77	5.06%	1,536.10	1,498.19	37.91	2.47%	1,844.09
	Total Object: 5115 - Premium Pay:	2,492.53	1,288.83	1,203.70	48.29%	24,925.30	17,932.44	6,992.86	28.06%	29,922.51

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		April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Object: 5209 - Med Ins Reimbursement - Retirees										
100-1010-5209	Med Ins Reimbursement - Retirees	710.41	0.00	710.41	100.00%	7,104.10	8,280.00	-1,175.90	-16.55%	8,528.40
Total Object: 5209 - Med Ins Reimbursement - Retirees:		710.41	0.00	710.41	100.00%	7,104.10	8,280.00	-1,175.90	-16.55%	8,528.40
Object: 5210 - Medical insurance										
100-1010-5210	Medical insurance	4,532.93	4,835.22	-302.29	-6.67%	45,329.30	48,139.99	-2,810.69	-6.20%	54,416.95
100-2021-5210	Medical insurance	14,917.31	13,693.53	1,223.78	8.20%	149,173.10	139,376.65	9,796.45	6.57%	179,079.43
100-2022-5210	Medical insurance	428.35	451.29	-22.94	-5.36%	4,283.50	4,272.70	10.80	0.25%	5,142.36
Total Object: 5210 - Medical insurance:		19,878.59	18,980.04	898.55	4.52%	198,785.90	191,789.34	6,996.56	3.52%	238,638.74
Object: 5211 - Dental insurance										
100-1010-5211	Dental insurance	294.97	0.00	294.97	100.00%	2,949.70	3,882.23	-932.53	-31.61%	3,541.07
100-2021-5211	Dental insurance	1,670.50	0.00	1,670.50	100.00%	16,705.00	9,448.84	7,256.16	43.44%	20,054.06
100-2022-5211	Dental insurance	30.86	0.00	30.86	100.00%	308.60	208.08	100.52	32.57%	370.53
Total Object: 5211 - Dental insurance:		1,996.33	0.00	1,996.33	100.00%	19,963.30	13,539.15	6,424.15	32.18%	23,965.66
Object: 5212 - Life insurance										
100-1010-5212	Life insurance	67.67	0.00	67.67	100.00%	676.70	665.04	11.66	1.72%	812.37
100-2021-5212	Life insurance	185.93	0.00	185.93	100.00%	1,859.30	1,162.12	697.18	37.50%	2,232.07
100-2022-5212	Life insurance	5.34	0.00	5.34	100.00%	53.40	36.20	17.20	32.21%	64.14
Total Object: 5212 - Life insurance:		258.94	0.00	258.94	100.00%	2,589.40	1,863.36	726.04	28.04%	3,108.58
Object: 5213 - Vision Benefit										
100-1010-5213	Vision Benefit	37.50	0.00	37.50	100.00%	375.00	-1,642.86	2,017.86	538.10%	450.19
100-2021-5213	Vision Benefit	204.84	0.00	204.84	100.00%	2,048.40	-4,381.35	6,429.75	313.89%	2,459.09
100-2022-5213	Vision Benefit	4.01	0.00	4.01	100.00%	40.10	-167.49	207.59	517.68%	48.24
Total Object: 5213 - Vision Benefit:		246.35	0.00	246.35	100.00%	2,463.50	-6,191.70	8,655.20	351.34%	2,957.52
Object: 5215 - Retirement Contributions										
100-1010-5215	Retirement Contributions	4,121.92	4,701.94	-580.02	-14.07%	41,219.20	44,283.74	-3,064.54	-7.43%	49,482.92
100-2021-5215	Retirement Contributions	15,976.30	16,224.81	-248.51	-1.56%	159,763.00	161,906.01	-2,143.01	-1.34%	191,792.42
100-2022-5215	Retirement Contributions	1,025.01	983.70	41.31	4.03%	10,250.10	10,125.65	124.45	1.21%	12,305.05
Total Object: 5215 - Retirement Contributions:		21,123.23	21,910.45	-787.22	-3.73%	211,232.30	216,315.40	-5,083.10	-2.41%	253,580.39
Object: 5216 - Medicare Contributions										
100-1010-5216	Medicare Contributions	556.13	768.76	-212.63	-38.23%	5,561.30	8,628.14	-3,066.84	-55.15%	6,676.32
100-2021-5216	Medicare Contributions	1,230.45	1,266.74	-36.29	-2.95%	12,304.50	12,760.03	-455.53	-3.70%	14,771.32
100-2022-5216	Medicare Contributions	48.48	43.97	4.51	9.30%	484.80	472.93	11.87	2.45%	582.07
Total Object: 5216 - Medicare Contributions:		1,835.06	2,079.47	-244.41	-13.32%	18,350.60	21,861.10	-3,510.50	-19.13%	22,029.71
Object: 5217 - Retirement Medical Benefits										
100-1010-5217	Retirement Medical Benefits	651.33	664.51	-13.18	-2.02%	6,513.30	7,587.67	-1,074.37	-16.50%	7,819.18
100-2021-5217	Retirement Medical Benefits	1,371.04	1,351.52	19.52	1.42%	13,710.40	13,310.31	400.09	2.92%	16,459.10
100-2022-5217	Retirement Medical Benefits	48.48	45.50	2.98	6.15%	484.80	482.19	2.61	0.54%	582.07
Total Object: 5217 - Retirement Medical Benefits:		2,070.85	2,061.53	9.32	0.45%	20,708.50	21,380.17	-671.67	-3.24%	24,860.35

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Object: 5218 - Workers' Compensation Premium										
100-1010-5218	Workers' Compensation Premium	100.67	121.39	-20.72	-20.58%	1,006.70	1,532.74	-526.04	-52.25%	1,208.62
100-2021-5218	Workers' Compensation Premium	2,271.84	2,495.33	-223.49	-9.84%	22,718.40	24,602.86	-1,884.46	-8.29%	27,273.05
100-2022-5218	Workers' Compensation Premium	89.52	84.02	5.50	6.14%	895.20	891.60	3.60	0.40%	1,074.70
	Total Object: 5218 - Workers' Compensation Premium:	2,462.03	2,700.74	-238.71	-9.70%	24,620.30	27,027.20	-2,406.90	-9.78%	29,556.37
Object: 5219 - Unemployment Payments										
100-1010-5219	Unemployment Payments	240.98	0.00	240.98	100.00%	2,409.80	0.00	2,409.80	100.00%	2,892.92
	Total Object: 5219 - Unemployment Payments:	240.98	0.00	240.98	100.00%	2,409.80	0.00	2,409.80	100.00%	2,892.92
Object: 5220 - Safety PPE Allowance										
100-1010-5220	Safety PPE Allowance	0.00	0.00	0.00	0.00%	0.00	530.00	-530.00	0.00%	0.00
100-2021-5220	Safety PPE Allowance	183.26	0.00	183.26	100.00%	1,832.60	3,209.48	-1,376.88	-75.13%	2,200.00
	Total Object: 5220 - Safety PPE Allowance:	183.26	0.00	183.26	100.00%	1,832.60	3,739.48	-1,906.88	-104.05%	2,200.00
Object: 5221 - Misc. Allowance										
100-1010-5221	Misc. Allowance	520.26	301.02	219.24	42.14%	5,202.60	5,568.09	-365.49	-7.03%	6,245.72
100-2021-5221	Misc. Allowance	652.23	525.70	126.53	19.40%	6,522.30	4,732.10	1,790.20	27.45%	7,830.00
	Total Object: 5221 - Misc. Allowance:	1,172.49	826.72	345.77	29.49%	11,724.90	10,300.19	1,424.71	12.15%	14,075.72
Object: 5225 - Long Term Disability										
100-1010-5225	Long Term Disability	136.37	0.00	136.37	100.00%	1,363.70	1,015.11	348.59	25.56%	1,637.15
100-2021-5225	Long Term Disability	438.01	0.00	438.01	100.00%	4,380.10	2,386.49	1,993.61	45.52%	5,258.33
100-2022-5225	Long Term Disability	17.37	0.00	17.37	100.00%	173.70	113.20	60.50	34.83%	208.56
	Total Object: 5225 - Long Term Disability:	591.75	0.00	591.75	100.00%	5,917.50	3,514.80	2,402.70	40.60%	7,104.04
Object: 5226 - Short Term Disability										
100-1010-5226	Short Term Disability	102.60	0.00	102.60	100.00%	1,026.00	751.03	274.97	26.80%	1,231.77
100-2021-5226	Short Term Disability	348.09	0.00	348.09	100.00%	3,480.90	1,791.06	1,689.84	48.55%	4,178.81
100-2022-5226	Short Term Disability	10.95	0.00	10.95	100.00%	109.50	70.18	39.32	35.91%	131.46
	Total Object: 5226 - Short Term Disability:	461.64	0.00	461.64	100.00%	4,616.40	2,612.27	2,004.13	43.41%	5,542.04
Object: 5310 - General Counsel										
100-1010-5310	General Counsel	10,412.50	0.00	10,412.50	100.00%	104,125.00	43,415.00	60,710.00	58.30%	125,000.00
	Total Object: 5310 - General Counsel:	10,412.50	0.00	10,412.50	100.00%	104,125.00	43,415.00	60,710.00	58.30%	125,000.00
Object: 5311 - Employment Legal Fees										
100-1010-5311	Employment Legal Fees	4,165.00	2,734.83	1,430.17	34.34%	41,650.00	107,168.53	-65,518.53	-157.31%	50,000.00
	Total Object: 5311 - Employment Legal Fees:	4,165.00	2,734.83	1,430.17	34.34%	41,650.00	107,168.53	-65,518.53	-157.31%	50,000.00
Object: 5312 - Misc. Legal Fees										
100-1010-5312	Late Fees, Interest & Penalties	5.67	-36.28	41.95	739.86%	56.70	-25.16	81.86	144.37%	68.19
	Total Object: 5312 - Misc. Legal Fees:	5.67	-36.28	41.95	739.86%	56.70	-25.16	81.86	144.37%	68.19
Object: 5316 - Banking services										
100-1010-5316	Banking services	70.80	156.86	-86.06	-121.55%	708.00	548.08	159.92	22.59%	850.00
	Total Object: 5316 - Banking services:	70.80	156.86	-86.06	-121.55%	708.00	548.08	159.92	22.59%	850.00

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Object: 5317 - Outside Audit										
100-1010-5317	Outside Audit	2,499.00	0.00	2,499.00	100.00%	24,990.00	21,600.00	3,390.00	13.57%	30,000.00
Total Object: 5317 - Outside Audit:		2,499.00	0.00	2,499.00	100.00%	24,990.00	21,600.00	3,390.00	13.57%	30,000.00
Object: 5318 - Engineering & Architectural Services										
100-2021-5318	Engineering & Architectural Services	10,724.87	17,199.30	-6,474.43	-60.37%	107,248.70	160,445.38	-53,196.68	-49.60%	128,750.00
100-4041-5318	Engineering & Architectural Services	0.00	42,947.77	-42,947.77	0.00%	0.00	272,031.67	-272,031.67	0.00%	0.00
Total Object: 5318 - Engineering & Architectural Services:		10,724.87	60,147.07	-49,422.20	-460.82%	107,248.70	432,477.05	-325,228.35	-303.25%	128,750.00
Object: 5320 - Medical Services										
100-2021-5320	Medical Services	58.16	0.00	58.16	100.00%	581.60	1,194.00	-612.40	-105.30%	698.24
Total Object: 5320 - Medical Services:		58.16	0.00	58.16	100.00%	581.60	1,194.00	-612.40	-105.30%	698.24
Object: 5321 - Hazardous Material Handling										
100-2021-5321	Hazardous Material Handling	82.22	0.00	82.22	100.00%	822.20	0.00	822.20	100.00%	987.15
Total Object: 5321 - Hazardous Material Handling:		82.22	0.00	82.22	100.00%	822.20	0.00	822.20	100.00%	987.15
Object: 5322 - Computer & Network Maintenance										
100-1010-5322	Computer & Network Maintenance	3,295.79	3,148.73	147.06	4.46%	32,957.90	42,939.28	-9,981.38	-30.29%	39,565.32
100-2021-5322	Computer & Network Maintenance	0.00	0.00	0.00	0.00%	0.00	2,069.06	-2,069.06	0.00%	0.00
Total Object: 5322 - Computer & Network Maintenance:		3,295.79	3,148.73	147.06	4.46%	32,957.90	45,008.34	-12,050.44	-36.56%	39,565.32
Object: 5323 - Software License & Maintenance										
100-1010-5323	Software License & Maintenance	2,816.51	6,567.99	-3,751.48	-133.20%	28,165.10	48,296.74	-20,131.64	-71.48%	33,811.72
100-2021-5323	Software License & Maintenance	832.71	0.00	832.71	100.00%	8,327.10	27,400.29	-19,073.19	-229.05%	9,996.53
Total Object: 5323 - Software License & Maintenance:		3,649.22	6,567.99	-2,918.77	-79.98%	36,492.20	75,697.03	-39,204.83	-107.43%	43,808.25
Object: 5324 - Vehicle Maintenance Services										
100-1010-5324	Vehicle Maintenance Services	0.00	0.00	0.00	0.00%	0.00	721.26	-721.26	0.00%	0.00
100-2021-5324	Vehicle Maintenance Services	1,148.94	794.12	354.82	30.88%	11,489.40	6,760.82	4,728.58	41.16%	13,792.92
Total Object: 5324 - Vehicle Maintenance Services:		1,148.94	794.12	354.82	30.88%	11,489.40	7,482.08	4,007.32	34.88%	13,792.92
Object: 5325 - Office Equipment Maintenance										
100-1010-5325	Office Equipment Maintenance	0.00	3,470.00	-3,470.00	0.00%	0.00	3,470.00	-3,470.00	0.00%	0.00
Total Object: 5325 - Office Equipment Maintenance:		0.00	3,470.00	-3,470.00	0.00%	0.00	3,470.00	-3,470.00	0.00%	0.00
Object: 5326 - Equipment Maintenance										
100-1010-5326	Equipment Maintenance	327.11	0.00	327.11	100.00%	3,271.10	0.00	3,271.10	100.00%	3,927.01
100-2021-5326	Equipment Maintenance	36,697.83	43,931.15	-7,233.32	-19.71%	366,978.30	269,827.10	97,151.20	26.47%	440,550.25
100-2022-5326	Equipment Maintenance	0.00	0.00	0.00	0.00%	0.00	2,780.65	-2,780.65	0.00%	0.00
Total Object: 5326 - Equipment Maintenance:		37,024.94	43,931.15	-6,906.21	-18.65%	370,249.40	272,607.75	97,641.65	26.37%	444,477.26
Object: 5330 - Misc. Professional Services										
100-1010-5330	Misc. Professional Services	7,685.00	8,215.00	-530.00	-6.90%	76,850.00	91,013.84	-14,163.84	-18.43%	92,257.00
100-2021-5330	Misc. Professional Services	5,778.80	17,967.48	-12,188.68	-210.92%	57,788.00	388,008.78	-330,220.78	-571.43%	69,373.36
100-2022-5330	Misc. Professional Services	12,495.00	8,452.00	4,043.00	32.36%	124,950.00	60,142.83	64,807.17	51.87%	150,000.00
100-4041-5330	Misc. Professional Services	250,682.77	107,900.00	142,782.77	56.96%	2,506,827.70	313,672.24	2,193,155.46	87.49%	3,009,397.00
Total Object: 5330 - Misc. Professional Services:		276,641.57	142,534.48	134,107.09	48.48%	2,766,415.70	852,837.69	1,913,578.01	69.17%	3,321,027.36

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	April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget	
Object: 5410 - Professional dues and fees										
100-1010-5410	Professional dues and fees	3,291.12	0.00	3,291.12	100.00%	32,911.20	45,299.67	-12,388.47	-37.64%	39,509.26
100-2021-5410	Professional dues and fees	1,269.71	2,492.85	-1,223.14	-96.33%	12,697.10	8,289.30	4,407.80	34.72%	15,242.64
	Total Object: 5410 - Professional dues and fees:	4,560.83	2,492.85	2,067.98	45.34%	45,608.30	53,588.97	-7,980.67	-17.50%	54,751.90
Object: 5411 - Registration Fees										
100-1010-5411	Registration Fees	394.67	0.00	394.67	100.00%	3,946.70	2,011.50	1,935.20	49.03%	4,738.00
100-2021-5411	Registration Fees	1,532.54	4,800.00	-3,267.46	-213.21%	15,325.40	15,807.23	-481.83	-3.14%	18,397.86
100-2022-5411	Registration Fees	15.61	95.00	-79.39	-508.58%	156.10	285.00	-128.90	-82.58%	187.46
	Total Object: 5411 - Registration Fees:	1,942.82	4,895.00	-2,952.18	-151.95%	19,428.20	18,103.73	1,324.47	6.82%	23,323.32
Object: 5412 - Insurance Premiums										
100-1010-5412	Insurance Premiums	10,611.29	0.00	10,611.29	100.00%	106,112.90	155,980.06	-49,867.16	-46.99%	127,386.50
	Total Object: 5412 - Insurance Premiums:	10,611.29	0.00	10,611.29	100.00%	106,112.90	155,980.06	-49,867.16	-46.99%	127,386.50
Object: 5413 - Postage										
100-1010-5413	Postage	66.97	0.00	66.97	100.00%	669.70	584.10	85.60	12.78%	803.98
100-2021-5413	Postage	27.46	0.00	27.46	100.00%	274.60	80.97	193.63	70.51%	329.68
	Total Object: 5413 - Postage:	94.43	0.00	94.43	100.00%	944.30	665.07	279.23	29.57%	1,133.66
Object: 5414 - Delivery Services										
100-2021-5414	Delivery Services	4.24	0.00	4.24	100.00%	42.40	0.00	42.40	100.00%	51.00
	Total Object: 5414 - Delivery Services:	4.24	0.00	4.24	100.00%	42.40	0.00	42.40	100.00%	51.00
Object: 5415 - Printing and binding										
100-1010-5415	Printing and binding	0.00	0.00	0.00	0.00%	0.00	639.43	-639.43	0.00%	0.00
100-2021-5415	Printing and binding	0.00	0.00	0.00	0.00%	0.00	31.05	-31.05	0.00%	0.00
	Total Object: 5415 - Printing and binding:	0.00	0.00	0.00	0.00%	0.00	670.48	-670.48	0.00%	0.00
Object: 5416 - Advertising and Publishing										
100-1010-5416	Advertising and Publishing	1,652.91	0.00	1,652.91	100.00%	16,529.10	26,470.99	-9,941.89	-60.15%	19,842.95
	Total Object: 5416 - Advertising and Publishing:	1,652.91	0.00	1,652.91	100.00%	16,529.10	26,470.99	-9,941.89	-60.15%	19,842.95
Object: 5417 - Uniform Services										
100-2021-5417	Uniform Services	1,711.49	1,437.17	274.32	16.03%	17,114.90	15,038.85	2,076.05	12.13%	20,546.17
	Total Object: 5417 - Uniform Services:	1,711.49	1,437.17	274.32	16.03%	17,114.90	15,038.85	2,076.05	12.13%	20,546.17
Object: 5418 - Misc. Other Services										
100-1010-5418	Misc. Other Services	894.65	1,818.05	-923.40	-103.21%	8,946.50	14,989.81	-6,043.31	-67.55%	10,740.10
100-2021-5418	Misc. Other Services	541.45	0.00	541.45	100.00%	5,414.50	0.00	5,414.50	100.00%	6,500.00
	Total Object: 5418 - Misc. Other Services:	1,436.10	1,818.05	-381.95	-26.60%	14,361.00	14,989.81	-628.81	-4.38%	17,240.10
Object: 5421 - Telephones										
100-1010-5421	Telephones	2,819.99	3,102.49	-282.50	-10.02%	28,199.90	31,305.33	-3,105.43	-11.01%	33,853.48
	Total Object: 5421 - Telephones:	2,819.99	3,102.49	-282.50	-10.02%	28,199.90	31,305.33	-3,105.43	-11.01%	33,853.48
Object: 5422 - Cellular Servcies										
100-1010-5422	Cellular Servcies	226.23	0.00	226.23	100.00%	2,262.30	243.33	2,018.97	89.24%	2,715.92

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100-2021-5422	Cellular Servcies	91.89	155.90	-64.01	-69.66%	918.90	1,498.66	-579.76	-63.09%	1,103.22
	Total Object: 5422 - Cellular Servcies:	318.12	155.90	162.22	50.99%	3,181.20	1,741.99	1,439.21	45.24%	3,819.14
	Object: 5431 - Water									
100-2021-5431	Water	4,977.10	4,859.31	117.79	2.37%	49,771.00	56,232.57	-6,461.57	-12.98%	59,749.21
	Total Object: 5431 - Water:	4,977.10	4,859.31	117.79	2.37%	49,771.00	56,232.57	-6,461.57	-12.98%	59,749.21
	Object: 5432 - Gas/Electricity									
100-2021-5432	Gas/Electricity	34,409.24	38,751.14	-4,341.90	-12.62%	344,092.40	370,414.79	-26,322.39	-7.65%	413,076.21
	Total Object: 5432 - Gas/Electricity:	34,409.24	38,751.14	-4,341.90	-12.62%	344,092.40	370,414.79	-26,322.39	-7.65%	413,076.21
	Object: 5433 - Solid Waste (Trash)									
100-2021-5433	Solid Waste (Trash)	12,771.23	20,359.06	-7,587.83	-59.41%	127,712.30	155,397.88	-27,685.58	-21.68%	153,316.18
	Total Object: 5433 - Solid Waste (Trash):	12,771.23	20,359.06	-7,587.83	-59.41%	127,712.30	155,397.88	-27,685.58	-21.68%	153,316.18
	Object: 5441 - Commercial Travel									
100-1010-5441	Commercial Travel	111.09	0.00	111.09	100.00%	1,110.90	0.00	1,110.90	100.00%	1,333.64
100-2021-5441	Commercial Travel	257.39	0.00	257.39	100.00%	2,573.90	573.83	2,000.07	77.71%	3,090.00
	Total Object: 5441 - Commercial Travel:	368.48	0.00	368.48	100.00%	3,684.80	573.83	3,110.97	84.43%	4,423.64
	Object: 5442 - Meals									
100-1010-5442	Meals	6.33	0.00	6.33	100.00%	63.30	82.85	-19.55	-30.88%	76.10
100-2021-5442	Meals	128.69	0.00	128.69	100.00%	1,286.90	231.44	1,055.46	82.02%	1,545.00
	Total Object: 5442 - Meals:	135.02	0.00	135.02	100.00%	1,350.20	314.29	1,035.91	76.72%	1,621.10
	Object: 5443 - Per Diem									
100-2021-5443	Per Diem	257.39	0.00	257.39	100.00%	2,573.90	555.00	2,018.90	78.44%	3,090.00
	Total Object: 5443 - Per Diem:	257.39	0.00	257.39	100.00%	2,573.90	555.00	2,018.90	78.44%	3,090.00
	Object: 5444 - Lodging									
100-1010-5444	Lodging	224.30	0.00	224.30	100.00%	2,243.00	1,498.96	744.04	33.17%	2,692.75
100-2021-5444	Lodging	343.19	877.19	-534.00	-155.60%	3,431.90	1,757.04	1,674.86	48.80%	4,120.00
	Total Object: 5444 - Lodging:	567.49	877.19	-309.70	-54.57%	5,674.90	3,256.00	2,418.90	42.62%	6,812.75
	Object: 5445 - Mileage, Parking & Tolls									
100-1010-5445	Mileage, Parking & Tolls	4.28	0.00	4.28	100.00%	42.80	110.90	-68.10	-159.11%	51.50
100-2021-5445	Mileage, Parking & Tolls	171.59	60.00	111.59	65.03%	1,715.90	180.99	1,534.91	89.45%	2,060.00
	Total Object: 5445 - Mileage, Parking & Tolls:	175.87	60.00	115.87	65.88%	1,758.70	291.89	1,466.81	83.40%	2,111.50
	Object: 5511 - Rental/Lease Equipment - Misc									
100-1010-5511	Rental/Lease Equipment - Misc	535.30	898.13	-362.83	-67.78%	5,353.00	6,411.19	-1,058.19	-19.77%	6,426.23
100-2021-5511	Rental/Lease Equipment - Misc	7,636.52	1,166.29	6,470.23	84.73%	76,365.20	8,977.50	67,387.70	88.24%	91,674.99
100-4041-5511	Rental/Lease Equipment - Misc	0.00	24,839.06	-24,839.06	0.00%	0.00	92,965.54	-92,965.54	0.00%	0.00
	Total Object: 5511 - Rental/Lease Equipment - Misc:	8,171.82	26,903.48	-18,731.66	-229.22%	81,718.20	108,354.23	-26,636.03	-32.59%	98,101.22
	Object: 5610 - Janitorial Services									
100-1010-5610	Janitorial Services	1,879.35	0.00	1,879.35	100.00%	18,793.50	22,950.00	-4,156.50	-22.12%	22,561.25

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100-2021-5610	Janitorial Services	128.69	0.00	128.69	100.00%	1,286.90	0.00	1,286.90	100.00%	1,545.00
	Total Object: 5610 - Janitorial Services:	2,008.04	0.00	2,008.04	100.00%	20,080.40	22,950.00	-2,869.60	-14.29%	24,106.25
	Object: 5611 - Landscape Services									
100-2021-5611	Landscape Services	1,667.77	240.00	1,427.77	85.61%	16,677.70	13,028.22	3,649.48	21.88%	20,021.30
	Total Object: 5611 - Landscape Services:	1,667.77	240.00	1,427.77	85.61%	16,677.70	13,028.22	3,649.48	21.88%	20,021.30
	Object: 5612 - Building & Structures Maintenance									
100-1010-5612	Building & Structures Maintenance	0.00	0.00	0.00	0.00%	0.00	1,382.00	-1,382.00	0.00%	0.00
100-2021-5612	Building & Structures Maintenance	12,495.00	9,714.09	2,780.91	22.26%	124,950.00	167,903.32	-42,953.32	-34.38%	150,000.00
	Total Object: 5612 - Building & Structures Maintenance:	12,495.00	9,714.09	2,780.91	22.26%	124,950.00	169,285.32	-44,335.32	-35.48%	150,000.00
	Object: 5613 - Security Services									
100-2021-5613	Security Services	445.10	649.60	-204.50	-45.94%	4,451.00	4,238.66	212.34	4.77%	5,343.43
	Total Object: 5613 - Security Services:	445.10	649.60	-204.50	-45.94%	4,451.00	4,238.66	212.34	4.77%	5,343.43
	Object: 5723 - County Permit									
100-2021-5723	County Permit	208.25	0.00	208.25	100.00%	2,082.50	0.00	2,082.50	100.00%	2,500.00
	Total Object: 5723 - County Permit:	208.25	0.00	208.25	100.00%	2,082.50	0.00	2,082.50	100.00%	2,500.00
	Object: 5724 - State Permit									
100-2021-5724	State Permit	3,562.64	0.00	3,562.64	100.00%	35,626.40	49,200.00	-13,573.60	-38.10%	42,768.82
	Total Object: 5724 - State Permit:	3,562.64	0.00	3,562.64	100.00%	35,626.40	49,200.00	-13,573.60	-38.10%	42,768.82
	Object: 5725 - Misc. Permit									
100-2021-5725	Misc. Permit	8.57	0.00	8.57	100.00%	85.70	57.00	28.70	33.49%	103.00
	Total Object: 5725 - Misc. Permit:	8.57	0.00	8.57	100.00%	85.70	57.00	28.70	33.49%	103.00
	Object: 5744 - Misc. Taxes									
100-1010-5744	Misc. Taxes	0.00	0.00	0.00	0.00%	0.00	19.80	-19.80	0.00%	0.00
	Total Object: 5744 - Misc. Taxes:	0.00	0.00	0.00	0.00%	0.00	19.80	-19.80	0.00%	0.00
	Object: 5810 - Books & Subscriptions									
100-1010-5810	Books & Subscriptions	32.49	0.00	32.49	100.00%	324.90	0.00	324.90	100.00%	390.04
100-2021-5810	Books & Subscriptions	66.16	0.00	66.16	100.00%	661.60	286.12	375.48	56.75%	794.25
	Total Object: 5810 - Books & Subscriptions:	98.65	0.00	98.65	100.00%	986.50	286.12	700.38	71.00%	1,184.29
	Object: 5811 - Clothing									
100-1010-5811	Clothing	243.71	0.00	243.71	100.00%	2,437.10	2,129.85	307.25	12.61%	2,925.74
	Total Object: 5811 - Clothing:	243.71	0.00	243.71	100.00%	2,437.10	2,129.85	307.25	12.61%	2,925.74
	Object: 5812 - Food									
100-1010-5812	Food	41.65	0.00	41.65	100.00%	416.50	1,284.86	-868.36	-208.49%	500.00
100-2021-5812	Food	509.22	0.00	509.22	100.00%	5,092.20	313.25	4,778.95	93.85%	6,113.09
	Total Object: 5812 - Food:	550.87	0.00	550.87	100.00%	5,508.70	1,598.11	3,910.59	70.99%	6,613.09
	Object: 5813 - Laboratory Supplies									
100-2022-5813	Laboratory Supplies	2,060.15	1,604.25	455.90	22.13%	20,601.50	13,809.26	6,792.24	32.97%	24,731.80
	Total Object: 5813 - Laboratory Supplies:	2,060.15	1,604.25	455.90	22.13%	20,601.50	13,809.26	6,792.24	32.97%	24,731.80

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Object: 5814 - Maintenance Supplies										
100-1010-5814	Maintenance Supplies	34.74	0.00	34.74	100.00%	347.40	0.00	347.40	100.00%	417.05
100-2021-5814	Maintenance Supplies	2,238.18	1,348.44	889.74	39.75%	22,381.80	19,141.89	3,239.91	14.48%	26,868.97
	Total Object: 5814 - Maintenance Supplies:	2,272.92	1,348.44	924.48	40.67%	22,729.20	19,141.89	3,587.31	15.78%	27,286.02
Object: 5816 - Office Supplies										
100-1010-5816	Office Supplies	499.80	1,280.06	-780.26	-156.11%	4,998.00	3,831.75	1,166.25	23.33%	6,000.00
100-2021-5816	Office Supplies	624.53	207.50	417.03	66.78%	6,245.30	5,132.76	1,112.54	17.81%	7,497.47
	Total Object: 5816 - Office Supplies:	1,124.33	1,487.56	-363.23	-32.31%	11,243.30	8,964.51	2,278.79	20.27%	13,497.47
Object: 5817 - Chemicals										
100-2021-5817	Chemicals	23,552.20	23,819.41	-267.21	-1.13%	235,522.00	327,622.04	-92,100.04	-39.10%	282,739.60
100-2022-5817	Chemicals	358.89	479.95	-121.06	-33.73%	3,588.90	2,559.03	1,029.87	28.70%	4,308.43
	Total Object: 5817 - Chemicals:	23,911.09	24,299.36	-388.27	-1.62%	239,110.90	330,181.07	-91,070.17	-38.09%	287,048.03
Object: 5818 - Safety Supplies										
100-1010-5818	Safety Supplies	29.15	0.00	29.15	100.00%	291.50	1,352.70	-1,061.20	-364.05%	350.00
100-2021-5818	Safety Supplies	1,430.60	1,560.10	-129.50	-9.05%	14,306.00	10,730.70	3,575.30	24.99%	17,174.14
	Total Object: 5818 - Safety Supplies:	1,459.75	1,560.10	-100.35	-6.87%	14,597.50	12,083.40	2,514.10	17.22%	17,524.14
Object: 5822 - Fuel, Oil, Lubricant										
100-1010-5822	Fuel, Oil, Lubricant	58.96	57.00	1.96	3.32%	589.60	675.00	-85.40	-14.48%	707.90
100-2021-5822	Fuel, Oil, Lubricant	1,280.09	12,830.28	-11,550.19	-902.30%	12,800.90	32,648.81	-19,847.91	-155.05%	15,367.33
	Total Object: 5822 - Fuel, Oil, Lubricant:	1,339.05	12,887.28	-11,548.23	-862.42%	13,390.50	33,323.81	-19,933.31	-148.86%	16,075.23
Object: 5823 - Spare Replacement Parts										
100-2021-5823	Spare Replacement Parts	2,908.69	0.00	2,908.69	100.00%	29,086.90	0.00	29,086.90	100.00%	34,918.26
	Total Object: 5823 - Spare Replacement Parts:	2,908.69	0.00	2,908.69	100.00%	29,086.90	0.00	29,086.90	100.00%	34,918.26
Object: 6012 - Treatment Plant										
100-2021-6012	Treatment Plant	0.00	0.00	0.00	0.00%	0.00	31,901.32	-31,901.32	0.00%	0.00
	Total Object: 6012 - Treatment Plant:	0.00	0.00	0.00	0.00%	0.00	31,901.32	-31,901.32	0.00%	0.00
Object: 6013 - Pipes										
100-2021-6013	Pipes	0.00	0.00	0.00	0.00%	0.00	405,650.00	-405,650.00	0.00%	0.00
	Total Object: 6013 - Pipes:	0.00	0.00	0.00	0.00%	0.00	405,650.00	-405,650.00	0.00%	0.00
Object: 6014 - Montara Pump Station										
100-2021-6014	Montara Pump Station	0.00	0.00	0.00	0.00%	0.00	21,542.18	-21,542.18	0.00%	0.00
	Total Object: 6014 - Montara Pump Station:	0.00	0.00	0.00	0.00%	0.00	21,542.18	-21,542.18	0.00%	0.00
Object: 6015 - Princeton Pump Station										
100-2021-6015	Princeton Pump Station	0.00	0.00	0.00	0.00%	0.00	13,756.97	-13,756.97	0.00%	0.00
	Total Object: 6015 - Princeton Pump Station:	0.00	0.00	0.00	0.00%	0.00	13,756.97	-13,756.97	0.00%	0.00
Object: 6016 - Portola Pump Station										
100-2021-6016	Portola Pump Station	0.00	0.00	0.00	0.00%	0.00	30,801.65	-30,801.65	0.00%	0.00

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100-4041-6016	Portola Pump Station	0.00	0.00	0.00	0.00%	0.00	12,625.33	-12,625.33	0.00%	0.00
	Total Object: 6016 - Portola Pump Station:	0.00	0.00	0.00	0.00%	0.00	43,426.98	-43,426.98	0.00%	0.00
	Object: 6121 - Machinery and equipment									
100-2021-6121	Machinery and Equipment >\$5K	6,783.66	0.00	6,783.66	100.00%	67,836.60	294,454.73	-226,618.13	-334.06%	81,436.58
100-2022-6121	Machinery and Equipment >\$5K	0.00	0.00	0.00	0.00%	0.00	6,980.32	-6,980.32	0.00%	0.00
100-4041-6121	Machinery and Equipment >\$5K	0.00	44,413.28	-44,413.28	0.00%	0.00	1,631,716.01	-1,631,716.01	0.00%	0.00
	Total Object: 6121 - Machinery and equipment:	6,783.66	44,413.28	-37,629.62	-554.71%	67,836.60	1,933,151.06	-1,865,314.46	-2,749.72%	81,436.58
	Object: 6122 - Vehicles									
100-2021-6122	Vehicles >\$5K	0.00	0.00	0.00	0.00%	0.00	38,158.68	-38,158.68	0.00%	0.00
	Total Object: 6122 - Vehicles:	0.00	0.00	0.00	0.00%	0.00	38,158.68	-38,158.68	0.00%	0.00
	Object: 6125 - Software									
100-1010-6125	Software >\$5K	0.00	10,000.00	-10,000.00	0.00%	0.00	10,000.00	-10,000.00	0.00%	0.00
	Total Object: 6125 - Software:	0.00	10,000.00	-10,000.00	0.00%	0.00	10,000.00	-10,000.00	0.00%	0.00
	Object: 6131 - Machinery and equipment									
100-2021-6131	Machinery and Equipment <\$5K	1,225.37	0.00	1,225.37	100.00%	12,253.70	15,366.74	-3,113.04	-25.40%	14,710.33
100-2022-6131	Machinery and Equipment <\$5K	791.78	0.00	791.78	100.00%	7,917.80	0.00	7,917.80	100.00%	9,505.21
	Total Object: 6131 - Machinery and equipment:	2,017.15	0.00	2,017.15	100.00%	20,171.50	15,366.74	4,804.76	23.82%	24,215.54
	Object: 6134 - Computers									
100-1010-6134	Computers <\$5K	0.00	545.00	-545.00	0.00%	0.00	2,195.00	-2,195.00	0.00%	0.00
100-2021-6134	Computers <\$5K	0.00	0.00	0.00	0.00%	0.00	2,844.59	-2,844.59	0.00%	0.00
	Total Object: 6134 - Computers:	0.00	545.00	-545.00	0.00%	0.00	5,039.59	-5,039.59	0.00%	0.00
	Object: 6411 - Judgement									
100-2021-6411	Judgement	0.00	0.00	0.00	0.00%	0.00	80,000.00	-80,000.00	0.00%	0.00
	Total Object: 6411 - Judgement:	0.00	0.00	0.00	0.00%	0.00	80,000.00	-80,000.00	0.00%	0.00
	Object: 6412 - Claims Paid									
100-1010-6412	Claims Paid	1,249.50	0.00	1,249.50	100.00%	12,495.00	0.00	12,495.00	100.00%	15,000.00
	Total Object: 6412 - Claims Paid:	1,249.50	0.00	1,249.50	100.00%	12,495.00	0.00	12,495.00	100.00%	15,000.00
	Total Fund: 100 - Operating Fund:	0.52	39,755.63	39,755.11		5.20	-1,187,780.96	-1,187,786.16		-0.01
	Fund: 300 - Contract Services									
	Object: 4110 - City of Half Moon Bay									
300-3031-4110	Contract Service Fees - HMB	21,180.84	21,189.33	8.49	0.04%	211,808.40	229,498.10	17,689.70	8.35%	254,271.80
	Total Object: 4110 - City of Half Moon Bay:	21,180.84	21,189.33	8.49	0.04%	211,808.40	229,498.10	17,689.70	8.35%	254,271.80
	Object: 4111 - Granada Community Services District									
300-3032-4111	Contract Service Fees - GCSD	17,443.04	27,578.23	10,135.19	58.10%	174,430.40	195,876.83	21,446.43	12.30%	209,400.31
	Total Object: 4111 - Granada Community Services District:	17,443.04	27,578.23	10,135.19	58.10%	174,430.40	195,876.83	21,446.43	12.30%	209,400.31
	Object: 4112 - Montara Water & Sanitation District									
300-3033-4112	Contract Service Fees - MWSD	23,672.70	68,637.63	44,964.93	189.94%	236,727.00	413,536.66	176,809.66	74.69%	284,186.13
	Total Object: 4112 - Montara Water & Sanitation District:	23,672.70	68,637.63	44,964.93	189.94%	236,727.00	413,536.66	176,809.66	74.69%	284,186.13

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		April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Object: 5010 - Salaried Employees										
300-3031-5010	Salaried Employees	786.49	0.00	786.49	100.00%	7,864.90	0.00	7,864.90	100.00%	9,441.74
300-3032-5010	Salaried Employees	647.70	0.00	647.70	100.00%	6,477.00	0.00	6,477.00	100.00%	7,775.55
300-3033-5010	Salaried Employees	879.02	0.00	879.02	100.00%	8,790.20	0.00	8,790.20	100.00%	10,552.53
	Total Object: 5010 - Salaried Employees:	2,313.21	0.00	2,313.21	100.00%	23,132.10	0.00	23,132.10	100.00%	27,769.82
Object: 5011 - Hourly Employees										
300-3031-5011	Hourly Employees	10,833.70	9,142.18	1,691.52	15.61%	108,337.00	95,006.70	13,330.30	12.30%	130,056.52
300-3032-5011	Hourly Employees	8,921.87	7,528.87	1,393.00	15.61%	89,218.70	78,512.23	10,706.47	12.00%	107,105.37
300-3033-5011	Hourly Employees	12,108.26	10,217.77	1,890.49	15.61%	121,082.60	106,301.26	14,781.34	12.21%	145,357.29
	Total Object: 5011 - Hourly Employees:	31,863.83	26,888.82	4,975.01	15.61%	318,638.30	279,820.19	38,818.11	12.18%	382,519.18
Object: 5013 - Holiday Pay										
300-3031-5013	Holiday Pay	0.00	481.17	-481.17	0.00%	0.00	6,047.15	-6,047.15	0.00%	0.00
300-3032-5013	Holiday Pay	0.00	396.26	-396.26	0.00%	0.00	4,980.02	-4,980.02	0.00%	0.00
300-3033-5013	Holiday Pay	0.00	537.77	-537.77	0.00%	0.00	6,758.48	-6,758.48	0.00%	0.00
	Total Object: 5013 - Holiday Pay:	0.00	1,415.20	-1,415.20	0.00%	0.00	17,785.65	-17,785.65	0.00%	0.00
Object: 5014 - Bereavement Leave										
300-3031-5014	Bereavement Leave	0.00	0.00	0.00	0.00%	0.00	111.25	-111.25	0.00%	0.00
300-3032-5014	Bereavement Leave	0.00	0.00	0.00	0.00%	0.00	91.62	-91.62	0.00%	0.00
300-3033-5014	Bereavement Leave	0.00	0.00	0.00	0.00%	0.00	124.33	-124.33	0.00%	0.00
	Total Object: 5014 - Bereavement Leave:	0.00	0.00	0.00	0.00%	0.00	327.20	-327.20	0.00%	0.00
Object: 5110 - Overtime										
300-3031-5110	Overtime	860.47	927.40	-66.93	-7.78%	8,604.70	14,533.27	-5,928.57	-68.90%	10,329.82
300-3032-5110	Overtime	708.61	763.74	-55.13	-7.78%	7,086.10	11,968.58	-4,882.48	-68.90%	8,506.84
300-3033-5110	Overtime	961.70	1,036.51	-74.81	-7.78%	9,617.00	16,243.08	-6,626.08	-68.90%	11,545.10
	Total Object: 5110 - Overtime:	2,530.78	2,727.65	-196.87	-7.78%	25,307.80	42,744.93	-17,437.13	-68.90%	30,381.76
Object: 5112 - Standby Pay										
300-3031-5112	Standby Pay	647.49	895.81	-248.32	-38.35%	6,474.90	8,917.14	-2,442.24	-37.72%	7,773.04
300-3032-5112	Standby Pay	533.21	723.24	-190.03	-35.64%	5,332.10	7,206.43	-1,874.33	-35.15%	6,401.14
300-3033-5112	Standby Pay	723.62	963.95	-240.33	-33.21%	7,236.20	9,613.68	-2,377.48	-32.86%	8,687.03
	Total Object: 5112 - Standby Pay:	1,904.32	2,583.00	-678.68	-35.64%	19,043.20	25,737.25	-6,694.05	-35.15%	22,861.21
Object: 5114 - Bonus, Awards, Certification										
300-3031-5114	Bonus, Awards, Certification	420.07	0.00	420.07	100.00%	4,200.70	0.00	4,200.70	100.00%	5,042.88
300-3032-5114	Bonus, Awards, Certification	345.94	0.00	345.94	100.00%	3,459.40	0.00	3,459.40	100.00%	4,152.96
300-3033-5114	Bonus, Awards, Certification	469.49	0.00	469.49	100.00%	4,694.90	0.00	4,694.90	100.00%	5,636.16
	Total Object: 5114 - Bonus, Awards, Certification:	1,235.50	0.00	1,235.50	100.00%	12,355.00	0.00	12,355.00	100.00%	14,832.00
Object: 5115 - Premium Pay										
300-3031-5115	Premium Pay	0.00	54.36	-54.36	0.00%	0.00	503.08	-503.08	0.00%	0.00
300-3032-5115	Premium Pay	0.00	105.54	-105.54	0.00%	0.00	596.62	-596.62	0.00%	0.00

Monthly Budget Report

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		April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
300-3033-5115	Premium Pay	0.00	0.00	0.00	0.00%	0.00	380.00	-380.00	0.00%	0.00
	Total Object: 5115 - Premium Pay:	0.00	159.90	-159.90	0.00%	0.00	1,479.70	-1,479.70	0.00%	0.00
	Object: 5210 - Medical insurance									
300-3031-5210	Medical insurance	2,901.02	2,853.70	47.32	1.63%	29,010.20	27,832.29	1,177.91	4.06%	34,826.26
300-3032-5210	Medical insurance	2,389.08	2,362.74	26.34	1.10%	23,890.80	22,974.68	916.12	3.83%	28,680.45
300-3033-5210	Medical insurance	3,242.32	3,159.56	82.76	2.55%	32,423.20	31,013.50	1,409.70	4.35%	38,923.47
	Total Object: 5210 - Medical insurance:	8,532.42	8,376.00	156.42	1.83%	85,324.20	81,820.47	3,503.73	4.11%	102,430.18
	Object: 5211 - Dental insurance									
300-3031-5211	Dental insurance	280.12	0.00	280.12	100.00%	2,801.20	1,908.15	893.05	31.88%	3,362.88
300-3032-5211	Dental insurance	230.69	0.00	230.69	100.00%	2,306.90	1,571.15	735.75	31.89%	2,769.43
300-3033-5211	Dental insurance	313.08	0.00	313.08	100.00%	3,130.80	2,130.24	1,000.56	31.96%	3,758.52
	Total Object: 5211 - Dental insurance:	823.89	0.00	823.89	100.00%	8,238.90	5,609.54	2,629.36	31.91%	9,890.83
	Object: 5212 - Life insurance									
300-3031-5212	Life insurance	30.63	0.00	30.63	100.00%	306.30	204.87	101.43	33.11%	367.82
300-3032-5212	Life insurance	25.23	0.00	25.23	100.00%	252.30	168.70	83.60	33.14%	302.91
300-3033-5212	Life insurance	34.24	0.00	34.24	100.00%	342.40	228.83	113.57	33.17%	411.09
	Total Object: 5212 - Life insurance:	90.10	0.00	90.10	100.00%	901.00	602.40	298.60	33.14%	1,081.82
	Object: 5213 - Vision Benefit									
300-3031-5213	Vision Benefit	34.51	0.00	34.51	100.00%	345.10	-1,001.91	1,347.01	390.32%	414.40
300-3032-5213	Vision Benefit	28.42	0.00	28.42	100.00%	284.20	-824.07	1,108.27	389.96%	341.27
300-3033-5213	Vision Benefit	38.58	0.00	38.58	100.00%	385.80	-1,117.46	1,503.26	389.65%	463.15
	Total Object: 5213 - Vision Benefit:	101.51	0.00	101.51	100.00%	1,015.10	-2,943.44	3,958.54	389.97%	1,218.82
	Object: 5215 - Retirement Contributions									
300-3031-5215	Retirement Contributions	976.28	760.97	215.31	22.05%	9,762.80	7,797.62	1,965.18	20.13%	11,720.06
300-3032-5215	Retirement Contributions	803.99	630.07	173.92	21.63%	8,039.90	6,440.85	1,599.05	19.89%	9,651.81
300-3033-5215	Retirement Contributions	1,091.13	843.74	247.39	22.67%	10,911.30	8,689.61	2,221.69	20.36%	13,098.89
	Total Object: 5215 - Retirement Contributions:	2,871.40	2,234.78	636.62	22.17%	28,714.00	22,928.08	5,785.92	20.15%	34,470.76
	Object: 5216 - Medicare Contributions									
300-3031-5216	Medicare Contributions	192.37	159.49	32.88	17.09%	1,923.70	1,800.17	123.53	6.42%	2,309.45
300-3032-5216	Medicare Contributions	158.42	131.99	26.43	16.68%	1,584.20	1,486.78	97.42	6.15%	1,901.90
300-3033-5216	Medicare Contributions	215.00	176.84	38.16	17.75%	2,150.00	2,005.87	144.13	6.70%	2,581.15
	Total Object: 5216 - Medicare Contributions:	565.79	468.32	97.47	17.23%	5,657.90	5,292.82	365.08	6.45%	6,792.50
	Object: 5217 - Retirement Medical Benefits									
300-3031-5217	Retirement Medical Benefits	203.78	176.89	26.89	13.20%	2,037.80	1,935.12	102.68	5.04%	2,446.40
300-3032-5217	Retirement Medical Benefits	167.82	146.39	21.43	12.77%	1,678.20	1,598.65	79.55	4.74%	2,014.68
300-3033-5217	Retirement Medical Benefits	227.75	196.26	31.49	13.83%	2,277.50	2,156.55	120.95	5.31%	2,734.21
	Total Object: 5217 - Retirement Medical Benefits:	599.35	519.54	79.81	13.32%	5,993.50	5,690.32	303.18	5.06%	7,195.29
	Object: 5218 - Workers' Compensation Premium									
300-3031-5218	Workers' Compensation Premium	338.62	326.64	11.98	3.54%	3,386.20	3,577.17	-190.97	-5.64%	4,065.10

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		April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
300-3032-5218	Workers' Compensation Premium	278.86	270.32	8.54	3.06%	2,788.60	2,954.97	-166.37	-5.97%	3,347.73
300-3033-5218	Workers' Compensation Premium	378.46	362.28	16.18	4.28%	3,784.60	3,986.82	-202.22	-5.34%	4,543.35
Total Object: 5218 - Workers' Compensation Premium:		995.94	959.24	36.70	3.68%	9,959.40	10,518.96	-559.56	-5.62%	11,956.18
Object: 5220 - Safety PPE Allowance										
300-3031-5220	Safety PPE Allowance	95.54	0.00	95.54	100.00%	955.40	0.00	955.40	100.00%	1,147.05
300-3032-5220	Safety PPE Allowance	78.68	0.00	78.68	100.00%	786.80	0.00	786.80	100.00%	944.62
300-3033-5220	Safety PPE Allowance	106.78	0.00	106.78	100.00%	1,067.80	0.00	1,067.80	100.00%	1,281.99
Total Object: 5220 - Safety PPE Allowance:		281.00	0.00	281.00	100.00%	2,810.00	0.00	2,810.00	100.00%	3,373.66
Object: 5221 - Misc. Allowance										
300-3031-5221	Misc. Allowance	108.33	102.00	6.33	5.84%	1,083.30	976.29	107.01	9.88%	1,300.50
300-3032-5221	Misc. Allowance	89.21	84.00	5.21	5.84%	892.10	804.00	88.10	9.88%	1,071.00
300-3033-5221	Misc. Allowance	121.07	114.00	7.07	5.84%	1,210.70	1,091.14	119.56	9.88%	1,453.50
Total Object: 5221 - Misc. Allowance:		318.61	300.00	18.61	5.84%	3,186.10	2,871.43	314.67	9.88%	3,825.00
Object: 5225 - Long Term Disability										
300-3031-5225	Long Term Disability	57.64	0.00	57.64	100.00%	576.40	366.55	209.85	36.41%	691.99
300-3032-5225	Long Term Disability	47.47	0.00	47.47	100.00%	474.70	301.92	172.78	36.40%	569.88
300-3033-5225	Long Term Disability	64.42	0.00	64.42	100.00%	644.20	409.53	234.67	36.43%	773.41
Total Object: 5225 - Long Term Disability:		169.53	0.00	169.53	100.00%	1,695.30	1,078.00	617.30	36.41%	2,035.28
Object: 5226 - Short Term Disability										
300-3031-5226	Short Term Disability	50.29	0.00	50.29	100.00%	502.90	317.71	185.19	36.82%	603.81
300-3032-5226	Short Term Disability	41.42	0.00	41.42	100.00%	414.20	261.66	152.54	36.83%	497.26
300-3033-5226	Short Term Disability	56.21	0.00	56.21	100.00%	562.10	354.75	207.35	36.89%	674.85
Total Object: 5226 - Short Term Disability:		147.92	0.00	147.92	100.00%	1,479.20	934.12	545.08	36.85%	1,775.92
Object: 5411 - Registration Fees										
300-3031-5411	Registration Fees	22.40	68.68	-46.28	-206.61%	224.00	433.15	-209.15	-93.37%	268.95
300-3032-5411	Registration Fees	18.45	56.56	-38.11	-206.56%	184.50	356.71	-172.21	-93.34%	221.49
300-3033-5411	Registration Fees	25.03	76.76	-51.73	-206.67%	250.30	484.12	-233.82	-93.42%	300.60
Total Object: 5411 - Registration Fees:		65.88	202.00	-136.12	-206.62%	658.80	1,273.98	-615.18	-93.38%	791.04
Object: 5412 - Insurance Premiums										
300-3032-5412	Insurance Premiums	1,276.12	0.00	1,276.12	100.00%	12,761.20	0.00	12,761.20	100.00%	15,319.68
300-3033-5412	Insurance Premiums	806.37	0.00	806.37	100.00%	8,063.70	0.00	8,063.70	100.00%	9,680.32
Total Object: 5412 - Insurance Premiums:		2,082.49	0.00	2,082.49	100.00%	20,824.90	0.00	20,824.90	100.00%	25,000.00
Object: 5417 - Uniform Services										
300-3031-5417	Uniform Services	121.24	81.60	39.64	32.70%	1,212.40	911.88	300.52	24.79%	1,455.47
300-3032-5417	Uniform Services	99.84	67.20	32.64	32.69%	998.40	750.96	247.44	24.78%	1,198.59
300-3033-5417	Uniform Services	135.50	91.24	44.26	32.66%	1,355.00	1,019.56	335.44	24.76%	1,626.66
Total Object: 5417 - Uniform Services:		356.58	240.04	116.54	32.68%	3,565.80	2,682.40	883.40	24.77%	4,280.72
Object: 5422 - Cellular Services										
300-3031-5422	Cellular Services	44.89	29.54	15.35	34.19%	448.90	316.89	132.01	29.41%	538.90

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		April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
300-3032-5422	Cellular Servcies	36.96	24.33	12.63	34.17%	369.60	260.99	108.61	29.39%	443.78
300-3033-5422	Cellular Servcies	50.17	33.01	17.16	34.20%	501.70	354.15	147.55	29.41%	602.32
	Total Object: 5422 - Cellular Servcies:	132.02	86.88	45.14	34.19%	1,320.20	932.03	388.17	29.40%	1,585.00
	Object: 5431 - Water									
300-3031-5431	Water	217.01	144.76	72.25	33.29%	2,170.10	1,679.38	490.72	22.61%	2,605.23
300-3032-5431	Water	178.71	119.22	59.49	33.29%	1,787.10	1,383.16	403.94	22.60%	2,145.46
300-3033-5431	Water	242.54	161.80	80.74	33.29%	2,425.40	1,877.38	548.02	22.60%	2,911.68
	Total Object: 5431 - Water:	638.26	425.78	212.48	33.29%	6,382.60	4,939.92	1,442.68	22.60%	7,662.37
	Object: 5614 - CS Repairs - HMB									
300-3031-5614	CS Repairs - HMB	0.00	0.00	0.00	0.00%	0.00	17,604.80	-17,604.80	0.00%	0.00
	Total Object: 5614 - CS Repairs - HMB:	0.00	0.00	0.00	0.00%	0.00	17,604.80	-17,604.80	0.00%	0.00
	Object: 5615 - CS Repairs - GCSD									
300-3032-5615	CS Repairs - GCSD	0.00	10,128.23	-10,128.23	0.00%	0.00	21,376.83	-21,376.83	0.00%	0.00
	Total Object: 5615 - CS Repairs - GCSD:	0.00	10,128.23	-10,128.23	0.00%	0.00	21,376.83	-21,376.83	0.00%	0.00
	Object: 5616 - CS Repairs - MWSD									
300-3033-5616	CS Repairs - MWSD	0.00	44,955.46	-44,955.46	0.00%	0.00	176,714.96	-176,714.96	0.00%	0.00
	Total Object: 5616 - CS Repairs - MWSD:	0.00	44,955.46	-44,955.46	0.00%	0.00	176,714.96	-176,714.96	0.00%	0.00
	Object: 5812 - Food									
300-3031-5812	Food	0.00	5.81	-5.81	0.00%	0.00	5.81	-5.81	0.00%	0.00
300-3032-5812	Food	0.00	9.48	-9.48	0.00%	0.00	9.48	-9.48	0.00%	0.00
	Total Object: 5812 - Food:	0.00	15.29	-15.29	0.00%	0.00	15.29	-15.29	0.00%	0.00
	Object: 5814 - Maintenance Supplies									
300-3031-5814	Maintenance Supplies	708.05	0.00	708.05	100.00%	7,080.50	0.00	7,080.50	100.00%	8,500.00
300-3032-5814	Maintenance Supplies	583.10	0.00	583.10	100.00%	5,831.00	0.00	5,831.00	100.00%	7,000.00
300-3033-5814	Maintenance Supplies	791.35	0.00	791.35	100.00%	7,913.50	0.00	7,913.50	100.00%	9,500.00
	Total Object: 5814 - Maintenance Supplies:	2,082.50	0.00	2,082.50	100.00%	20,825.00	0.00	20,825.00	100.00%	25,000.00
	Object: 5822 - Fuel, Oil, Lubricant									
300-3031-5822	Fuel, Oil, Lubricant	541.76	451.91	89.85	16.58%	5,417.60	5,976.35	-558.75	-10.31%	6,503.81
300-3032-5822	Fuel, Oil, Lubricant	446.16	372.16	74.00	16.59%	4,461.60	4,921.68	-460.08	-10.31%	5,356.08
300-3033-5822	Fuel, Oil, Lubricant	605.50	505.08	100.42	16.58%	6,055.00	6,679.43	-624.43	-10.31%	7,269.00
	Total Object: 5822 - Fuel, Oil, Lubricant:	1,593.42	1,329.15	264.27	16.59%	15,934.20	17,577.46	-1,643.26	-10.31%	19,128.89
	Total Fund: 300 - Contract Services:	0.33	13,389.91	13,389.58		3.30	93,496.30	93,493.00		0.01
	Report Total:	0.85	53,145.54	53,144.69		8.50	-1,094,284.66	-1,094,293.16		0.00

Fund Summary

Fund	April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
100 - Operating Fund	0.52	39,755.63	39,755.11		5.20	-1,187,780.96	-1,187,786.16		-0.01
300 - Contract Services	0.33	13,389.91	13,389.58		3.30	93,496.30	93,493.00		0.01
Report Total:	0.85	53,145.54	53,144.69		8.50	-1,094,284.66	-1,094,293.16		0.00



Sewer Authority Mid-Coastside

Aging Report

INVOICE DETAIL

Balance as of: 4/30/2023

Age From Invoice Date

Age to date: 4/30/2023

Account Number	Account Name	Account Status	Account Class										
0006	California State Parks	Active	NDWSCP										
Tran. Type	Number	Date	Trans. Date	Due Date	Description	Current	30-60	60-90	90-120	>120	Unapplied Credit	Account Balance	
Invoice	INV00746	4/30/2023	4/30/2023	5/31/2023	April 2023 Trucked Waste	680.00	0.00	0.00	0.00	0.00			
Account Total:						680.00	0.00	0.00	0.00	0.00	0.00	680.00	
0040	Granada Community Services District	Active	MAA										
Tran. Type	Number	Date	Trans. Date	Due Date	Description	Current	30-60	60-90	90-120	>120	Unapplied Credit	Account Balance	
Invoice	INV00749	4/30/2023	4/30/2023	5/31/2023	April 2023 Mark Thomas FOG Invoices	10,128.23	0.00	0.00	0.00	0.00			
Account Total:						10,128.23	0.00	0.00	0.00	0.00	0.00	10,128.23	
0080	Montara Water & Sanitary District	Active	MAA										
Tran. Type	Number	Date	Trans. Date	Due Date	Description	Current	30-60	60-90	90-120	>120	Unapplied Credit	Account Balance	
Invoice	INV00739	3/31/2023	3/31/2023	4/30/2023	Pass Through Invoices March 2023	0.00	8,570.96	0.00	0.00	0.00			
Invoice	INV00742	4/1/2023	4/1/2023	4/30/2023	O&M April 2023	141,169.66	0.00	0.00	0.00	0.00			
Invoice	INV00745	4/1/2023	4/1/2023	4/30/2023	Collections Service April 2023	23,682.17	0.00	0.00	0.00	0.00			
Invoice	INV00748	4/30/2023	4/30/2023	5/31/2023	Pass Through Invoices April 2023	41,099.14	0.00	0.00	0.00	0.00			
Invoice	INV00750	4/30/2023	4/30/2023	5/31/2023	April 2023 Mark Thomas FOG Invoices	3,856.32	0.00	0.00	0.00	0.00			
Invoice	INV00757	3/31/2023	3/31/2023	5/31/2023	Pass Through Invoice March 2023	0.00	2,330.00	0.00	0.00	0.00			
Account Total:						209,807.29	10,900.96	0.00	0.00	0.00	0.00	220,708.25	
Total Accounts: 3				Report Total:		220,615.52	10,900.96	0.00	0.00	0.00	0.00	231,516.48	

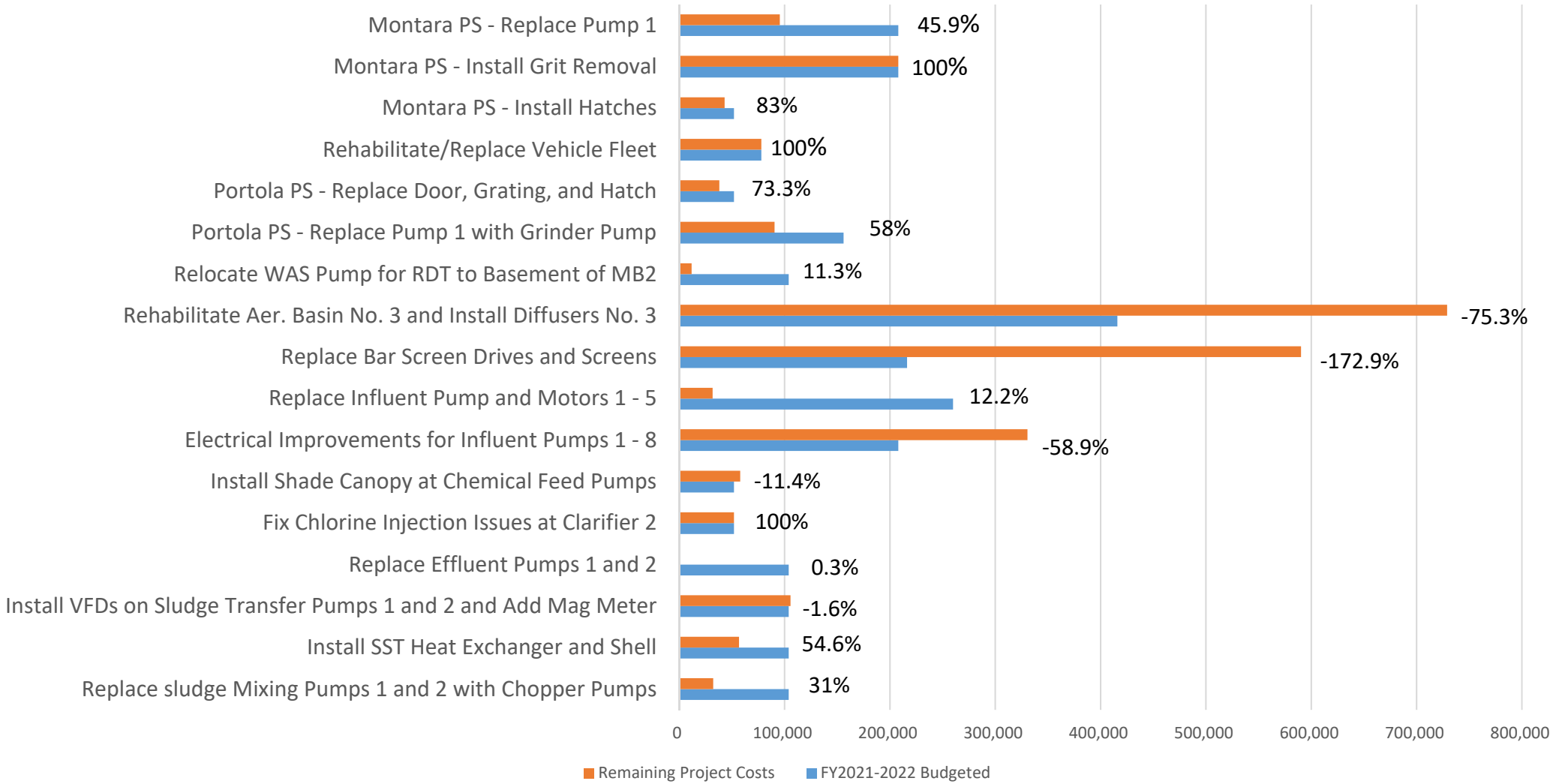
Invoice and Penalty Revenue Code Aging

Revenue Code - Revenue Code Description	Current	30-60	60-90	90-120	>120	
100-101 - NDWSCP Revenue - Trucked Waste	680.00	0.00	0.00	0.00	0.00	
100-MWSD Admin - MWSD Administration	22,723.12	0.00	0.00	0.00	0.00	
100-MWSD EC - MWSD Environmental Compliance	4,299.88	0.00	0.00	0.00	0.00	
100-MWSD INFRST - MWSD Infrastructure	51,836.86	0.00	0.00	0.00	0.00	
100-MWSD Treatment - MWSD Treatment	62,309.80	0.00	0.00	0.00	0.00	
300-003 - Collections Service - MWSD	23,682.17	0.00	0.00	0.00	0.00	
300-022 - CCS Repairs - GCSD	10,128.23	0.00	0.00	0.00	0.00	
300-023 - CCS Repairs - MWSD	44,955.46	10,900.96	0.00	0.00	0.00	
	220,615.52	10,900.96	0.00	0.00	0.00	231,516.48

CIP Project Status FY 2021-22

	Project Code	Tyler Project Number	Project Name	FY2021-2022 Budgeted	Soft Costs - Paid Invoices To Date	Hard Costs - Paid Invoices To Date	Total Costs - Paid Invoices To Date	PO's Issued	Remaining Project Budget	RPC %	Status
1	2.02	21MP01	Montara PS - Replace Pump 1	208,000	14,300	0	14,300	112,484	95,516	45.9%	Drg submittal in progress
2	2.03	21MP02	Montara PS - Install Grit Removal	208,000	9,560	0	9,560		208,000	100.0%	Researching technologies
3	2.07	21MP03	Montara PS - Install Hatches	52,000	4,925	0	4,925	8,850	43,150	83.0%	Installed
6	5.01	21OT02	Rehabilitate/Replace Vehicle Fleet	78,000	123	0	123		78,000	100.0%	Awaiting quote from vendors
4	3.01	21PO01	Portola PS - Replace Door, Grating, and Hatch	52,000	2,233	13,946	16,178	13,881	38,119	73.3%	Hatch yet to be installed
5	3.03	21PO02	Portola PS - Replace Pump 1 with Grinder Pump	156,000	11,300		11,300	65,452	90,548	58.0%	PO issued
11	11.03	21TP01	Relocate WAS Pump for RDT to Basement of MB2	104,000	10,285	96,414	106,699	92,297	11,703	11.3%	Project completed
10	11.01	21TP02	Rehabilitate Aer. Basin No. 3 and Install Diffusers No. 3	416,000	33,950	579,941	613,891	729,051	(313,051)	-75.3%	Install in Progress
7	8.01	21TP03	Replace Bar Screen Drives and Screens	216,320	31,067	445,178	476,246	590,414	(374,094)	-172.9%	Install in progress
8	9.01	21TP04	Replace Influent Pump and Motors 1 - 5	260,000	22,510	113,277	135,787	228,305	31,695	12.2%	Install in progress
9	9.03	21TP05	Electrical Improvements for Influent Pumps 1 - 8	208,000	8,038	300,868	308,906	330,610	(122,610)	-58.9%	Work in progress
12	12.01	21TP06	Install Shade Canopy at Chemical Feed Pumps	52,000	13,104	20,583	33,687	57,913	(5,913)	-11.4%	Drg submittal in progress
13	12.02	21TP07	Fix Chlorine Injection Issues at Clarifier 2	52,000	403	0	403		52,000	100.0%	Staff has done modifications and this project may not be required
14	13.01	21TP08	Replace Effluent Pumps 1 and 2	104,000	21,768	112,944	134,711	103,644	356	0.3%	Install in progress
15	14.01	21TP09	Install VFDs on Sludge Transfer Pumps 1 and 2 and Add Mag Meter	104,000	765	105,700	106,465	105,700	(1,700)	-1.6%	Project completed
16	14.02	21TP10	Install SST Heat Exchanger and Shell	104,000	123	51,228	51,350	47,213	56,787	54.6%	Project completed
17	14.03	21TP11	Replace sludge Mixing Pumps 1 and 2 with Chopper Pumps	104,000	19,871	79,768	99,639	71,776	32,224	31.0%	Equipment ordered
				2,478,320	204,323	1,919,847	2,124,170	2,557,590	(79,270)	-3.2%	
						Total Paid: 2,124,170					

CIP Project Status FY 2021-22



CIP Project Status FY 2022-23

	Project Code	Tyler Project Number	Project Name	FY2022-2023 Budgeted	Soft Costs - Paid Invoices To Date	Hard Costs - Paid Invoices To Date	Total Costs Paid Invoices To Date	PO's Issued	Remaining Project Budget	RPC %	Status
1	4.01	22PP01	Princeton PS - Replace w/Package PS and Rehabilitate Bypass System	1,263,181	58,095		58,095	105,900	1,157,281	91.6%	Work in progress to assemble bid
2	3.01	22TP01	Replace Effluent Pumps 1, 2 & 3	210,912	8,390	120,466	128,856	110,135	100,777	47.8%	Awaiting install
3	6.01	22TP02	Plant and Cyber Security Measures Implementation	325,000	993		993		325,000	100.0%	Awaiting proposal
4	7.06	22TP03	Backup Electric Power Generator	110,000		118,927	118,927	118,927	(8,927)	-8.1%	Project completed
5	10.01	22TP04	Replace Chain & Flights, Collectors Gear Reducer, and Weirs in Primary Clarifier	225,000	21,322		21,322		225,000	100.0%	Awaiting proposal
6	10.02	22TP05	Replace Primary Scum Pump and Motor	70,304	6,038		6,038		70,304	100.0%	Deferred project
7	10.03	22TP06	Replace Grit Pumps 1 & 2 and Appurtenances	185,000	11,850		11,850	53,984	131,016	70.8%	Ordered equipment
8	10.04	22TP07	Replace Primary Sludge Pumps and Motors 1, 2 & 3	150,000	18,375		18,375	43,813	106,187	70.8%	Ordered equipment
9	11.02	22TP08	Secondary Treatment - Replace/Rehabilitate Secondary Clarifier Drive Mechanism	220,000	8,020		8,020		220,000	100.0%	Awaiting proposal
10	17.01	22TP09	Water Supply and Piping - Replace No. 3 Water Pumps	250,000	11,933		11,933	149,962	100,038	40.0%	Ordered equipment
				3,009,397	145,015	239,392	384,408	582,720	2,426,677	80.6%	
						Total Paid:	384,408				



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors

FROM: Kishen Prathivadi, General Manager

DATE: May 22, 2023

SUBJECT: **Presentation on First Flush Report by San Mateo Resource Conservation District**

Executive Summary

The purpose of this report is to provide a summary of the First Flush Report.

Fiscal Impact

There is no fiscal impact.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan's Vision: "*Utilize state of the art technologies and management practices to advance public health and environmental protection.*" It also complies with the Strategic Plan's Goal 5: Infrastructure, Operations and Maintenance: "*The goals are no spills, safety, environmental protection, reliability, and long-term cost effectiveness.*"

Background and Discussion/Report

The First Rain (First Flush) program is held in San Mateo, Santa Cruz, and Monterey Counties. Each of these counties has watersheds that discharge to the Monterey Bay National Marine Sanctuary. Data collected in this program provides important information on the types and amounts of contaminants flowing off land and into the ocean during the first big rain of the year. The First Rain (First Flush) provides a snapshot of a once-a-year worst-case scenario for water quality when, after months of dry weather, contaminants that have built up on roads and parking lots and fields, are washed away by the first big rain of the year.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

On September 21, 2022, 10 volunteers sampled creeks and stormwater outfalls between Pacifica and Half Moon Bay on the Coastsides of San Mateo County. Water samples were collected from 13 sites (see map in attachment) and analyzed for Fecal Indicator Bacteria (FIB; *E. coli* & *Enterococcus*), Nutrients (nitrates and Orthophosphates), Metals (copper, lead, zinc), and Total Suspended Solids (Additional information on the pollutants tested for are provided in Table 1 in the attachment). Data for each contaminant were compared to water quality objectives (WQOs), designed to protect human and ecological health (see appendix 1 in attachment for a complete list of WQOs).

A representative from San Mateo Resource Conservation District shall present the report and be available for any questions/ clarifications during the meeting.

Supporting Documents

Attachment A: First Rain 2022 results from San Mateo Resource Conservation District

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

First Flush 2022 Results

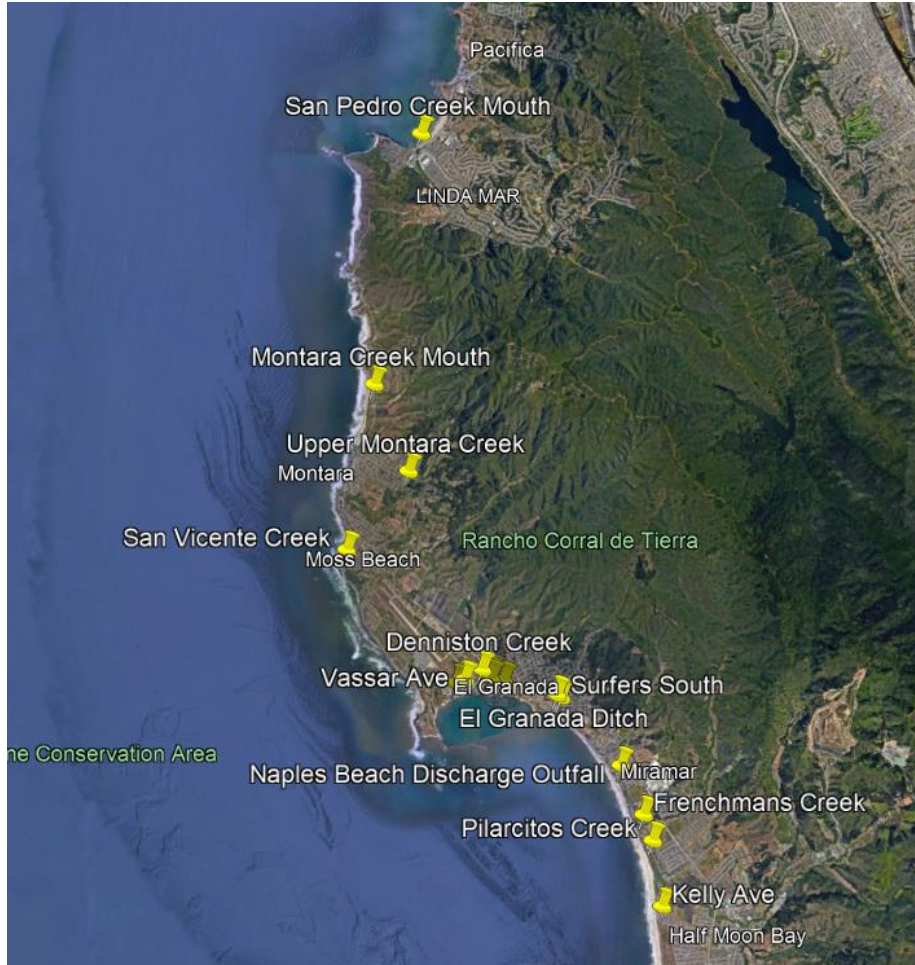


Figure 1. Map of First Flush 2022 Field Sites in San Mateo County



Introduction

The First Flush program is an annual community science program that monitors pollutants entering the Monterey Bay National Marine Sanctuary in Northern California. Volunteers collect water samples from stormwater outfalls and creek mouths during the first big rain of the year. First Flush provides a valuable snapshot of a once-a-year worst-case scenario for water quality when contaminants that have built up on land during the dry season are washed into waterways during the first big rain of the year. The program is held in San Mateo, Santa Cruz, and Monterey Counties. The San Mateo Resource Conservation District manages the program in San Mateo County.

First Flush 2022

On September 21, 2022, at 9:25 am, 10 volunteers from around San Mateo, San Francisco, and Alameda counties sampled creeks and stormwater outfalls between Pacifica and Half Moon Bay. Water samples were collected from 13 sites and analyzed for fecal indicator bacteria (FIB), heavy metals (copper, lead, zinc), nutrients (nitrates and orthophosphates), total suspended solids, and pyrethroid pesticides. Additional information on the pollutants tested is provided in Table 1.

Data for each contaminant were compared to Water Quality Objectives (WQOs), designed to protect human and/or ecological health. More information about the WQOs can be found in the appendix section of this report.

Table 1. Pollutants tested in 2022.

Pollutant	Potential Sources	Effects
Fecal Indicator Bacteria (FIB) (<i>E. coli</i> , <i>Enterococcus</i>)	Feces of warm-blooded animals (humans, dogs, horses, wildlife, etc.)	Indicator for pathogens that can harm human health
Nutrients (nitrates and orthophosphates)	Fertilizers, pesticides, detergents	Ecosystem and recreation impacts
Metals (copper, lead, zinc)	Gutters/roofs, brake pads, tires, industrial waste, paint, fires	Human health impacts, reduced reproduction, and mortality of marine organisms
Total Suspended Solids (TSS)	Construction, erosion, agricultural runoff, fires	Marine organism impacts (ex. Respiratory)

Pyrethroid Pesticides	Insecticide/herbicide runoff	Low human risk; May adversely affect plants, invertebrates, fish, and birds
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Results Summary

- *E. coli* concentrations were above recommended levels at 11/13 sites.
- *Enterococcus* concentrations were above recommended levels at all 13 sites.
- Nutrients: Orthophosphate concentrations were above recommended levels at 8/13 sites and Nitrate concentrations were above recommended levels at 2/13 sites.
- Copper concentrations were above recommended ranges at four sites.
- Zinc, Lead, and TSS concentrations were within recommended levels at all sites.
- This is the first year that we analyzed samples for Pyrethroid Pesticides and of the 12 types of Pyrethroid Pesticides, only pendimethalin was found at one site.

Key Findings

Fecal Indicator Bacteria

Fecal indicator bacteria (FIB) serve as an indicator of the presence of the feces of warm-blooded animals which in turn indicates the potential presence of pathogens (e.g., viruses and bacteria) that can impact human health. Primary sources of FIB include humans, domesticated pets, and wildlife. Secondary sources include areas outside of the gut biome of warm-blooded animals such as sands, sediments, and biofilms where bacteria may fester and proliferate. *E. coli* was above the recommended levels at 11 of 13 sites and *Enterococcus* was above the recommended levels at all 13 sites (See Figure 2).

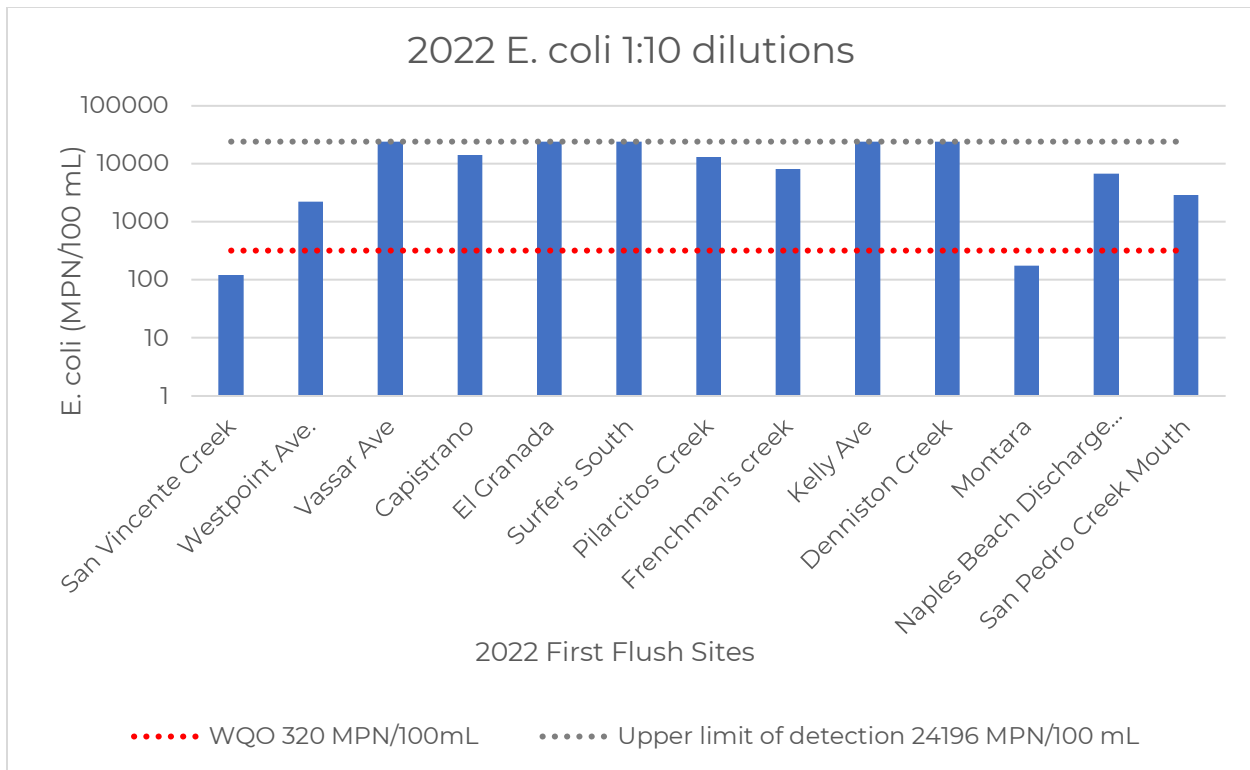


Figure 2. *E. coli* concentrations at a 1:10 dilution for First Flush 2022.

Since First Flush can be considered the worst-day-of-the-year for water quality we expect bacterial concentrations to be relatively high across our sites. And indeed, this is what we saw at most of our sites in 2022; this hints at the importance of avoiding water contact immediately after a rainstorm. However, one site stood out from the others in 2022 in terms of FIB concentrations. San Vicente Creek mouth, which discharges at the Fitzgerald Marine Reserve, had concentrations of FIB within recommended ranges. This is even more significant considering that only a few years ago this was the site of the number one beach bumper in the State. 2022 marks the second year in a row where bacterial concentrations have been within recommended ranges during the First Flush at this site (See orange line on Figure 3 on following page).

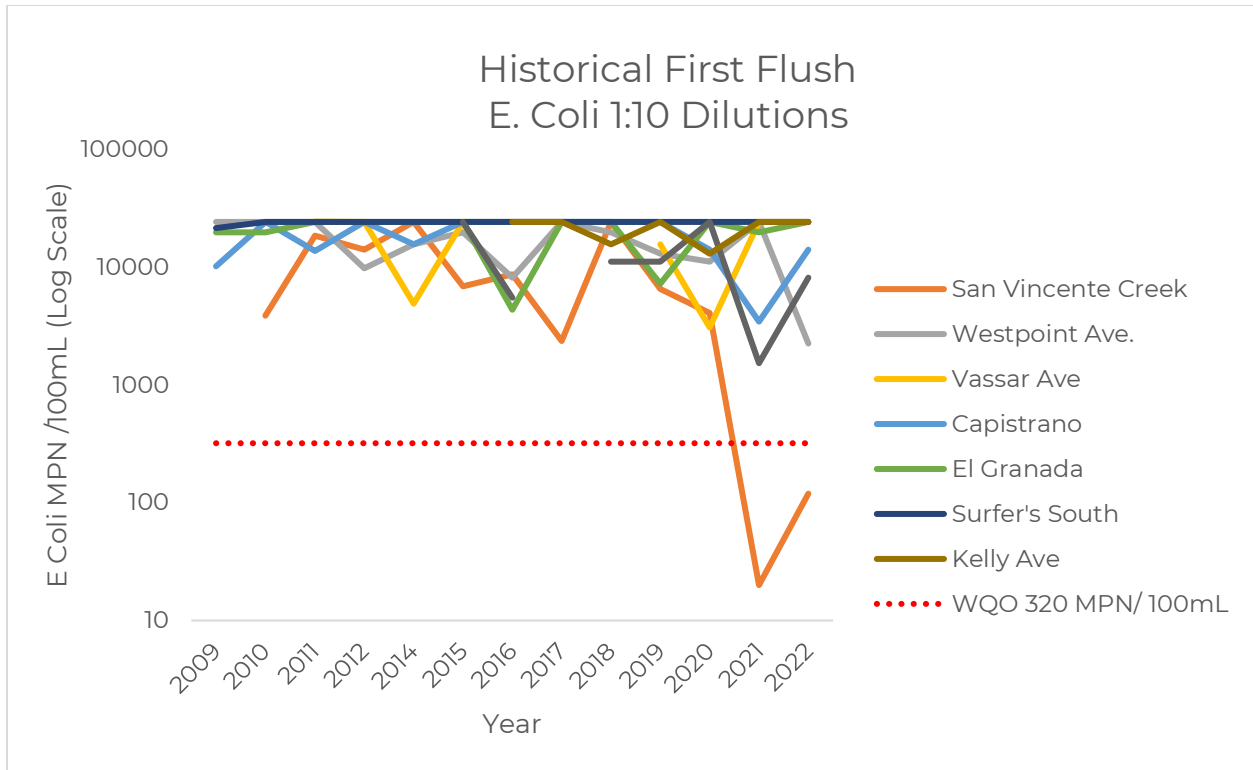


Figure 3. Historical E. coli First Flush concentrations at a 1:10 Dilution (2009-2022).

Enterococcus is another species of FIB that is tested in the First Flush program. This species is perhaps less important where we sample given that it is the EPA recommended FIB species for salt water and volunteers collect freshwater samples just before stormwater outfalls and creek mouths meet the ocean. That being said, *Enterococcus* does help paint the larger picture of water quality during the first big rain of the year and concentrations of *Enterococcus* were above recommended ranges at all sites in 2022 (see figure 4 on following page).

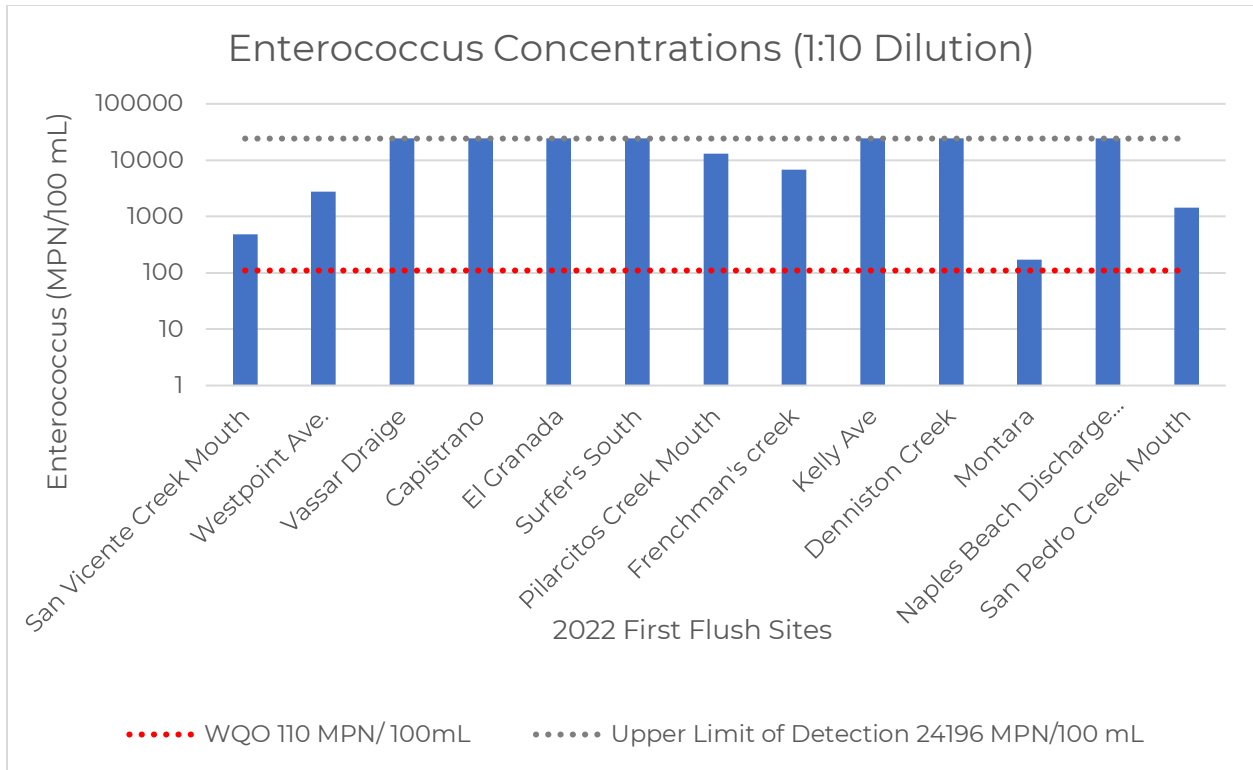


Figure 4. Enterococcus concentrations at a 1:10 dilution for First Flush 2022.

Heavy Metals: Copper, Lead, and Zinc

Heavy metals can enter waterways from gutters/roofs, brake pads, tires, industrial waste, paint, fires, and additional sources. Heavy metals are linked to various human and ecological health impacts such as reduced reproduction and mortality of marine organisms.

Copper

Copper concentrations were above recommended levels at four sites (See Figure 5). The Water Quality Objective of 30 ug/L for copper represents risk to marine life. Copper concentrations during the First Flush are often above recommended ranges though this does appear to be happening at a lower magnitude (see Figure 6).

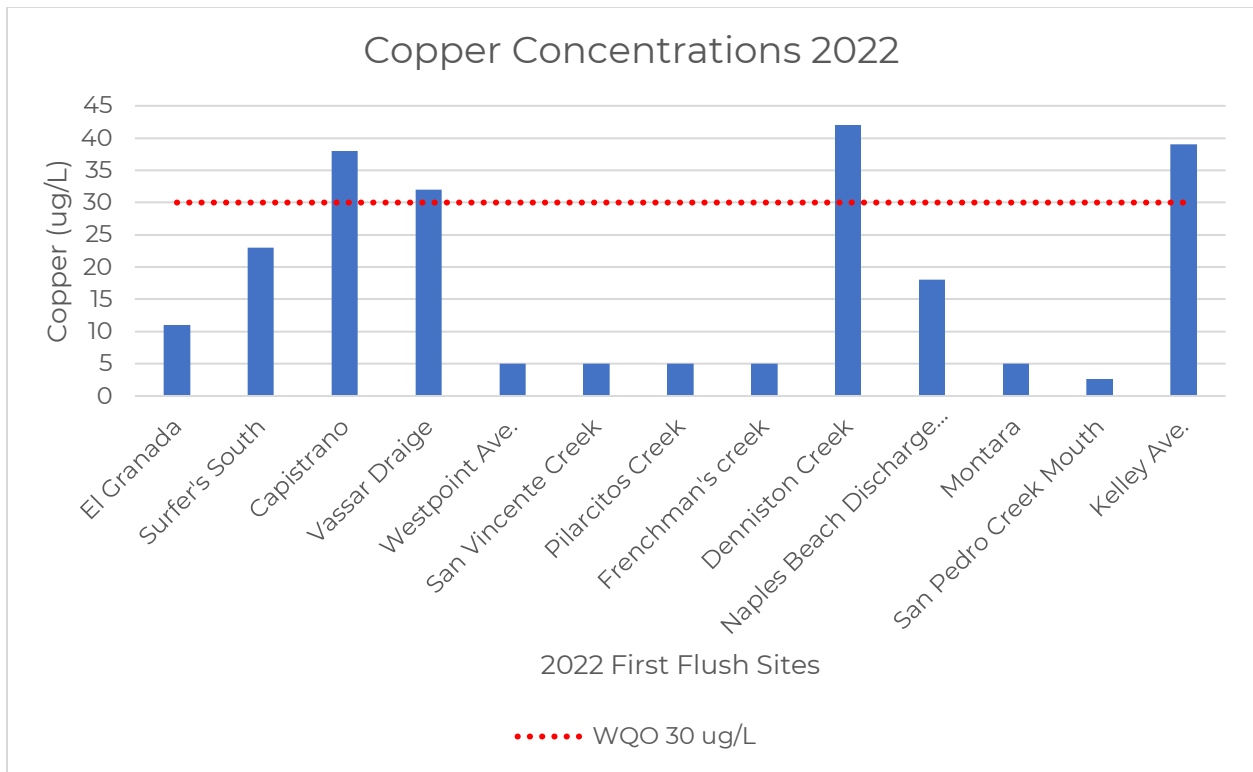


Figure 5. Copper concentrations for First Flush 2022.

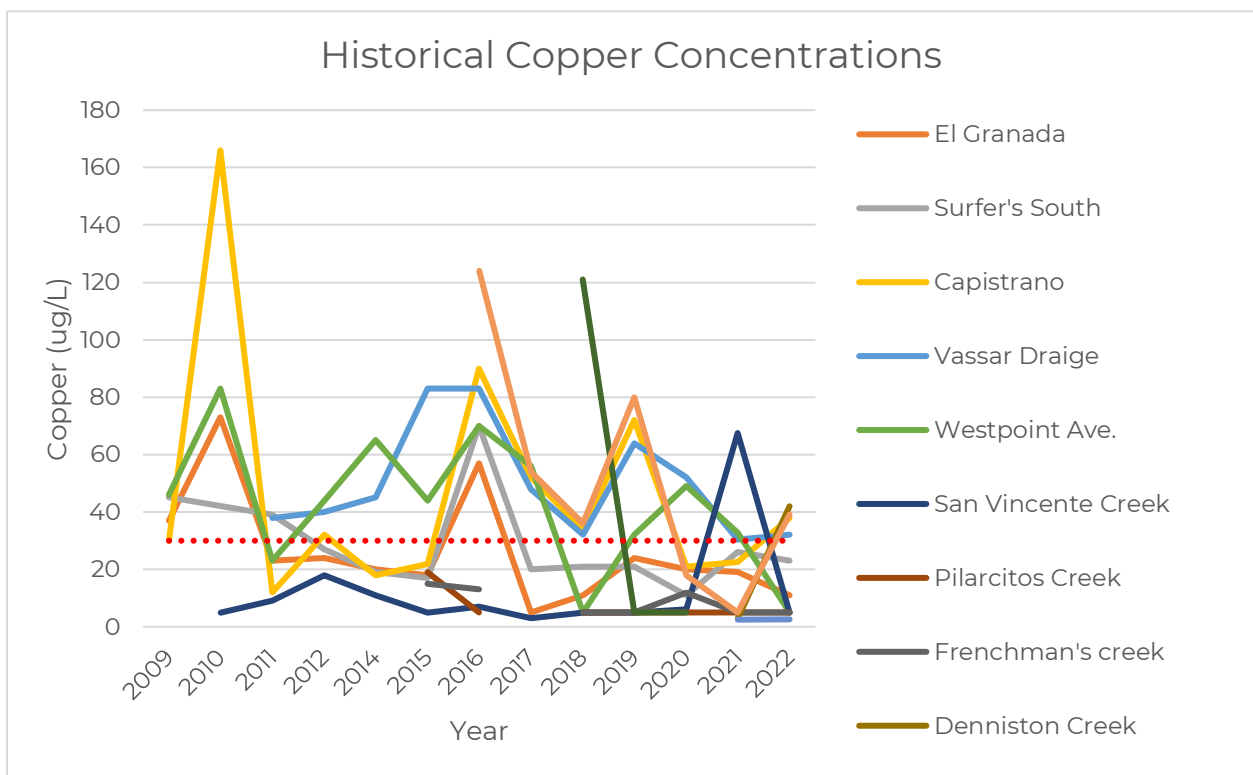


Figure 6. Historical First Flush Copper Concentrations (2009-2022).

Lead

Lead concentrations were within recommended ranges at all sites during First Flush 2022 (See Figure 7). The WQO for lead is 30 mg/L and represents the potential risk to marine life. Since 2010 we have only ever seen one sample that exceeded the WQO for lead. From 2017 to 2020, the concentration of lead showed an upward trend at Vassar Drainage, however based on data from the past few years this does not appear to be a chronic issue at this site (see Figure 8).

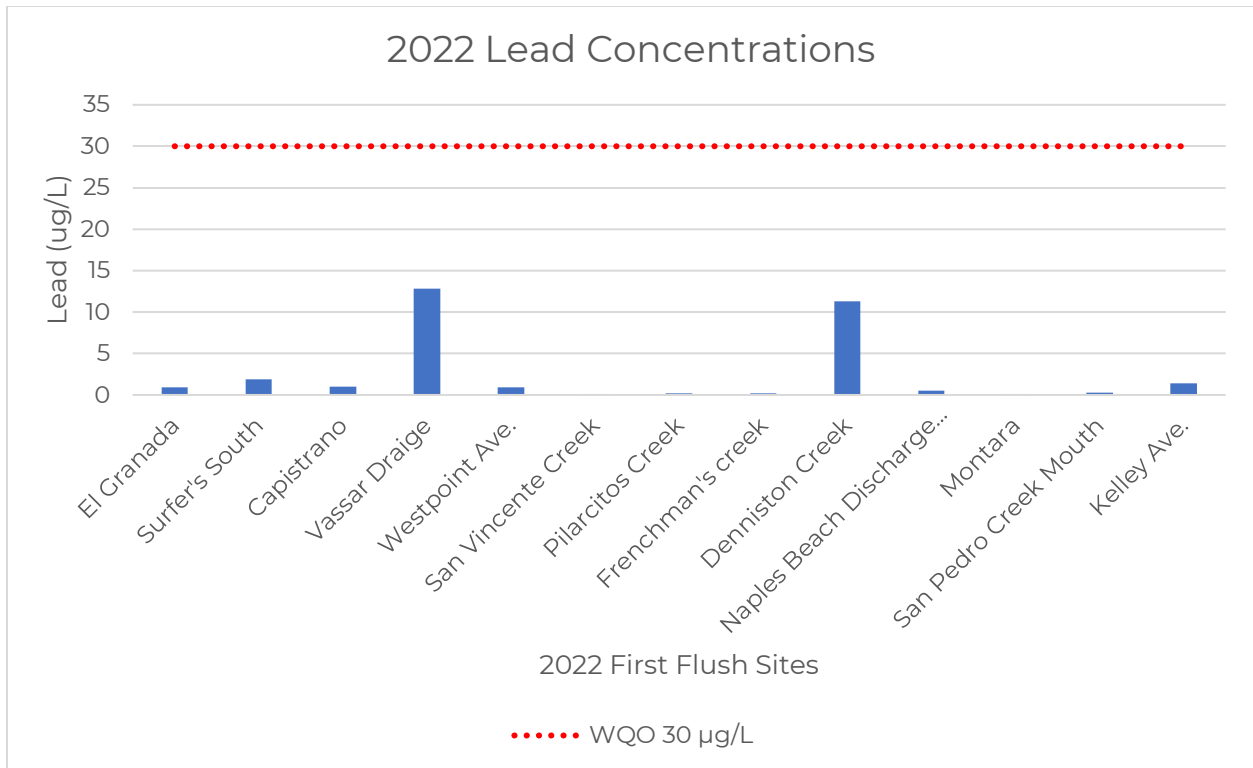


Figure 7. First Flush 2022 Lead Concentrations.

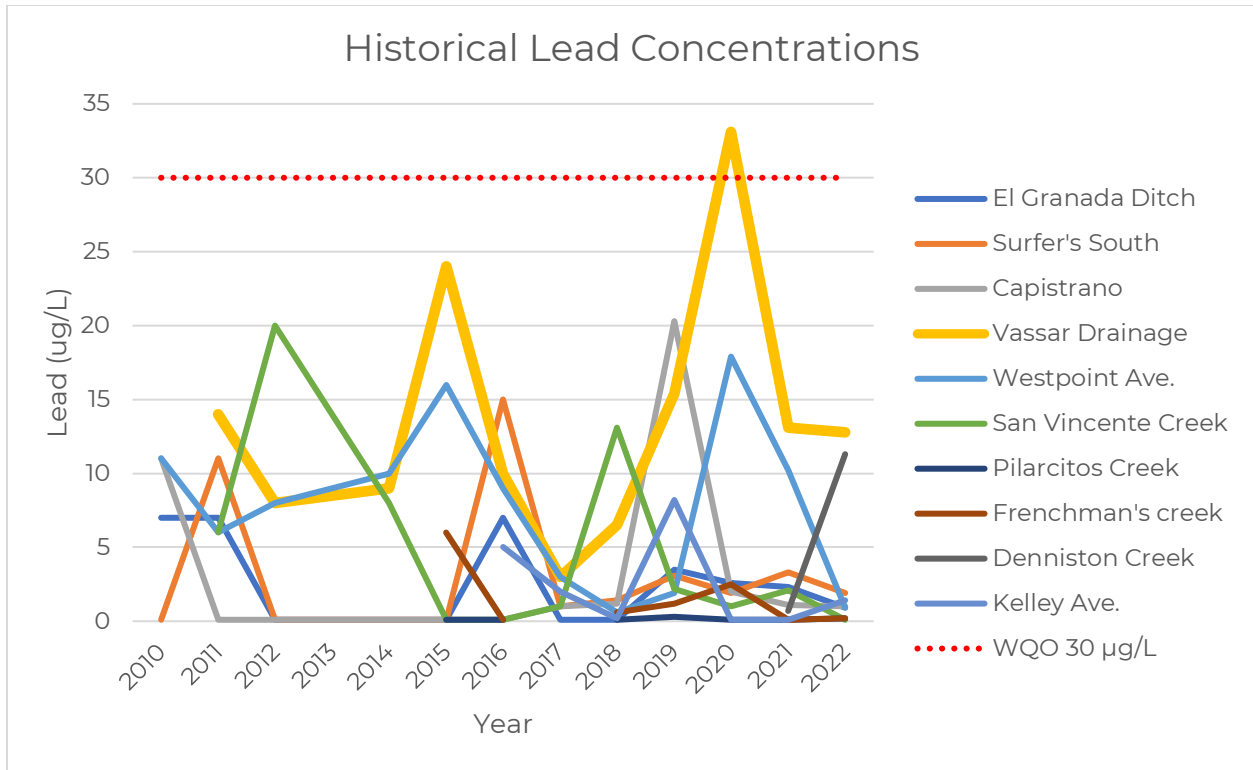


Figure 8. Historical First Flush Lead Concentrations (2009-2022).

Zinc

Zinc concentrations were within recommended ranges at all sites in 2022 (See Figure 9 below). The WQO for Zinc is 200 ug/L and represents the potential risk to marine life.

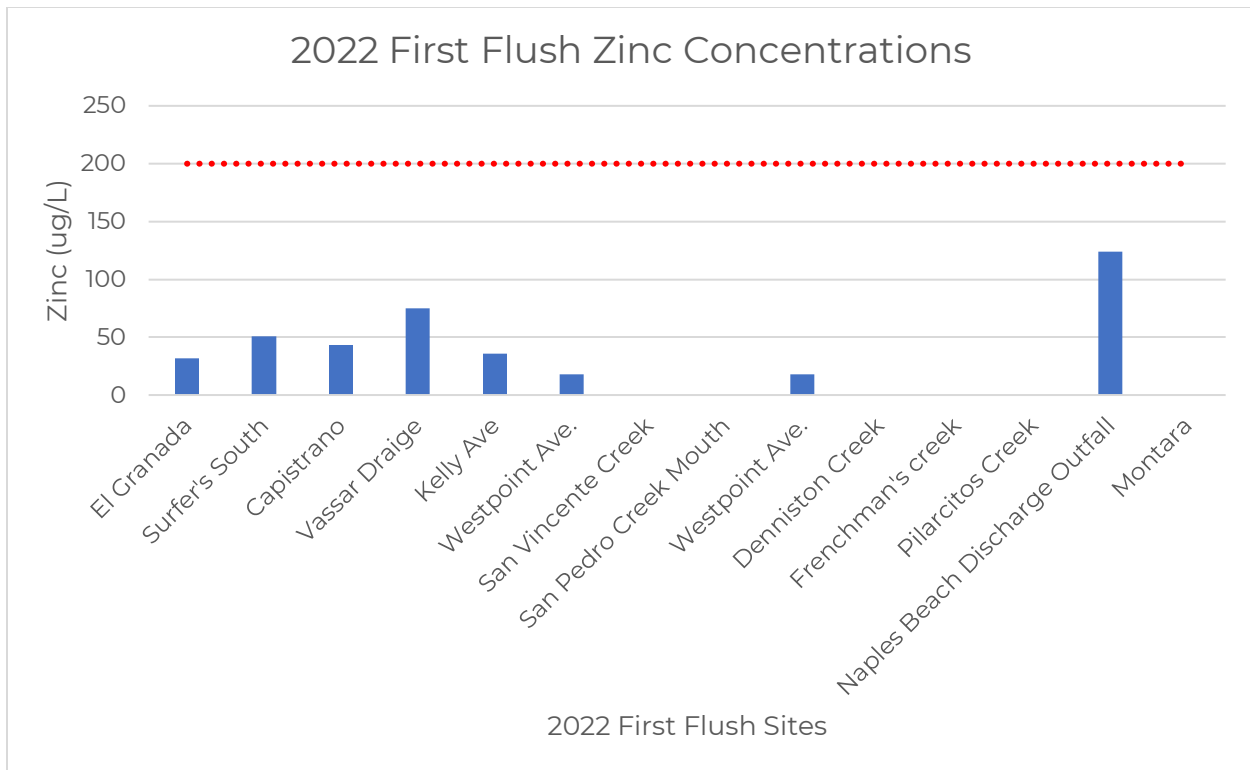


Figure 9. First Flush 2022 Zinc Concentrations.

Nutrients: Nitrates and Orthophosphates

Nitrates and Orthophosphates can come from fertilizers, pesticides, and detergents. Excess nutrients in a body of water, also called eutrophication, can cause an algal bloom and lead to low dissolved oxygen in the water and potential fish kills.

Nitrate

Two sites were above the recommended ranges of 2.25 mg/L, including Vassar Drainage and Naples Beach Discharge Outfall.

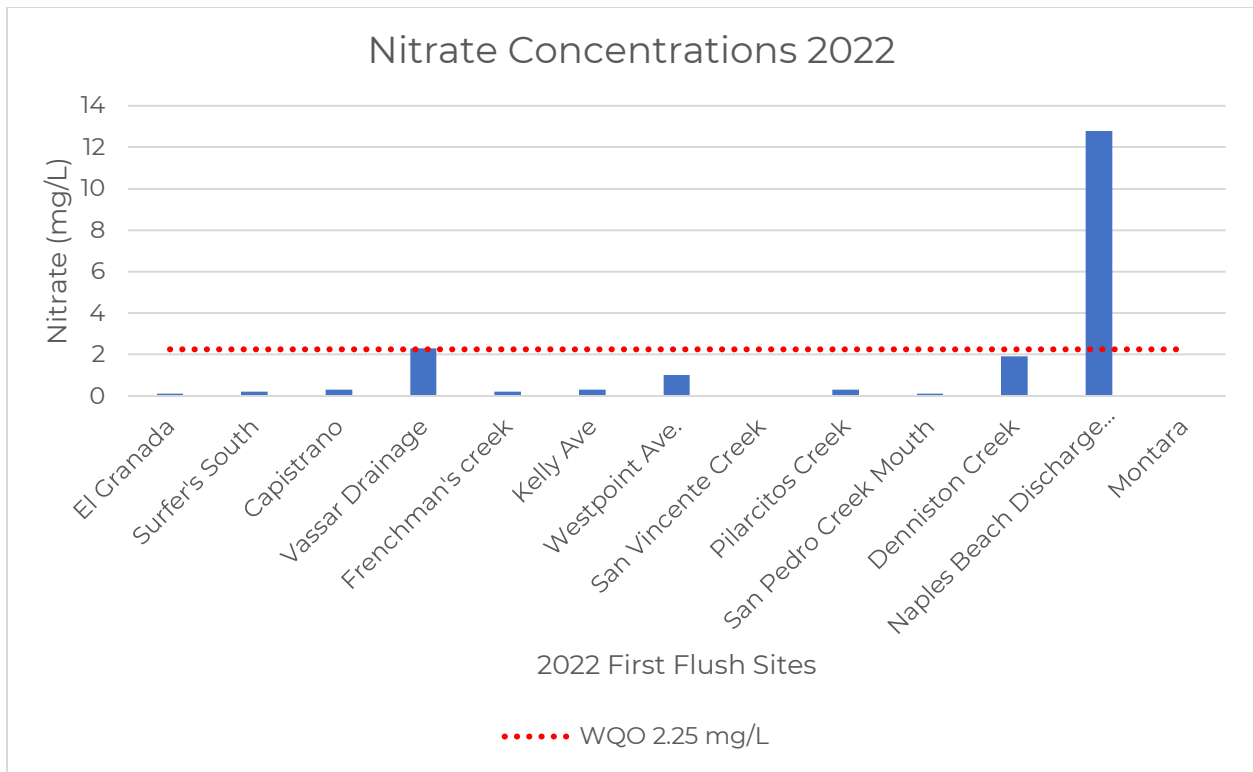


Figure 10. First Flush 2022 Nitrate Concentrations.

Orthophosphate

Of the 13 sites sampled, 8 of the sites were higher than the recommended range of 0.12 mg/L.

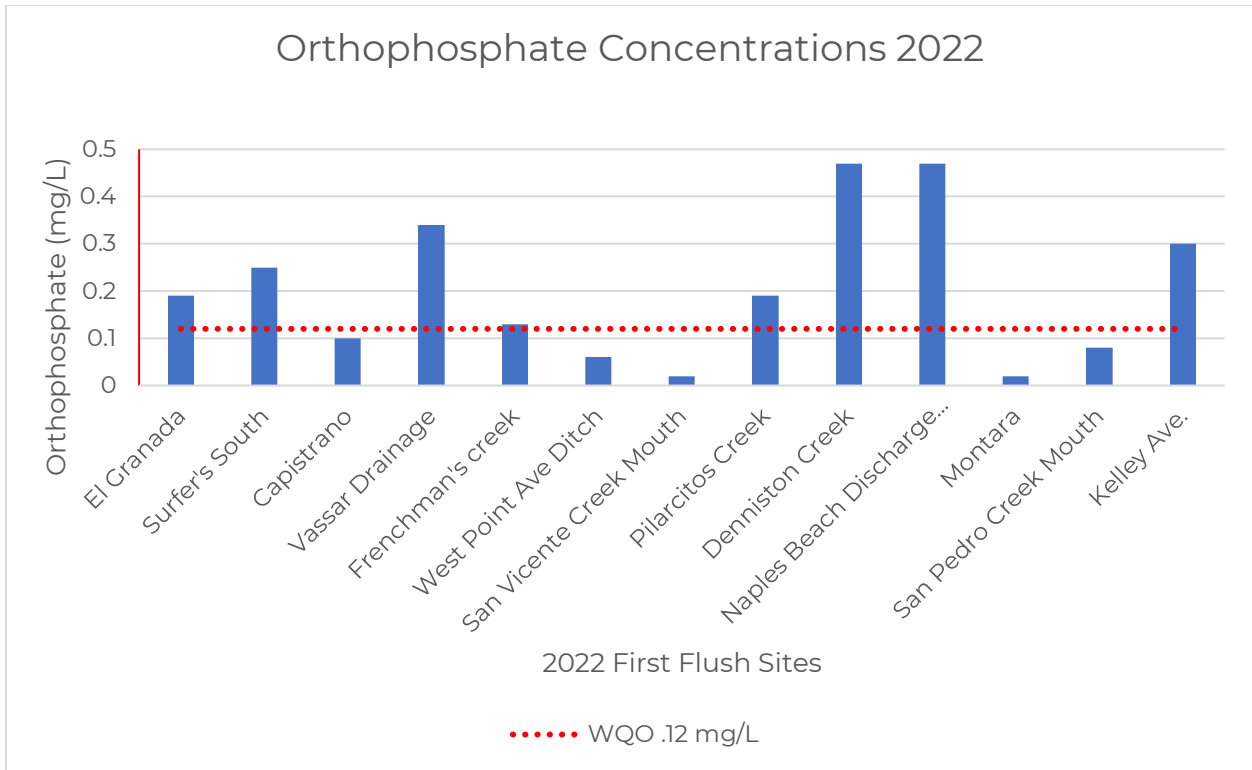


Figure 11. First Flush 2022 Orthophosphate concentrations.

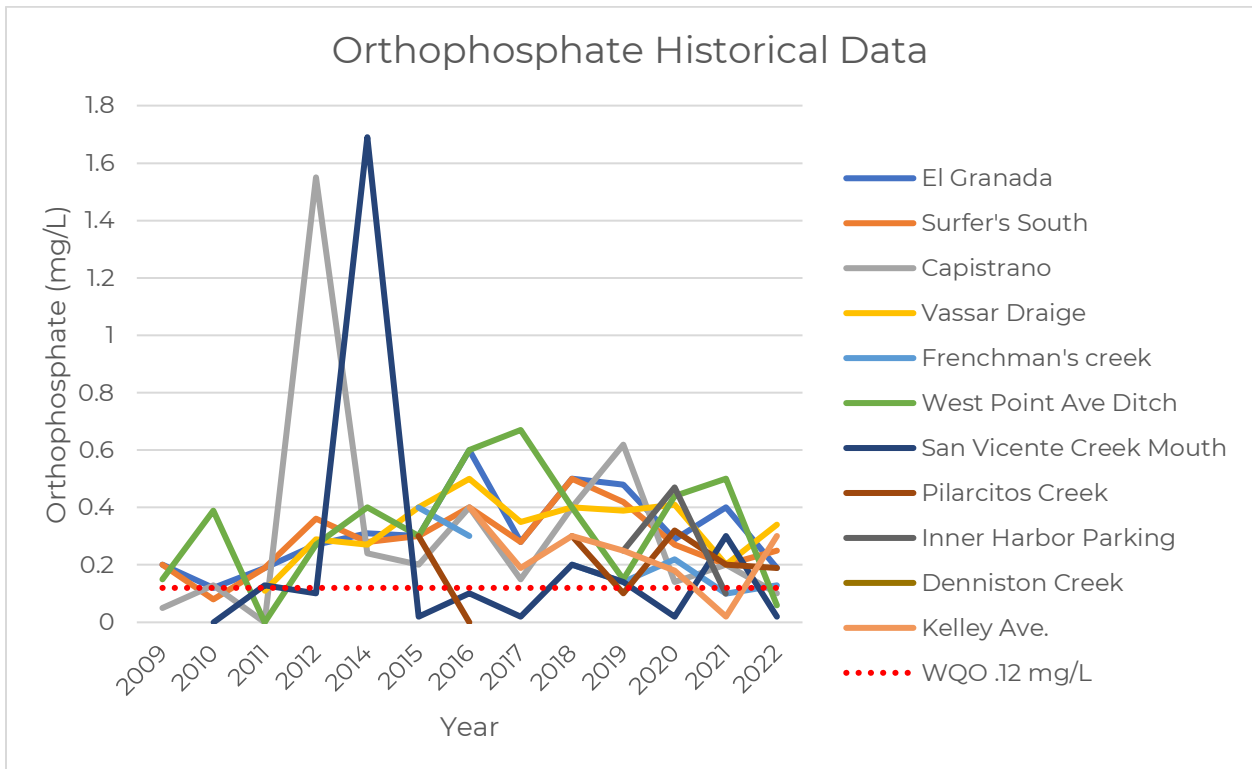


Figure 12. Historical First Flush Orthophosphate concentrations (2009-2022).

Total Suspended Solids (TSS)

Total suspended solids in water can originate from natural or accelerated rates of erosion, construction sites, agricultural runoff, fires, and other sources. TSS can negatively impact ecological health. In addition to direct impacts from suspended material in the water column, TSS are often associated with the presence of other contaminants such as FIB, bacteria, or heavy metals. All of the First Flush sites were within the recommended TSS ranges with the WQO being 500 mg/L (See Figure 13).

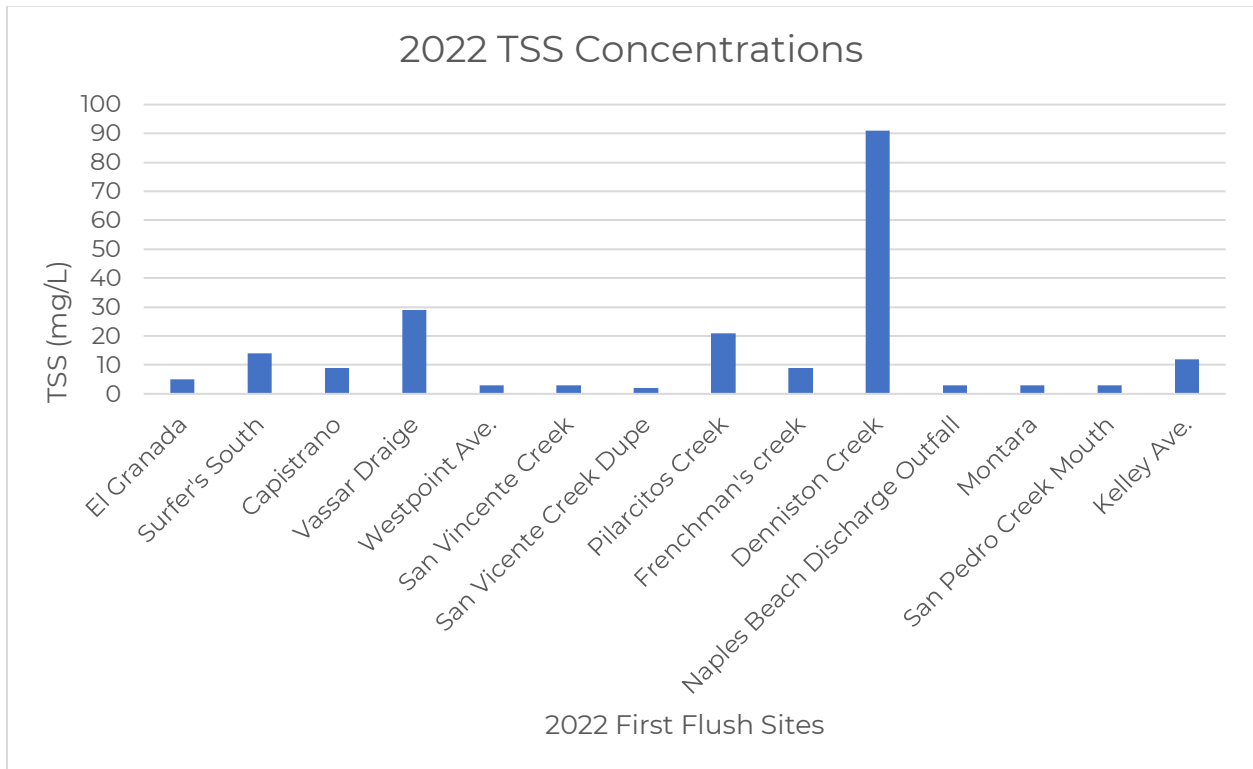


Figure 13. First Flush 2022 Total Suspended Solid Concentrations with the WQO being 500 mg/L.

Pyrethroid Pesticides

Pyrethroid Pesticides are a synthetic group of herbicides and insecticides that are closely related to the naturally occurring pyrethrum found in chrysanthemums. There are 14 pesticides in this group, including Allethrin, Bifenthrin, Cifluthrin, Cypermethrin, Deltamethrin/Tralomethrin, Dichloran, Fenpropathrin, Fenvalerate/Esfenvalerate, L-cyhalothrin, Pendimethalin, Permethrin, Prallethrin, Sumithrin, and Tefluthrin. We only found Pendimethalin at a concentration of 14 ng/L at Denniston Creek and the rest of the sites had none of these detected. Pendimethalin is a selective herbicide used to control broadleaf weeds and grassy weed species. There is low human health risk, but it is a possible carcinogen and has environmental risk that may adversely affect plants, invertebrates, fish and birds.

Partner Acknowledgement

The RCD appreciates the partnerships that include funding from Sewer Authority Mid Coastside (SAM) and the San Mateo County Harbor District, laboratory services from San Mateo County Public Health Laboratory, the Surfrider Foundation for use of their lab (donated by SAM) and as a meeting hub for water quality sampling, the Monterey Bay National Marine Sanctuary for their continued efforts in coordinating this program across three counties whose watersheds discharge into the Monterey Bay National Marine Sanctuary. We would also like to thank our volunteers who attended the online training, waited on call for there to be enough rain, and braved the weather to collect water samples during First Flush.

Appendix 1. Water Quality Objectives

Parameter (reporting units)	Water Quality Objectives	Source of criterion
Copper (ppb)	Not to exceed 30	Water Quality Control Plan for the Central Coast-RWQCB
E. coli (MPN/100ml)	Not to exceed 235	U.S. EPA Ambient Water Quality Criteria
Enterococcus (MPN/100ml)	Not to exceed 104	U.S. EPA Ambient Water Quality Criteria
Lead (ppb)	Not to exceed 30	U.S. EPA Ambient Water Quality Criteria
Nitrates (mg/L)	Not to exceed 2.25	Central Coast Ambient Monitoring Program (CCAMP)
Orthophosphate (mg/L)	Not to exceed 0.12	Central Coast Ambient Monitoring Program (CCAMP)
Total Suspended Solids (TSS) (ppm)	Not to exceed 500	Central Coast Ambient Monitoring Program (CCAMP)

For more information

Visit the San Mateo RCD's water quality webpage at <http://www.sanmateorcd.org/projects/water/> for further information about First Flush and other projects.

Also visit <https://montereybay.noaa.gov/resourcepro/reports.html> for First Flush reports from the Monterey Bay National Marine Sanctuary summarizing findings from all participating counties for years 2000-2019.



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors

FROM: Kishen Prathivadi, General Manager

BY: Kishen Prathivadi, General Manager

SUBJECT: Authorize General Manager to Issue a Purchase Order to RF MacDonald for the Supply and Install of Boiler at SAM Plant in the Amount of \$226,163

Executive Summary

The purpose of this report is to Authorize General Manager to issue a Purchase Order to RF MacDonald for the supply and install of Boiler.

Fiscal Impact

The fiscal impact is not to exceed \$226,163 and has not been budgeted in the 2022-23 Infrastructure Budget. If required, a mid-year budget adjustment will be done later.

Strategic Plan Compliance

The recommendation complies with Goal 5 of the SAM Strategic Plan, “**Infrastructure, Operations, and Maintenance,**” Goal 5.3 – “**Develop a longest term reasonable perspective in concrete spending terms of potential alternative approaches to managing the system with the objective of decreasing long term costs and environmental impacts and increasing safety.**”

Background and Discussion/Report

SAM has two (2) Dual Gas Hot Water Boilers. They provide heat to keep the Digester Sludge at a constant temperature between 95.0 to 96.0 degrees Fahrenheit. This allows the microbes that break down the fecal matter to function properly. If we do not supply

the boilers with either Digester Gas or Natural Gas we will not be in compliance with our NPDES permit, which will lead to violations and penalties.

Recently the Bay Area Air Quality Management District (BAAQMD) notified us that Boiler # 1 of 2 is out of compliance. This means that it is polluting above the acceptable limit. This assessment was made after SAM had completed the required service and repair tasks associated with the boiler. We were also informed that Boiler # 2 of 2 is barely below the acceptable limit.

Issue

BAAQMD has prohibited SAM from using Boiler # 1. This means that if Boiler # 2 fails, or falls out of compliance, we will not be able to process the Sludge in the Digesters, which will lead to even further non-compliance issues with our NPDES permit.

The contractors that service these boilers have informed us that they are not able to bring Boiler # 1 to the required level of performance. They suggest that, at minimum, we need to replace the burner and that this action might bring the boiler up to specification. However, they stated that the best practice would be to replace Boiler # 1.

The test results for Boiler # 1 and then Boiler # 2 are given below:

Emission Parameter	Average Results Boiler HWB-1 (S-19)	Permit Limits	Compliance Status
NO _x , ppmvd @ 3% O ₂	<u>35.1</u>	30	Exceeds Limit
CO, ppmvd @ 3% O ₂	<u>>841.0*</u>	400	Exceeds Limit

*Value is the high CO gas cylinder value due to the CO readings being off scale.

Emission Parameter	Average Results Boiler HWB-2 (S-18)	Permit Limits	Compliance Status
NO _x , ppmvd @ 3% O ₂	29.3	30	In Compliance
CO, ppmvd @ 3% O ₂	33.5	400	In Compliance

Attached is the proposal received from RF MacDonald for the purchase of new boiler.

Staff Recommendation

Staff recommends that the Board authorize the General Manager to issue a purchase order to RF MacDonald for the supply of Boiler in the amount of \$226,163.

Supporting Documents

Attachment A: Proposal from RF MacDonald for the supply of Boiler

Attachment B: Proposal from RF MacDonald for the install of Boiler



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Fax: 510-784-1004
www.rfmacdonald.com

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RENO
SACRAMENTO
SAN DIEGO
SAN FRANCISCO
SONOMA/NAPA

May 7, 2023

Sewer Authority Mid Coast side
1000 Cabrillo Hwy North
Half Moon Bay, CA. 94019-1466

Attn: Tim Costello
(765) 072-6012 4
timc@samcleanswater.org

Re: Half Moon Bay Sewer New Boiler
Quotation: QUO-141614-H9W2J5
Revision: 0

Hello Tim,

In response to your request, we are pleased to offer our **budget** proposal for the equipment described in the attachments. Removal and installation can be quoted.

Thank you for the opportunity to quote on your requirements. We trust that we will be able to review this proposal with you at your convenience. In the meantime, if you have any questions or require additional information, please let me know.

Respectfully,
Timothy McNicholas
Timothy McNicholas
Boiler and Pump Aftermarket Sales Engineer
R.F. MacDonald Co.
Cell (510)774-6228
timothy.mcnicholas@rfmacdonald.com

CLEAVER-BROOKS HOT WATER BOILER

One (1) Cleaver Brooks Model FLX700-250-160HW packaged hot water boiler, two-drum flexible watertube design with a tangent tube waterwall furnace mounted on a heavy steel frame. The boiler shall be fully automatic for firing **natural gas and digester gas**. The boiler shall have a rated input of 2,000,001. Boiler will be designed for maximum hot water pressure of 160 PSIG. The boiler will be fitted with instrumentation and controls required to meet California Code requirements. Boiler pressure vessel construction and combustion casing will be Cleaver Brooks' standard design. Unit shall further comply with all applicable requirements of the CSD-1.

**BOILER DESIGN**

Top, bottom and sides of the furnace shall be water cooled. The boiler pressure vessel must be constructed in accordance with ASME Section IV Boiler Code, and will receive an authorized boiler inspection prior to shipment. A copy of the inspection report shall be furnished. The boiler drums shall be furnished with handholes to facilitate boiler inspection and cleaning. Boiler tubes shall be 1.5" diameter, with 0.095" wall thickness, and shall be easy to remove and replace without expanding or welding the tube attachment to the drums. The boiler shall have a sufficiently sized downcomers to provide natural internal circulation. The burner shall be mounted on a hinged backing plate for easy access to the furnace. Observation ports for the inspection of flame conditions shall be provided at the rear of the boiler, and in the burner assembly at the front. The tangent wall tubes shall be covered with 1-1/2 inches of insulation under a gas-tight, 16-gauge inner casing. There shall be 2 inches of insulation between the inner and outer casing. The outer casing shall be 20 gauge. The boiler base frame and other components shall be factory-painted before shipment, using a hard enamel finish.

BOILER TRIM

- Primary Low water cut-off with automatic reset
- Auxiliary low water cut-off with manual reset
- Alarm bell w/ silence switch
- Operating temperature control
- Hi limit temperature control – manual reset
- Modulating temperature control
- Observation ports will be provided at each end of the boiler
- Temperature gauge
- ASME rated pressure relief valve(s)

CONTROLS

The full modulation of the burner shall be controlled by water temperature by means of a temperature control. An additional high limit safety temperature control of the manual reset type shall be provided to control the burner. Pre-purge and post-purge operation of the burner fan shall be provided per current UL/cUL requirements. The burner shall utilize a Fireye™ CB120E type flame safeguard programmer, incorporating LED indicator lights to annunciate the current operating status of the burner. A manual restart of the burner shall be necessary in the event of shutdown due to flame failure. All three-phase motors shall be controlled and protected by an automatic starter with thermal overload protection. The starter shall be inter-locked to prevent burner operation when over-load relays are tripped out. A burner-mounted diaphragm air flow switch shall be provided to prevent energizing the main fuel valves in the event of insufficient combustion air, or to provide safety shutdown in the event of combustion air interruption. A factory-wired control cabinet shall be supplied and mounted on the burner. The control cabinet shall house the flame safeguard control, programming timer, burner motor starter, fuses, control circuit transformer, control switches, indicating lamps, and relays as required. Provide four individual lights with nameplates on the control cabinet to indicate “call for heat,” “main fuel valve on,” “low water,” and “main flame failure.”

EMISSIONS GUARANTEE

The boiler will include an emission control package designed and supplied by Cleaver-Brooks to meet a NO_x emission limit of 30 ppm and CO limit of 100 ppm each corrected to 3% O₂ while firing natural gas and digester gas.

REQUIREMENTS

Blower motor: 115V/1Ph/60Hz

Gas pressure: 5 PSIG (+/- .25" WC at gas train inlet)

A control circuit transformer will be provided to supply 120V/1Ph/60Hz to the control circuit

START-UP SERVICE

The quoted price includes the services of our service engineer to supervise starting, adjusting and testing the boiler and to instruct operating personnel in the proper operation and maintenance of the equipment. This service is to be performed when the equipment is completely installed and ready to operate with the operator available to fire the equipment and receive the instructions. Boiler insurance is to be provided by you before the start-up is ordered. Start-up services must be scheduled 2-weeks prior to the requested date for start-up.



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PRICING

One (1) Cleaver Brooks FLX700-250-160HW \$167,976.00
Estimated freight \$12,500.00

Freight

FOB Factory with freight allowed to jobsite, offloading and installation by others.

Taxes

No sales tax included.

Warranty

Standard manufacturer’s warranty to include parts only, labor is not included. Standard manufacturer’s warranty to cover twelve (12) month from date of startup or eighteen (18) months from date of shipment, whichever occurs first.

Notes

The required air pollution permit is to be obtained by others. The boiler will be furnished to meet the NOx emission limit while firing natural gas or digester gas as indicated above. However, specific requirements will not be known until a permit application is submitted and an Authority to Construct is obtained from the local Air Quality Management District. The necessary application should be submitted as soon as possible. We will assist in this process and provide the necessary information for filing the permit at your request.

Full boiler load as necessary to perform required emissions source test to comply with Air Quality District regulations and operating personnel during tune up and emissions testing shall be provided by the owner.

Thank you for the opportunity to quote on your requirements. We trust that we will be able to review this proposal with you at your convenience.

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Cell (510)774-6228

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This policy supersedes all previous sales and credit, payment terms and conditions, and finance policies issued by R.F. MacDonald Co. and shall remain in effect until further notice. The company reserves the right to change this policy and agreement at any time.

EXTENSION OF CREDIT

Credit is one of the most important services R.F. MacDonald Co. offers to you as a customer. An open line of credit is established for you based upon your needs, financial strength, and history of meeting your credit obligations.

In order to insure you the best possible prices and service, we must enforce a credit and collections policy based upon sound business principles and good judgment.

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Payment Terms are 25% down payment, balance Net 30 (upon approval of credit) on all invoices unless other arrangements are made in advance of shipment. When opening a new account with an order, the Company may require payment with the initial order so as not to delay shipments while credit references and financial information are being reviewed. We reserve the right to suspend or terminate any further performance under this agreement or otherwise in the event payment is not made when due. **Quotes are valid for 30 days. Equipment will not be started up unless 90% of the purchase price of the equipment has been paid.**

Shipment Terms Unless otherwise specified in writing signed by an authorized representative of the Company, all shipments are Ex Works the manufacturer’s factory or R.F. MacDonald Co. warehouse as applicable. Title to the merchandise shall pass to the buyer upon delivery to the carrier and thereafter all risk of loss or damage shall be the buyer’s.

Service Charges We reserve the right to take action to collect any invoice which is not paid when due. We also assess a late payment SERVICE CHARGE on the day following the due date and monthly thereafter against all amounts remaining unpaid on each such date. Subject to any limitations that may be imposed by applicable law, the amount of this charge is 1½% of the amount remaining unpaid on each such date.

This policy will be applied to customers who permit their account to become delinquent. It is your responsibility to notify R.F. MacDonald Co. of any extenuating circumstances that may affect your payment and work out a solution. Please know that our interest lies not in collecting a service charge, but in receiving timely payments of your invoice.

Warranty on Equipment and Material Provided by Manufacturer:

You will rely solely on the warranty provided by the manufacturer. Your sole and exclusive remedy for breach of warranty shall be as provided in the manufacturer’s standard warranty.

R.F. MacDonald Co. makes no warranty express or implied of any kind. We make no claim of fitness or merchantability or any other warranty, express or implied, nor is anyone else, whether employed by R.F. MacDonald Co., or not, authorized to do so on our behalf. We specifically disclaim the warranty of merchantability and the warranty of fitness.

You will be invoiced in the regular manner for all materials and parts even though it may be an in-warranty transaction. Credit will be issued promptly on our receipt of proof of return, and, as long as the return is within the prescribed time limit and has been properly authorized. Please note that withholding payment of any invoice in anticipation of an in-warranty credit is not allowed with our terms of sale.

For any items or components proposed as a substitute to specified items, it is understood that seller makes no guarantee that the products submitted will be accepted by the approving authority.

In no event shall R.F. MacDonald Co. be liable to you or any person, corporation or other type of legal entity for any special, direct, indirect, incidental, liquidated or consequential damage of any kind, including but not limited to, loss of products, loss of time, loss of use, loss of production, loss of savings or revenues, cost of replacement goods, labor costs or other charges in connection with product use or malfunction, the repair or replacement of defective parts whether such claims are alleged in strict liability, negligence, tort, contract or otherwise and even if R.F. MacDonald Co. is informed in advance of the possibility of such damages.

Limited Warranty on R.F. MacDonald Labor (If Applicable):



If you are retaining the services of R.F. MacDonald Co.'s service department, R.F. MacDonald Co. warrants that labor performed will be free from defect for a period of one year from the completion of work. This limited warranty excludes remedy for damage or defect caused by accident, misuse, abuse, modifications not executed by R.F. MacDonald Co., improper or insufficient maintenance, or improper operation. Installation, operation, and maintenance shall be in accordance with the product manuals provided by the equipment manufacturer. R.F. MacDonald Co. shall be notified within ten (10) business days of first knowledge of defect by owner or its agent. R.F. MacDonald Co. shall be given first opportunity to make any repairs, replacements, or corrections to the defect within a reasonable period of time. R.F. MacDonald Co. makes no implied warranty of any kind. In no event shall R.F. MacDonald Co. be liable by virtue of this limited warranty or otherwise to you or any person, corporation or other type of legal entity for any special, indirect, incidental, liquidated or consequential damage of any kind.

CLAIMS

You are responsible for inspecting merchandise on receipt and for filing claims with the carriers for damage or loss. All claims for shortages and damages must be made in writing to the carriers within ten (10) days of receipt. We suggest you call the carrier immediately upon noticing any possible freight related damage and arrange for inspection before proceeding with unpacking. Photographs taken while the delivery truck is still on sight are recommended if possible.

Under no circumstances may you withhold payment or charge the Company for freight or warranty related claims.

No claim for expenses incurred for corrective work done on merchandise provided by the Company will be considered or accepted unless specifically agreed to in writing, in advance of the work being done, by an authorized manager of the Company.

INFORMATION AND ASSISTANCE

If at any time you have a question on an invoice from the Company, a call or note to our accounting department will bring prompt action toward getting the problem resolved.

If it becomes necessary, at R.F. MacDonald Co.'s discretion, to take legal action in order to collect your account, R.F. MacDonald Co. shall be entitled to recover, in addition to any other recovery, its court costs, reasonable attorney's fees and all other collection expenses.

If you have any questions regarding this policy, please contact our office.

We appreciate your business and look forward to providing you with reliable equipment, parts and service.

Please acknowledge below your receipt and agreement to the provisions of this policy statement.

Return the original to:

**R.F. MacDonald Co.
25920 Eden Landing Road
Hayward
Phone 510-736-6829
Fax 510-784-1004**

APPLICABLE LAW: This agreement shall be governed by the substantive laws of the State of California

Acknowledged and Agreed To:

Company Name: _____

Signature: _____

Name/Title: _____

Date: _____



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SAN DIEGO
SAN FRANCISCO
SONOMA/NAPA

Sewer Authority Mid Coastside
1000 Cabrillo Hwy North
Half Moon Bay, CA.94019-1466
Attn: Kishen Prathivadi
650-726-0124
kishen@samcleanswater.org
gaguiar@samcleanswater.org

In response to your request, we are pleased to offer our proposal for the equipment and work described below.

Remove the Existing CB Boiler and install the New CB Flex boiler. All piping and, Valves and Flue included. Start up Boiler and Tune.

Net price Labor and Materials\$ 45,687.00

Notes and Clarifications:

- RFM Tech provided for Assist with Blue Sky (Blue Sky provided by the customer)
- Due to daily material and equipment price fluctuations Quotation is valid for 30 days from receipt.
- The quoted price is for work to be performed Monday through Friday 7:00 am-4:00 pm.
- Unless stated otherwise
- Any permits or documentation by others
- Parking shall be provided by the customer within a reasonable distance to the equipment to be serviced.
- Any delays to the quoted work not the cause of R.F. MacDonald will be billed to the customer at our normal labor rates.
- This proposal does not include any extra labor and materials that may be required to correct any condition pre-existing or found at the time of the work. No extra work will be performed without prior authorization.
- Electrical and or insulation by others (Unless stated otherwise)

Thank you for the opportunity to quote on your requirements. We trust that we will be able to review this proposal with you at your convenience. In the meantime, if you have any questions or require additional information please let me know.

Respectfully,
Timothy McNicholas

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EXTENSION OF CREDIT

Credit is one of the most important services R.F. MacDonald Co. offers to you as a customer. An open line of credit is established for you based upon your needs, financial strength, and history of meeting your credit obligations.

To ensure you the best possible prices and service, we must enforce a credit and collections policy based upon sound business principals and good judgment.

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Warranty on Equipment and Material Provided by Manufacturer:

You will rely solely on the warranty provided by the manufacturer. Your sole and exclusive remedy for breach of warranty shall be as provided in the manufacturer’s standard warranty.

R.F. MacDonald Co. makes no warranty express or implied of any kind. We do not claim fitness or merchantability or any other warranty, express or implied, nor is anyone else, whether employed by R.F. MacDonald Co. or not, authorized to do so on our behalf. We specifically disclaim the warranty of merchantability and the warranty of fitness.

You will be invoiced automatically for all materials and parts even though it may be an in-warranty transaction. Credit will be issued promptly on our receipt of proof of return, and, as long as the return is within the prescribed time limit and has been properly authorized. Please note that withholding payment of any invoice in anticipation of an in-warranty credit is not allowed with our terms of sale.

For any items or components proposed as a substitute to specified items, it is understood that the seller makes no guarantee that the products submitted will be accepted by the approving authority.

In no event shall R.F. MacDonald Co. be liable to you or any person, corporation or other types of legal entity for any special, direct, indirect, incidental, liquidated or consequential damage of any kind, including but not limited to, loss of products, loss of time, loss of use, loss of production, loss of savings or revenues, cost of replacement goods, labor costs or other charges in connection with product use or malfunction, the repair or replacement of defective parts whether such claims are alleged in strict liability, negligence, tort, contract or otherwise and even if R.F. MacDonald Co. is informed in advance of the possibility of such damages.



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If you are retaining the services of R.F. MacDonald Co.'s service department, R.F. MacDonald Co. warrants that labor performed will be free from defects for one year from the completion of work. This limited warranty excludes remedy for damage or defect caused by accident, misuse, abuse, modifications not executed by R.F. MacDonald Co., improper or insufficient maintenance, or improper operation. Installation, operation, and maintenance shall be in accordance with the product manuals provided by the equipment manufacturer. R.F. MacDonald Co. shall be notified within ten (10) business days of first knowledge of defect by the owner or its agent. R.F. MacDonald Co. shall be given the first opportunity to make any repairs, replacements, or corrections to the defect within a reasonable period of time. R.F. MacDonald Co. makes no implied warranty of any kind. In no event shall R.F. MacDonald Co. be liable under this limited warranty or otherwise to you or any person, corporation or another type of legal entity for any special, indirect, incidental, liquidated or consequential damage of any kind.

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You will rely solely on the warranty provided by the manufacturer. Your sole and exclusive remedy for breach of warranty shall be as provided in the manufacturer’s standard warranty.

R.F. MacDonald Co. makes no warranty express or implied of any kind. We make no claim of fitness or merchantability or any other warranty, express or implied, nor is anyone else, whether employed by R.F. MacDonald Co., or not, authorized to do so on our behalf. We specifically disclaim the warranty of merchantability and the warranty of fitness.

You will be invoiced in the regular manner for all materials and parts even though it may be an in-warranty transaction. Credit will be issued promptly on our receipt of proof of return, and, as long as the return is within the prescribed time limit and has been properly authorized. Please note that withholding payment of any invoice in anticipation of an in-warranty credit is not allowed with our terms of sale.

For any items or components proposed as a substitute to specified items, it is understood that seller makes no guarantee that the products submitted will be accepted by the approving authority.

In no event shall R.F. MacDonald Co. be liable to you or any person, corporation or other type of legal entity for any special, direct, indirect, incidental, liquidated or consequential damage of any kind, including but not limited to, loss of products, loss of time, loss of use, loss of production, loss of savings or revenues, cost of replacement goods, labor costs or other charges in connection with product use or malfunction, the repair or replacement of defective parts whether such claims are alleged in strict liability, negligence, tort, contract or otherwise and even if R.F. MacDonald Co. is informed in advance of the possibility of such damages.

Limited Warranty on R.F. MacDonald Labor (If Applicable):



May 7, 2023
QUO-141614-H9W2J5

If you are retaining the services of R.F. MacDonald Co.'s service department, R.F. MacDonald Co. warrants that labor performed will be free from defect for a period of one year from the completion of work. This limited warranty excludes remedy for damage or defect caused by accident, misuse, abuse, modifications not executed by R.F. MacDonald Co., improper or insufficient maintenance, or improper operation. Installation, operation, and maintenance shall be in accordance with the product manuals provided by the equipment manufacturer. R.F. MacDonald Co. shall be notified within ten (10) business days of first knowledge of defect by owner or its agent. R.F. MacDonald Co. shall be given first opportunity to make any repairs, replacements, or corrections to the defect within a reasonable period of time. R.F. MacDonald Co. makes no implied warranty of any kind. In no event shall R.F. MacDonald Co. be liable by virtue of this limited warranty or otherwise to you or any person, corporation or other type of legal entity for any special, indirect, incidental, liquidated or consequential damage of any kind.

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You are responsible for inspecting merchandise on receipt and for filing claims with the carriers for damage or loss. All claims for shortages and damages must be made in writing to the carriers within ten (10) days of receipt. We suggest you call the carrier immediately upon noticing any possible freight related damage and arrange for inspection before proceeding with unpacking. Photographs taken while the delivery truck is still on sight are recommended if possible.

Under no circumstances may you withhold payment or charge the Company for freight or warranty related claims.

No claim for expenses incurred for corrective work done on merchandise provided by the Company will be considered or accepted unless specifically agreed to in writing, in advance of the work being done, by an authorized manager of the Company.

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If it becomes necessary, at R.F. MacDonald Co.'s discretion, to take legal action in order to collect your account, R.F. MacDonald Co. shall be entitled to recover, in addition to any other recovery, its court costs, reasonable attorney's fees and all other collection expenses.

If you have any questions regarding this policy, please contact our office.

We appreciate your business and look forward to providing you with reliable equipment, parts and service.

Please acknowledge below your receipt and agreement to the provisions of this policy statement.

Return the original to:

**R.F. MacDonald Co.
25920 Eden Landing Road
Hayward
Phone 510-736-6829
Fax 510-784-1004**

APPLICABLE LAW: This agreement shall be governed by the substantive laws of the State of California

Acknowledged and Agreed To:

Company Name: _____
Signature: _____
Name/Title: _____
Date: _____

Sewer Authority Mid Coastside
 1000 Cabrillo Hwy North
 Half Moon Bay, CA.94019-1466
 Attn: Kishen Prathivadi
 650-726-0124
kishen@samcleanswater.org
gaguiar@samcleanswater.org

In response to your request, we are pleased to offer our proposal for the equipment and work described below.

Remove the Existing CB Boiler and install the New CB Flex boiler. All piping and, Valves and Flue included. Start up Boiler and Tune.

Net price Labor and Materials\$ 45,687.00

Notes and Clarifications:

- RFM Tech provided for Assist with Blue Sky (Blue Sky provided by the customer)
- Due to daily material and equipment price fluctuations Quotation is valid for 30 days from receipt.
- The quoted price is for work to be performed Monday through Friday 7:00 am-4:00 pm.
- Unless stated otherwise
- Any permits or documentation by others
- Parking shall be provided by the customer within a reasonable distance to the equipment to be serviced.
- Any delays to the quoted work not the cause of R.F. MacDonald will be billed to the customer at our normal labor rates.
- This proposal does not include any extra labor and materials that may be required to correct any condition pre-existing or found at the time of the work. No extra work will be performed without prior authorization.
- Electrical and or insulation by others (Unless stated otherwise)

Thank you for the opportunity to quote on your requirements. We trust that we will be able to review this proposal with you at your convenience. In the meantime, if you have any questions or require additional information please let me know.

Respectfully,
Timothy McNicholas

Timothy McNicholas
 Boiler and Pump Aftermarket Sales Engineer
 R.F.MacDonald Co.
 Cell (510)774-6228
timothy.mcnicolas@rfmacdonald.com

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Warranty on Equipment and Material Provided by Manufacturer:

You will rely solely on the warranty provided by the manufacturer. Your sole and exclusive remedy for breach of warranty shall be as provided in the manufacturer’s standard warranty.

R.F. MacDonald Co. makes no warranty express or implied of any kind. We do not claim fitness or merchantability or any other warranty, express or implied, nor is anyone else, whether employed by R.F. MacDonald Co. or not, authorized to do so on our behalf. We specifically disclaim the warranty of merchantability and the warranty of fitness.

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If you have any questions regarding this policy, please contact our office.

We appreciate your business and look forward to providing you with reliable equipment, parts, and service.

Please acknowledge below your receipt and agreement to the provisions of this policy statement.

Return the original to:

**R.F. MacDonald Co.
25920 Eden Landing Road
Hayward
Phone 510-774-6228
Fax 510-784-1004**

APPLICABLE LAW: This agreement shall be governed by the substantive laws of the State of California

Acknowledged and Agreed To:

Company Name: _____
Signature: _____
Name/Title: _____
Date: _____



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Phone: 510-736-6829
Fax: 510-784-1004
www.rfmacdonald.com

BAKERSFIELD
FRESNO
LAS VEGAS
LOS ANGELES
MODESTO
RENO
SACRAMENTO
SAN DIEGO
SAN FRANCISCO
SONOMA/NAPA

May 7, 2023

Sewer Authority Mid Coast side
1000 Cabrillo Hwy North
Half Moon Bay, CA.94019-1466

Attn: Tim Costello
(765) 072-6012 4
timc@samcleanswater.org

Re: Half Moon Bay Sewer New Boiler
Quotation: QUO-141614-H9W2J5
Revision: 0

Hello Tim,

In response to your request, we are pleased to offer our **budget** proposal for the equipment described in the attachments. Removal and installation can be quoted.

Thank you for the opportunity to quote on your requirements. We trust that we will be able to review this proposal with you at your convenience. In the meantime, if you have any questions or require additional information, please let me know.

Respectfully,
Timothy McNicholas
Timothy McNicholas
Boiler and Pump Aftermarket Sales Engineer
R.F.MacDonald Co.
Cell (510)774-6228
timothy.mcnicholas@rfmacdonald.com

CLEAVER-BROOKS HOT WATER BOILER

One (1) Cleaver Brooks Model FLX700-250-160HW packaged hot water boiler, two-drum flexible watertube design with a tangent tube waterwall furnace mounted on a heavy steel frame. The boiler shall be fully automatic for firing **natural gas and digester gas**. The boiler shall have a rated input of 2,000,001. Boiler will be designed for maximum hot water pressure of 160 PSIG. The boiler will be fitted with instrumentation and controls required to meet California Code requirements. Boiler pressure vessel construction and combustion casing will be Cleaver Brooks' standard design. Unit shall further comply with all applicable requirements of the CSD-1.

**BOILER DESIGN**

Top, bottom and sides of the furnace shall be water cooled. The boiler pressure vessel must be constructed in accordance with ASME Section IV Boiler Code, and will receive an authorized boiler inspection prior to shipment. A copy of the inspection report shall be furnished. The boiler drums shall be furnished with handholes to facilitate boiler inspection and cleaning. Boiler tubes shall be 1.5" diameter, with 0.095" wall thickness, and shall be easy to remove and replace without expanding or welding the tube attachment to the drums. The boiler shall have a sufficiently sized downcomers to provide natural internal circulation. The burner shall be mounted on a hinged backing plate for easy access to the furnace. Observation ports for the inspection of flame conditions shall be provided at the rear of the boiler, and in the burner assembly at the front. The tangent wall tubes shall be covered with 1-1/2 inches of insulation under a gas-tight, 16-gauge inner casing. There shall be 2 inches of insulation between the inner and outer casing. The outer casing shall be 20 gauge. The boiler base frame and other components shall be factory-painted before shipment, using a hard enamel finish.

BOILER TRIM

- Primary Low water cut-off with automatic reset
- Auxiliary low water cut-off with manual reset
- Alarm bell w/ silence switch
- Operating temperature control
- Hi limit temperature control – manual reset
- Modulating temperature control
- Observation ports will be provided at each end of the boiler
- Temperature gauge
- ASME rated pressure relief valve(s)

CONTROLS

The full modulation of the burner shall be controlled by water temperature by means of a temperature control. An additional high limit safety temperature control of the manual reset type shall be provided to control the burner. Pre-purge and post-purge operation of the burner fan shall be provided per current UL/cUL requirements. The burner shall utilize a Fireye™ CB120E type flame safeguard programmer, incorporating LED indicator lights to annunciate the current operating status of the burner. A manual restart of the burner shall be necessary in the event of shutdown due to flame failure. All three-phase motors shall be controlled and protected by an automatic starter with thermal overload protection. The starter shall be inter-locked to prevent burner operation when over-load relays are tripped out. A burner-mounted diaphragm air flow switch shall be provided to prevent energizing the main fuel valves in the event of insufficient combustion air, or to provide safety shutdown in the event of combustion air interruption. A factory-wired control cabinet shall be supplied and mounted on the burner. The control cabinet shall house the flame safeguard control, programming timer, burner motor starter, fuses, control circuit transformer, control switches, indicating lamps, and relays as required. Provide four individual lights with nameplates on the control cabinet to indicate “call for heat,” “main fuel valve on,” “low water,” and “main flame failure.”

EMISSIONS GUARANTEE

The boiler will include an emission control package designed and supplied by Cleaver-Brooks to meet a NO_x emission limit of 30 ppm and CO limit of 100 ppm each corrected to 3% O₂ while firing natural gas and digester gas.

REQUIREMENTS

Blower motor: 115V/1Ph/60Hz

Gas pressure: 5 PSIG (+/- .25" WC at gas train inlet)

A control circuit transformer will be provided to supply 120V/1Ph/60Hz to the control circuit

START-UP SERVICE

The quoted price includes the services of our service engineer to supervise starting, adjusting and testing the boiler and to instruct operating personnel in the proper operation and maintenance of the equipment. This service is to be performed when the equipment is completely installed and ready to operate with the operator available to fire the equipment and receive the instructions. Boiler insurance is to be provided by you before the start-up is ordered. Start-up services must be scheduled 2-weeks prior to the requested date for start-up.



May 7, 2023
QUO-141614-H9W2J5

PRICING

One (1) Cleaver Brooks FLX700-250-160HW \$167,976.00
Estimated freight \$12,500.00

Freight

FOB Factory with freight allowed to jobsite, offloading and installation by others.

Taxes

No sales tax included.

Warranty

Standard manufacturer's warranty to include parts only, labor is not included. Standard manufacturer's warranty to cover twelve (12) month from date of startup or eighteen (18) months from date of shipment, whichever occurs first.

Notes

The required air pollution permit is to be obtained by others. The boiler will be furnished to meet the NOx emission limit while firing natural gas or digester gas as indicated above. However, specific requirements will not be known until a permit application is submitted and an Authority to Construct is obtained from the local Air Quality Management District. The necessary application should be submitted as soon as possible. We will assist in this process and provide the necessary information for filing the permit at your request.

Full boiler load as necessary to perform required emissions source test to comply with Air Quality District regulations and operating personnel during tune up and emissions testing shall be provided by the owner.

Thank you for the opportunity to quote on your requirements. We trust that we will be able to review this proposal with you at your convenience.

Respectfully,
Timothy McNicholas
Timothy McNicholas
Boiler and Pump Aftermarket Sales Engineer
R.F.MacDonald Co.
Cell (510)774-6228

SALE AND PAYMENT TERMS AND CONDITIONS

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EXTENSION OF CREDIT

Credit is one of the most important services R.F. MacDonald Co. offers to you as a customer. An open line of credit is established for you based upon your needs, financial strength, and history of meeting your credit obligations.

In order to insure you the best possible prices and service, we must enforce a credit and collections policy based upon sound business principles and good judgment.

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Shipment Terms Unless otherwise specified in writing signed by an authorized representative of the Company, all shipments are Ex Works the manufacturer’s factory or R.F. MacDonald Co. warehouse as applicable. Title to the merchandise shall pass to the buyer upon delivery to the carrier and thereafter all risk of loss or damage shall be the buyer’s.

Service Charges We reserve the right to take action to collect any invoice which is not paid when due. We also assess a late payment SERVICE CHARGE on the day following the due date and monthly thereafter against all amounts remaining unpaid on each such date. Subject to any limitations that may be imposed by applicable law, the amount of this charge is 1½% of the amount remaining unpaid on each such date.

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Warranty on Equipment and Material Provided by Manufacturer:

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Sewer Authority Mid Coastside
 1000 Cabrillo Hwy North
 Half Moon Bay, CA.94019-1466
 Attn: Kishen Prathivadi
 650-726-0124
kishen@samcleanswater.org
gagular@samcleanswater.org

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Remove the Existing CB Boiler and install the New CB Flex boiler. All piping and, Valves and Flue included. Start up Boiler and Tune.

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In no event shall R.F. MacDonald Co. be liable to you or any person, corporation or other types of legal entity for any special, direct, indirect, incidental, liquidated or consequential damage of any kind, including but not limited to, loss of products, loss of time, loss of use, loss of production, loss of savings or revenues, cost of replacement goods, labor costs or other charges in connection with product use or malfunction, the repair or replacement of defective parts whether such claims are alleged in strict liability, negligence, tort, contract or otherwise and even if R.F. MacDonald Co. is informed in advance of the possibility of such damages.



Limited Warranty on R.F. MacDonald Labor (If Applicable):

If you are retaining the services of R.F. MacDonald Co.'s service department, R.F. MacDonald Co. warrants that labor performed will be free from defects for one year from the completion of work. This limited warranty excludes remedy for damage or defect caused by accident, misuse, abuse, modifications not executed by R.F. MacDonald Co., improper or insufficient maintenance, or improper operation. Installation, operation, and maintenance shall be in accordance with the product manuals provided by the equipment manufacturer. R.F. MacDonald Co. shall be notified within ten (10) business days of first knowledge of defect by the owner or its agent. R.F. MacDonald Co. shall be given the first opportunity to make any repairs, replacements, or corrections to the defect within a reasonable period of time. R.F. MacDonald Co. makes no implied warranty of any kind. In no event shall R.F. MacDonald Co. be liable under this limited warranty or otherwise to you or any person, corporation or another type of legal entity for any special, indirect, incidental, liquidated or consequential damage of any kind.

CLAIMS

You are responsible for inspecting merchandise on receipt and for filing claims with the carriers for damage or loss. All claims for shortages and damages must be made in writing to the carriers within ten (10) days of receipt. We suggest you call the carrier immediately upon noticing any possible freight-related damage and arrange for an inspection before proceeding with unpacking. Photographs taken while the delivery truck is still on sight are recommended if possible.

Under no circumstances may you withhold payment or charge the Company for freight or warranty related claims.

No claim for expenses incurred for corrective work done on the merchandise provided by the Company will be considered or accepted unless specifically agreed to in writing, in advance of the work being done, by an authorized manager of the Company.

INFORMATION AND ASSISTANCE

If at any time you have a question on an invoice from the Company, a call or note to our accounting department will bring prompt action toward getting the problem resolved.

If it becomes necessary, at R.F. MacDonald Co.'s discretion, to take legal action to collect your account, R.F. MacDonald Co. shall be entitled to recover, in addition to any other recovery, its court costs, reasonable attorney's fees, and all other collection expenses.

If you have any questions regarding this policy, please contact our office.

We appreciate your business and look forward to providing you with reliable equipment, parts, and service.

Please acknowledge below your receipt and agreement to the provisions of this policy statement.

Return the original to:

**R.F. MacDonald Co.
25920 Eden Landing Road
Hayward
Phone 510-774-6228
Fax 510-784-1004**

APPLICABLE LAW: This agreement shall be governed by the substantive laws of the State of California

Acknowledged and Agreed To:

Company Name: _____
Signature: _____
Name/Title: _____
Date: _____



SEWER AUTHORITY MID-COASTSIDE
Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
BY: Kishen Prathivadi, General Manager
SUBJECT: Discuss Proposed General Budget for FY 2023/24 and Authorize the General Manager to Submit it to Member Agencies for Approval

Executive Summary

The purpose of this report is to discuss the proposed General Budget for FY 2023/24 and authorize the General Manager to submit it to Member Agencies for approval.

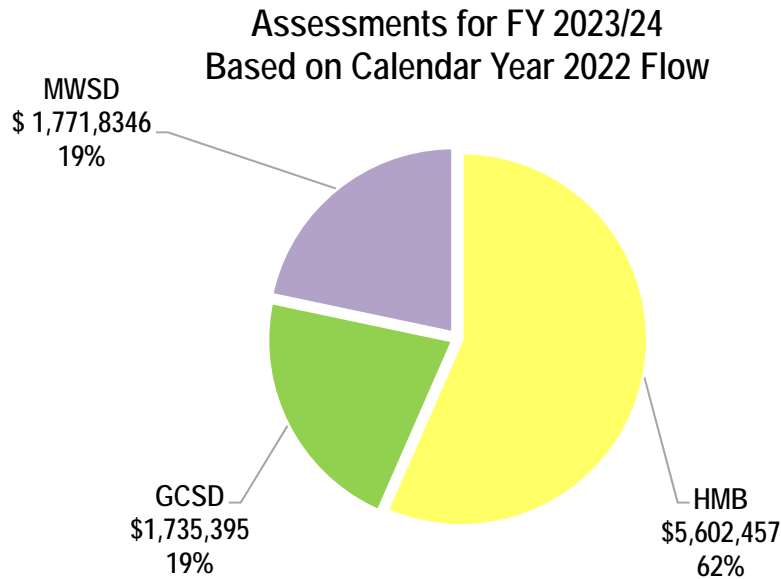
Fiscal Impact

The operation and maintenance expenditure budget for FY 2023/24 is \$9.2 million, including infrastructure project expenses. This is an *overall increase* of \$874,401 from the FY 2022/23 adopted budget. The impact to the member agency assessments is:

Assessments for Each Member Agency

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ADOPTED	FY 2023/24 PROPOSED	CHANGE FROM FY 21/22 ADOPTED
Half Moon Bay	\$4,133,125	\$4,241,911	\$4,871,480	\$5,602,457	\$730,977 15%
Granada CSD	\$1,589,305	\$1,489,027	\$1,630,110	\$1,735,395	\$105,285 6%
Montara WSD	\$1,584,637	\$1,532,608	\$1,694,036	\$1,771,834	\$77,798 5%
	\$7,307,067	\$7,263,546	\$8,195,626	\$9,109,686	\$914,061 11%

BOARD MEMBERS: M. Clark B. Dye P. Dekker
 D. Penrose D. Ruddock K. Slater-Carter
ALTERNATE MEMBERS: S. Boyd B. Softky J. Randle
 J. Grant H. Rarback



Strategic Plan Compliance

The recommendations in the proposed budget comply with SAM Strategic Plan Goal 3: “Consider long-term costs and ensure that finances are stable and understandable by the board, member agencies, and the public.”

Background and Discussion/Report

The General Budget includes all operation and maintenance (O&M) costs for SAM and are allocated to four divisions: Administrative Services, Treatment, Environmental Compliance, and Infrastructure. The proposed budget includes obligations for wages and benefits defined in employment and bargaining contracts, increases in retirement contributions, and other non-discretionary expenses.

Staff made the following assumptions in determining changes from the FY 2023/24 adopted budget.

- The position of Engineering & Construction Contracts Manager continues to be defunded.
- All applicable merit step increases will be earned per the MOU with Local No. 39.
- All authorized positions are funded. Salaries for filled positions are estimated at one step up. Salaries for currently vacant positions are estimated at mid-step. There are a total of 13 positions:
 - The vacant position for a Utility Worker has been defunded in favor of adding an additional Operator position which is expected to be filled during FY 2022/23, budgeted at mid-step.
 - 6 employees are scheduled for a step increase.
 - 6 employees are currently at the top step.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

- One is the General Manager who is on a contract.
- All services, supplies, and utilities will be increased by a 3% CPI unless specific adjustment was deemed necessary based on actual experience or known factors.

Budget Overview

The General Budget, including the proposed infrastructure projects, has been discussed by the Member Agency Managers and by the Finance Committee. The presentation today is for the Board to review and follow-up with agency staff and respective Council/Boards for comment. Final approval of the proposed budget will take place later in the process.

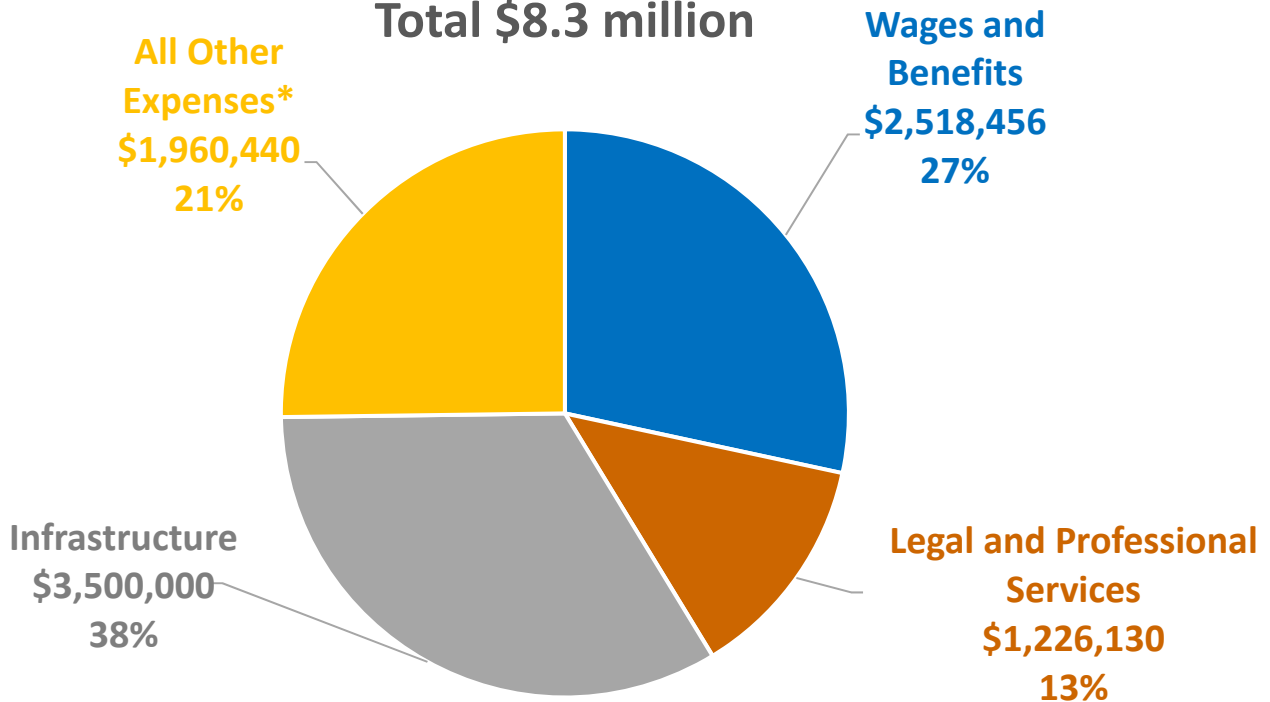
The overall increase from the adopted budget for Fiscal Year 2022/23 to the proposed budget for Fiscal Year 2023/24 is \$874,401 (10%). This is primarily due to an increase in the infrastructure budget and wages.

Of the total General Budget, \$2.52 million (27%) is for wages and benefits. The cost of infrastructure improvements is \$3.5 million (38%). Legal, Engineering and Professional Services is \$1.23 million (13%) and accounts for a significant percentage of the budget due to SAM's dependency on contractors and consultants for technical and specialized services.

All other expenses (including Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims) represent the remaining \$1.96 million (21%) of the budget.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

Expenses by Category
Total \$8.3 million



*All Other Expenses include: Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims.

Significant Budget Changes

The Administrative Services division increased \$243,326 (18%). The net increase is a result from COLA increase of 3% and related merit increase. The Authority also approved a long term agreement with General Counsel which established a three year not to exceed amount.

The Treatment division increased \$152,705 (4%), which is due to the COLA increase of 3% and an increase in engineering services and chemicals. Other costs have decreased over the prior year.

The Environmental Compliance division budget decreased \$12,234 (5%) primarily due to projected decrease in the use of various supplies.

The Infrastructure division increased \$490,603 to address the projects in the approved FY2023-2024 Capital Improvement Plan.

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
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Detail Changes in Expenses

The significant overall changes in the expense categories are as follows. The numbers are correlated to the line items on the budget spreadsheets.

1. Wages: Increase of \$187,130 due to staffing changes.
2. Premium Pay: Decrease of \$15,444 due to standby pay, certification pay, and overtime pay associated with changes in staffing resulting. Decrease due to less out of class pay.
3. Health Benefits: Increase of \$23,910 due to the rising cost of healthcare insurance.
4. Retirement Contributions: Increase of \$29,179 primarily due to the estimation of retirement costs related to the unfunded liability portion in the prior year’s budget. (Every year this amount is estimated but the actual amount is not in our control and is not known until we are officially notified by CalPERS after the year is over)
5. Retirement Medical: Decrease of \$332 for contributions as negotiated in the MOU and the Unrepresented Employees.
6. Misc. Benefits: Increase of \$3,960 for benefits as negotiated in the MOU and the Unrepresented Employees.
7. Personnel Subtotal: Increase of \$228,404 in personnel costs primarily due to anticipated increase in staffing.
8. Legal Services: Increase of \$181,666 due to long term not to exceed contract with General Counsel.
9. Engineering Services: No increase budgeted.
10. Professional Services: Decrease of \$76,353.

The major contracting firms and the status of their contracts, if applicable, are as follows:

- Calcon Systems, electrical services: Existing contract not to exceed \$350,000.
 - RVE Accounting, financial & accounting services: As Needed.
 - Alpha Analytical Laboratories, essential lab services: As Needed.
 - Peninsula Pump: handles pump repair, generally an emergency repair: As Needed.
11. Precision IT, computer equipment maintenance: IT support as and when needed.
 12. Professional Memberships: Increase of \$2,669 based on current year expected increase in dues.

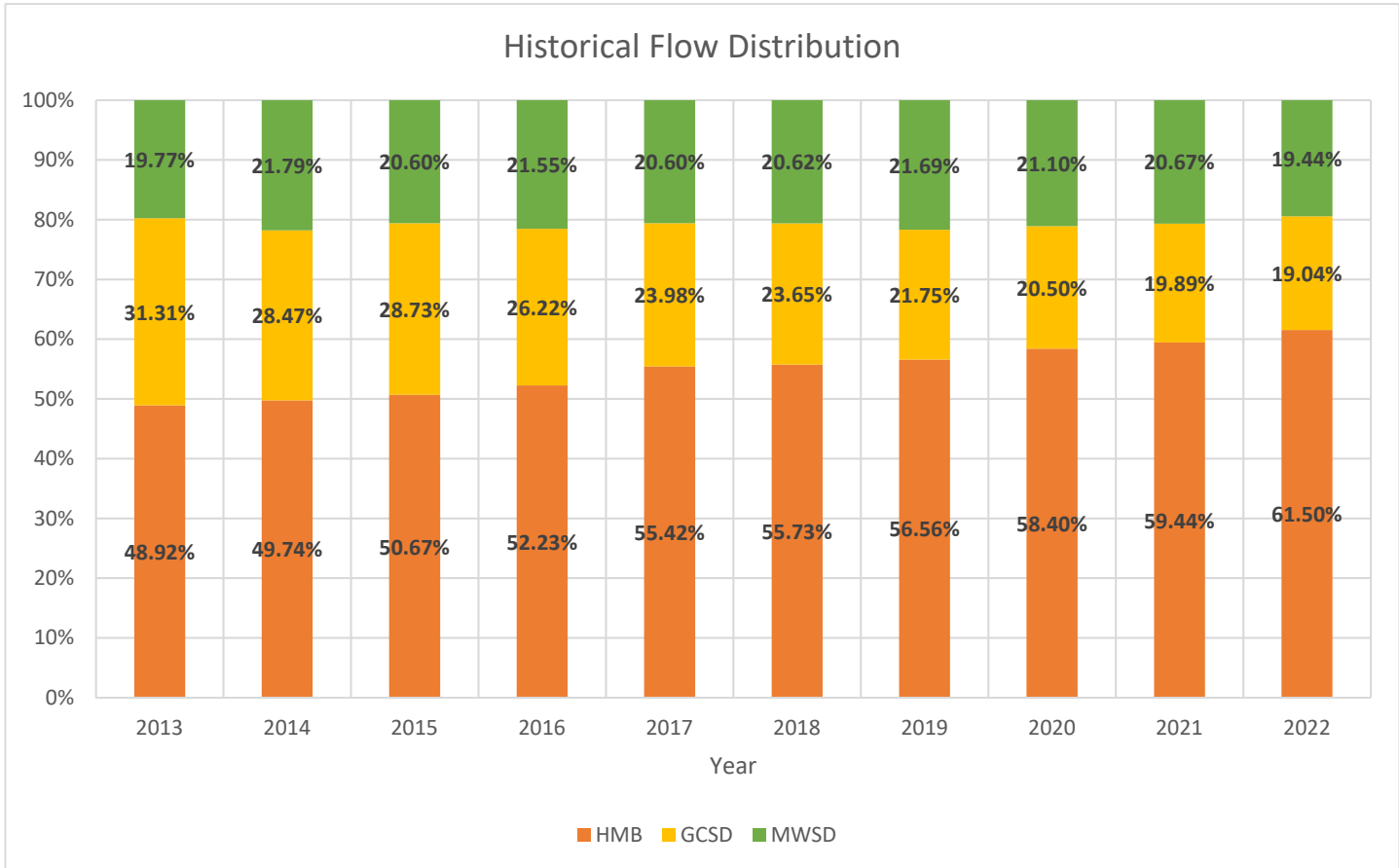
BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
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	J. Grant	H. Rarback	

13. Insurance Premiums: Decrease of \$15,334 due to the lack of prior year adjustments that occurred last year.
14. Misc. Expenses: Increase of \$23,897 anticipated based on detailed review of current year expenditures.
15. Utilities: Increase of \$44,017 for electricity, gas, and water consistent with current costs.
16. Travel & Training: Decrease of \$24,985 based on expectation that conference attendance will continue to wane.
17. Equipment Rental: Decrease of \$90,820 consistent with actual rent experiences in the current year.
18. Building & Maintenance Services: Decrease of \$18,081 based on current year expenditures.
19. Chemicals: Increase of \$125,066 based on anticipated expenses consistent with recent experience and expected industry increases.
20. Permits & Licenses: Increase of \$6,406 based on current year expenditures.
21. Supplies: Decrease of \$61,461 based on current year expenditures.
22. Equipment: Decrease of \$6,633 based on current year expenditures.
23. Infrastructure: Increase of \$490,603 to address the projects identified in the approved FY 2023/24 Capital Improvement Plan budget.
24. Claims/Penalties: Increase of \$65,340 due to anticipated penalties stemming from the flooding in January 2023.
25. Repairs & Maintenance: No change anticipated.
26. Non-Personnel Subtotal: Total Increase of \$645,996 (11%).

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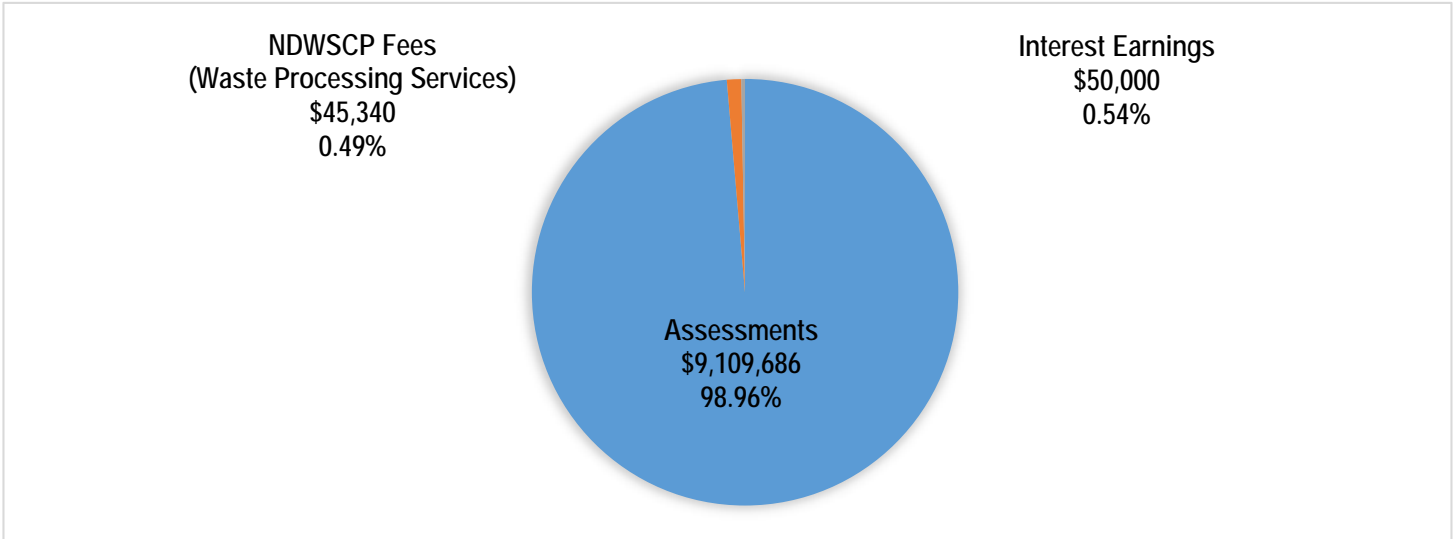
Revenue Allocation

Of the total O&M revenue, the majority (98.96%) is from assessments paid by the JPA member agencies. The allocation between the agencies is based on the flow from the preceding calendar year. The flow allocations fluctuate from year to year.



The remaining revenue comes from Waste Processing Services that are currently classified in the Non-Domestic Waste Source Control Program Fees category of our AR System (1.35%), and interest earnings (0.24%).

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ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



Staff Recommendation

Staff recommends that the Board of Directors review the budget with their respective staff and contemporaries and return comments to the SAM General Manager on or before May 31, 2023, for evaluation and approve a final budget before June 26, 2023.

Supporting Documents

Attachment A: SAM General Budget for FY 2023/24

BOARD MEMBERS:

M. Clark
 D. Penrose

B. Dye
 D. Ruddock

P. Dekker
 K. Slater-Carter

ALTERNATE MEMBERS:

S. Boyd
 J. Grant

B. Softky
 H. Rarback

J. Randle



**General Budget
Fiscal Year 2023/24**

OPERATIONS BUDGET



EXECUTIVE SUMMARY

The Joint Exercise of Powers Agreement (Agreement) that created SAM and governs its day-to-day operations specifies that “The total expenses of operation and maintenance shall be shared in a manner based on flows into the single consolidated plant. The General Budget is divided into Administrative Services, Treatment, Environmental Compliance, and Infrastructure.

The General Budget includes obligations for wages and benefits defined in employment and bargaining contracts, increases in retirement contributions, and other non-discretionary expenses.

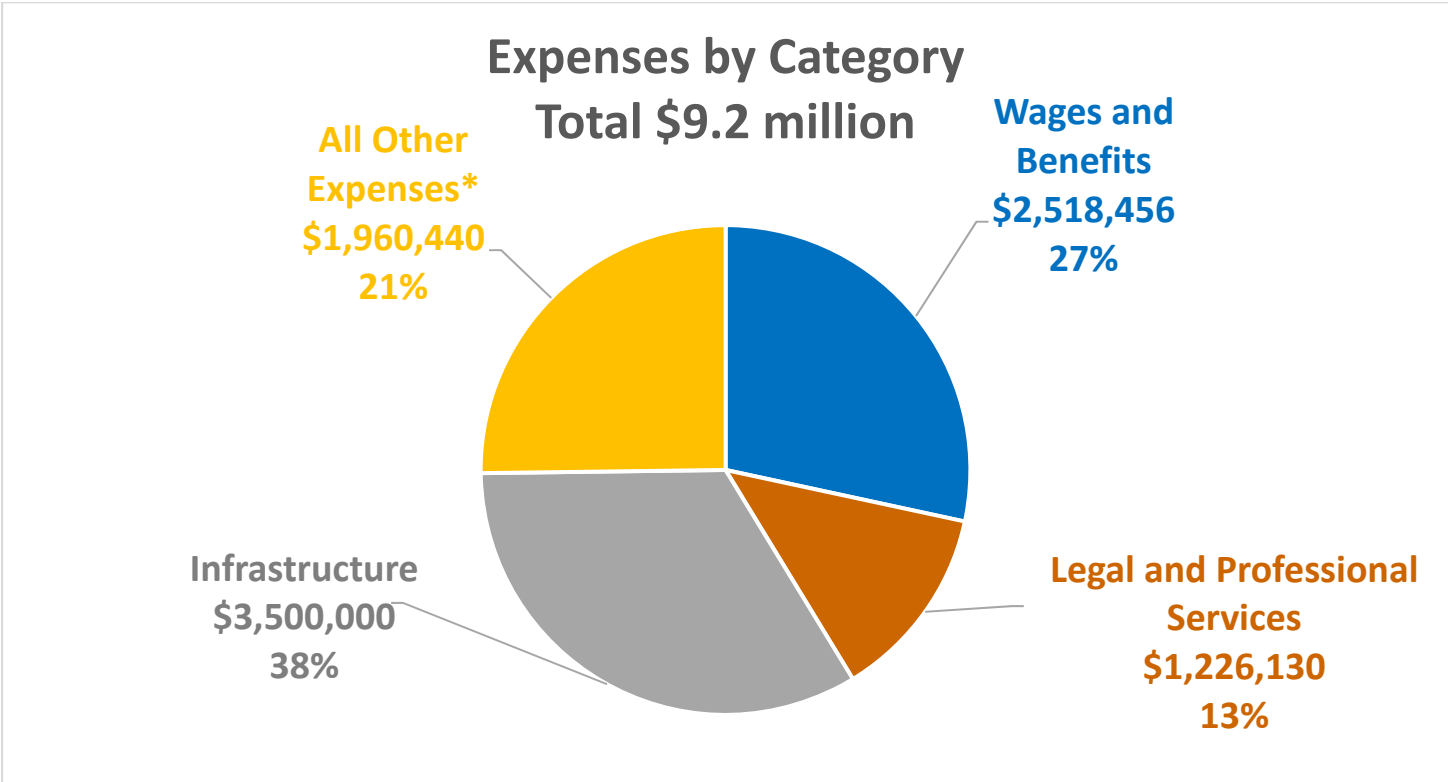
JPA Income & Expenses – General Budget

Operating Income		
Assessments - City of Half Moon Bay	5,602,457	
Assessments - Granada Community Services District	1,735,395	
Assessments - Montara Water & Sanitary District	1,771,834	
Interest Income	50,000	
NDWSCP Fees	45,340	
Total Operating Income		\$ 9,205,026
Operating Expenses		
Wages	1,724,516	
Benefits	793,941	
Legal Services	356,666	
Engineering Services	128,750	
Professional & Technical Services	740,714	
Professional Memberships	57,421	
Insurance Premiums	112,053	
Miscellaneous Expenses	92,354	
Utilities	707,831	
Travel & Training	16,397	
Equipment Rental/Lease	7,281	
Building & Maintenance Services	187,890	
Chemicals	412,114	
Permits & Licenses	51,777	
Supplies	67,220	

Equipment	17,583	
Infrastructure Projects	3,500,000	
Claims & Penalties	80,340	
Repairs & Maintenance	150,179	
Total Expenses		\$ 9,205,026
Total Operating Expenses (less Infrastructure)		\$ 5,705,026
Contribution to Reserve Funds (Revenues less Expenses)		\$ 0

The overall increase from the adopted budget for Fiscal Year 2022/23 to the proposed budget for Fiscal Year 2023/24 is \$874,401 (10%). This is primarily due to an increase in the infrastructure budget, wages legal services, and chemicals.

Of the total General Budget, \$2.52 million (27%) is for wages and benefits. The cost of infrastructure improvements is \$3.5 million (38%). Legal, Engineering and Professional Services is \$.837 million (13%) and accounts for a significant percentage of the budget due to SAM's dependency on contractors and consultants for technical and specialized services. Other expenses (including Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims) represent 21% of the budget.



*All Other Expenses include: Utilities, Insurance, Equipment Rental, Maintenance Services, Chemicals, Permits, Supplies, Equipment, and Claims.

Division Budgets by Fiscal Year

	FY 2020/21 <u>Actual</u>	FY 2021/22 <u>Actual</u>	FY 2022/23 <u>Adopted</u>	FY 2023/24 <u>Proposed</u>	\$ <u>Change</u>	% <u>Change</u>
Administration	\$1,720,904	\$1,465,910	\$1,339,194	\$1,582,520	\$243,326	18%
Treatment	\$3,714,449	\$3,662,645	\$3,732,405	\$3,885,110	\$152,705	4%
Environmental Compliance	<u>\$271,905</u>	<u>\$308,206</u>	<u>\$249,630</u>	<u>\$237,396</u>	<u>\$(12,234)</u>	<u>(5)%</u>
Total Operating Budget	\$5,707,258	\$5,436,761	\$5,321,229	\$5,705,026	\$383,797	7%
Infrastructure	<u>\$149,562</u>	<u>\$1,412,419</u>	<u>\$3,009,397</u>	<u>\$3,500,000</u>	<u>\$490,603</u>	<u>16%</u>
Total General Budget	\$5,856,820	\$6,849,180	\$8,330,626	\$9,205,026	\$874,400	10%

The Administrative Services division increased \$243,326 (18%). The net increase is a result from COLA increase of 3% and related merit increase. The Authority also approved a long term agreement with General Counsel which established a three year not to exceed amount.

The Treatment division increased \$152,705 (4%), which is due to the COLA increase of 3% and an increase in engineering services and chemicals. Other costs have decreased over the prior year.

The Environmental Compliance division budget decreased \$12,234 (5%) primarily due to projected decrease in the use of various supplies.

The Infrastructure division increased \$490,603 to address the projects in the approved FY2023-2024 Capital Improvement Plan.

BUDGET ALLOCATION AND ASSESSMENTS

The Joint Exercise of Powers Agreement (JEPA) stipulates that the total expenses of operation and maintenance of all of the components of the Present Project (intertie pipeline and attendant pump facilities, ocean outfall, treatment plant) shall be shared in a manner based on flows.

Flow Results for Budget Allocations*

	HMB	GCS D	MWSD	
FY 2023/24	61.5%	19.05%	19.45%	(Based on Calendar Year 2022)
FY 2022/23	<u>59.4%</u>	<u>19.90%</u>	<u>20.70%</u>	(Based on Calendar Year 2021)
Variance	2.10%	-0.85%	-1.25%	

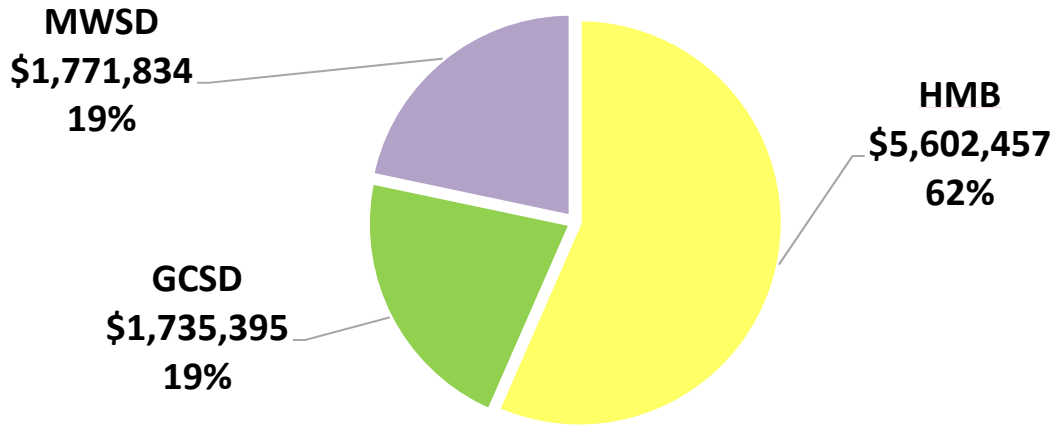
* The member agency assessments are allocated based on flow percentages from the previous calendar year. This allocation varies each year.

Total Assessments for Each Member Agency*

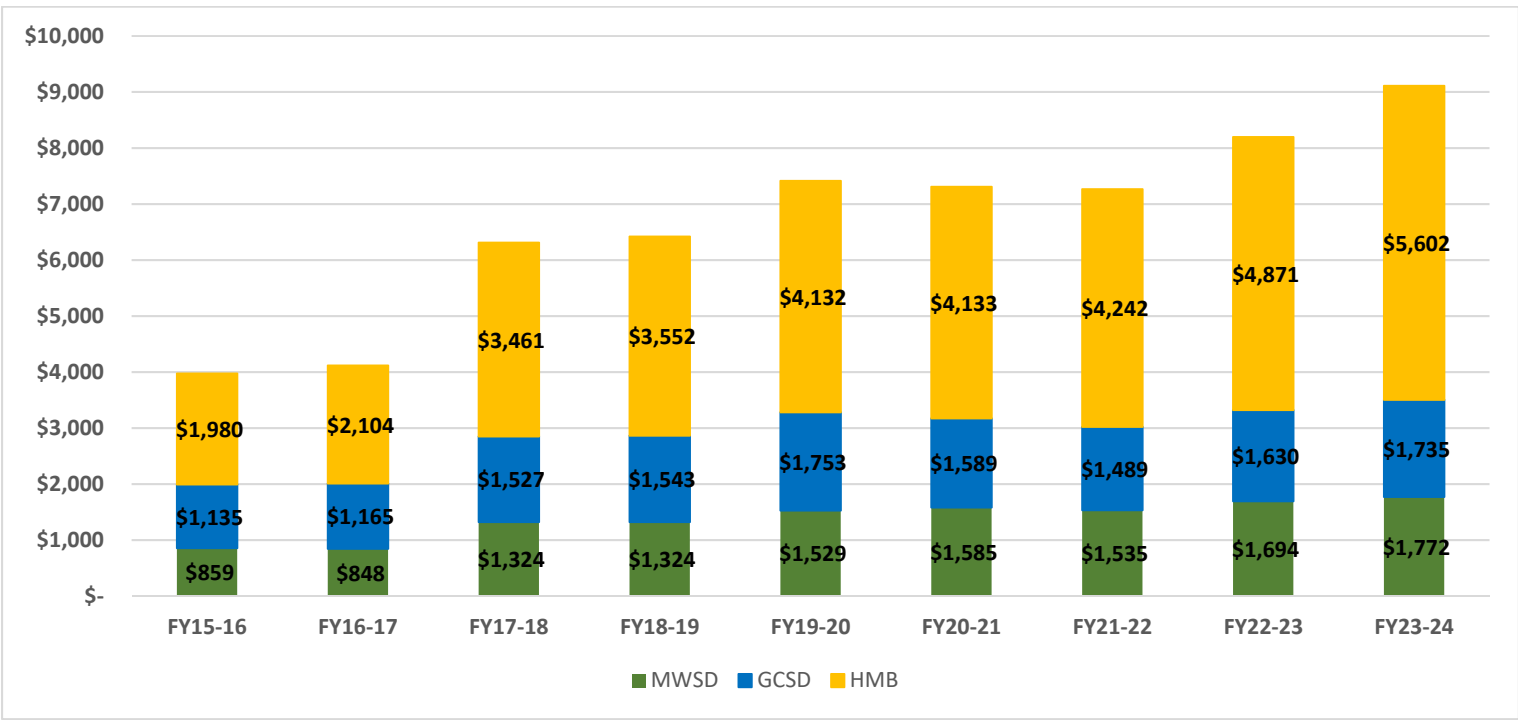
	FY 2020/21 <u>Actual</u>	FY 2021/22 <u>Adopted</u>	FY 2022/23 <u>Adopted</u>	FY 2023/24 <u>Proposed</u>	\$ <u>Change</u>	% <u>Change</u>
Half Moon Bay	\$4,133,125	\$4,241,911	\$4,871,480	\$5,602,457	\$730,977	15%
Granada CSD	\$1,589,305	\$1,489,027	\$1,630,110	\$1,735,395	\$105,285	6%
Montara WSD	\$1,584,637	\$1,532,608	\$1,694,036	\$1,771,834	\$ 77,798	5%
Total	\$7,307,067	\$7,263,546	\$8,195,626	\$9,109,686	\$914,061	11%

* The assessments to the Member Agencies are rounded to nearest dollar.

**Assessments for FY 2023-24
Based on Calendar Year 2022 Flow**



Assessments History by Agency (in 1,000's)



OVERALL OPERATIONS BUDGET SUMMARY

(Includes: Administrative Services, Treatment, Environmental Compliance, and Infrastructure)

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED	
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EXPENDITURES

Personnel

1	Wages	1,442,622	1,537,386	1,478,321	1,724,516	187,130	12%
2	Premium Pay	126,623	113,626	98,966	98,182	(15,444)	(14%)
3	Health Benefits	236,967	265,562	272,911	289,472	23,910	9%
4	Retirement Cont.	318,790	253,580	252,035	282,760	29,179	12%
5	Retiree Med/OPEB	16,078	33,389	32,337	33,057	(332)	(1%)
6	Misc. Benefits	88,845	86,509	88,336	90,470	3,960	5%
7	Subtotal	2,229,925	2,290,052	2,222,906	2,518,456	228,404	10%

Non-Personnel

8	Legal Services	241,931	175,000	124,955	356,666	181,666	104%
9	Engineering Services	184,173	128,750	125,000	128,750	-	0%
10	Professional Services	1,175,257	817,067	712,318	740,714	(76,353)	(9%)
11	Prof. Memberships	50,537	54,752	55,749	57,421	2,669	5%
12	Insurance Premiums	125,690	127,386	108,789	112,053	(15,334)	(12%)
13	Misc. Expenses	120,677	68,457	106,104	92,354	23,897	35%
14	Utilities	575,612	663,814	687,214	707,831	44,017	7%
15	Travel & Training	30,018	41,382	15,919	16,397	(24,985)	(60%)
16	Equipment Rental	88,388	98,101	7,069	7,281	(90,820)	(93%)
17	Bldg & Maint Services	154,178	205,971	86,638	187,890	(18,081)	(9%)
18	Chemicals	290,207	287,048	400,111	412,114	125,066	44%
19	Permits & Licenses	45,462	45,372	49,314	51,777	6,406	14%
20	Supplies	85,203	128,681	65,262	67,220	(61,461)	(48%)
21	Equipment	20,983	24,216	17,071	17,583	(6,633)	(27%)
22	Infrastructure	1,407,212	3,009,397	2,209,676	3,500,000	490,603	16%
23	Claims/Penalties	23,729	15,000	78,000	80,340	65,340	436%
24	Repairs & Maintenance	-	150,179	86,050	150,179	(0)	(0%)
25	Subtotal	4,619,255	6,040,574	4,935,239	6,686,570	645,996	11%

26	TOTAL	6,849,180	8,330,626	7,158,145	9,205,026	874,401	10%
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Key Changes

Personnel costs: net increase due COLA and merit increases	\$ 228,404
Legal Services:	\$ 181,666
Professional services: Increase due to estimates based on Year-to-Date Actuals	\$ (76,353)
Claims/Penalties	\$ 65,340
Utilities:	\$ 44,017
Equipment Rental:	\$ (90,820)
Chemicals: Based on Year-to-Date Actuals	\$ 125,066
Supplies:	\$ (61,461)
All other operating expenses: net increase due to CPI and adjustments to other operating expenses	\$ (32,061)
TOTAL GENERAL OPERATING EXPENDITURES BUDGET INCREASE	\$ 383,798
Infrastructure: net increase result of CIP (includes engineering costs, reclassified)	\$ 490,603
TOTAL GENERAL OPERATING EXPENDITURES BUDGET INCREASE	\$ 874,401

	FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED	
REVENUE						
By Type:						
26 JPA Assessments	7,263,546	8,195,626	8,195,626	9,109,686	914,061	11%
27 Contract Services	-	-	-	-	-	0%
28 NDWSCP Fees	37,288	115,000	45,340	45,340	(69,660)	(61%)
29 Misc. Fees	-	-	-	-	-	0%
30 Interest Earnings	13,701	20,000	50,965	50,000	30,000	150%
31 Misc. Revenue	-	-	-	-	-	-
32 From/(To) Reserves	-	-	-	-	-	-
33 TOTAL	7,314,535	8,330,626	8,291,931	9,205,026	874,401	10%
By Agency:						
34 Half Moon Bay	4,241,911	4,871,480	4,871,480	5,602,457	730,977	15%
35 Granada CSD	1,489,027	1,630,110	1,630,110	1,735,395	105,285	6%
36 Montara WSD	1,532,608	1,694,036	1,694,036	1,771,834	77,798	5%
37 TOTAL	7,263,546	8,195,626	8,195,626	9,109,686	914,061	11%

Key Changes

Assessments reflect increased funding for infrastructure projects, maintenance, staff	\$ 914,061
TOTAL GENERAL OPERATING REVENUE BUDGET INCREASE	\$ 914,061

FINANCIAL DETAILS

The following is a list of key budget lines for FY2022/23 and 2023/24 budgets with brief explanations of the changes from year to year. This is a “budget to budget” comparison and does not necessarily represent current expenditures. Underlined items indicate a budget change in excess of \$10,000 year to year.

<u>Budget Line #</u>	<u>FY 2021/22</u>	<u>FY 2022/23</u>
1. <u>Wages</u> Increase as results of COLA increase and staffing changes.	\$1,537,386	\$1,724,516
2. <u>Premium Pay</u> Overtime paid for staff to perform tasks outside of normal work times.	\$113,626	\$98,182
3. <u>Health Benefits</u> The cost of medical, dental, and vision benefits provided to employees based on the MOU and Unrepresented Employees.	\$265,562	\$289,472
4. <u>Retirement Contributions</u> SAM pays the employer contribution to CalPERS for retirement benefits in compliance with PEPRA.	\$253,580	\$282,760
5. Retiree Medical/OPEB Includes contributions to a Health Retirement Account for future retirees as well as current retiree medical premiums.	\$33,389	\$33,057
6. Misc. Benefits Includes Medicare, long-term and short-term disability, workers compensation, and matching funds to a 457 plan.	\$86,509	\$90,470
7. Personnel Subtotal Subtotal of all wage and benefit costs.	\$2,290,052	\$2,518,456
8. <u>Legal Services</u> Includes general counsel and employment legal fees	\$175,000	\$356,666
9. Engineering Services Increased to provide design and project management related to treatment division.	\$128,750	\$128,750

Budget Line #	FY 2021/22	FY 2022/23
10. <u>Professional Services</u> Includes ongoing services that are specialized and need to be performed by consultants rather than staff.	\$817,067	\$740,714
11. <u>Professional Memberships</u> Includes memberships in professional organizations for SAM and employees that keeps them current in industry practices and improves how SAM serves the community.	\$54,752	\$47,421
12. <u>Insurance Premiums</u> Property, liability, and pollution premiums based on utilization rates.	\$127,386	\$112,053
13. <u>Misc. Expenses</u> Includes incidental expenses (uniforms laundry services, radio and alarm systems, offsite storage, postage, claims, copier, phone system support, etc.) not reflected in other categories.	\$68,457	\$95,354
14. <u>Utilities</u> Electricity, water, telephone, solid waste, etc.	\$663,814	\$707,831
15. <u>Travel & Training</u> Training and travel related costs for attendance at industry conferences and seminars, and other related events to allow staff to keep current on technical skills and industry best practices.	\$41,382	\$16,397
16. <u>Equipment Rental/Lease</u> Short-term rental or lease of equipment (generators, storage tanks, etc.).	\$98,101	\$7,281
17. <u>Building & Maintenance Services</u> Includes janitorial, landscaping, and other regular building maintenance services.	\$205,971	\$187,890
18. <u>Chemicals</u> Includes chemicals used in the treatment of wastewater to meet regulatory standards.	\$287,048	\$412,114
Budget Line #	FY 2022/23	FY 2023/24

19.	Permits & Licenses Annual costs for permits with local, regional and state agencies.	\$45,372	\$51,777
20.	Supplies Office, computer, breakroom, and safety supplies.	\$128,681	\$67,220
21.	Equipment Purchase Purchase of equipment use at SAM facilities not included in infrastructure projects.	\$24,216	\$17,583
22.	<u>Infrastructure Projects</u> Includes costs of projects included in 5-Year CIP. Includes engineering costs associated. Includes costs associated with projects that exceed \$50,000 each.	\$3,009,397	\$3,500,000
23.	<u>Claims/Penalties</u> Reflects claims expenses not covered by insurance.	\$15,000	\$80,340
24.	Repairs & Maintenance Maintenance for plant equipment	\$150,179	\$150,179
25.	Non-Personnel Subtotal Subtotal of all costs not associated with wages and benefits.	\$6,040,574	\$6,686,570
26.	Total Total of all costs (sum of Personnel and Non-Personnel subtotals).	\$8,330,626	\$9,205,026

ADMINISTRATIVE SERVICES

By Category

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
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EXPENDITURES

Personnel

1	Wages	543,861	515,459	568,265	587,126	71,667	14%
2	Premium Pay	2,816	4,290	3,500	5,815	1,525	36%
3	Health Benefits	61,713	58,408	60,977	62,307	3,899	7%
4	Retirement Cont.	10,209	49,483	49,679	60,158	10,675	22%
5	Retiree Med/OPEB	38,374	16,348	17,067	16,728	380	2%
6	Misc. Benefits	21,935	20,705	25,576	18,642	(2,062)	(10%)
7	Subtotal	678,909	664,693	725,064	750,777	86,084	13%

Non-Personnel

8	Legal Services	241,931	175,000	124,955	356,666	181,666	104%
9	Engineering Services	-	-	-	-	-	0%
10	Professional Services	226,656	200,411	169,935	192,280	(8,131)	(4%)
11	Prof. Memberships	38,950	39,509	41,757	43,009	3,500	9%
12	Insurance Premiums	125,690	127,386	108,789	112,053	(15,334)	(12%)
13	Misc. Expenses	34,263	32,163	56,181	40,933	8,770	27%
14	Utilities	37,379	36,569	37,499	38,624	2,055	6%
15	Travel & Training	3,622	8,892	3,099	3,191	(5,701)	(64%)
16	Equipment Rental	6,599	6,426	7,069	7,281	855	13%
17	Bldg & Maint Services	39,844	22,561	28,264	29,112	6,551	29%
18	Chemicals	-	-	-	-	-	0%
19	Permits & Licenses	-	-	-	-	-	0%
20	Supplies	8,340	10,583	8,342	8,593	(1,990)	(19%)
21	Equipment	-	-	-	-	-	0%
22	Infrastructure	-	-	-	-	-	0%
23	Claims/Penalties	23,729	15,000	-	-	(15,000)	(100%)
24	Repairs & Maintenance	-	-	-	-	-	
25	Subtotal	787,001	674,502	585,891	831,743	157,241	23%

26	TOTAL	1,465,910	1,339,194	1,310,955	1,582,520	243,326	18%
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ADMINISTRATIVE SERVICES

By Category

FY 2020/21 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
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REVENUE

By Type:

27 JPA Assessments	1,259,899	1,319,194	1,319,194	1,532,520	213,326	16%
28 Contract Services	-	-	-	-	-	0%
29 NDWSCP Fees	-	-	-	-	-	0%
30 Misc. Fees	-	-	-	-	-	0%
31 Interest Earnings	13,701	20,000	50,965	50,000	30,000	150%
32 Misc. Revenue	-	-	-	-	-	0%
33 From/(To) Reserves	-	-	-	-	-	0%
34 TOTAL	1,273,600	1,339,194	1,370,159	1,582,520	243,326	18%
By Agency:						
34 Half Moon Bay	735,781	784,129	755,361	942,500	158,371	20%
35 Granada CSD	258,279	262,388	290,458	291,945	29,557	11%
36 Montara WSD	265,839	272,677	289,605	298,075	25,398	9%
37 TOTAL	1,259,899	1,319,194	1,335,424	1,532,520	213,326	16%

Key Changes

Personnel costs: net increase due COLA and merit increases. Amount also includes Board stipend and Holiday pay which had been omitted in previous years.

Legal Services	\$ 86,084
Insurance Premiums: Decreased based on year-to-date actuals	\$ 181,666
Claims/Penalties	\$ (15,334)
All other operating expenses: net increase due to CPI and adjustments to other operating expenses	\$ (15,000)
	\$ 5,909
TOTAL ADMINISTRATION EXPENDITURES BUDGET INCREASE	\$ 243,326

Key Changes

Assessments reflect net increase in budget for wages, benefits, and other expenses

	\$ 213,326
TOTAL ADMINISTRATION REVENUE BUDGET INCREASE	\$ 213,326

TREATMENT By Category

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
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EXPENDITURES

Personnel

1	Wages	862,052	983,383	873,788	1,098,699	115,316	12%
2	Premium Pay	122,060	107,492	93,636	90,446	(17,046)	(16%)
3	Health Benefits	169,897	201,593	206,836	221,245	19,653	10%
4	Retirement Cont.	289,780	191,792	190,159	209,980	18,187	9%
5	Retiree Med/OPEB	(21,420)	16,459	14,695	15,743	(716)	(4%)
6	Misc. Benefits	64,658	63,744	60,749	69,336	5,593	9%
7	Subtotal	1,487,028	1,564,462	1,439,863	1,705,449	140,987	9%

Non-Personnel

8	Legal Services	-	-	-	-	-	
9	Engineering Services	178,966	128,750	125,000	128,750	-	0%
10	Professional Services	741,528	466,656	463,131	398,434	(68,222)	(15%)
11	Prof. Memberships	11,587	15,243	13,992	14,412	(831)	(5%)
12	Insurance Premiums	-	-	-	-	-	
13	Misc. Expenses	79,314	36,294	49,923	51,421	15,127	42%
14	Utilities	538,233	627,245	649,715	669,206	41,962	7%
15	Travel & Training	26,214	32,303	12,631	13,010	(19,293)	(60%)
16	Equipment Rental	81,789	91,675	-	-	(91,675)	(100%)
17	Bldg & Maint Services	114,335	183,410	58,374	158,778	(24,631)	(13%)
18	Chemicals	285,382	282,740	397,114	409,027	126,288	45%
19	Permits & Licenses	45,462	45,372	49,314	51,777	6,406	14%
20	Supplies	56,439	93,366	43,674	44,984	(48,382)	(52%)
21	Equipment	16,368	14,710	9,071	9,343	(5,368)	(36%)
22	Infrastructure	-	-	-	-	-	
23	Claims/Penalties	-	-	78,000	80,340	80,340	
24	Repairs & Maintenance	-	150,179	86,050	150,179	(0)	(0%)
25	Subtotal	2,175,617	2,167,942	2,035,988	2,179,661	11,719	1%

26	TOTAL	3,662,645	3,732,405	3,475,851	3,885,111	152,706	4%
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Key Changes

Personnel: net increase due to COLA and merit increases	\$ 140,987
Professional Services:	\$ (68,222)
Utilities:	\$ 41,962
Equipment Rental	\$ (91,675)
Chemicals	\$ 126,288
Claims/Penalties	\$ 80,340
Increase services, supplies, chemicals, etc. by 3% CPI	<u>\$ (76,973)</u>

TOTAL TREATMENT EXPENDITURES BUDGET INCREASE \$ 152,706

**TREATMENT
By Category**

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
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REVENUE

By Type:

27 JPA Assessments	3,342,060	3,617,405	3,617,405	3,839,771	222,366	6%
28 Contract Services	-	-	-	-	-	0%
29 NDWSCP Fees	37,288	115,000	45,340	45,340	(69,660)	(61%)
30 Misc. Fees	-	-	-	-	-	0%
31 Interest Earnings	-	-	-	-	-	0%
32 Misc. Revenue	-	-	-	-	-	0%
33 From/(To) Reserves	-	-	-	-	-	0%
34 TOTAL	3,379,348	3,732,405	3,662,745	3,885,111	152,706	4%

By Agency:

34 Half Moon Bay	1,951,763	2,150,185	2,161,703	2,361,459	211,274	10%
35 Granada CSD	685,122	719,502	831,237	731,476	11,975	2%
36 Montara WSD	705,175	747,718	828,795	746,835	(882)	(0%)
37 TOTAL	3,342,060	3,617,405	3,821,735	3,839,771	222,366	6%

Key Changes

Assessments reflect net increased funding for wages, benefits, and other expenses	<u>\$ 222,366</u>
TOTAL TREATMENT REVENUE BUDGET INCREASE	\$ 222,366

**ENVIRONMENTAL COMPLIANCE
By Category**

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
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EXPENDITURES

Personnel

1 Wages	36,709	38,543	36,268	38,690	147	0%
2 Premium Pay	1,746	1,844	1,830	1,922	78	4%
3 Health Benefits	5,357	5,561	5,098	5,919	358	6%
4 Retirement Cont.	18,800	12,305	12,198	12,622	317	3%
5 Retiree Med/OPEB	(875)	582	575	586	4	1%
6 Misc. Benefits	2,252	2,061	2,011	2,491	430	21%
7 Subtotal	63,988	60,897	57,979	62,230	1,333	2%

Non-Personnel

8 Legal Services	-	-	-	-	-	-
9 Engineering Services	-	-	-	-	-	-
10 Professional Services	207,073	150,000	79,251	150,000	-	0%
11 Prof. Memberships	-	-	-	-	-	0%
12 Insurance Premiums	-	-	-	-	-	0%
13 Misc. Expenses	7,100	-	-	-	-	0%
14 Utilities	-	-	-	-	-	0%
15 Travel & Training	182	187	190	196	8	4%
16 Equipment Rental	-	-	-	-	-	0%
17 Bldg & Maint Services	-	-	-	-	-	0%
18 Chemicals	4,825	4,308	2,997	3,087	(1,221)	(28%)
19 Permits & Licenses	-	-	-	-	-	0%
20 Supplies	20,424	24,732	13,246	13,643	(11,089)	(45%)
21 Equipment	4,614	9,505	8,000	8,240	(1,265)	(13%)
22 Infrastructure	-	-	-	-	-	0%
23 Claims/Penalties	-	-	-	-	-	0%
24 Repairs & Maintenance	-	-	-	-	-	
25 Subtotal	244,218	188,733	103,684	175,166	(13,567)	(7%)

26 TOTAL	308,206	249,630	161,663	237,396	(12,234)	(5%)
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Key Changes

Professional services: increase based on year-to-date actual	\$ (11,089)
Net increase in wages, utilities, services, and supplies	\$ (1,153)
TOTAL ENVIRONMENTAL COMPLIANCE EXPENDITURES BUDGET	\$ (12,234)

**ENVIRONMENTAL COMPLIANCE
By Category**

FY 2020/21 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
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REVENUE

By Type:

27 JPA Assessments	183,267	249,630	249,630	237,396	(12,234)	(5%)
28 Contract Services	-	-	-	-	-	0%
29 NDWSCP Fees	-	-	-	-	-	0%
30 Misc. Fees	-	-	-	-	-	0%
31 Interest Earnings	-	-	-	-	-	0%
32 Misc. Revenue	-	-	-	-	-	0%
33 From/(To) Reserves	-	-	-	-	-	0%
34 TOTAL	183,267	249,630	249,630	237,396	(12,234)	(5%)
By Agency:						
34 Half Moon Bay	107,028	148,380	153,522	145,998	(2,381)	(2%)
35 Granada CSD	37,570	49,651	47,555	45,224	(4,427)	(9%)
36 Montara WSD	38,669	51,598	48,553	46,173	(5,425)	(11%)
37 TOTAL	183,267	249,630	249,630	237,396	(12,234)	(5%)

Key Changes

Assessments reflect net decreased funding for wages, benefits, and other expenses	\$ (12,234)
TOTAL ENVIRONMENT COMPLIANCE REVENUE BUDGET DECREASE	\$ (12,234)

INFRASTRUCTURE

By Category

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED	
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EXPENDITURES

Personnel

1 Wages	-	-	-	-	-	0%
2 Premium Pay	-	-	-	-	-	0%
3 Health Benefits	-	-	-	-	-	0%
4 Retirement Cont.	-	-	-	-	-	0%
5 Retiree Med/OPEB	-	-	-	-	-	0%
6 Misc. Benefits	-	-	-	-	-	0%
7 Subtotal	-	-	-	-	-	0%

Non-Personnel

8 Legal Services	-	-	-	-	-	0%
9 Engineering Services	5,207	-	-	-	-	0%
10 Professional Services	-	-	-	-	-	0%
11 Prof. Memberships	-	-	-	-	-	0%
12 Insurance Premiums	-	-	-	-	-	0%
13 Misc. Expenses	-	-	-	-	-	0%
14 Utilities	-	-	-	-	-	0%
15 Travel & Training	-	-	-	-	-	0%
16 Equipment Rental	-	-	-	-	-	0%
17 Bldg & Maint Services	-	-	-	-	-	0%
18 Chemicals	-	-	-	-	-	0%
19 Permits & Licenses	-	-	-	-	-	0%
20 Supplies	-	-	-	-	-	0%
21 Equipment	-	-	-	-	-	0%
22 Infrastructure	1,407,212	3,009,397	2,209,676	3,500,000	490,603	16%
23 Claims/Penalties	-	-	-	-	-	0%
24 Repairs & Maintenance	-	-	-	-	-	0%
25 Subtotal	1,412,419	3,009,397	2,209,676	3,500,000	490,603	16%

26 TOTAL	1,412,419	3,009,397	2,209,676	3,500,000	490,603	16%
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Key Changes

Increased to address the projects identified in the approved
FY2023-24 capital improvement plan budget, including engineering costs

TOTAL INFRASTRUCTURE REVENUE BUDGET INCREASE \$ 490,603

**INFRASTRUCTURE
By Category**

FY 2021/22 ACTUAL	FY 2022/2023 ADOPTED	FY 2022/23 PROJECTED	FY 2023/24 PROPOSED	CHANGE FROM FY 2022/23 ADOPTED
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REVENUE

By Type:

27 JPA Assessments	2,478,320	3,009,397	3,009,397	3,500,000	490,603	16%
28 Contract Services	-	-	-	-	-	0%
29 NDWSCP Fees	-	-	-	-	-	0%
30 Misc. Fees	-	-	-	-	-	0%
31 Interest Earnings	-	-	-	-	-	0%
32 Misc. Revenue	-	-	-	-	-	0%
33 From/(To) Reserves	-	-	-	-	-	0%
	-					
34 TOTAL	2,478,320	3,009,397	3,009,397	3,500,000	490,603	16%
By Agency:						
34 Half Moon Bay	1,447,339	1,788,786	1,447,339	2,152,500	363,714	20%
35 Granada CSD	508,056	598,569	508,056	666,750	68,181	11%
36 Montara WSD	522,926	622,042	522,926	680,750	58,708	9%
37 TOTAL	2,478,320	3,009,397	2,478,320	3,500,000	490,603	16%

Key Changes

Increased to address the projects identified in the approved
FY2023-24 capital improvement plan budget, including engineering costs

TOTAL INFRASTRUCTURE REVENUE BUDGET INCREASE \$ 490,603

HIGHLIGHTS

- Infrastructure Projects in progress in FY 2021/22:
 - ✓ Montara PS - Replace Pump 1
 - ✓ Montara PS - Install Grit Removal
 - ✓ Rehabilitate/Replace Vehicle Fleet
 - ✓ Portola PS - Replace Pump 1 with Grinder Pump
 - ✓ Replace Bar Screen Drives and Screens
 - ✓ Replace Influent Pump and Motors 1 – 5
 - ✓ Electrical Improvements for Influent Pumps 1 – 8
 - ✓ Install Shade Canopy at Chemical Feed Pumps
 - ✓ Replace Effluent Pumps 1 and 2
 - ✓ Replace Sludge Mixing Pumps 1 and 2 with Chopper Pumps

- Infrastructure Projects in progress in FY 2022/23:
 - ✓ Princeton PS - Replace w/Package PS and Rehabilitate Bypass System
 - ✓ Replace Effluent Pumps 1, 2 & 3
 - ✓ Plant and Cyber Security Measures Implementation
 - ✓ Replace Chain & Flights, Collectors Gear Reducer, and Weirs in Primary Clarifier
 - ✓ Replace Primary Scum Pump and Motor
 - ✓ Replace Grit Pumps 1 & 2 and Appurtenances
 - ✓ Replace Primary Sludge Pumps and Motors 1, 2 & 3
 - ✓ Secondary Treatment - Replace/Rehabilitate Secondary Clarifier Drive Mechanism
 - ✓ Water Supply and Piping - Replace No. 3 Water Pumps

- These projects are in various stages- order placed, awaiting deliveries, or awaiting order placement. There has been a delay in deliveries and cost increases too due to the pandemic situation.

Project 1: Montara Force Main Rehabilitation

Priority: Rehabilitation/Replacement/Safety

The Montara Force Main Rehabilitation (MFM) Project addresses aging, at-risk pipeline within the Intertie Pipeline System. The MFM conveys wastewater from the Montara and Moss Beach communities to SAM’s Wastewater Treatment Plant in Half Moon Bay. The MFM is approximately 16,750 feet in length, ranging from 12 to 14-inches in diameter and was constructed of ductile iron pipe (DIP) in the early 1980s.

A 2017 project replaced the first 2,500 feet of MFM from Montara Pump Station to the end of Vallemar Street with high-density polyethylene (HDPE) pipe and replaced the associated air/vacuum relief valves. A 12-inch-diameter DIP portion of the MFM experienced failure during the atmospheric river storm that started on December 31, 2022, which was declared as a disaster at both the State and Federal levels. SAM’s emergency response included replacement of an 850-ft portion of the impacted force main with HDPE. It is proposed to replace the remaining 13,400 feet of the MFM project over four years starting from July 2023 to June 2027. The proposed \$2.0M for the fiscal year 23-24 entails Planning, Environmental, Legal & Admin costs of \$1.5M and Design costs of \$0.5M.



CIP Total Cost: \$10,686,000

Project Funding: This project will be funded by SAM’s Infrastructure Program.

Basis of Priority: This priority project continues the best practice of rehabilitating aging force main to mitigate sanitary sewer overflows, human health risks, environmental damages, and other regulatory violations.

Annual Cost Distribution and Schedule

CIP Total	FY2023	FY2024	FY2025	FY2026	FY2027
\$10.686M	\$2.0M	\$3.0M	\$3.0M	\$2.686	\$0

Project 2: Replacement/Rehabilitation of Boilers at the Treatment Plant

Priority: Rehabilitation/Replacement/Safety

SAM has two (2) Dual Gas Hot Water Boilers. They provide heat to keep the Digester Sludge at a constant temperature between 95.0 to 96.0 degrees Fahrenheit. This allows the microbes that break down the fecal matter to function properly. If we do not supply the boilers with either Digester Gas or Natural Gas we will not be in compliance with our NPDES permit, which will lead to violations and penalties.

Boiler # 1 is out of compliance and Boiler #2 is barely below the acceptable limit.

The proposed \$0.5M is to replace one of the boilers and refurbish the other.



CIP Total Cost: \$500,000

Project Funding: This project will be funded by SAM's Infrastructure Program.

Basis of Priority: This priority project continues the best practice of rehabilitating aging equipment to mitigate regulatory violations.

Annual Cost Distribution and Schedule

CIP Total	FY2023	FY2024	FY2025	FY2026	FY2027
\$0.5M	\$0.5M	\$0	\$0	\$0	\$0

Project 3: WWTP – Replace Emergency Generator

Priority: Replacement and Rehabilitation

This project focuses on replacing the emergency generator at the WWTP. The existing generator is old, has exceeded its useful life, and replacement parts are becoming difficult to obtain. The backup power generator is an essential asset that must be reliable. In the event of a power loss to the WWTP, the generator provides temporary power so that operation of the WWTP may continue. Frequent repairs are being done to make it functional. Therefore, it is more economical to procure a new generator.



CIP Total Cost: \$1,500,000

Project Funding: This project will be funded by SAM’s Infrastructure Program.

Basis of Priority: This generator needs to be maintained in peak stand-by condition in the event of a power failure at the WWTP. A prolonged power outage, without a reliable and sufficient back-up power supply, will result in significant disruption to the plants, clarification, biological treatment, and disinfection processes that may result in a violation of SAM’s NPDES permit requirements.

Annual Cost Distribution and Schedule

CIP Total	FY2023	FY2024	FY2025	FY2026	FY2027
\$1.5M	\$1M	\$0.5M	\$0	\$0	\$0

Position Control List

<u>Classifications</u>	<u>Authorized Positions</u>
<u>Administrative Services:</u>	
General Manager	1.0
Finance Officer	1.0
Accounting Technician	1.0
Administrative Assistant	<u>1.0</u>
	4.0
<u>Operations & Maintenance:</u>	
<i>Engineering & Construction Contracts Manager (Defunded)</i>	0.0
Supervisor of Treatment / Field Operations	0.75
Maintenance Mechanic I/II/III	2.0
Operator I/II/III	2.0
Lead Operator	4.0
<i>Utility Worker (Defunded)</i>	<u>0.0</u>
	8.75
<u>Environmental Compliance:</u>	
Supervisor of Treatment / Field Operations	.25
Total Authorized – General Budget	13.0
<u>Collection Services:</u>	
Collection Maintenance Worker I/II/III	3.0
Maintenance Mechanic I/II/III	<u>1.0</u>
Total Authorized – Collections Services	4.0
Grand Total Authorized Authority	17.0



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors
FROM: Kishen Prathivadi, General Manager
DATE: May 22, 2023
SUBJECT: **Attorney's Report**

Executive Summary

The purpose of this report is for information purposes only.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 4: *“A well-organized, motivated, and well-trained staff with an effective Board of Directors are the most important keys to success for SAM.”*

Background and Discussion/Report

This item is placed on the agenda to allow for any report from the Attorney.

Staff Recommendation

Staff recommends that the Board of Directors receive the report.

Supporting Documents

None

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors

FROM: Kishen Prathivadi, General Manager

DATE: May 22, 2023

SUBJECT: Directors' Reports

Executive Summary

The purpose of this report is for information purposes only.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 4: *“A well-organized, motivated, and well-trained staff with an effective Board of Directors are the most important keys to success for SAM.”*

Background and Discussion/Report

This item is placed on the agenda to allow for any reports from the Directors.

Staff Recommendation

Staff recommends that the Board of Directors receive the report.

Supporting Documents

None

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	



SEWER AUTHORITY MID-COASTSIDE
Staff Report

TO: Honorable Board of Directors

FROM: Kishen Prathivadi, General Manager

DATE: May 22, 2023

SUBJECT: Topics for Future Agenda Board Consideration

Executive Summary

The purpose of this report is for information purposes only.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 4: *“A well-organized, motivated, and well-trained staff with an effective Board of Directors are the most important keys to success for SAM.”*

Background and Discussion/Report

This item is placed on the agenda to allow for the Board’s continuing review of items for future agendas.

Staff Recommendation

Staff recommends that the Board of Directors receive the report.

Supporting Documents

Attachment A: List of Future Agenda Items

BOARD MEMBERS:	M. Clark	B. Dye	P. Dekker
	D. Penrose	D. Ruddock	K. Slater-Carter
ALTERNATE MEMBERS:	S. Boyd	B. Softky	J. Randle
	J. Grant	H. Rarback	

SEWER AUTHORITY MID-COASTSIDE
Future Agenda Items

	Items	Requested / Required By	Priority	Scheduled for	Status / Notes
1	Recycled Water	MA		TBD	
2	Strategic Plan Workshop	Board		TBD	
3	Board Reviews Proposed 5-Year CIP 2021 - 2025	FC		5/22/23	
4	Board Adopts 5-Year CIP 2021 - 2025	FC		5/22/23	
5	Maintenance of Equipments	Board		5/22/23	
6	Report on NDWSCP	Ruddock		10/24/22	Completed
7	Virtual Plant tour	Ruddock		12/12/22	Completed
8	Training and Succession Planning	Slater Carter		6/26/23	
9	Update Records Retention Policy	Slater Carter		6/26/23	

FC = Finance Committee

GC = Government Code

MA = Member Agency

BOC = Board Operations Committee