

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN MATEO
400 County Center, 2nd Floor
Redwood City, CA 94063
www.sanmateocourt.org/grandjury

2023-2024 CIVIL GRAND JURY APPLICATION

PLEASE COMPLETE THIS APPLICATION ONLINE-THEN PRINT, SIGN, AND MAIL

For the 2023-24 term, Civil Grand Jury training, meetings, and investigative interviews will be conducted through videoconferencing until the San Mateo County Health Officer determines that current social distancing and other guidelines will permit in-person meetings for individuals of all ages and vulnerable conditions.

Name _____
Last First Middle

Street Address _____ City _____ Zip +4 _____

Home Phone _____ Cell Phone _____

Email Address _____ Date of Birth _____

Age Range: ☐ 18-25 ☐ 26-34 ☐ 35-44 ☐ 45-54 ☐ 55-64 ☐ 65-74 ☐ 75 and over

Gender: ☐ Male ☐ Female

Indicate your ethnic derivation by checking one of the following:

☐ American Indian or Alaska Native

☐ Asian

☐ Black or African American

☐ Other Race or ethnicity; please state: _____

☐ Hispanic/Latino

☐ Native Hawaiian or other Pacific Islander

☐ White

☐ Decline to answer

The following questions are required by California Penal Code §893:

Are you a United States citizen? ☐ Yes ☐ No

Are you at least 18 years of age? ☐ Yes ☐ No

Have you been a resident of San Mateo County for at least the past year? ☐ Yes ☐ No

Are you in possession of your natural faculties, of ordinary intelligence,
of sound judgment, and of fair character? ☐ Yes ☐ No

Do you possess sufficient knowledge of the English language
to carry out your duties as a Grand Juror? ☐ Yes ☐ No

Are you currently serving as a trial juror in any court of this state? ☐ Yes ☐ No If Yes, please explain.

Have you been discharged as a Grand Juror in any court of this state
within one year? ☐ Yes ☐ No If Yes, please explain.

Are you currently an elected or appointed public official? ☐ Yes ☐ No If Yes, please explain.

Are you planning on applying for an elected public official? ☐ Yes ☐ No If Yes, please explain.

Have you ever been convicted of a felony or malfeasance in office? ☐ Yes ☐ No If Yes, please explain.

Superior Court of California, County of San Mateo
Civil Grand Jury Application, 2023-2024

Employment Status: ☐ Presently Employed ☐ Not Employed ☐ Retired

If Presently Employed, Current Employer _____

Previous Employers (Past 5 Years) _____

Occupation or Former Occupation _____

Are you a current employee of, or a former or retired employee last employed within the previous three years by, a governmental agency located within San Mateo County? ☐ Yes ☐ No If Yes, please explain.

Name of Spouse/Domestic Partner _____

Occupation or Former Occupation of Spouse/Domestic Partner _____

Service on the Grand Jury is open to all qualified individuals. If you require an accommodation for a mental or physical condition (including, but not limited to, impaired hearing, eyesight, or mobility) to enable you to participate in the application process or as a Grand Juror, please describe such requested accommodations below.

Are you willing to investigate the operations of the officers, agencies, departments, special districts, and/or joint powers authorities within San Mateo County? ☐ Yes ☐ No

Are you willing and able to ask direct questions of the subjects of an investigation? ☐ Yes ☐ No

Do you have any ability or experience in writing and editing, such as preparing reports, taking meeting minutes, and generating correspondence? ☐ Yes ☐ No

If yes, please describe: _____

Do you have any ability or experience in interviewing witnesses, gathering facts, and analyzing data? ☐ Yes ☐ No

If yes, please describe: _____

Are you willing and able to review documents that may be complex and lengthy? ☐ Yes ☐ No

Computer and Internet proficiency is necessary to participate in Grand Jury activities. Do you have the computer skills necessary to communicate with other jurors: using Gmail (including attaching documents or files) and file sharing services (such as Dropbox or OneDrive), conducting Internet-based research, setting up and conducting videoconferences (Zoom), and preparing meeting minutes and reports? ☐ Yes ☐ No

Specifically, do you regularly use:

Email (specifically Gmail)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Google Suite and Chrome	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Microsoft Word	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Excel	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Dropbox	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Zoom Videoconferencing	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Please describe your current level of proficiency of the above-referenced technology: _____

Have you ever led or chaired an organization or subcommittee of an organization? If so, please describe your experience.

Are you contemplating any absence from San Mateo County from July 1, 2023 through June 30, 2024 that might interfere with your performance as a Grand Juror? ☐ Yes ☐ No If Yes, for what period of time? Please explain.

A Grand Juror is expected to attend regular plenary and committee meetings, be an active member of two investigative committees, and participate in the investigative process (research, interviews, report writing). These activities require a commitment of up to 15 to 20 hours per week. If appointed, will you be able to devote the requisite time and effort to the work of the Grand Jury? ☐ Yes ☐ No

What particular experience, training, or expertise would you contribute to the Grand Jury? _____

Why do you wish to serve on the Grand Jury? _____

Why should you be selected to serve on the Grand Jury? _____

BACKGROUND INFORMATION

To assist the Grand Jury Judge in the selection of the Foreperson for the Grand Jury, and to provide information valuable to the Foreperson in setting up committees, please summarize your background and employment experience below.

Past Employment History _____

Education _____

Past Experience in Committee, Civic, or Volunteer Organizations _____

Please assist the Court in the evaluation of the Grand Jury recruitment program by indicating from which source you learned about service on the San Mateo County Civil Grand Jury.

Newspaper (which?) _____

Community Organization _____

TV/Radio (which?) _____

Public Gathering _____

Referred by _____

Social Media (which?) _____

Other _____

APPLICANT STATEMENT OF AVAILABILITY

I am aware that service on the San Mateo County Civil Grand Jury is for a twelve-month period commencing July 1, 2023, and ending June 30, 2024, and that such service will require my attendance at a minimum of two general meetings each month of the entire Grand Jury in addition to intervening portions of one or two days a week devoted to committee meetings. The total time requirement can be up to 15-20 hours per week. Reasonable vacations are permitted. I am also aware that I will be expected to participate in a three-day interactive videoconference training in either July or August of 2023.

I hereby state that I am in good health, that I have no plans for vacation, travel, or business (other than those indicated earlier in this application) that would prevent me from serving the required amount of time.

I recognize that my attendance will be expected and may be required by the Foreperson of the Grand Jury.

I fully understand that the Civil Grand Jury staff will conduct a background check through the San Mateo Superior Court.

I, therefore, request my name be placed on the eligible list as a candidate for the Grand Jury of San Mateo County for the period July 1, 2023 through June 30, 2024.

I DECLARE, UNDER PENALTY OF PERJURY, THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT.

EXECUTED AT _____, CALIFORNIA, DATED: _____ 20 ____
City

NAME _____
Signature

PLEASE SIGN AND RETURN THIS COMPLETED APPLICATION TO:

**Bianca Fasuescu
Executive Office, 2nd Floor
San Mateo County Civil Grand Jury
400 County Center
Redwood City, CA 94063**

OR EMAIL IT TO:

grandjury@sanmateocourt.org

APPLICATIONS MUST BE RECEIVED BY APRIL 28, 2023

SAN MATEO COUNTY CIVIL GRAND JURY
Recruitment and Selection Timeline and Events

<p>The San Mateo County Civil Grand Jury investigates and reports on the operations of local government (which is known as the "watchdog" function; <i>i.e.</i>, a civil, rather than criminal function). The primary function of the Civil Grand Jury is to examine all aspects of county and city government (including special districts and joint powers agencies), analyze data and write reports with recommendations for improvement. The Civil Grand Jury may also investigate citizen suggestions regarding local government agencies.</p>	
<p>The Civil Grand Jury Application Period is open all year. Application and information are available online at www.sanmateocourt.org/grandjury or by calling 650-261-5066.</p> <p>Qualifications: Any individual who has been a resident of San Mateo County for more than one year who is a citizen of the United States, is 18 years of age or older, and is of ordinary intelligence, sound judgment and good character, with sufficient knowledge of the English language and who is not an elected public official.</p> <p>Civil Grand Jury Term: One year, from July 1 through June 30.</p> <p>Time Commitment: A Grand Juror is expected to attend regular plenary and committee meetings, be an active member of two investigative committees, and participate in the investigative process (research, interviews, report writing). At times during the year, you may find yourself spending 15-20 hours per week on these activities.</p> <p>Meeting Times: Generally held on the first and third Tuesdays of each month and run from 8:30am to approximately 2:00pm. In July (to facilitate onboarding), and again from April through June (as reports are being finalized), additional meetings may be scheduled.</p>	OPEN NOW
Application Deadline for the upcoming Grand Jury term starting July 1:	April 28
<p>Applications Review Process: The Grand Jury Judge selects approximately 30-45 applicants for interviews. The judge seeks the most qualified applicants of diverse socio-economic, ethnic, educational backgrounds, as well as individuals representative of the County's geographical areas and age groups.</p> <p>Interviews are generally conducted in early May and a background check is conducted regarding applicants who are selected for the random drawing. Individuals selected for the random drawing will be notified by mail no later than June 13. By court policy, and at the discretion of the Grand Jury Judge, up to seven members of the previous year's jury may serve a second term to provide continuity.</p>	May 8- May 31
Empanelment/Random Drawing/Oath of Office: Designate 19 Civil Grand Jury Members and Alternates (eleven alternates may be selected) held in Judge's courtroom, Hall of Justice, 400 County Center, Redwood City.	June 12- June 23
California Grand Jurors' Association Training: Two-day training workshop	July 13, 14
Orientation/Training for Grand Jurors and Alternates: Conducted by Grand Jury Legal Advisor	Late July - Early August

Please Note: Dates Are Subject to Change. Check Back Often.