

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
SPECIAL BOARD MEETING**

**November 16, 2022
4:00 p.m.**

Note: This is a hybrid meeting, attendance is possible both in person and virtually.

LOCATION

Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019
and

PURSUANT TO COASTSIDE FIRE PROTECTION DISTRICT RESOLUTION NO. 2022-18, BOARD MEETINGS WILL BE HELD AS HYBRID MEETINGS WITH THE OPTION TO ATTEND BY TELECONFERENCE/VIDEO CONFERENCE OR IN PERSON. MEMBERS OF THE PUBLIC THAT WISH TO ATTEND AND/OR PARTICIPATE IN A MEETING MAY DO SO IN PERSON OR BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/87418487303>. PUBLIC COMMENTS WILL BE ACCEPTED BOTH IN PERSON AND VIA ZOOM MEETING. ANY EMAILS SENT TO jonathan.cox@fire.ca.gov WILL BE PROVIDED TO THE BOARD PRIOR TO THE MEETING.

IN THE EVENT THAT ANY MEMBER OF THE BOARD PARTICIPATES IN A MEETING BY TELECONFERENCE OR VIDEO CONFERENCE, PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES OF THE BOARD SHALL BE BY ROLL CALL.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/87418487303>

Join Zoom Meeting By Phone at:

+1(669) 900-6833

Meeting ID: 874 1848 7303

Any request for reasonable accommodation should be addressed to Michele Ortiz at mortiz@coastsidefire.org

AGENDA (Tab #1)

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
 - A. [Approval of minutes from September 28, 2022 Regular Board meeting.](#)
 - B. [Approval of minutes from October 26, 2022 Special Board meeting.](#)
 - C. [Approval of minutes from October 26, 2022 Regular Board meeting.](#)
 - D. [Approval of Vendor Checks #52207-52275 in the amount of \\$255,346.23 dated October 1, 2022 to October 31, 2022.](#)

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- E. [Approval of Payroll Checks #21216-21219 & DD in the amount of \\$1,237.48 dated October 1 to October 31, 2022 \(pay period 9/2022.\)](#)
- F. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$205.05, dated October 1 to October 31, 2022 \(pay period 9/2022.\)](#)

6. CONTINUING BUSINESS

- A. Weed Abatement – Chief Cox
 - 1. Public Hearing for Weed Abatement – for property owners having any objections to the proposed removal of such weeds
- B. Review and Discuss Fire Station 41 North Lot Improvements Options and Cost Estimates – Chief Cox **(Tab #2)**
 - 1. [Landscape Plan – Option 1](#)
 - 2. [Landscape Plan – Option 2](#)
 - 3. [Fire Station 41 – Schematic Estimate](#)

7. NEW BUSINESS

- A. Resolution finding that meetings of the Board of Directors via Teleconferencing protect against the ongoing and imminent Health and Safety Risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Sections 54953(e) – Chief Cox **(Tab #3)**
 - 1. Motion to Adopt Resolution No. 2022-65; Resolution of the Coastside Fire Protection District Board of Directors finding that meetings of the Board of Directors via hybrid format protects against the ongoing and imminent health and safety risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Section 54953(e)
- B. Review, Discuss and Approve Surplus of Equipment – The District’s Chevrolet Tahoe SUV CFR 12-01 PR10C (2012 Chevrolet Tahoe 2WD 4-door) - Chief Cox **(Tab #4)**
 - 1. Motion to Adopt Resolution No. 2022-66; A Resolution of the District Board of Coastside Fire Protection District Authorizing Disposal of Surplus Equipment – 2012 Chevrolet Tahoe SUV by Sealed Bid Process.
 - 2. Approve Invitation for Sealed Bid Packet Chevrolet Tahoe SUV
- C. Review, Discuss and Approve Destruction of Documents in Accordance with Document Retention Schedule - Chief Cox **(Tab #5)**
 - 1. Motion to Adopt Resolution No. 2022-67; Resolution of the Coastside Fire Protection District Authorizing the Destruction of Certain Fire District Records
- D. Proclamation Board Director Steve Stockman – Chief Cox **(Tab #6)**

8. BOARD OF DIRECTORS AND CHIEFS’ REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. Cockrell
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman, Dir. Sherrill
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. Emergency Preparedness Liaison Report – Dir. Sherrill

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- H. CERT Report – Dir. Sherrill
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Marshals Report – Chief Silva
- K. Fire Chief’s Report - Chief Cox

9. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jonathan Cox, Deputy Chief
Posted: November 10, 2022