



## Regular Governing Board Agenda

# CABRILLO UNIFIED SCHOOL DISTRICT

Public Session • Thursday, October 14, 2021 • 6:00 PM

Via Zoom: <https://cabrillok12.zoom.us/j/99135905009> • Webinar ID: 991 3590 5009 • Telephone: +1 669 900 6833

Governing Board Meeting broadcast live on the [CUSD YouTube Channel](#), on [www.PacificCoast.TV](http://www.PacificCoast.TV),  
and on Xfinity Channel 27 in Half Moon Bay

The Cabrillo Unified School District Governing Board values the health and safety of our community and staff. We also honor the public's need and right to meaningfully participate and comment in public proceedings, and in light of the current health emergency, the CUSD Governing Board will hold its meetings remotely via teleconference using Zoom technology. This decision is consistent with AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders N25-20 and N29-20 addressing Brown Act compliance during shelter-in-place periods. AB 361 allows a local agency to continue to use teleconferencing under the same basic rules as provided in the Executive Orders when certain circumstances occur or when certain findings have been made and adopted by the local agency. There will not be a physical location for this meeting.

Adjournment of the Public Session will be no later than 10:00 PM for all regular and special meetings unless extended by a majority vote of the Board. Writings relating to a board meeting agenda items that are distributed to at least a majority of the Board members less than 72 hours before the noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District administrative offices, 498 Kelly Avenue, Half Moon Bay, CA. Such writings may also be available on the District's website. (Government Code 54957.5b).

Individuals who require special accommodations (Spanish interpreter, accessible seating, documentation in an accessible format, etc.) should contact the Administrative Assistant to the Superintendent at [acostar@cabrillo.k12.ca.us](mailto:acostar@cabrillo.k12.ca.us) no later than 48 hours preceding the meeting.

### **PUBLIC COMMENTS GUIDELINES**

There are two ways in which members of the public may provide comments as part of a Cabrillo Unified School District Governing Board remote meeting:

#### **1. Submit Written Comments in Advance:**

Members of the public wishing to provide comments in advance of the meeting may submit a Public Comments form [bit.ly/cusdcomments](http://bit.ly/cusdcomments) or email to the Administrative Assistant. Written comments will be accepted from the time the agenda is posted right up one hour before the meeting start time. Comments will be read out loud by the Board President or a Designee. Written comments should be limited to no more than 300 words; longer comments might not be shared publicly during the meeting.

However, all comments received, whether or not they are shared publicly during the meeting, will be made available to all Board members and the public.

## **2. Provide Live Comment Using the Zoom Hand Raise Feature:**

Members of the public wishing to speak during the meeting must use the 'Raise Hand' feature. During the meeting, the President or Designee will announce the opportunity for public comments.

To raise your hand in a webinar:

- If watching on a device, use the 'Raise Hand' feature in Zoom webinar controls.
- If listening from a phone, dial \*9 to raise your hand.

When acknowledged by Board President or Designee, you may be prompted to unmute. After the allowed time, speakers will be placed on mute. Individuals are given up to three (3) minutes to speak. However, with Board consent, the President may increase or decrease the time allowed, depending on the topic and the number of persons wishing to be heard. The Administrative Assistant will keep the time and advise the speaker when there are 30 seconds left and again when time is up. We ask all speakers to keep within the time limits.

## **IMPORTANT BOARD PROTOCOLS REGARDING PUBLIC COMMENTS**

The CUSD Governing Board does not act upon any matter that has not been agendaized except under limited circumstances as permitted by law. It is the policy of the CUSD Governing Board to refer matters raised in this forum to staff for further examination and/or action where appropriate.

Open Board meetings may be recorded and broadcast.

## **1. CALL TO ORDER**

- a. Public Session - 6:00 PM - Welcome (Please note new time)
  1. Roll Call / Quorum
  2. Pledge of Allegiance

## **2. APPROVAL OF AGENDA**

## **3. COMMUNICATIONS**

- a. Public Comments
- b. Employee Organizations Report
  1. CUTA Representatives
  2. CSEA Representatives
- c. Board Members Report
- d. Student Board Member Report
- e. Superintendent Report

#### 4. CONSENT AGENDA

- a. Approval of Field Trip for Half Moon Bay High School Cross Country Team to Mt. San Antonio College Invitational in Walnut, California, October 19-22, 2021 (Consent Agenda)
  - [4.a Board Memo HS Overnight Cross Country Field Trip 2021.pdf](#)
- b. Approval of the Boys and Girls Club of the Coastsides MOU (Consent Agenda)
  - [4.b Board Memo Boys and Girls MOU 2021-22.pdf](#)
  - [4.b.1 BGCC Tutoring and Mentoring MOU 2021-22.pdf](#)
- c. Approval of MOU between CUSD and Linda M. Montes, Ed.D. for Federal Program Monitoring Support (Consent Agenda)
  - [4.c Board Memo FPM Support MOU.pdf](#)
  - [4.c.1 Linda Montes FPM Support MOU 2021.pdf](#)
- d. Approval of the Certificated Personnel Report (Consent Agenda)
  - [4.d Board Memo Certificated Personnel Report.pdf](#)
- e. Approval of the Classified Personnel Report (Consent Agenda)
  - [4.e Board Memo Classified Personnel Report.pdf](#)
- f. Approval of Donations to Cabrillo Unified School District (Consent Agenda)
  - [4.f Board Memo Donations October 2021.pdf](#)
  - [4.f.1 Summary\\_Site\\_Donations\\_October\\_14\\_2021.pdf](#)
- g. Approval of Warrant Register Report Processed from July 1, 2021 to September 30, 2021 (Consent Agenda)
  - [4.g Board Memo Warrant Register July-September 2021.pdf](#)
  - [4.g.1 Warrant Register 070121-093021 .pdf](#)
- h. Approval of Paving Engineering and Inspection Services for Cunha Intermediate and Half Moon Bay High School (Consent Agenda)
  - [4.h Board Memo Pavement Engineering for Cunha and HMBHS.pdf](#)
  - [4.h.1 Pavement Engineering Scope of Work.pdf](#)
- i. Approval of Contract with Caldwell Flores Winters, Inc. for Construction Implementation Services (Consent Agenda)
  - [4.i Board Memo CFW Construction Implementation Services Contract.pdf](#)
  - [4.i.1 CFW Implementation Services Contract 2021.pdf](#)
- j. Adoption of Resolution No. 16-21 to Make Findings Allowing Continued Remote Meetings Under AB361 (Consent Agenda)
  - [4.j Board Memo AB361 Resolution.pdf](#)

[4.j.1 Resolution 16-21 AB361 Teleconference Meetings.pdf](#)

- k. Approval of Quarterly Report on Williams Uniform Complaints (Consent Agenda)

[4.k Board Memo Williams UCP Report.pdf](#)

[4.k.1 2021-22\\_Williams\\_UCP\\_Report\\_Q1.pdf](#)

- l. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association (Consent Agenda)

[4.l Board Memo Policy Updates.pdf](#)

[4.l.1 Policy Guide Sheet.pdf](#)

[4.l.2 4112.9 BP Employee Notifications - DRAFT.pdf](#)

[4.l.3 4113 BP Assignment - DRAFT.pdf](#)

[4.l.4 4119.11 BP Sexual Harassment - DRAFT.pdf](#)

[4.l.5 4119.42 BP Exposure Control Plan For Bloodborne Pathogens - DRAFT.pdf](#)

[4.l.6 4119.43 BP Universal Precautions - DRAFT.pdf](#)

[4.l.7 4151 BP Employee Compensation - DRAFT.pdf](#)

[4.l.8 4157 BP Employee Safety - DRAFT.pdf](#)

[4.l.9 5113.1 BP Chronic Absence And Truancy - DRAFT.pdf](#)

[4.l.10 5141.5 BP Mental Health - NEW.pdf](#)

[4.l.11 5141.21 BP Administering Medication And Monitoring Health Conditions - DRAFT.pdf](#)

[4.l.12 5141.22 BP Infectious Diseases - DRAFT.pdf](#)

[4.l.13 5145.6 BP Parental Notifications - DRAFT.pdf](#)

[4.l.14 6157 BP Distance Learning - DELETE.pdf](#)

- m. Approval of Regular and Special Governing Board Meetings Minutes (Consent Agenda)

[4.m Board Memo Minutes.pdf](#)

[4.m.1 2021-09-09 Regular Board Meeting Minutes.pdf](#)

[4.m.2 2021-09-10 Special Board Meeting Minutes.pdf](#)

[4.m.3 2021-09-29 Special Board Meeting Minutes.pdf](#)

## 5. GENERAL BUSINESS

- a. Kings Mountain Elementary School Site Presentation (Presentation)

[5.a Board Memo Kings Mountain Presentation 2021.pdf](#)

[5.a.1 Kings Mountain Elementary School Board Presentation 2021-22.pdf](#)

- b. Update on 2021-22 Student Enrollment and Attendance Reports (Presentation)

[5.b Board Memo Enrollment and Attendance Presentation Oct. 14.pdf](#)

[5.b.1 Attendance, Enrollment & IS Board Presentation.pdf](#)

- c. Proclamation Endorsing November as National Native American Heritage Month (Action)
- [5.c Board Memo Proclamation Native American Heritage Month.pdf](#)
  - [5.c.1 Proclamation Native American Heritage Month 2021.pdf](#)
- d. Adoption of Resolution No. 17-21 Endorsing November 17, 2021 as Ruby Bridges Walk to School Day (Action)
- [5.d Board Memo Ruby Bridges Walk to School Day.pdf](#)
  - [5.d.1 Resolution No. 17-21 Ruby Bridges Walk to School Day.pdf](#)
- e. Approval of CUSD Equity Statement (Action)
- [5.e Board Memo Equity Statement.pdf](#)
  - [5.e.1 Cabrillo Unified School District Equity Statement Draft 2021 \(English\).pdf](#)
  - [5.e.2 Cabrillo Unified School District Equity Statement Draft 2021 \(Spanish\).pdf](#)
- f. Approval of Revision to CUSD Administrative Regulation 5132 Dress and Grooming (Action)
- [5.f Board Memo AR 5132 Dress and Grooming Proposed Revision.pdf](#)
  - [5.f.1 5132 AR Dress and Grooming Proposed Revision.pdf](#)
  - [5.f.2 CUSD 5132 BP Dress And Grooming 200312.pdf](#)
  - [5.f.3 CUSD 5132 AR Dress And Grooming 200312.pdf](#)
- g. Technology Update: FCC Emergency Connectivity Funds (Presentation)
- [5.g Board Memo Technology Update\\_101421.pdf](#)
  - [5.g.1 Technology Update FCC Emergency Connectivity Funds.pdf](#)
  - [5.g.2 Emergency Connectivity Fund Fact Sheet.pdf](#)
- h. Public Hearing and Approval of the CUSD ESSER III Expenditure Plan (Action)
- [5.h Board Memo ESSER III Public Hearing and Approval 2021.pdf](#)
  - [5.h.1 Notice of Public Hearing ESSER III October 2021.pdf](#)
  - [5.h.2 2021\\_ESSER\\_III\\_Expenditure\\_Plan\\_20211005.pdf](#)
- i. Adoption of Resolution No. 18-21, Authorizing the Establishment of Student Activity Special Revenue Fund 08 (Action)
- [5.i Board Memo Establish Fund 08 Resolution.pdf](#)
  - [5.i.1 Board Resolution No. 18-21 Student Activity Special Fund 08.pdf](#)
- j. Approval of CUSD Real Estate Property and Land Feasibility Agreement – Brookwood Advisors (Action)
- [5.j Board Memo Real Estate Property and Land Feasibility Agreement.pdf](#)
  - [5.j.1 Brookwood Board Presentation October 2021.pdf](#)
  - [5.j.2 Brookwood Advisors Final Proposal.pdf](#)

- k. Approval of the Bond-Funded Construction Project – Farallone View (Action)
  - [5.k Board Memo Farallone View Bond-Funded Project Studio W.pdf](#)
  - [5.k.1 Farallone View Bond-Funded Project Proposal 2021.pdf](#)
  
- l. Approval of Response to the 2020-2021 Grand Jury Report: “Building a Racially & Ethnically Diverse Teaching Workforce: A Challenge for Our Schools” (Action)
  - [5.l Board Memo Response to Grand Jury Report Challenge for Our Schools.pdf](#)
  - [5.l.1 Grand Jury Report Response Challenge for Our Schools.pdf](#)
  - [5.l.2 Grand\\_Jury\\_Report\\_Challenge\\_for\\_Our\\_Schools.pdf](#)
  
- m. Approval of Coordinator of Student Services and Special Projects Position and Job Description (Action)
  - [5.m Board Memo Coordinator of Student Services.pdf](#)
  - [5.m.1 Coordinator of Student Services Job Description.pdf](#)
  - [5.m.2 Admin Salary Schedule 211014.pdf](#)
  
- n. Approval of Increases and Title Changes to Non-Bargaining Unit Salary Schedule (Action)
  - [5.n Board Memo Increase to Non-Bargaining Salary Schedule.pdf](#)
  - [5.n.1 Nonbargaining Rates 2021 Proposal.pdf](#)

## 6. FUTURE EVENTS

- a. October 19 - Family Engagement Series: Meet your PTO Leaders and How You Can Get Involved, Via Zoom - 7:00PM
- b. October 20 - School Finance Office, via RingCentral - 4:00 PM
- c. October 20 - Budget Advisory Meeting, via RingCentral - 6:30 PM
- d. November 16 - Family Engagement Series: SafeSpace, via Zoom, 7:00 PM
- e. November 18 - Regular Board Meeting, Location TBD, 6:00 PM

## 7. ADJOURNMENT OF THE MEETING