



## AGENDA CITY OF HALF MOON BAY

### REGULAR MEETING BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

THURSDAY, MARCH 4<sup>TH</sup>, 2021  
6:30 P.M.

This agenda contains a brief description of each item to be considered. Those wishing to address the Bicycle and Pedestrian Advisory Committee (BPAC) on any matter not listed on the Agenda, but within the jurisdiction of the BPAC, see *SPECIAL REMOTE MEETING PROTOCOLS* below.

**Note:** Please Provide a Copy of Prepared Presentations to the Staff

Copies of any written documentation relating to an item of business on the Agenda are on file at City Hall where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

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**SPECIAL REMOTE MEETING PROTOCOLS:** *In accordance with the San Mateo County Health Officer's March 16, 2020, March 31, 2020, April 29, 2020, and May 29, 2020 Shelter-In-Place Orders and Governor Newsom's Executive Order No-29-20, this will be a teleconference meeting without a physical location to help stop the spread of COVID-19. This meeting will be conducted entirely by remote participation, in compliance with the Governor's Executive Order N-29-20 allowing for deviation of teleconference rules required by the Ralph M. Brown Act. This meeting will be conducted via Zoom Webinar. Members of the public are welcome to login into the webinar as Attendees. During any public comment portions, attendees may use the "raise your hand" feature and will be called upon and unmuted when it is their turn to speak. If you do not have access to join by computer, you may phone in comments to (650) 726-7177, and your comments will be read into the record. Members of the public are welcome to submit comments (in accordance with the three-minute per speaker limit) via email to [ssaisi@hmbcity.com](mailto:ssaisi@hmbcity.com) prior to or during the meeting (before the close of public comments on that item).*

Please join the meeting at:

<https://us02web.zoom.us/j/87421164176?pwd=UDN3ZHlkMnAzLzVzdHlNZZA3MjltQT09> or call: 16699006833. At prompts, enter: Webinar/Meeting ID: **874 2116 4176** Passcode: **289683**

**I. INTRODUCTION**

1. Welcome
  - a. New Planning Commission Representative David Gorn
2. Roll Call
3. Review agenda
4. Review and accept 1/21/21 meeting notes

**II. PUBLIC FORUM – NON-AGENDA ITEMS**

Members of the public are invited to speak about items not on the agenda

**III. AGENDA ITEMS**

1. C/CAG DRAFT Countywide Bicycle and Pedestrian Plan – presentation
2. Capital Improvement Program Update – presentation
3. Discuss potential BPAC restructuring - memo

**IV. FUTURE AGENDA ITEMS BY COMMITTEE**

**V. COMMITTEE REPORTS/COMMENTS**

**VI. CITY ENGINEER REPORT**

**VII. ADJOURNMENT**



**MEETING NOTES  
CITY OF HALF MOON BAY  
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

**SPECIAL MEETING  
THURSDAY, JANUARY 21<sup>ST</sup>, 2021  
6:30 P.M.**

**I. INTRODUCTION**

Chair Mario Rendon welcomed the Committee and members of the public.

Roll Call:

Present (All): Brown, Dragony, Eisen, Foldenauer, Gater, McMillan, Murray, Ruddock, Vice-Chair Etherton, Chair Rendon

The meeting agenda, and the 11/5/20 meeting notes, were accepted. The 2021 BPAC meeting calendar was distributed; it is posted on the City's website.

**II. PUBLIC FORUM – NON-AGENDA ITEMS**

Attendees: Bob Nisbet, Jim Sullivan, Matt Nichols.

Comments: The important work of BPAC members is appreciated; City Council decided to initiate the Coastside Recovery initiative presented at Tuesday's City Council meeting; open house scheduled for February 11<sup>th</sup> @ 6:00 p.m..

**III. AGENDA ITEMS**

City Engineer Maz Bozorginia provided PowerPoint presentations and answered questions about the following items:

*(1) TFCA Main Street Traffic Safety Project*

The Committee agrees with the TFCA project; there were positive comments about the high-visibility crosswalks and the reduction of the number of poles. Public comment, questions, and discussion included: Designation of green lanes (no); warning systems and highly visible road decals, spending deadlines; the advantages of integrating/investing in technology such as the

Waze application vs. physical changes in the field; and signs directing to free parking downtown.

### *(2) E-bikes and trails*

The Committee acknowledged of letters from the public, received public comments, discussed numerous items, and agreed with the benefits of e-bikes. The consensus of the Committee is to support the recommendation to allow e-bikes and to align Half Moon Bay's policy with that of the State Parks.

Public comment: Importance of allowing riders to commute and recreate on trails away from vehicles; issues of enforcement of (1) speed and (2) type of e-bikes allowed; these are an alternative means to motor vehicles; e-bikes allowed in the GGNRA and State parks; trail etiquette; accessibility and inclusivity; some cannot appreciate the trail without e-bikes; need for bike bells, signage, "slow and say hello" education; County Parks ranger staff patrols Pillar Point bluffs and quarry parks on e-bikes; Devil's Slide Trail has an active Trail Ambassador program; speed limit everywhere is 15 m.p.h.; speed bumps; flashing lights, road decals.

Committee questions/discussion: Coastal Trail traffic and speed concerns; what is considered a city trail and what would be compatible with e-bikes?; the lack of authority/oversight on the trail; what mechanism for enforcement -- Sheriff's office, volunteer/ambassador program or city staff; a non-City, volunteer entity should be considered; economics of tourism/source of revenue; need to align with, as well as collaborate and coordinate with State Parks; striping and signage, including a median stripe and signage about where bikes are available and where you can ride; enforcement challenge caused by determining bike type (it is difficult to tell the difference between class 3 and class 1 and 2 bikes); speed is the issue and not the class of bikes; Sheriff's department does not patrol the trail on bikes--could they add bikes to their equipment?; this will be a balance that includes signage and a campaign; trail traffic and use of e-bike rentals will intensify with time; COVID has brought more visitors to the coast; we are a destination point during COVID; balance residential needs with the lifeblood of the tourists and at the same time the brace for the summertime influx; a number of conditions at the State Parks level that have affected communication, including COVID, fires, furloughs, a retirement "brain drain", and new director.

### *(3) Updates about the Hwy 1 South project and BPMP Small Projects List*

After the presentation, the Committee discussed Caltrans policies, need for a reciprocal relationship with Caltrans, the role of BPAC in facilitating this coordination between Caltrans and other state agencies such as State Park (advisory role to council, City Council is the appropriate body to coordinate w/ Caltrans and State Parks); scheduling joint meetings between Parks & Recreation and BPAC in the interest of time.

## **IV. FUTURE AGENDA ITEMS**

Better communications with State Parks and Caltrans were suggested.

## V. COMMITTEE REPORTS/COMMENTS

Committee member Etherton received an e-mail Emma Spaeth, of Silicon Valley Bicycle Coalition (SVBC) about the formation of local bike groups. One is forming for the north county - Brisbane, Daly City, South San Francisco, San Bruno, and Millbrae, if anyone is interested in joining. She suggested SVBC as a resource for ambassador program. Committee member Gator is a member of SVBC and was a part of the kick-off meeting; he noted SVBC would like to establish a coastside group in the future.

Committee member Steve Ruddock noted he has been BPAC's Planning Commission appointed Representative for two years; Planning Commission is appointing a new representative, so this is his last meeting. He applauds the passion and energy this group has brought to bikers and pedestrians; it's been a real pleasure for him; wishes good luck with this charter.

## VI. ADJOURNMENT

The Chair adjourned the meeting at 9:10 p.m..

The following resources were submitted in the Zoom chat:

Jim Sullivan: Here's the list of Peninsula side renters of ebikes:

San Mateo Co:

<https://www.cognitioncyclery.com/>

<https://www.summitbicycles.com/page.cfm?pageid=395>

<https://alan-gorman-bicycle-specialist.business.site/>

<https://www.bikeworkshmb.com/>

<https://www.menlovelobicycles.com/product-list/bikes-1000/other-1037/>

Cyclepath of San Mateo

County Parks contact for Devil's Slide Trail Ambassador program:

Carla Schoof [cschoof@smcgov.org](mailto:cschoof@smcgov.org)

Santa Clara Co:

<https://www.summitbicycles.com/about/rentals-pg395.htm>

<https://mikesbikes.com/collections/mountain-bikes-electric>

<https://www.campusbikeshop.com/articles/rental-rates-and-reservations-pg275.htm>

<https://www.bikeconnection.net/articles/electric-bikes-pg434.htm>

<https://www.e-bikeannex.com/product-list/shop-pg226/>

Michelle Dragony:

<https://www.coastsidebuzz.com/?s=swiftmile+micro+mobility>

Adrienne Etherton:

<https://bikesiliconvalley.org/2020/12/the-biketivist-forum-series-kicks-off-with-a-great-start/>

**CITY HALF MOON BAY  
OF THE PUBLIC WORKS DEPARTMENT**

For BPAC meeting of: **March 4, 2021**

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**TO:** Chair and Members of the Bike Pedestrian Advisory Committee

**VIA:** John T. Doughty, Public Works Director

**FROM:** Maziar Bozorginia, City Engineer

**TITLE:** **RESTRUCTURING OF THE CITY OF HALF MOON BAY BICYCLE / PEDESTRIAN  
ADVISORY COMMITTEE**

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**RECOMMENDATION:**

That the Committee provide input to staff on the potential restructuring of the City Bicycle / Pedestrian Advisory Committee (BPAC).

**BACKGROUND:**

On March 7, 2017, the City Council affirmed the formation of a BPAC and provided direction that the Committee consist of 10 members, including the following:

1. One (1) walking enthusiast;
2. One (1) commute dependent cyclist;
3. One (1) recreational cyclist;
4. One (1) avid cyclist;
5. One (1) at-large community member;
6. One (1) senior representative;
7. One (1) youth representative;
8. One (1) member of the Parks and Recreation Commission chosen by its membership;
9. One (1) member of the Planning Commission chosen by its membership; and
10. One (1) representative of the Cabrillo Unified School District appointed by the District.

This structure was created and recommended by staff to serve as an ad hoc Steering Committee for the Bike and Pedestrian Master Plan. This Master Plan was adopted by the City Council in September 2019. With the adoption of the master plan, the original BPAC steering mission was fulfilled.

Over the last two years, staff has been asked to consider changing the make-up of the Committee. Notably, the Planning Commission has asked to be relieved of its seat.

**DISCUSSION:**

The City Council is scheduled to appoint/re-appoint representatives to the Bike Pedestrian Advisory Committee in April. Terms of appointment for the BPAC are for four (4) years as adopted by the committee bylaws. In light of this, staff is taking the opportunity to look at the current make-up of the Committee and to consider potential changes to the Committee based upon the current and anticipated role. Most policy questions are:

- 1) The Committee has evolved from the ad hoc Steering Committee to assisting in the implementation of the City's Master Plan;
- 2) With this transition, should all appointees to the City BPAC be residents of Half Moon Bay;
- 3) With the transition of the City Council to district elections, there is a policy question as to whether BPAC appointments should include representation from all four districts and an at-large basis;
- 4) Should the Planning Commission and Parks and Recreation direct appointees be eliminated on the basis that most projects come to one or both Commissions prior to implementation (and some appointees have questioned the need for their participation in the BPAC); and
- 5) Should the CUSD appointee be an ex-officio (non-voting) member of the Committee.

While staff has not formalized its recommendation, we are anticipating recommending a BPAC that is more in line with Commission memberships. Staff envisions a BPAC comprised of 5-7 residents/voting members continuing to represent of all residents of Half Moon Bay. We are interested in your input on the matter.

We recognize that the actions being discussed may very well result in the elimination of some of your own positions. We beg of you to not draw conclusions that staff is unhappy with Committee members or does not believe the Committee has and continues to represent the coastside well. Staff believes that after four years of operating along with changes in focus of Committee warrants a deeper assessment.

Also, it is important to recognize that the current City Council may wish to consider new individuals regardless of Committee re-structuring. Thank you for your consideration and comments.